

CITY OF YUMA, ARIZONA



**Adopted Budget
Fiscal Year 2010-2011**

City of Yuma Arizona

2010-2011 Annual Budget

PRESENTED TO:

City Council

Alan L. Krieger, Mayor
Paul B. Johnson, Deputy Mayor
Cody T. Beeson
Bobbi Brooks-Gurrola
Leslie L. McClendon
Raul Mendoza
Jerry Stuart

About the Cover:

Long an icon of the Yuma community, the Yuma Territorial Prison State Historic Park was saved from closure through the efforts of the City of Yuma and community fundraising. The Yuma Crossing National Heritage Area now operates the park and is undertaking building, museum, and grounds improvements.

Prepared and Presented By:

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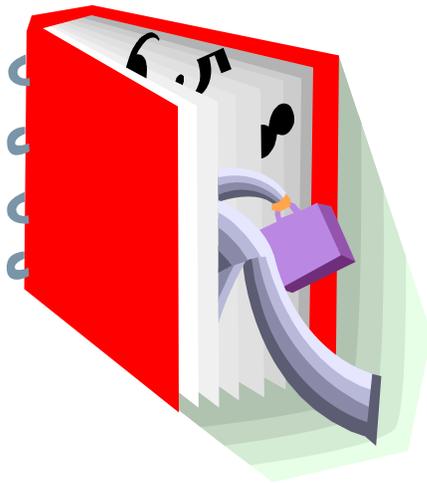
Jack Dodd
Human Resources

And
The Staff of the City of Yuma

City of Yuma Annual Budget Fiscal Year 2010-2011

How To Use This Document

This budget is divided into five sections: Overview, Fund Information, Department Information, Capital Spending and Debt Management, and the Appendix. Throughout the document, the City of Yuma is referenced as the “City.”



The **Overview** contains the City Administrator’s budget message, which discusses the major changes in this year’s budget. It also includes budget highlights, the City’s mission, and organization chart. A flowchart depicting the budget process for both the department budgets and the Capital Improvement Program is shown. Financial policies are included in this section as well as a brief overview of the City’s revenues and funds.

The **Fund Information** section is focused on the different funds the City utilizes. Fund summaries show the activity in each fund to include, beginning balance, revenues, expenditures/expenses, transfers, and ending balance. This summary is followed by a schedule of revenues for the respective fund and an expenditure summary showing what departments utilize that fund.

Department Information provides each department’s budget message. The messages include functions of the department, goals for next year, accomplishments, and staffing level. It also displays department expenditures in two views. One table gives an overall picture of the department listed by division. The other table(s) breaks a department out by fund and then displays the information by the following categories: personal services, operating and maintenance, debt service, and capital outlay.

The **Capital Spending and Debt Management** section covers the Capital Improvement Program budget and a discussion on how the City uses various financing tools to fund these projects. It explains the CIP process, provides information on different funding sources, lists the capital improvement projects, and summarizes the City’s outstanding debt.

The **Appendix** contains a Glossary and seven schedules. Schedule 1 lists revenue information by fund. Schedule 2 lists the department’s expenditures within each fund. These worksheets display 2008-2009 actual expenditures, 2009-2010 adjusted budget, 2009-2010 estimates, and the request for 2010-2011. Schedule 3 shows the Outside Agency listing. Every year the City provides support to various organizations within the city. This page displays their current year funding and the proposed funding for 2010-2011. Schedule 4 details the Supplemental positions the city is requesting listed by funding source. Also shown are positions that are being moved across funds. Schedule 5 is the city’s staffing level and lists all the full time positions within the organization. Schedule 6 is the City’s Budget Resolution for 2011 while Schedule 7 provides the 2011 Maximum Tax Levy Worksheet. Finally, a Glossary is provided.

City of YUMA
2010-2011 Annual Budget
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Distinguished Budget Presentation Award



The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Yuma, Arizona for its annual budget for the fiscal year beginning July 1, 2009. This is the sixth time the City of Yuma has received this award.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



Overview

OVERVIEW

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City of YUMA

CITY ADMINISTRATION

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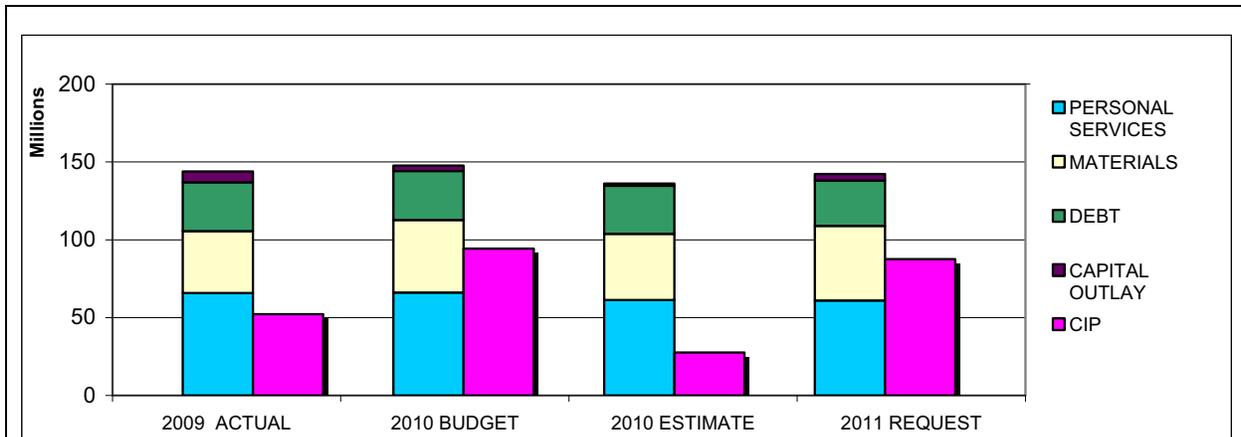
Mayor and City Council
City of Yuma, Arizona

RE: Budget Message for Fiscal Year 2010-11

Honorable Mayor and City Council,

In accordance with the Yuma City Charter, I am transmitting the City Administrator's proposed city budget for Fiscal Year 2010-2011. This document has been filed with the City Clerk's office as required and finalizes the annual review process by the City Council leading to eventual adoption. You are intimately aware of our economic situation and the times are trying for all of us. We were looking at a downturn of about 15% in sales tax revenues but it now appears with our projections our revenues will be higher than anticipated. I believe as a responsible government agency we have to "live within our means" and it is required by law that we provide you a balanced budget but it was also imperative that we balance it over the next couple of years. The recent changes we have presented to you accomplish this goal. I also want you to be aware that this does not come without some pain and sacrifice as the employees of the City have given up some special pay and benefits to get here. Additionally we have asked them to do more with less, stretch our equipment life out further, and just make it work. I want to make sure they are acknowledged as some money is coming out of their pockets to make a balanced budget possible. The employees of this organization have shown a great spirit of doing what is right for the community with everyone doing their part. This budget sets the reality of where we are at but provides us enough flexibility that we can work our way forward from here.

I have submitted a proposed operating and capital budget of \$142 million and \$87 million, respectively, yielding an all funds budget of \$229 million in anticipated expenditures for the coming fiscal year. You will find that this budget has a reduction of about 12% in the quantity of personnel from previous years. Please refer to the chart below for an overall breakdown of past, present, and proposed budget costs.



| | 2008-2009 ACTUAL | 2009-2010 BUDGET | 2009-2010 ESTIMATE | 2010-2011 REQUEST | Change |
|--------------------------|-----------------------------|-----------------------------|-------------------------------|------------------------------|---------------|
| PERSONAL SERVICES | \$ 65,831,575 | \$ 66,137,392 | \$ 61,321,081 | \$ 60,972,186 | -7.81% |
| MATERIALS AND SERVICES | 39,703,865 | 46,617,710 | 42,545,426 | 47,998,933 | 2.96% |
| DEBT | 31,387,035 | 31,403,458 | 30,810,582 | 29,135,058 | -7.22% |
| CAPITAL OUTLAY | <u>6,982,775</u> | <u>3,573,836</u> | <u>1,490,859</u> | <u>4,102,212</u> | 14.78% |
| TOTAL OPERATIONAL | 143,905,250 | 147,732,396 | 136,167,948 | 142,208,389 | -3.74% |
| CAPITAL IMPROVEMENTS | <u>52,195,045</u> | <u>94,400,743</u> | <u>27,598,769</u> | <u>87,632,349</u> | -7.17% |
| TOTAL BUDGET | <u>\$ 196,100,296</u> | <u>\$ 242,133,139</u> | <u>\$ 163,766,717</u> | <u>\$ 229,840,738</u> | -5.08% |

During the course of the current FY 2009-2010 we have decreased personnel expenditures primarily via natural attrition of retirement or resignation from City employment. Supervisors have provided additional oversight and a proactive management of expenditures whether they are for purchase of equipment or management of overtime hours. Our Human Resources Department is working with each of our other Departments and Directors managing vacancies and refilling positions as required to keep our customer service levels where they need to be in order to support our citizens and businesses. We have prioritized our workforce positions and are continuing to look internally first, as positions become vacant.

