

NEIGHBORS HELPING NEIGHBORS CLEAN UP PROGRAM

Purpose: Revitalize Yuma, one neighborhood at a time.

Plan: Locate neighborhood volunteers who share a vision of a cleaner, more attractive Yuma.
Provide logistical support to these volunteers.
Assist these community members in sharing that vision with their neighbors.
Organize additional labor volunteers for each Neighbor Helping Neighbor Clean Up.
Assist with clean up and removal of debris.

Outcomes: Neighbors introduce and reintroduce themselves to one another.
Participants receive "local" help to accomplish the troublesome front yard tasks.
Participants develop long-range visions for their neighborhood.
Participants receive neighborhood praise for their efforts.
Participants renew pride in their neighborhood.

Interested Parties:

The City of Yuma Clean and Beautiful Commission is currently taking applications for the Neighbor Helping Neighbor Clean Up Program.

Clean & Beautiful Commission
c/o Public Works
135 W. 14th Street
Yuma, AZ 85364

INITIAL CONTACT DATA

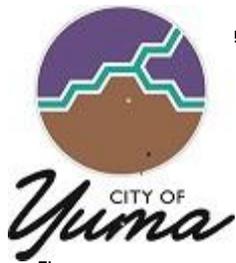
Block Captain(s) Name: _____

Address: _____

Phone Number: _____ **Best Time To Contact:** _____

Email: _____





GETTING STARTED

- Find a co-captain.
- Pick a date to start hanging 'Informational Meeting' door flyers. (Date: _____)
- Identify a Saturday as the day to hold an Informational Meeting. (Date: _____)
- Identify a date at least two weeks later for the actual cleanup. (Date: _____)
- Tell the Clean and Beautiful Commission about your plans.
- Notify the Clean and Beautiful Commission of your dates. (Date(s): _____ / _____)
- The Clean and Beautiful Commission will contact additional volunteers to ensure there will be sufficient participants.
- The Clean and Beautiful Commission will provide you with the door hangers, door flyers, and "Hello, My Name Is _____" badges.

Informational Meeting:

- The Clean and Beautiful Commission will come to assist with the Informational Meeting and refreshments.
- Create a log sheet of the neighborhood homes contacted and those that will be participating.
- Notify the Clean and Beautiful Commission once you have at least 10 homes guaranteed to participate.
- Collect "Home Owner Task List Requests" and discuss any known or foreseeable problems with Clean and Beautiful Commissioners.

Cleanup Day:

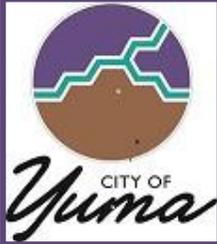
- Have volunteers write their name and address on the Neighbors Helping Neighbors "Volunteer Sign Up Sheet." This information can be used for "Thank You" notes.
- Log equipment using the "Home Owner Tool List."
- Organize work crews and give each crew a completed "Home Owner Task List Request."
- Distribute additional garbage bags at each work site.
- Periodically check workers for hydration; distribute water as needed.

After the Cleanup:

- Make sure all debris is put into the dumpster.
- Make sure all tools are picked up and returned to their proper owners. (Refer to the "Home Owner Tool List")
- Make sure all volunteers are listed on your "Volunteer Sign Up Sheets."
- Complete 'Thank You' notes and give them to a Clean and Beautiful Commissioner for mailing.

NEIGHBORHOOD CLEAN UP





INFORMATIONAL MEETING

The City of Yuma's
Clean and Beautiful Commission

NEIGHBORS HELPING NEIGHBORS CLEAN UP



You and Your Neighbors



In Your Home's Front Yard



Saturday _____; 9 a.m. to 10 a.m.

Members of the Clean and Beautiful Commission will make a short presentation on:

- Getting Involved
- Signing Up Your Yard For Clean Up
- The "How To's"

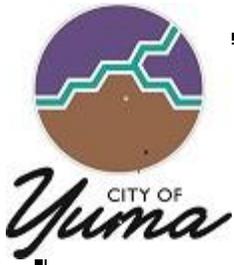
Refreshments will be provided.

