



**Children's Festival of the Arts  
Saturday, November 3, 2018**

Activity Booth Application

Application due: **Friday, October 5, 2018 by 5:00 pm**

Theme: Space

**Business Name** \_\_\_\_\_

**Point of Contact Name** \_\_\_\_\_

**Mailing Address** \_\_\_\_\_ **E-Mail** \_\_\_\_\_

**Phone** \_\_\_\_\_ **Cell** \_\_\_\_\_

<p><b><u>Booth Space</u></b></p>	<p> <input type="checkbox"/> School  <input type="checkbox"/> Non-Profit  <input type="checkbox"/> Business         </p> <p>Each booth includes an 8 foot table and two chairs. If you need additional tables or chairs, please indicate below:          _____</p>		
<p><b><u>Booth Activity</u></b></p>	<p>Please provide a description of what you will be doing at your booth. Plan projects for a minimum of 500 participants.</p> <p>_____</p> <p>_____</p> <p>_____</p>		
<p><b><u>Set-Up and Tear-Down</u></b></p>	<p>Spaces may be set up on Saturday, November 3, 2018 between 7:00 am and 9:00 am.</p> <p><b><u>All booths MUST BE set up and vehicles removed from Main Street by 9am.</u></b></p> <p>Tear down time will be between 3:00 pm - 4:30 pm.</p>		
<p><b><u>Return this form to</u></b></p>	<p>Yuma Art Center Attn. Ana Paulina Padilla 254 S. Main Street Yuma, AZ 85364</p>	<p><b><u>Fax:</u></b> 928-373-0865</p>	<p><b><u>Email:</u></b> Ana.Padilla@yumaaz.gov</p>

**Acknowledgement and Release**

By signing below, I agree that I will assume all risks that arise from my participation. I also hereby waive any claims against the City of Yuma and its co-sponsors for any injuries or loss that arise from our participation. Further, I grant full permission to the event organizers, promoters and sponsors or any agent authorized by them, to use any photographs, videos, recordings or any other record of this event for any legitimate purpose. I acknowledge that I have read, understand and agree to all the rules and regulations.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**For more information, contact:**

Ana Paulina Padilla, Program Coordinator | Ana.Padilla@yumaaz.gov | (928) 373-5206



254 S. Main Street, Yuma, AZ 85364 – 928.373.5202 – Arts@yumaaz.gov  
The Yuma Art Center is owned and managed by the City of Yuma



## City of Yuma Vendor Rules and Regulations

1. Each booth space will include a table and two chairs. If additional tables and chairs are needed, please request them on the registration form.
2. This is an outdoor event. If you require shade, you will need to provide your own tent.
3. No water for booths will be provided. Refer to map for water stations.
4. There will be NO obstruction to walkways, to include: chairs, tables, signs, etc. in front of assigned location.
5. The City of Yuma reserves the right for placement of all booths. **All booth placements are final.**
6. The City of Yuma is covered for liability for City sponsored events, but vendors are not covered. If you, (the vendor) would like to purchase a Tenant Users Liability Insurance Policy (TULIP) The Website is: <https://www.ebi-ins.com/e/tulip/apply.aspx>
7. **Spaces may be set up Saturday morning starting at 7:00am. All booths MUST BE set up and all vehicles removed from Main Street by 9:00 am on the day of the event.** This is a highly attended event and it is difficult to set up as people are entering the street.
8. Tear down time will be from 3:00 pm – 4:30 pm on the day of the event. All vendors are responsible for cleaning up their booth area during and at the close of the event.
9. The City of Yuma and its co-sponsors will not be liable for any liabilities whatsoever for the failure to fulfill conditions under which the event is being produced: due to natural causes, act of God, or any other causes beyond the control of the City of Yuma.

**The Vendor signing this application acknowledges they have read, understand and agree to all the City of Yuma Vendor Rules and Procedures.**

**The City of Yuma reserves the right to refuse entrance to any said event based on non-compliance with rules and regulations.**

