



# City of Yuma City Council Meeting Speaker Request Form

<b>For Staff Use Only</b>
Meeting Date: _____
Date/Time Rec'd: _____

If you wish to address the City Council during the meeting, please complete the form below and submit it to the City Clerk. Your name will be called when it is your turn to speak on the specific agenda item you marked below. Only one card per topic will be accepted.

Please print clearly to ensure that your name and address appear correctly in the official minutes of the meeting.

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_ Zip: \_\_\_\_\_

City Resident?:  Yes  No

**Please check one item and complete the required information:**

Call to the Public: \_\_\_\_\_  
**Comments by speakers at Call to the Public should be related to City services, programs and/or activities.**  
*If you have a concern regarding a specific City service, program or activity, please indicate if you have been in contact with a City staff member?  Yes  No*

Agenda Item: \_\_\_\_\_

Public Hearing Item: \_\_\_\_\_  
Are you supporting  or opposing  your noted topic? [please select one]

## Note to the Speaker –

The Yuma City Council welcomes public comments and input, provided that a Speaker Request Form is submitted. If you wish to address the City Council regarding an agenda item or during “Call to the Public”, please complete the reverse side of this card and return it to City Clerk staff prior to Mayor’s “Final Call for Speaker Request Forms” at the beginning of the meeting. **Speakers should complete a Speaker Request Form for each item to be addressed.**

“Call to the Public” comments are limited to non-agenda items that pertain to city business under the authority and legislative functions of the City Council.

When the City Clerk calls your name, please approach the podium, **state your full name and address for the record**, and speak into the microphone so the City Council may hear your comments. Speakers are limited to 3 minutes, with no more than 5 speakers permitted per topic/issue. The total time for “Call to the Public” is limited to 30 minutes, so please be considerate of how your time will affect other speakers.

Please note, that the City Council cannot discuss or take legal action on any matter raised unless it is properly noticed for discussion and legal action. At the conclusion of the “Call to the Public”, individual Councilmembers may respond to criticism made by those who have addressed the City Council, ask staff to review a matter, or request that a matter be placed on a future agenda.

If you intend to submit any written materials to the City Council, please provide 12 copies to the City Clerk.

*Thank you for your participation in Yuma City government.*