



**ARTbeat 13** is an award winning juried fine arts festival presented by the Yuma Art Center – City of Yuma. Celebrating its 13th year, this festival is annually attended by thousands of visitors and fills downtown Yuma with art! Be sure to visit one of the many food vendors, the galleries to view live floral displays from the Yuma Garden Club, and you cannot miss the live music playing on the mainstage in front of the Yuma Art Center!

Date: Saturday, April 18, 2020

Time: 4:00 pm – 9:00 pm (*Set up between 10:00 am to 3:00 pm*)

Location: Historic Downtown Main Street / Yuma Art Center

Ages: All Ages

Fee: FREE

### **Types of Booths**

What are we looking for: hopefully, you! ARTbeat is indeed focused around fine and performing arts, but there are lots of opportunities for all sorts of vendors, non-profits, and businesses to participate. Please see the list below with the three different types of booths applications for ARTbeat, but if you don't see anything relevant to you—please let us know, we still may be able to host you at the event.

- **Fine Art Booth:**

- Artists selling or showcasing artwork that is of original idea and assembly, not machine or commercially made. Including, but not limited to: painting, ceramics, drawing, fiber art, glass art, jewelry, metal, mixed media, painting, photography, printmaking, sculpture, wood, etc.
- Eligible for juried awards.

- **Community or Craft Booth:**

- Booths that will promote a business, non-profits, or schools, host an activity, or sell crafts, soaps, candles, body products, commercially printed products, manufactured artwork, etc.
- Not eligible for juried awards.

- **Food or Beverage Booth.**

- Booths that will sell food made on site in a booth or truck (tacos, fry-bread, crepes, bbq etc), or prepared food (hot sauce, salsa, jam, etc), non-alcoholic drink booths (fresh squeezed lemonade, slushies, etc), dessert booths (ice cream, candy, etc),
- Local Health and Fire Department Rules Apply
- Alcohol will be sold solely by the Yuma Art Center.
- Not eligible for juried awards.

**For more information, contact:**

Artist Liaison: Vincent Higgins at [Vincent.Higgins@yumaaz.gov](mailto:Vincent.Higgins@yumaaz.gov) or at (928) 373-5000 ext 5415 or

Community and Food Liaison: Ana Padilla at [Ana.Padilla@yumaaz.gov](mailto:Ana.Padilla@yumaaz.gov) or at (928) 373-5206



# Community or Craft Booth Application

Please fill out this application to apply for a booth space as a craft vendor, nonprofit, business or school group.

**Event Date:** Saturday, April 18, 2020 from 4pm to 9pm

**Location:** Main Street in Downtown Yuma, Arizona

**Application Deadline:** March 27, 2020

Booth Name \_\_\_\_\_  
 POC First Name \_\_\_\_\_ POC Last Name \_\_\_\_\_  
 Mailing Address \_\_\_\_\_ City, State, Zip Code \_\_\_\_\_  
 E-mail \_\_\_\_\_ Phone Number \_\_\_\_\_  
 Website \_\_\_\_\_

**Description of booth** (Items to be sold, type of activity, mission of organization/business to be promoted, etc)

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

<b>Booth Space</b> Select your booth space.	<input type="checkbox"/> <b>10 x 10 - \$55</b>	<input type="checkbox"/> <b>10 x 20 - \$75</b>	<input type="checkbox"/> <b>\$25 Tent Rental</b>
--	--	--	--

**Application Checklist:** Submit all application materials to the Yuma Art Center at 254 S. Main Street, Yuma, AZ 85364 or to Arts@YumaAz.gov. **Incomplete applications will not be processed.**

- Completed Application Form
- Non-Refundable Application and Booth Fees (*includes \$20 Secondary License or Itinerant Fee*)
  - New Vendor or Referral Discount (if applicable) \_\_\_\_\_
  - Estimated Total \_\_\_\_\_
- Three digital images representative of work. Works that are not representative or depicted in images cannot be exhibited at the event(s). High quality images are preferred to use for marketing.
- City of Yuma Business License # \_\_\_\_\_ and Secondary Location License # \_\_\_\_\_
- (OR) Itinerant Business License # \_\_\_\_\_ and AZ TPT License # \_\_\_\_\_
- (OR) **(NEW!)** Vendor will utilize the Yuma Art Center POS Booth
  - See number 3 under Terms and Conditions for more information.