With the last report we had prior to the submittal of the budget we have seen our first positive growth figure in quite some time. We are optimistically looking forward to the next several reports in anticipation that they will continue to be positive while we continue to plan for the future.

Observations for This Budget

Every Department in the City has done their part to reduce expenditures while striving to keep their services up to the level our citizens expect. We have judiciously increased fees a minimal amount to assist in maintaining some of our Park and Recreation programs to the level our customers have grown to expect. This was done after some consultation with customers which indicated they would be willing to pay a little more to maintain what we have. In effect this budget was put together with community involvement and input where needed. Capital purchases are initially limited to replacement of only those items that are critical and broken and in need of replacement. Over the next several months we will be reexamining some areas of equipment replacement including infrastructure and vehicles to address any issues that are presenting themselves due to life-span extensions. While extending replacement cycles has provided for some immediate cost savings, we are not in a sustainable position going forward and we will be addressing this issue this year for the long term. A new replacement plan is in the works.

Personnel

During the previous two fiscal years we have reduced the number of funded personnel through attrition by about 12% (123 total employees). We have reorganized and revamped our new construction building inspection process to be more efficient. Public safety staffing has been sustained but we have curtailed overtime and special event overtime. Positions that were unfunded have been reduced out of the budget. I do not anticipate further attrition of personnel positions as we are at a point where if we were to lose additional personnel we would have to cut services. I do not anticipate doing this.

During this next fiscal year travel and education have been further reduced. There will be an impact but with the reduction in new hires the impact will be somewhat mitigated.

Contracted Amounts

In the proposed budget the City of Yuma contracts with a number of agencies throughout town. Due to funding constraints we have reduced funding for several of the agencies that we contract with. The City of Yuma will continue to work with various agencies to determine the level of services that they can provide to us and those services which will assist us.

Property Taxes and Fees

The proposed budget includes a property tax rate of \$1.4691 which also represents a reduction from last year's rate of \$1.4706. The tax rate continues to decline because of increases in the assessed valuation of the city. Although lower, the new tax rate will produce a tax levy of \$9,864,144, a 5% increase from this year's levy of \$9,386,857.

One of the most notable changes in fees recommended this year is the return of the sanitation collection fee. While our residents have paid the Environmental Fee for several years, it is calculated to cover only the costs of landfill disposal, neighborhood cleanup and limited recycling efforts. It does not cover the cost of curbside collection. Historically, the cost has been covered by General Fund tax revenues. But with the continued decline in tax collections, the General Fund is unable to continue the subsidy of this important service. We had no choice but to recommend the fee so that the Sanitation Fund operational costs will be self supporting. The money saved in the General Fund will be used to maintain services, such as public safety, for which the taxes are levied.

The Year Ahead

We believe the budget we have provided is balanced and will remain so for the next two years barring any unforeseen events. Our main goal in the next year is to review our personnel structure, looking at where we may have any sustainability issues and establish priorities for the future. Additionally we will need to do the same for our infrastructure, vehicles, and equipment. We do not believe we can continue to put off replacements for the next two years and we will come up with a plan on how we accomplish the replacement of our aging equipment.

Acknowledgements

I wish to acknowledge Finance Director Pat Wicks, Budget Coordinator Sharon Willoughby, City Engineer Paul Brooberg and their staff for their work in the preparation of this budget. All our Department Directors were a key component to get our budget balanced and deserve recognition. Finally each employee in the organization has been impacted by the funding cuts we were required to make in order to balance the budget which deserved noting. Many of their ideas and suggestions helped get us here. All employees will be impacted with the additional workloads they have taken due to reductions in personnel but they are ready to do so. With that I am proud to lead this team into our next budget year and that we can deliver this balanced budget in accordance with state law.

Summary

The budget for FY 2010-2011 is one that is based in the reality of the times and economy. We are extremely pleased that we have been able to close the budget gap on the funding shortfall over the next two years and optimistically look to the future to put plans in place when the economy turns the corner. This budget is one that I am pleased with in that we do not have to ask further from our employees in the way of furloughs or unpaid holiday days. All have done an outstanding job of reducing their budgets and analyzing their financial needs to conform to the dollars that are available to us. While we have lost a significant amount of experience through retirement we still have the quality personnel in our organization to lead us into the future. I will do everything in my power to ensure we will carry out our mission to provide excellent support and services to our citizens now and in the future. I believe the communications lines are open to our employees and citizens. Expectations are set. We absolutely look forward to working with Mayor and Council in the coming year as we continue to provide superb and customer friendly services for the citizens of Yuma.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Greg Wilkinson", with a long horizontal flourish extending to the right.

Greg Wilkinson
City Administrator
City of Yuma, Arizona

Our Mission

The Yuma City Government exists to provide a forum for public discussion and decision-making. We are committed to deliver quality public services and to advance the social and economic well being of our present and future citizens.

City of Yuma Employees are dedicated to:

