



Yuma Civic Center

Wedding Brochure

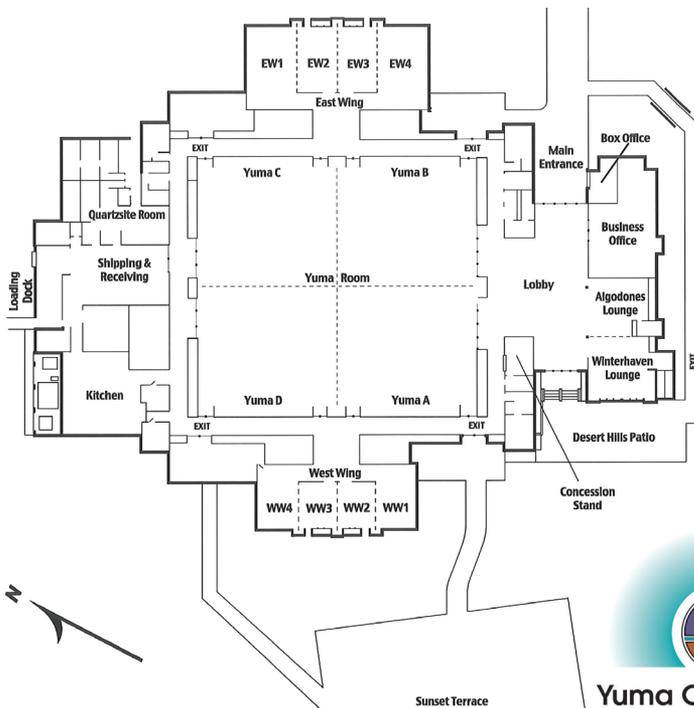
www.YumaCivicCenter.com

928-373-5040 *follow us* @YumaCivicCenter  
1440 W. DESERT HILLS DR YUMA, AZ 85365



Seven Reasons to host your event at the Yuma Civic Center

7. **Flexible.** We have rooms sized just for your event. A meeting for 12? A conference for 1400?
6. **Convenient.** Need a punch fountain? A mirror ball? A/V equipment? We have everything available for a perfect event.
5. **Experienced.** Events of all sizes have been hosted here for over 40 years. Our friendly staff will be ready for all your needs.
4. **Catering.** More often than not, catering will be the most expensive cost for an event. Our in-house catering and food is top-notch.
3. **Setting.** The Sunset Terrace is the most picturesque venue in Yuma. Set on Desert Hills Golf Course, every view will enhance your wedding experience.
2. **Service.** Our staff will assist you before, during and after your event. We do all the setup, take down and clean up - leaving you more time to enjoy your special day.
1. **Value.** It's not only affordable rates. Our knowledgeable staff, flexible facility, and beautiful settings all add up to an experience of a lifetime.





Main Hall

Versatile Venue

Audio/Visual Equipment

On-Site Staff

Decorating Assistance

Complimentary Parking



Sunset Terrace



Elegant Outdoor Setting

Pristine Valley Views

Breathtaking Sunsets

Panoramic Golf Course

Ambient LED Lighting

Intimate Indoor Settings

Customized Catering

Fully Staffed Bar

Planning Assistance

Friendly, Courteous Staff

East & West Wings



Yuma Civic Center Catering

The Civic Center provides an excellent buffet style catering service. Dinner, Lunch and continental breakfast menus are available. A restaurant quality kitchen and experienced staff will ensure the food at your event will be fresh and delicious. We pride ourselves on being versatile. If there is a specific menu you would like, we would be happy to provide a cost analysis to you. Menus are available at the Yuma Civic Center office.

Beverages:

Bottled Water
Canned Soda
Coffee
Lemonade / Fruit Punch
Orange Juice
Sparkling Cider
Tea

Bar Service:

The Yuma Civic Center is a government licensed facility.

All beverages, including alcohol, must be purchased through the Civic Center.

The Civic Center has full bar capabilities, and does not charge a fee to set up a bar at your event.

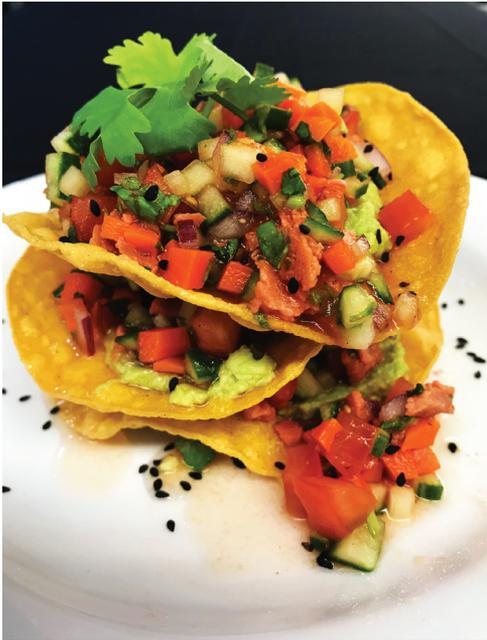
You may choose a cash bar and/or a hosted bar. Champagne, wine and beer prices are based on selection and availability. Special requests on selected brands should be coordinated a minimum of thirty days prior to your event. Keg beer is available upon request.