**For more information, contact:**  
 Artist Liaison: Vincent Higgins at [Vincent.Higgins@yumaaz.gov](mailto:Vincent.Higgins@yumaaz.gov) or at (928) 373-5000 ext 5415 or  
 Community and Food Liaison: Ana Padilla at [Ana.Padilla@yumaaz.gov](mailto:Ana.Padilla@yumaaz.gov) or at (928) 373-5206

## Terms and Conditions:

1. **AZ TPT License:** ALL Vendors promoting or selling product or services MUST provide a copy of their AZ TPT ID number. If you need to apply for the TPT license, click [here](#). A step-by-step guide to help with new user registration is available [here](#).
2. **COY Business License**, and possess a Secondary Location License. Or must provide a copy of their Itinerant Business License w/ their AZ TPT ID number. If you need to apply for the TPT license, click [here](#). A step-by-step guide to help with new user registration is available [here](#). Contact City of Yuma Tax & License Specialist at 928-373-5074 within 10 business days prior to event for questions or to apply for a COY license.
3. **POS Booth:** As an alternative to the COY Secondary Location License or Special Event License, vendors may sell their artwork through the Yuma Art Center "Point of Sale" booth which will be centrally located. There will be no commission on the sale. The Yuma Art Center will make the transaction, handle and remit sales tax, and remit payment via a check to the artist vendor within one week from the event.
4. **Fine Art Booth:** All artists presenting in the fine art category are eligible for juried prizes. All works of art must be the exhibitor's own original ideas and assembly. All artwork must be original or printed of the exhibitor's original work. Manufactured or commercially produced works are not permitted in this category. All items to be sold at booth must be indicated on application. The City of Yuma will not be held responsible for any type of copyright infringement. Only exhibitors displaying their own original work may participate in the fine art category. No stand-in or proxy exhibitors will be allowed to represent the artist.
5. **Craft Booth:** The difference between fine art and craft is fluid depending on many facets. We will respectfully discuss this with prospective vendors on a case by case basis. Items presented in the craft category could include, but are not limited to, handmade candles, soaps, birdhouses, body products, etc.
6. **Community Booth:** non-profits, school groups, museums, art clubs, or other community-based groups interested in booth space must have something arts related on display or be promoting relevant activities or events. This could include, but is not limited to an arts and craft project for festival attendees, creative "artsy" booth display, promoting group art activities, upcoming concert, showcase student artwork, etc.
7. **Business Booth:** businesses interested in booth space must be somehow related to an arts and culture field. This could include, but is not limited to, an art supply store, graphic design business, interior design, etc. Business booths must have something arts related on display in their booth. Creative "artsy" booth displays are encouraged.
8. Any commercially printed products or manufactured artwork to be sold must be the exhibitor's original idea or concept. This can include, but is not limited to prints, t-shirts, posters, stickers, tumblers, greeting cards, etc. The City of Yuma will not be held responsible for any type of copyright infringement.
9. Food and beverage items are restricted to food vendors only. Please refer to the food vendor application for more information and terms and conditions.
10. Exhibitor's display at the event must represent artwork submitted with this application. Misrepresentation of a display will result in expulsion from the event without refund.
11. All booths must be professional in appearance. Minimum requirements must include a 10x10 canopy, or 'pop-up' shade structure. All tables must have a tablecloth and skirting draped to the floor on three sides.
12. Limit one artist per 10 x 10 booth space. Special consideration may be made for students.
13. Exhibitor must provide their own tent, chairs, displays, tables and any other necessary equipment. A limited number of tents are available for rent. Exhibitor displays must be weighted, sturdy, safe, clean and tidy.
14. Electrical outlets on Main Street are located along the planters and are limited. Access is first come, first serve and access to electricity is NOT guaranteed. Please be respectful of your booth neighbors and share outlets. Any special electrical needs must be discussed with the event coordinator prior to the event and will be at the sole responsibility of the exhibitor. Should electricity be used, all cords and tripping hazards must be covered and taped down by the Exhibitor.
15. Booth space must be manned and open for the duration of the event. Yuma Art Center staff and volunteers are available to watch over a booth as requested by the artist for quick breaks.