Accessibility

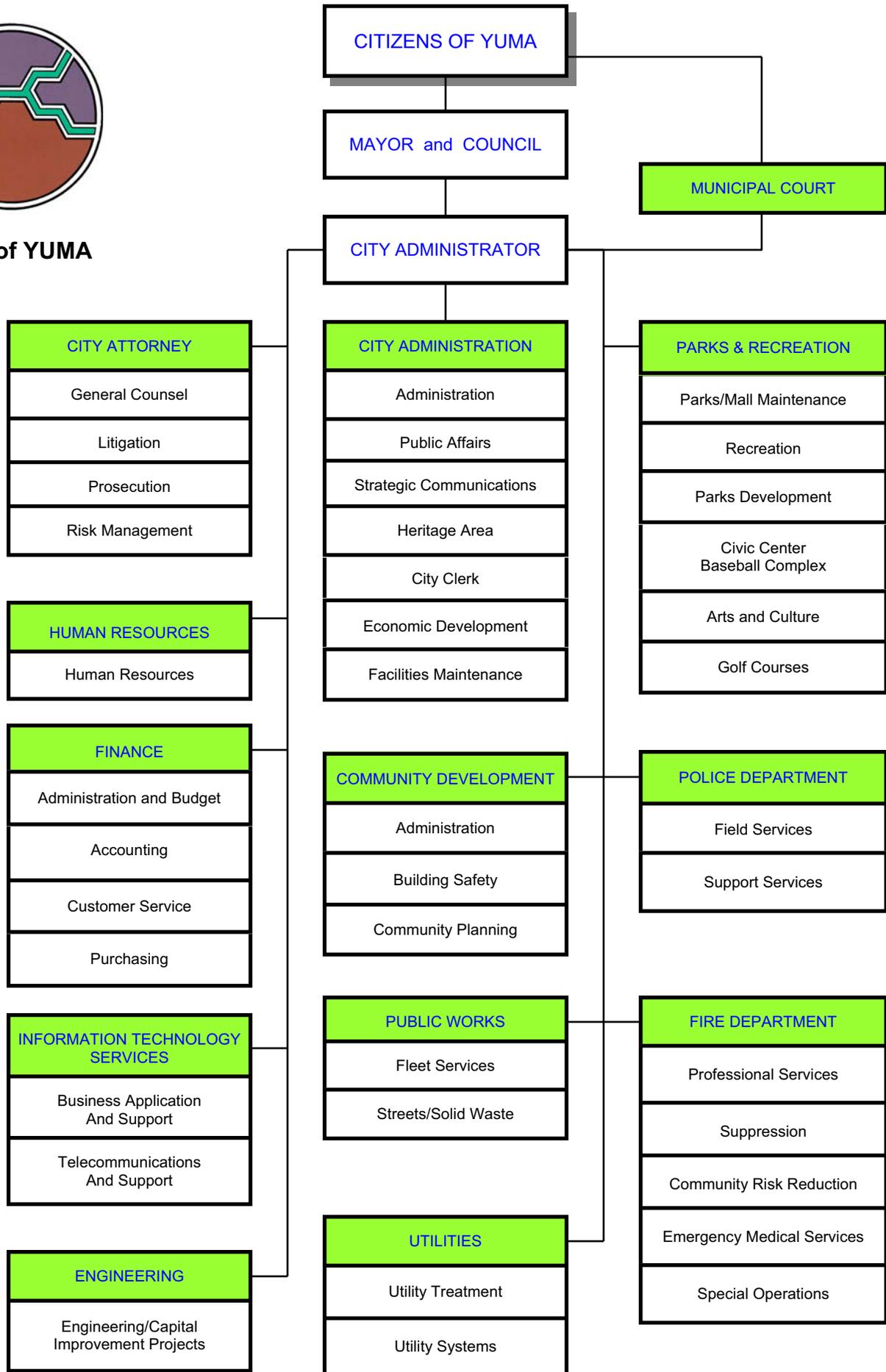
Commitment

Communication

Innovation



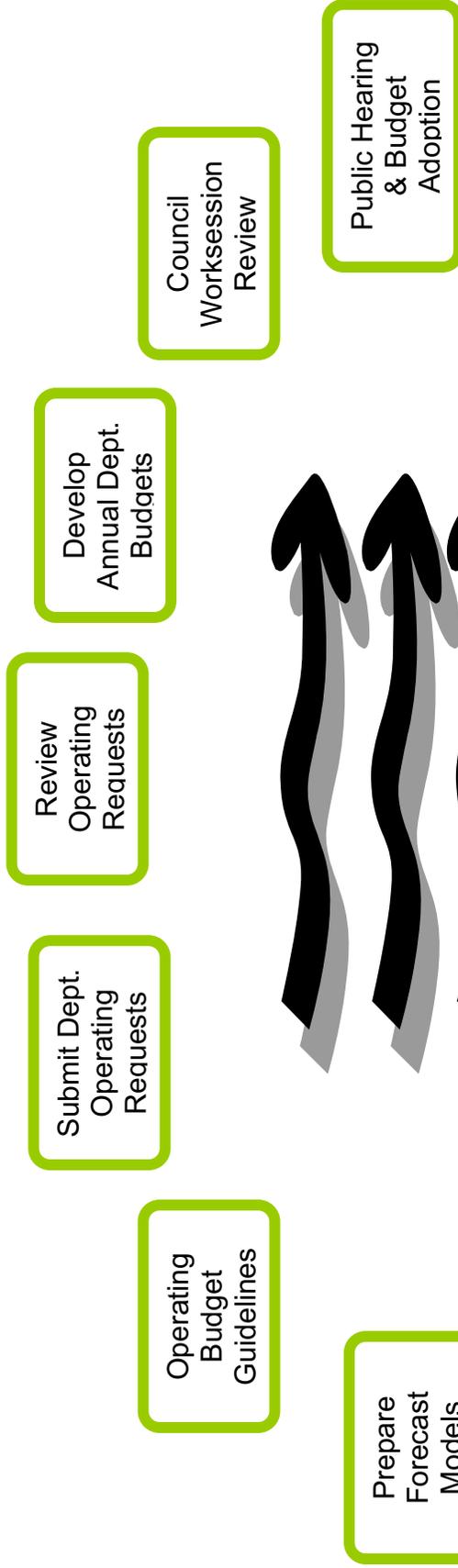
City of YUMA



BUDGET PROCESS FLOWCHART

OCTOBER JANUARY MARCH JUNE

Department Budgets



Capital Improvement Project Budget



Financial Policies –

Financial policies provide guidance and direction while developing the operating and capital improvement project's (CIP) budget and managing the fiscal responsibilities of the City. Their framework lends to responsible long range planning. With these tools, the City continues its quality accounting practices per the Government Finance Officers' Association and Governmental Accounting Standards Board standards.

The City must follow general budget legal requirements established by Arizona law and the City Charter when preparing the annual budget. The chart to the right outlines the various actions and deadlines that must be followed. Under each category are the requirements listed by State Law and City Charter rule.

Statutory Limitations

The primary property tax levy is limited by state law to a two percent increase over the previous year's maximum levy with adjustments for growth and annexation. Secondary taxes, if implemented, are tied to the annual debt services requirements of voter-approved general obligation bonds. Primary tax levy limits are established by the Property Tax Oversight Commission.

The Arizona Constitution mandates an expenditure limitation on the amount the City can appropriate each fiscal year.

Arizona's Constitution contains limitations on bonded debt. Please refer the debt limitation discussion in the Capital Spending and Debt Management section for a review of these limitations.

| Action Required | City Charter Deadline | Arizona State Statute Deadline | Process Dates |
|---|--|--|-------------------|
| City Administrator presents proposed operating budget to Council | On or before first Monday in June | NA | May 25 |
| Publish CIP summary and Notice of Public Hearing | No less than two weeks prior to Public Hearing | NA | April 11 |
| City Administrator submits Preliminary Ten-Year CIP to Council | May 1 | NA | April 30 |
| CIP Public Hearing | Prior to CIP program adoption | NA | May 19 |
| City Administrator submits Preliminary Budget to Council | NA | NA | May 25 |
| Preliminary Budget adoption | NA | NA | June 2 |
| CIP program adoption | On or before first of July | NA | June 2 |
| Publish summary of budget and Notice of Public Hearing prior to final budget adoption | NA | Once a week for two consecutive weeks following preliminary budget adoption | June 10 & June 15 |
| Truth-In-Taxation Public Hearing; Public hearing for budget | NA | Before final budget adoption | June 16 |
| Final budget adoption | N/A | No later than second Monday in August | June 16 |
| Property Tax Levy adoption | No later than the third Monday in August | No sooner than seven days following final budget adoption and no later than the third Monday in August | July 7 |

Basis of Accounting

The City prepares its annual budget and financial report using the modified accrual basis of accounting for both governmental and proprietary funds in accordance with generally accepted accounting principles (GAAP). There are differences between the basis of budgeting and the basis of accounting that are outlined below.

- Depreciation is not budgeted.
- Capital purchases of proprietary funds are budgeted as expenditures.
- Debt service payments of proprietary funds are budgeted as expenditures. Proceeds of long-term debt are budgeted as revenue-like 'Other Financing Sources.'
- For all funds, compensated absences expenditures are not recorded as earned; instead, all continuing positions are budgeted at 100% annually. Any differences relating to use of general or other accruable leave is immaterial.

Budget Amendments

- Budget transfers between funds require City Council approval.
- The City Administrator is authorized to make transfers between departments (within the same fund).
- Budgetary transfer authority within department non-personnel line items in the same fund is delegated to the department director.
- Budget transfers are initiated internally from the department with final review and processing performed by the Finance Department.

Operating Budget Preparation

- Current operating costs must be less than or equal to current revenues.
- Ending projected General Fund undesignated fund balance to be maintained at a minimum of 20% of that year's revenues. All other operating funds will be budgeted to retain sufficient fund balance for cash flow needs for the beginning of the following year. Two exceptions: Solid Waste Fund and Mall Maintenance Fund will be subsidized by the General Fund to assure at least a zero fund balance.
- Authorized staffing level increases or personnel changes across funds must be part of the budget process.
- Rebudgets are limited to capital outlay items, water treatment plant replacement parts, and certain large dollar professional services contracts.