Other Catering

Catering by an outside caterer and/or family is permitted.

- A \$2.00 per person catering fee is applied.
- Client must provide linens, utensils, napkins and plates.
- Access to the Civic Center kitchen is not permitted.
- Select desserts and cake are allowed with prior approval.
- Food storage is available and must ask the staff.

Prices do not include tax and are subject to change.



Yuma Civic Center

www.YumaCivicCenter.com

928-373-5040 *follow us* @YumaCivicCenter  

1440 W. DESERT HILLS DR YUMA, AZ 85365

Yuma Civic Center Room Capacities & Rates



CALL NOW TO *reserve*
YOUR EVENT DATE!

follow us @ YumaCivicCenter  

Room Rates & Capabilities

Standard Rate (5hrs)	Private Party		Minimum/ Hourly Rate	Square Feet
	6' Rounds	8' Banquet		
Entire Building			\$1,815/\$363	
Yuma Room (5hrs)	700	1,000	\$1090/\$218	14,896
1/2 Yuma Room	280	320	\$605/\$121	7,448
1/4 Yuma Room	140	176	\$305/\$61	3,724
East Wing (3hrs)	130	150	\$183/\$61	3,080
1/2 East Wing	50	80	\$93/\$31	1,540
1/4 East Wing	30	48	\$51/\$17	920
West Wing (3hrs)	80	128	\$109/\$36	1,982
1/2 West Wing	40	56	\$57/\$19	991
1/4 West Wing	n/a	n/a	\$30/\$10	595
Lounge (3hrs)	50	64	\$72/\$24	1,482
1/2 Lounge	20	32	\$39/\$13	741
Sunset Terrace (3hrs)	500	608	\$414/\$138	9,400

Prices are subject to change.

1440 W. Desert Hills Dr. Yuma, Arizona 85365 | (928) 373-5040
YumaCivicCenter.com



Yuma Civic Center Rental Guidelines

Rental Fee:

- A deposit of 50% of the rental fee and a signed Contractual Agreement are required to confirm the reservation of a date.
- Balance of rental fee is due 30 days prior to the event.
- A cancellation fee of \$50 is applied when event is cancelled.

Balance of deposit and additional payments are refundable when another event books the space for the same date.

- The rental fee for the Yuma Room (main hall) and the East Wing for Friday and Saturday includes the entire room at full price.
- Tables, Chairs, set up, take down and clean up.

Security:

The Civic Center requires security for all private parties. The number of security guards will solely be determined by the Yuma Civic Center staff, and will be required for the duration of the event. A list of approved security company's is provided below.

Approved Local Security Companies

Aron Security
928-920-1989
Mitchell's
928-782-2376

VIP Security
928-248-5063
Safety & Security
928-271-2012

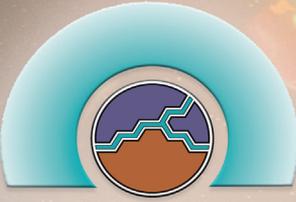
Insurance:

- Liability insurance listing the City of Yuma as additionally insured is required for all rentals.
- A certificate of insurance must be furnished at least 4 weeks prior to the event.
- Insurance can be purchased using the TULIP program, please consult the Yuma Civic Center staff for details.

Decorating:

- Four (4) hours immediately prior to the scheduled event time are provided at no additional cost.
- Please follow Civic Center Decorating Guidelines.

Rates and information are subject to change.



*Yuma's Favorite
Event Place*

Yuma Civic Center

*WE customize YOUR EVENT
PACKAGE TO SUIT ANY SIZE BUDGET.*

With options for extravagant indoor affairs, or intimate outdoor gatherings, our venue features flexible, functional spaces.

Whether it is a luncheon for 12 or a banquet for 1,000, our exclusive in-house catering offers a unique food experience for your guests.

Located within walking distance of a beautiful 18 hole Championship Golf Course, the Sunset Terrace gives your guests pristine valley views, rolling hills, and breathtaking sunsets.



**CALL NOW TO *reserve*
YOUR EVENT DATE!**

1440 W. Desert Hills Drive
Yuma, Arizona 85365
(928) 373-5040
YumaCivicCenter.com

follow us @YumaCivicCenter  