### For more information, contact:

Artist Liaison: Vincent Higgins at [Vincent.Higgins@yumaaz.gov](mailto:Vincent.Higgins@yumaaz.gov) or at (928) 373-5000 ext 5415 or  
Community and Food Liaison: Ana Padilla at [Ana.Padilla@yumaaz.gov](mailto:Ana.Padilla@yumaaz.gov) or at (928) 373-5206

16. Booths must be ready a minimum of one hour prior to the event opening and must remain open until the event closing time. Vehicles are allowed only during designated times and must follow directional rules as indicated in acceptance packets.
17. Vendors shall not drive on Main Street until the event is over, and the majority of attendees have evacuated. Do not break down early. This negatively impacts the event for both attendees and other vendors. Vendors that break down early will be billed a \$50 fee and may not be permitted into future City of Yuma events.
18. All booth placements are determined by the event coordinator. We will make every effort to accommodate special requests, but cannot guarantee specific placement.
19. Music will be provided by the Yuma Art Center. Please refrain from having music or sound equipment in your booth unless otherwise discussed with the event coordinator.
20. Marketing and Promotions: By participating in the event the Exhibitor agrees to have Exhibitor's name and photographs of their work(s) reproduced for publicity, promotional and educational uses.
21. Exhibitors are responsible for cleaning up their booth area during and at the close of the event.
22. Payment problems with checks and/or credit cards will result in restriction to cash or money order payment for future shows. There will be a fee of \$25 for returned checks.
23. This is a "rain-or-shine" event and will occur on the scheduled date regardless of weather.
24. Consumption and/or possession of alcoholic beverages by exhibitors and/or workers are prohibited. Exhibitors will be held responsible for any violations.
25. Insurance: The City of Yuma does not carry any insurance for any perils whatsoever against Exhibitor's Work and assume no responsibility for any damages to Work and the Work's supporting materials incurred before, during, or after the event(s). Exhibitor understands and agrees that Exhibitor's Work(s) is exhibited at Exhibitor's own risk.
26. The sponsors of this event will not be liable for any liabilities whatsoever for the failure to fulfill conditions under which the event is being produced: due to natural causes, act of God, or any other causes beyond the control of the City of Yuma.
27. Security: The Yuma Art Center and City of Yuma is not responsible for the security of individual booths. Exhibitors are responsible to secure their own booths, supplies and equipment.
28. The City of Yuma reserves the right to refuse entrance to any said event. Exhibitors will be notified upon acceptance to each event by the dates indicated above.

### **Acknowledgement and Release**

By signing below, I agree that I will assume all risks that arise from my participation. I also hereby waive any claims against the City of Yuma and its co-sponsors for any injuries or loss that arise from my participation. Further, I grant full permission to the event organizers, promoters and sponsors or any agent authorized by them, to use any photographs, videos, recordings or any other record of this event for any legitimate purpose. I acknowledge that I have read, understand and agree to all the Exhibitor Rules and Regulations, and understand that additional Vendor Insurance and Indemnity Requirements may be required.

Signature \_\_\_\_\_ Date \_\_\_\_\_

### **For more information, contact:**

Artist Liaison: Vincent Higgins at [Vincent.Higgins@yumaaz.gov](mailto:Vincent.Higgins@yumaaz.gov) or at (928) 373-5000 ext 5415 or  
Community and Food Liaison: Ana Padilla at [Ana.Padilla@yumaaz.gov](mailto:Ana.Padilla@yumaaz.gov) or at (928) 373-5206