Revenues

- Projected property tax revenues will include estimates of uncollected prior year property taxes in addition to any revenues of current year collections that are subject to the maximum levy.
- All City rates and fees will be reviewed and adjusted if necessary each year.
- Forecasting revenues will involve a combination of a ten year analysis of past revenue history, review of economic trends, and analysis of information obtained from State agencies from which the City receives funds.

Capital Projects

- Project must cost at least \$25,000.
- Impact on City's operating budget must be included in planning of project and incorporated within the respective department's operating budget.
- Budget fund adjustments must go before Council for approval.
- All projects must have an identified, approved funding source.
- Projects will not start until the funds have been received – bond, loan, cash flow. Exceptions will be for reimbursable projects only.

Debt Management

- Long-term debt is not to be issued to finance current operations.

Investments

- The City of Yuma's Investment Policy is adopted by the City Council. In accordance with that policy, public funds will be invested in a manner which will provide the maximum security of principal invested with secondary emphasis on providing the highest yield while meeting the daily cash flow needs of the City.
- All investments will conform to applicable State and City statutes governing the investment of public funds.

Miscellaneous

- The City is self-insured for workman's compensation and dental coverage.
- The Community Investment Trust was established from the sale of city owned properties in 1989. These funds can be used with Council approval only. The balance of the Trust is budgeted in full each year.
- The City's capitalization policy is for items that have a life of at least two years and a minimum cost of \$5,000.

Service Delivery – our primary mission

City services are delivered by department units. Please refer to the department section of this document for a review of the departments' missions, accomplishments and goals for fiscal 2008. City charter, ordinance and political discourse determine the nature and extent of the services provided by these departments.

Seven major operating departments provide most services:

- Police
- Fire
- Parks and Recreation–Parks Maintenance; Recreation; Golf Courses; Recreation Complex; Arts and Culture
- Community Development–Building Safety; Community Planning
- Public Works–Street; Solid Waste; Fleet Services
- Utilities
- Engineering

Services are also provided, both to citizens and internally to the 'line' departments by these administrative departments:

- Mayor/Council
- City Administrator–Public Affairs; Community Relations; City Clerk; Heritage Area; Economic Development
- City Attorney
- Information Technology
- Finance–Accounting; Purchasing; Customer Services
- Human Resources–Personnel

Revenues –

Like a business, the city must have revenues to pay for the services it provides its citizens. Unlike the federal government, it cannot spend for services money it does not have. Accordingly, service levels depend entirely on the amount of monies the city collects. Revenues come in two broad categories: taxes and charges for services.

Taxes are broad-based revenues over larger tax bases to cover services for which the ultimate user is difficult to determine for fee purposes, i.e., police services. Taxes may be assessed on the basis of property valuation (property taxes) or upon the basis of a business transaction (sales taxes). The City of Yuma uses both methods; however, because of statutory limitations on the former, its reliance is higher on the latter.

Charges and fees are assessed directly to the ultimate beneficiary of service and may be intended to cover all or only part of the service provided, such as:

- Licenses and permits
- Utility charges
- Golf fees
- Recreation fees

In those instances in which the charge is insufficient to cover the cost of service, the city must subsidize the service with its general tax revenues.

Revenues, both taxes and charges, derive from three sources: local, state-shared and grants and entitlements. The various funding sources are discussed later in the fund section of this document.

Funds –

Governments separate the accounting of revenue sources because of internal or external requirements and restrictions. For instance:

- The city can't use gas taxes to pay for police services (specific statutory limitations)
- The city can't use public safety taxes to build streets (ballot language creating the tax and its use)

For these reasons, the city follows rules promulgated by the Governmental Accounting Standards Board and uses fund accounting to record and report its financial transactions.

Each fund is a self-balancing set of accounts used to track the activity of a specific revenue or series of revenues. Fund types that involve service delivery include the General Fund, Special Revenue Funds and Enterprise Funds. These three fund types account for most of the city's service delivery. The General Fund is the largest fund and accounts for most primary services. Special Revenue Funds account for the proceeds of special revenue sources, taxes, charges or grants that are used to finance projects or activities as required by law or contractual agreements. Enterprise funds are used for those activities designated by council to operate on a self-funding basis, using accounting methods similar to business enterprises. The intent of an Enterprise Fund is to earn sufficient profit to insure the fund's continued existence without reliance on general tax revenues.

Other fund types used are Debt Service, Capital Projects and Internal Service Funds. These funds account for transactions not related to service delivery. Instead, they account for the financing, construction and inter-department services of the city.

How It All Works –

This chart shows the interaction of revenues and how they are recorded within the major operating funds and how the related departments expend those revenues in service delivery.

Typical of the General Fund is the receipt of a number of different types of revenues, whether they are local or shared. Most departments in the city provide general services, which are paid through the General Fund. Thus, the revenue is "matched" with the expenditure or service provision.

Moreover, departments may cover services that are recorded in funds other than the General Fund. These "special revenues" must be segregated from other revenues, because of legislative, regulatory or council requirements. In providing services through these special funds, expenditures are recorded in Special Revenue Funds, again to match the expenditure against its revenue.

In this manner, a given department, while a contiguous unit for management purposes, can expend various types of monies when providing certain services upon which the revenue is based. For example, as you can see in the chart at right under the Expenditure Section, the Parks Department provides services through the General Fund for parks maintenance and general recreation; through the Special Revenue Funds (specifically the Recreation Complex fund) for the convention center; and through the Desert Hills Golf Course Enterprise Fund for operation of the golf course. A more complete summary by fund group

| | | General | Special Revenue | Enterprise |
|----------------------------|-------------------------|---------|-----------------|------------|
| S h a r e d | Revenues | | | |
| | State sales tax | X | | |
| | State income tax | X | | |
| | Vehicle license tax | X | | |
| | Gas tax | | X | |
| | Lottery | | X | |
| | Grants and entitlements | | X | |
| | Property tax | X | | |
| | Sales taxes: | | | |
| | General | X | | |
| | Public Safety | | X | |
| | Road | | X | |
| | Licenses/permits | X | | |
| | Franchise fees | X | | |
| | Fines | X | | |
| | Charges for services: | | | |
| | Utility fees | | | X |
| Golf courses | | | X | |
| Recreation fees | X | | | |
| Rents/concessions | X | X | X | |
| Solid waste | | X | | |
| Expenditures | | | | |
| L o c a l | Police | X | X | |
| | Fire | X | X | |
| | Parks | X | X | X |
| | Public Works | | X | |
| | Utilities | | | X |
| | Engineering | X | X | |
| | Com Development | X | X | |
| Administrative | X | | | |
| D e p t s | | | | |
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is presented below that includes the aforementioned General, Special Revenue and Enterprise Funds as well as the non-operating Capital Projects, Debt Service and Internal Service Funds.

