MINUTES OF QUARTERLY MEETING
CITY OF YUMA MERIT SYSTEM BOARD
July 14, 2020

The City of Yuma Merit System Board held a meeting at Room 190 in Yuma City Hall, One City Plaza, Yuma, Arizona on July 14, 2020. The meeting was called to order by William Craft at 7:00am.

Members Present:

- William Craft, Chair
- Sean Allen
- Tracy Felts
- Sharon Kramer, Vice Chair
- Joseph Melchionne

Staff Present:

- Monica Welch, HR Director
- Kay Eldridge, Assistant HR Director

Approval of Minutes:

Sean Allen called for a motion to approve the minutes as submitted from the January 14, 2020 meeting, motion seconded by Sharon. All agreed, 5-0

Discuss City Updates:

- City facilities are closed to public until further notice, but appointments are being made and essential functions are being conducted for the public.
- The budget for fiscal year 2021 was approved at the last council meeting. We are currently on a spending freeze, and a modified hiring freeze, with hiring only occurring in areas of immediate need. The city had 30 people take advantage of a retirement incentive, and hiring in those positions is being held until at least January. No pay raises or the implementation of the second half of the Labor Market Survey will occur until January upon budget availability.
- The City Administrator is establishing a subcommittee / focus group to review the budget expenditures through December to prepare for pay increases beginning in January.

No other issues to report.

Future Hearing Updates:

Monica Welch reported that the hearing scheduled for July 28 will need to be rescheduled. The attorney for the appellant has changed, and they have asked for an extension. The City's attorney recommendation is to accept the request. We will be working with all parties to identify a date, and notify the board of the options.

A previously scheduled hearing was withdrawn earlier this month. The appellant did not confirm in a timely manner, and eventually withdrew his request.

No other hearings scheduled.

Request for future agenda items:
No items suggested.

Adjournment: The meeting was adjourned at 7:22 AM by William Craft.

Next Meeting Date:
October 13, 2020

Respectfully submitted:

Kay Eldridge

Kay Eldridge, Assistant HR Director

Approved:

William Craft, Chairperson