Meet Your
Neighbors

Share
Garden Tips
and Hints

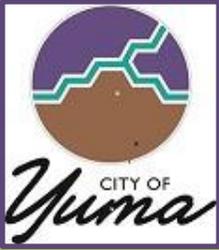
Help Create
a Cleaner,
More Attractive
Neighborhood

YOU ARE INVITED



**NEIGHBORS HELPING NEIGHBORS
VOLUNTEER SIGN UP SHEET**

| | Volunteer Name: | Address: |
|----|------------------------|-----------------|
| 1 | | |
| 2 | | |
| 3 | | |
| 4 | | |
| 5 | | |
| 6 | | |
| 7 | | |
| 8 | | |
| 9 | | |
| 10 | | |



NEIGHBORHOOD CLEAN UP

The City of Yuma's
Clean and Beautiful Commission

NEIGHBORS HELPING NEIGHBORS CLEAN UP



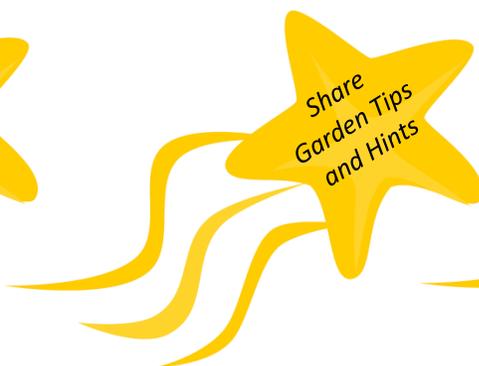
You and Your Neighbors

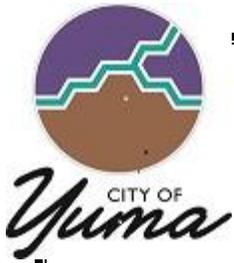




Saturday _____; 8 a.m. to Noon

REVITALIZE & BEAUTIFY





NEIGHBORS HELPING NEIGHBORS HOME OWNER TOOL LIST

Home Owner: _____ Address: _____

- | | | |
|-------------------|-----------------------|----------------------------|
| _____ 1) Shovel | _____ 5) Garbage Bags | _____ 9) Extension Cord(s) |
| _____ 2) Rake | _____ 6) Gloves | _____ 10) _____ |
| _____ 3) Broom | _____ 7) Hat | _____ 11) _____ |
| _____ 4) Clippers | _____ 8) Sunscreen | _____ 12) _____ |

HOME OWNERS: It is recommended that all tools be marked with your Name and/or Address to ensure that all tools find their way back to you. All tools not returned directly to the rightful owner should be returned to the Block Captain's residence. That said, neither the City nor the Block Captain will be held responsible for any lost or misplaced items.

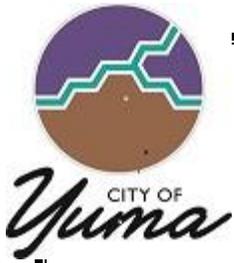
NEIGHBORS HELPING NEIGHBORS GENERAL GUIDELINES

Power tools should only be operated by the owner of the tools. Under no circumstances should a minor be permitted to use any power tool.

Before moving to another residence, make sure all tools have been returned to their rightful owner.

You and your neighbors will supply line trimmers and other "power" tools and extension cords.





NEIGHBORS HELPING NEIGHBORS HOME OWNER TASK LIST REQUEST

Home Owner: _____ Address: _____

At this time only issues with the front of the property are being addressed. No work will be done inside, in the backyard, or in the alley. As neighbors, you may work together and create other arrangements for another day and time to tackle any interior, backyard or alley clean up needs.

You should be available to answer questions as they arise. For example, a request to "trim the bushes" creates a question as to "How much do you want it trimmed?"

We may not be able to help with all tasks the morning of clean up. Some tasks may be beyond neighbor expertise, the appropriate tools may not be available, or a task may require more time than can be devoted on the morning of clean up.

Requested Tasks:

- 1) _____

- 2) _____

- 3) _____

I authorize the above work to be done at my residence and I will be available while work is being performed.

Signature of Homeowner

Please return this form to your Block Captain: Name: _____

Address: _____