| Budget Summary-Fund Group | Special | Capital | Debt | Internal | 2010-2011 | 2009-2010 | 2008-2009 | | |
|---|---------------|--------------|---------------|------------|---------------|---------------|----------------|----------------|----------------|
| <i>Fiscal Year 2010-2011</i> | Revenue | Projects | Service | Enterprise | Total | Estimate | Actual | | |
| | General | | | | | | | | |
| Balance, July 1 | \$ 12,064,108 | \$ 7,424,493 | \$ 32,656,741 | \$ 553,548 | \$ 36,857,627 | \$ 16,728,822 | \$ 106,285,339 | \$ 128,470,586 | \$ 167,204,507 |
| Sources: | | | | | | | | | |
| Revenues | | | | | | | | | |
| Property Taxes | 10,004,144 | 110,000 | - | - | - | - | 10,114,144 | 9,250,000 | 8,699,724 |
| Sales Taxes | 17,300,000 | 16,357,100 | - | - | - | - | 33,657,100 | 33,105,299 | 36,614,869 |
| Franchise taxes | 3,297,000 | - | - | - | - | - | 3,297,000 | 3,261,000 | 3,255,429 |
| Building Permits, Zoning and Development Fees | 743,500 | - | - | - | - | - | 743,500 | 744,500 | 980,838 |
| State Sales Taxes | 6,500,000 | - | - | - | - | - | 6,500,000 | 6,500,000 | 7,105,464 |
| State Revenue Sharing | 8,647,500 | - | - | - | - | - | 8,647,500 | 11,530,000 | 13,355,611 |
| Vehicle License Tax | 3,200,000 | - | - | - | - | - | 3,200,000 | 3,100,000 | 3,445,486 |
| State Gasoline Tax | - | 6,875,000 | - | - | - | - | 6,875,000 | 6,875,000 | 7,029,306 |
| Lottery Tax | - | - | - | - | - | - | - | 426,236 | 394,158 |
| Grants | - | 34,179,860 | - | - | - | - | 34,179,860 | 10,145,343 | 5,689,199 |
| Charges for Services | 4,493,446 | 3,189,000 | 5,148,253 | - | 41,812,668 | 3,076,830 | 57,720,197 | 50,917,513 | 60,625,818 |
| Fines, Fees, Interest and Other | 1,728,600 | 861,876 | 11,248,750 | 1,336,788 | 6,212,380 | 2,142,320 | 23,530,714 | 5,726,579 | 14,110,826 |
| Total Revenues | 55,914,190 | 61,572,836 | 16,397,003 | 1,336,788 | 48,025,048 | 5,219,150 | 188,465,015 | 141,581,470 | 157,340,869 |
| Transfers In | 570,400 | 1,620,863 | - | 10,696,415 | - | - | 12,887,678 | 17,179,543 | 16,638,468 |
| Debt Service Reserve | 2,361,294 | - | - | - | - | - | 2,361,294 | - | - |
| Long-Term Debt Proceeds | - | - | - | - | - | - | - | 17,653,100 | - |
| Total Sources | 58,845,884 | 63,193,699 | 16,397,003 | 12,033,203 | 48,025,048 | 5,219,150 | 203,713,987 | 158,761,013 | 173,979,337 |
| Uses: | | | | | | | | | |
| Expenditures | | | | | | | | | |
| Police | 20,531,694 | 1,404,961 | - | - | - | - | 21,936,655 | 22,479,272 | 23,302,234 |
| Fire | 13,147,371 | 1,249,625 | - | - | - | - | 14,396,996 | 11,774,763 | 12,080,851 |
| Public Works | - | 8,242,058 | - | - | - | 3,344,923 | 11,586,981 | 11,455,893 | 13,434,991 |
| Utilities | 658,647 | - | - | - | 19,129,254 | - | 19,787,901 | 19,126,546 | 17,007,952 |
| Engineering | 374,755 | 1,657,084 | - | - | - | - | 2,031,839 | 1,846,570 | 2,163,025 |
| Parks and Recreation | 7,275,744 | 3,724,583 | - | - | 1,852,425 | - | 12,852,752 | 13,559,584 | 14,325,683 |
| Community Development | 2,660,574 | 39,935 | - | - | - | - | 2,700,509 | 2,477,985 | 2,776,716 |
| Administrative | | | | | | | | | |
| Mayor and Council | 249,203 | - | - | - | - | - | 249,203 | 268,002 | 316,813 |
| Municipal Court | 1,498,003 | 104,390 | - | - | - | - | 1,602,393 | 1,615,979 | 1,629,415 |
| City Administration | 3,192,314 | 5,327,677 | - | - | - | - | 8,519,991 | 6,532,022 | 7,727,595 |
| City Attorney | 1,236,418 | 10,371 | - | - | - | 983,005 | 2,229,794 | 2,139,965 | 2,260,259 |
| Information Technology | 3,445,386 | 1,455,755 | - | - | - | - | 4,901,141 | 5,134,810 | 5,349,515 |
| Finance | 1,645,763 | - | - | - | - | - | 1,645,763 | 1,740,485 | 1,987,835 |
| Human Resources | 742,227 | - | - | - | - | - | 742,227 | 767,152 | 800,187 |
| General Government | 2,237,569 | 236,146 | - | - | 59,163 | 3,907,028 | 6,439,906 | 2,999,371 | 5,709,617 |
| Capital Labor | 17,938 | 989,537 | - | - | 441,805 | - | 1,449,280 | 1,438,967 | 1,620,021 |
| Intracity Cost Allocation | (4,870,442) | 1,854,815 | - | - | 3,005,909 | 9,718 | - | - | - |
| Debt Service | - | - | - | 12,035,431 | 17,099,627 | - | 29,135,058 | 30,810,582 | 30,790,994 |
| Capital Improvements | - | 28,070,873 | 39,686,376 | - | 19,875,100 | - | 87,632,349 | 27,598,769 | 52,195,045 |
| Total Expenditures | 54,043,164 | 54,367,810 | 39,686,376 | 12,035,431 | 61,463,283 | 8,244,674 | 229,840,738 | 163,766,717 | 195,478,748 |
| Debt Service Reserve | - | - | - | - | - | - | - | - | 596,040 |
| Transfers Out | 2,793,608 | 10,007,283 | - | - | 85,887 | 900 | 12,887,678 | 17,179,543 | 16,638,468 |
| Total Uses | 56,836,772 | 64,375,093 | 39,686,376 | 12,035,431 | 61,549,170 | 8,245,574 | 242,728,416 | 180,946,260 | 212,713,256 |
| Balance, June 30 | \$ 14,073,220 | \$ 6,243,099 | \$ 9,367,368 | \$ 551,320 | \$ 23,333,505 | \$ 13,702,398 | \$ 67,270,910 | \$ 106,285,339 | \$ 128,470,588 |

The Fund Information section explores the city's funds in detail.

City Profile

Located in the Yuma and Gila valleys of Southwestern Arizona where Arizona, California, and Mexico converge is Yuma. With a climate that mixes pure desert sunshine with the cool waters of the Colorado and Gila Rivers, Yuma offers our residents a year round vista of surrounding rugged mountains and green agricultural fields.

The incorporated area of Yuma is approximately 119 square miles and houses over 94,361 full-time residents. The City of Yuma is a full service council-manager government and is governed by a charter, Arizona state statutes, and an adopted Strategic Management Plan.

The City employs approximately 1,035 full and part-time employees in fourteen departments. Public services include police, fire, water and wastewater utilities, solid waste services, parks, recreation, and arts & culture services.



History

Yuma's history dates to 1540 when Hernando de Alarcon, the Spanish explorer, became the first European to see the site of the present day City of Yuma. From 1540 to 1854, Yuma was under the flags of Spain and Mexico, but in 1854 became a territorial possession of the United States through the Gadsden Purchase. In the 1850's, Yuma became the major river crossing of the California gold seekers. From the 1850s to the 1870s, steamboats on the Colorado River transported passengers and goods to mines, ranches and military outposts in the area, serving the ports of Yuma, Laguna, Castle Dome, and others.

In the early 1900's, the Yuma Project was completed by the US Bureau of Reclamation. This project established or expanded an irrigation canal system that has since used the Yuma area's senior water rights for Colorado River water to make Yuma a prime agricultural center.

Economic Base

Today, agriculture remains the largest segment of Yuma's economic triad of agriculture, military and tourism.

Agribusiness now contributes over \$3.1 billion to Yuma's economy each year. The industry has grown from field production of vegetables and fruits to include a number of substantive production plants in which are produced fresh-cut salads and other value-added products. Even field production has changed by field-packing vegetables for shipment to market. Those products are now housed, while awaiting shipment across the country, in several large commercial cooling facilities.

