



YumaCon 2018 Vendor Donation Application

Application Due: September 7, 2018

Event Date: October 6, 2018 at the Yuma Civic Center

Thank you for your interest in participating in YumaCon 2018! To be considered for a panelist at YumaCon please complete this form and submit 203 images (headshots, action shots, or logo preferred) to YumaCon@yumaaz.gov. Selected panelists will receive a panelist pass to attend YumaCon as well as a 10x10 booth space at the event. All panelists must comply with the vendor terms and conditions. Suggested panels are not limited to, but may include: trivia games, workshops, cosplay tutorials, industry discussions and debates. At least one person in the panel must be 18 years older. Panelist applicants who have been approved will be contacted via email provided.

Please note that the submission of an application does not guarantee acceptance to YumaCon.

First Name _____ Last Name _____
Mailing Address _____ E-Mail _____
Phone _____ Cell _____

The email address you provide will be the primary form of contact

Panel Name:	
Panel Subject:	
Description: This will be used in the program and for marketing.	
Time Preference: Time requests will be taken under consideration but are not guaranteed.	
Target Age Group for Panel: All panels and workshops with suggestive, violent, or mature content must be marked as 18+. If you are unsure please contact us.	

YumaCon is presented by the Yuma Art Center which is owned and managed by the City of Yuma. The City of Yuma reserves the right to refuse entrance to any said event based on non-compliance with rules and regulations.



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254 S. Main Street, Yuma, AZ 85364 – 928.373.5202 – Arts@yumaaz.gov
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YumaCon Guest/Panel/Vendor Rules & Regulations

1. Check in is required prior to setting up your booth.
2. Vendors shall not obstruct walkways, to include: chairs, tables, signs, etc. in front of assigned location.
3. Artist and student booths are reserved for artists who create handmade art, such as sketches, drawings, bookmarks, and/or commissions. There is no electricity available for these booths.
4. It is mandatory that all booths be completely set up one hour before the event and must stay open until the event closes. This is an insurance company requirement.
5. All booths must be professional in appearance. All tables must have a tablecloth and skirting draped to the floor on three sides.
6. All vendors are responsible for collecting and remitting sales tax on all sales.
7. Electricity is limited and will be assigned on a 'first come – first served' basis according to when applications are submitted. Electricity is not available for food vendors. Cost for electricity is \$15. Electrical outlets are numbered and Vendors will be assigned a number for their booth. Vendors are not allowed to share electrical outlets; this is a safety compliance issue. Electrical appliances, such as heaters, will not be allowed.
8. Set up times are 3:00 pm to 6:00 pm on October 5, 2018 and 8:00 am to 10:00 am the day of event.
9. Vendor spaces will be clearly marked; vendors are required to stay within these markings.
10. The event coordinators reserve the right for placement of all booths and product. Only completed and approved applications, with all required documents will be considered for booth placement. All booth placements are final.
11. All vendors are responsible for cleaning up their booth area during and at the close of the event.
12. Consumption and/or possession of alcoholic beverages by vendors and/or workers are prohibited. Vendors will be held responsible for any violations.
13. All items to be sold at booth must be indicated on application. The event coordinator must be notified of any changes at least 7 days prior to event.
14. YumaCon may limit the number of duplicated merchandise, to ensure vendor success.
15. The booth fee is nonrefundable and nontransferable. No refunds will be given to vendors who do not show up for the event.
16. The City of Yuma is not responsible for infringement of copyright.
17. The sponsors of this event will not be liable for any liabilities whatsoever for the failure to fulfill conditions under which the event is being produced: due to natural causes, act of God, or any other causes beyond the control of the City of Yuma.
18. No spaces will be held without payment in full. No applications will be accepted without payment.
19. Payment problems with checks and/or credit cards will result in restriction to cash or money order payment for future shows. There will be a fee of \$45 for returned checks.
20. The City of Yuma will provide security at the event. However, YumaCon is not responsible for the security of individual vendor booths. Vendors are responsible to secure their own booths, supplies and equipment.
21. **No functional props or weapons or props made out of metal are allowed at YumaCon. All props must be inspected and tagged at security upon entrance to the convention. All costume props must conform to state and federal law. Projectile costume props and costume weapons must be rendered inoperable.**
22. This is a "rain-or-shine" event and will occur on the scheduled date regardless of weather.

Acknowledgement and Release

By signing below, I agree that I will assume all risks that arise from my participation. I also hereby waive any claims against the City of Yuma and its co-sponsors for any injuries or loss that arise from our participation. Further, I grant full permission to the event organizers, promoters and sponsors or any agent authorized by them, to use any photographs, videos, recordings or any other record of this event for any legitimate purpose.

Signature _____

Date _____



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