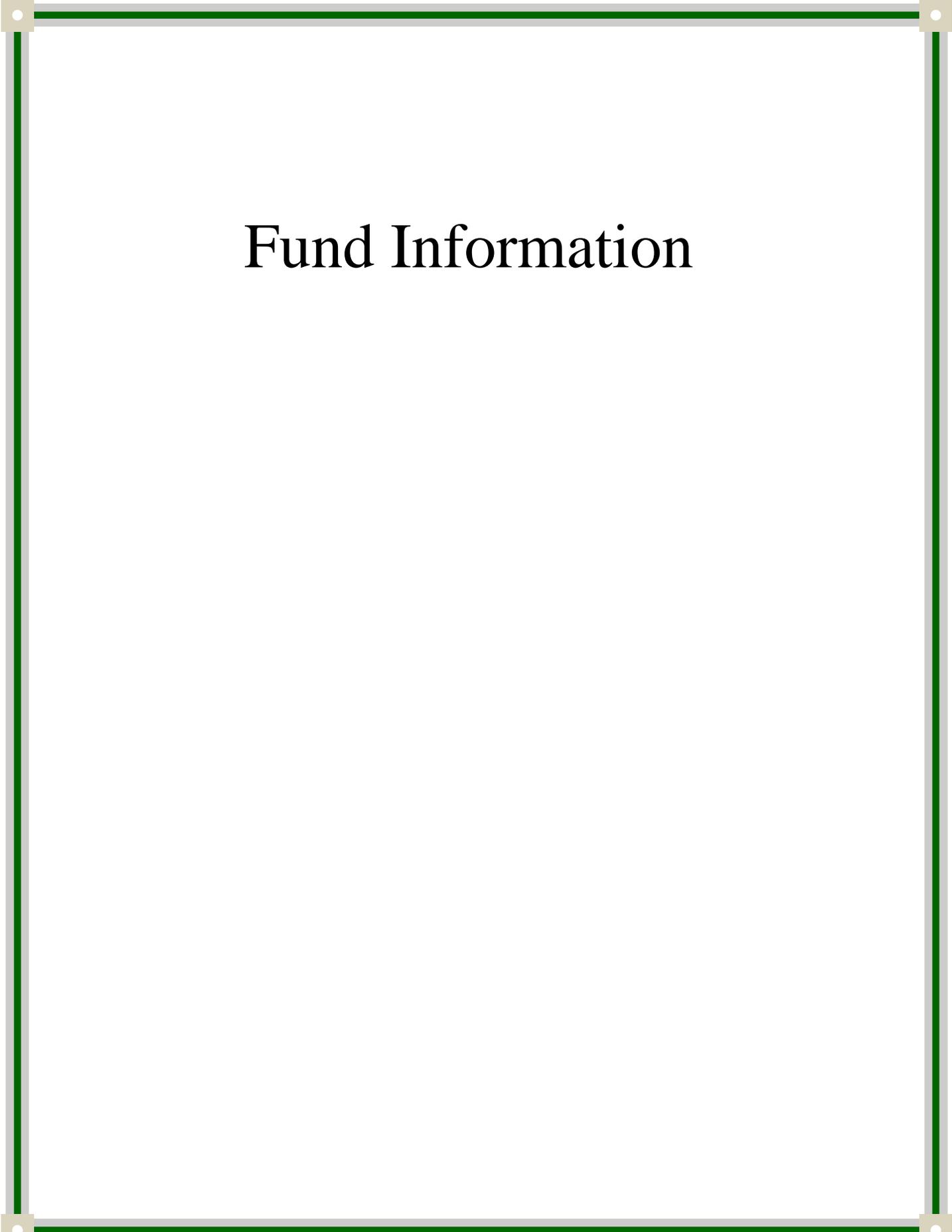
Yuma is home to two military bases that are critical to the nation's defense. Both contribute significantly to Yuma's economy. The Marine Corps Air Station conducts pilot tactical training using the adjacent Barry M. Goldwater Range. Along with several attack squadrons, including the famous 'Black Sheep' squadron, the base is home to the Marine Aviation Weapons and Tactics Squadron One (MAWTS-1), which is the host of the graduate level, Weapons and Tactics Instructor Course (WTI). WTI is the Marine Corps version of 'Top Gun'.

Another critical installation is the US Army Yuma Proving Ground. The proving ground is the Army's center for desert natural environment testing and evaluation. This includes testing of all types of materiel; including prototype combat vehicles, artillery, conventional munitions, aircraft and other items critical to the Army's mission. The proving ground also contracts with other nations for testing of specialized equipment from around the globe.

The third major segment is tourism. Yuma's abundant sunshine and unbeatable weather drew an estimated 95,000 winter visitors last year. The average visitor stays three months and adds significantly to the economy. Adding to this segment is the Yuma Crossing National Heritage Area. Established in 2000 by Congress, it is the first and one of only two national heritage areas west of the Mississippi River. The city's long-planned riverfront development is now in progress and will serve to make Yuma a travel destination throughout the year.

Yuma Demographics

| | |
|--|--|
| Form of Government | Council/Manager |
| Mayor's Term | 4 Years - Elected at large |
| Council Term (6 Councilmembers) | 4 Years - Elected at large (staggered terms) |
| Current Area in Square Miles | 119 |
| Area in Square Miles as of 2000 | 106 |
| Current (2009) City of Yuma Population | 94,361 |
| 2000 City of Yuma Population | 77,515 |
| Growth % 1990 - 2000 for City of Yuma | 12.5% |
| Current (2000) Population of Yuma MSA | 160,026 |
| 1999 Population of Yuma MSA | 106,895 |
| Growth % 1990 - 2000 for Yuma MSA | 49.7% |
| # of Winter Visitors to Yuma Area (1998) | 89,000 |
| Population within 1 hour driving time | 2 Million (approximately) |
| Village of Yuma Incorporated | July 11, 1876 - A.F. Finlay, Mayor |
| Town of Yuma Incorporated | April 6, 1902 - R.S. Patterson, Mayor |
| City of Yuma Incorporated | April 7, 1914 - John H. Shanssey, Mayor |
| # of Employees (Full & Part Time) | 1,035 |
| Average Daily Maximum Temperature | 87.3° Fahrenheit |
| Average Daily Minimum Temperature | 53.5° Fahrenheit |
| Monthly Average Temperature (based on last 50 yrs) | 75.2° Fahrenheit |
| Average Yearly Rainfall in Inches | 3 inches |
| % of Sunshine Overall (Year = 4,456 hours) | 90% (4,050 hours) |
| Relative Humidity - 11:00 AM, July | 32% |
| Elevation above Sea Level | 138 feet |
| # Golf Courses | 11 |
| # of School Districts | 3 (Crane Elementary, Yuma Elementary, Yuma Union High School) |
| # of Public Elementary Schools | 21 |
| Total # of Public Elementary School Students | 12,138 |
| # of Private Elementary Schools | 11 |
| # of Public Junior High Schools | 7 |
| Total # of Public Junior High School Students | 4,652 |
| # of Private Junior High Schools | 10 |
| # of Public High Schools | 6 |
| Total # of Public High School Students | 10,448 |
| # of Private High Schools | 5 |
| # of Colleges/Universities | 4 (Arizona Western College, Northern Arizona University - Yuma, Southern Illinois University, University of Phoenix) |
| % of households with \$100,000 plus income Average | 15.5% |
| Average Median Home Sales Price (City of Yuma) | \$165,700 |



Fund Information

FUND INFORMATION

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The following pages list each of the city's funds including a description of the fund's major sources of revenue and a recap of the changes in budget for the fiscal year.

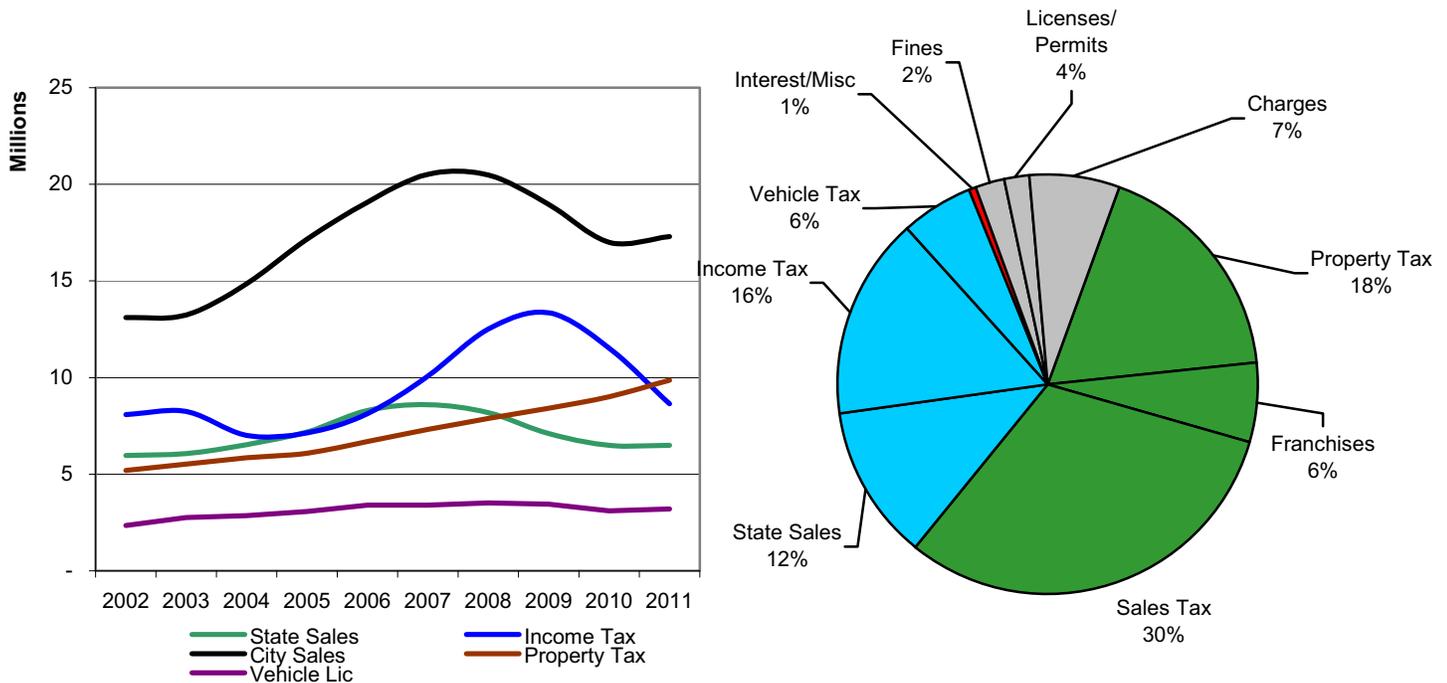
GENERAL FUND

The General Fund is the main operating fund of the city. It accounts for all or a portion of every department. Its main revenue sources are general-purpose taxes such as property taxes, the 1% city sales tax and state-shared revenues. Other revenues include unrestricted charges such as business licenses, building permits and zoning fees. A discussion of the fund's major revenues follows.

Revenues

Local taxes These taxes are general purposes taxes applying to all services in the General Fund.

General sales tax: This is the largest single source of revenues for the General Fund and averages around one third of general revenues. This one-percent transaction privilege tax is levied on business conducted within the city. The program is administered by the Arizona Department of Revenue for the city. Historically, this revenue source averaged increases of seven percent; however, with the economy slowing sales taxes are expected to decline locally by as much as 10.7% this year. While this does not match historical averages, sales taxes elsewhere in the state have declined even further with some cities reporting decreases of as much as 15% over last year. For the upcoming fiscal year, annual projections of revenue continue to be based on a variety of trend factors. Sales tax records for previous years and a review of monthly receipts for major taxpayers help staff determine an appropriate projection. Other factors include reviews of building permits and other local economic indicators to set a figure, which remains conservative to avoid the attendant problems during the year that would occur with overestimated revenues. For 2011, no increase over expected 2010 sales taxes is projected.



Property tax: The Arizona Constitution limits property taxes. The formula allows for a two-percent increase in the actual levy of the previous year with an additional adjustment to reflect growth (new construction) in the tax base. Higher growth in total assessed valuation lowers the tax rate. With this limitation in place, property taxes usually amount to 14% to 16% of general revenues. However, due to the other revenue sources declining, property taxes for 2011 will constitute almost 18% of general revenues. For tax year 2010 (fiscal year 2010-2011), the maximum tax rate is decreasing to \$1.4691, but because of new construction growth and increases in assessed valuations, the tax levy increases by \$477,287 to \$9,864,144. The tax levy calculation worksheet is included in the Appendix.

Shared revenues include state sales tax, urban revenue sharing (income tax) and vehicle license tax.

State sales tax: Twenty-five percent of the total state sales tax collection base (less certain classifications) is distributed to cities and towns based on the relative percentage of their population to the total population of all incorporated cities and towns in the state using the last decennial or special census (Yuma is roughly 1.82% in that calculation). This revenue is unrestricted other than for municipal purposes. Initial projections are set by reviewing historical trends since staff has little statewide information. Ultimately, projections provided by the state and the Arizona League of Cities and Towns are used. For fiscal 2010, as noted in the previous discussion of local sales tax, state sales tax is projected to decrease 8.5% from 2009 collections with 2011 collections projected as flat.

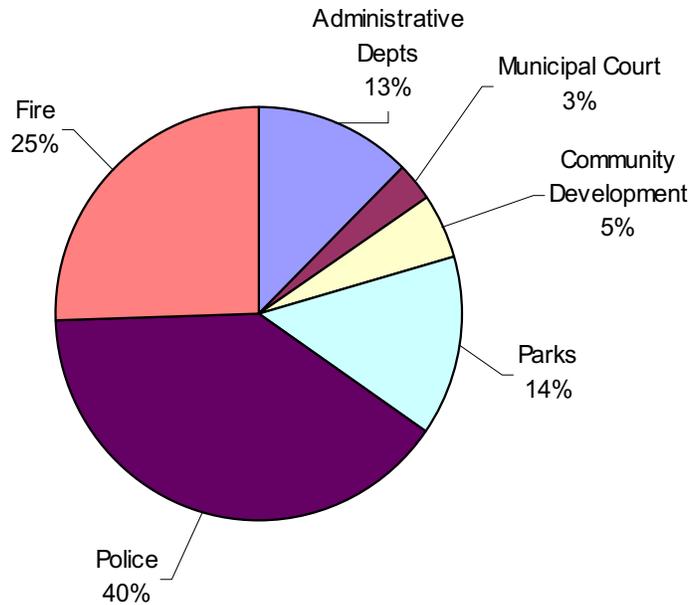
| Ten-year History of General Fund - Major Revenues | | | | | |
|--|--------------------|-------------------|-------------------|-----------------|--------------------|
| | State Sales | Income Tax | City Sales | Prop Tax | Vehicle Lic |
| 2002 | \$ 5,973,339 | \$ 8,084,914 | \$ 13,116,950 | \$ 5,193,075 | \$ 2,345,195 |
| 2003 | 6,062,278 | 8,250,011 | 13,237,042 | 5,525,546 | 2,746,086 |
| 2004 | 6,535,654 | 7,002,250 | 14,849,984 | 5,857,815 | 2,852,832 |
| 2005 | 7,196,762 | 7,141,392 | 17,165,647 | 6,084,434 | 3,067,961 |
| 2006 | 8,292,930 | 8,133,575 | 19,087,869 | 6,699,038 | 3,391,230 |
| 2007 | 8,437,831 | 10,080,307 | 20,519,460 | 7,320,954 | 3,391,000 |
| 2008 | 8,183,389 | 12,518,210 | 20,479,636 | 7,890,155 | 3,518,856 |
| 2009 | 7,105,464 | 13,355,611 | 18,961,775 | 8,402,118 | 3,445,486 |
| 2010 | 6,500,000 | 11,530,000 | 17,000,000 | 9,000,000 | 3,100,000 |
| 2011 | 6,500,000 | 8,647,500 | 17,300,000 | 9,864,144 | 3,200,000 |

Income taxes: Established by voter initiative in 1972 at 15% of total personal and corporate income tax (collected two years earlier), this tax is distributed to cities and towns by the same basis as state sales tax (the Legislature set the percentage temporarily at 14.8% of collections for fiscal years 2003 and 2004). This revenue is also unrestricted other than to municipal purposes. With declining income tax receipts for the state several years ago, this revenue source declined significantly for 2004 and will again for 2010 and 2011. As noted in the line graph on the previous page and the table above, a decline of 25% is projected for next year. Because the amount to be distributed is based upon actual tax collections from a previous fiscal year, the state provides a near-exact figure for projection purposes.

Vehicle license tax: Of the license taxes paid at new or renewal vehicle registrations statewide, 25% is shared with cities and distributed on same basis as sales tax. Again, it is unrestricted other than to municipal purposes. With collections of this tax performed by the state, historical trends are the only data available to determine projections for a given fiscal year. A slight increase is projected for 2011 compared to 2010 estimates.

Expenditures

The table on the next page and its related graph display the impact of the several departments on the General Fund. A quick review shows the large majority of General fund expenditures are related to public safety in the Police and Fire Departments, respectively. The third largest group is the Administrative Departments that provide support to the operating departments. Parks and Recreation Department follows closely behind with its recreational opportunities and many parks enjoyed by our populace.



General revenues not only support the services provided by the departments listed, but, as shown in the fund recap on the next page, also pay a portion of the city's debt service (attributable to General Fund services) and subsidize both the Solid Waste Fund (for residential trash collection) and the Mall Maintenance Fund.

| General Fund Expenditures by Department | 2008-2009 Actual | 2009-2010 Budget | 2009-2010 Estimate | 2010-2011 Budget |
|--|-------------------------|-------------------------|---------------------------|-------------------------|
| MAYOR AND COUNCIL | \$ 316,813 | \$ 272,622 | \$ 268,002 | \$ 249,203 |
| MUNICIPAL COURTS | 1,568,575 | 1,581,559 | 1,511,589 | 1,498,003 |
| CITY ADMINISTRATOR'S OFFICE | 3,896,037 | 3,624,811 | 3,557,600 | 2,752,114 |
| CITY ATTORNEY'S OFFICE | 1,594,839 | 1,567,944 | 1,215,564 | 1,236,418 |
| INFORMATION TECH SERVICES | 2,728,728 | 2,993,578 | 2,618,648 | 2,546,003 |
| FINANCE | 1,987,136 | 1,937,332 | 1,740,263 | 1,645,763 |
| HUMAN RESOURCES | 800,187 | 898,126 | 767,152 | 742,227 |
| GENERAL GOVERNMENT | 181,632 | 924,289 | 344,267 | 1,285,401 |
| COMMUNITY DEVELOPMENT | 2,774,879 | 2,693,911 | 2,461,910 | 2,660,574 |
| UTILITIES | - | - | - | - |
| ENGINEERING | 441,237 | 424,652 | 429,597 | 374,755 |
| PARKS AND RECREATION | 9,137,975 | 9,177,600 | 8,456,152 | 7,275,744 |
| POLICE DEPARTMENT | 22,862,588 | 22,705,921 | 20,273,487 | 20,531,694 |
| FIRE DEPARTMENT | 11,733,864 | 11,029,247 | 10,919,197 | 13,147,371 |
| CAPITAL PROJECTS LABOR | 18,954 | 17,860 | 17,656 | 17,938 |
| INTRACITY COST ALLOCATION | (3,979,083) | (4,442,642) | (4,442,642) | (4,211,795) |
| | <u>\$ 56,064,361</u> | <u>\$ 55,406,810</u> | <u>\$ 50,138,442</u> | <u>\$ 51,751,413</u> |

Also paid from General Fund resources in the fund recap are capital projects. These are generally park improvements or other general government projects for which there is not a separate dedicated funding source.

| GENERAL FUND | 2008-2009 ACTUAL | 2009-2010 BUDGET | 2009-2010 ESTIMATE | 2010-2011 REQUEST |
|---|-----------------------------|-----------------------------|-------------------------------|------------------------------|
| Undesignated Fund Balance July 1, | 13,913,667 | 14,712,335 | 11,741,322 | 11,428,205 |
| Sources: | | | | |
| Estimated Revenues | 60,273,945 | 58,774,120 | 55,115,973 | 55,611,590 |
| District 67 Reserve | - | - | - | 947,380 |
| From Debt Service Reserve | - | - | - | 1,413,914 |
| Transfers In: | | | | |
| Equipment Replacement Fund | - | - | 1,143,186 | - |
| Total Transfers In | - | - | 1,143,186 | - |
| Total Sources | 60,273,945 | 58,774,120 | 56,259,159 | 57,972,884 |
| Uses: | | | | |
| Expenditures | | | | |
| Personnel | 48,191,686 | 47,645,049 | 44,361,153 | 44,227,248 |
| Operating | 8,577,032 | 8,316,037 | 6,528,536 | 7,949,969 |
| Debt Service Reserve | 596,040 | 598,577 | - | - |
| Capital Outlay | 204,603 | 397,892 | 174,900 | 526,364 |
| Capital Improvements | 274,700 | 40,000 | - | - |
| Transfers Out: | | | | |
| Solid Waste Fund | 1,346,488 | 1,312,172 | 1,197,131 | - |
| Yuma Mall Maintenance Fund | 106,189 | 135,036 | 134,197 | 120,863 |
| Riverfront Redevelopment | - | - | - | - |
| Radio Communication Fund | 189,720 | 123,900 | 123,900 | 123,900 |
| Debt Service Fund | 2,959,831 | 2,887,049 | 4,052,459 | 2,548,845 |
| Total Transfers Out | 4,602,228 | 4,458,157 | 5,507,687 | 2,793,608 |
| Total Uses | 62,446,290 | 61,455,712 | 56,572,276 | 55,497,189 |
| Undesignated Fund Balance June 30, | 11,741,322 | 12,030,744 | 11,428,205 | 13,903,900 |

Fund balances approximating 20% of total revenues are targeted for retention each year. This policy maintains sufficient cash flow within the fund as revenue collections are skewed to the winter season in the agriculture and tourism industries.

Combined with the General Fund within the City's financial statements, but shown separately in the budget, is the Community Investment Trust. Revenues from sales of surplus real property are recorded within these accounts. Expenditure of the monies is at the discretion of the council. Each year, all of the available balances of the accounts are budgeted for expenditure should the council desire to fund critical projects that arise during the fiscal year.

| COMMUNITY INVESTMENT TRUST | 2008-2009 ACTUAL | 2009-2010 BUDGET | 2009-2010 ESTIMATE | 2010-2011 REQUEST |
|--|-----------------------------|-----------------------------|-------------------------------|------------------------------|
| Undesignated Account Balance July 1, | 183,985 | 229,406 | 106,493 | 87,826 |
| Sources: | | | | |
| Estimated Revenues | 42,856 | 45,420 | 900 | 400 |
| Total Sources | 42,856 | 45,420 | 900 | 400 |
| Uses: | | | | |
| Expenditures | | | | |
| Operating | 120,348 | - | 19,567 | - |
| Capital Outlay | - | - | - | - |
| Capital Improvements | - | - | - | - |
| Transfers Out: | | | | |
| Riverfront Redevelopment | - | - | - | - |
| Total Transfers Out | - | - | - | - |
| Total Uses | 120,348 | - | 19,567 | - |
| Undesignated Account Balance June 30, | 106,493 | 274,826 | 87,826 | 88,226 |

Also included within the General Fund, but separated here for reporting purposes, is the Riverfront Redevelopment Account. After years of planning, the riverfront area in Yuma is soon to begin development. As part of the agreement with the developer, the City is required to provide \$440,200 per year for 10 years for infrastructure. In addition, sales tax rebates of 70% of the City's general sales taxes and Two Percent taxes generated within the project area are to be paid to the developer. The agreement calls for paying one half the balance of the required deposit at the time building permits are generated. Permits were pulled in FY2007, thus the activity shown below.

| RIVERFRONT REDEVELOPMENT | 2008-2009 ACTUAL | 2009-2010 BUDGET | 2009-2010 ESTIMATE | 2010-2011 BUDGET |
|---------------------------------------|-----------------------------|-----------------------------|-------------------------------|-----------------------------|
| Undesignated Account Balance July 1, | 660,300 | - | - | - |
| Sources: | | | | |
| Transfers In: | | | | |
| General Fund | - | - | - | - |
| Community Investment Trust | - | - | - | - |
| Two Percent Fund | 440,200 | 440,200 | 440,200 | 440,200 |
| Total Transfers In | 440,200 | 440,200 | 440,200 | 440,200 |
| Total Sources | 440,200 | 440,200 | 440,200 | 440,200 |
| Uses: | | | | |
| Expenditures | | | | |
| Operating | 1,100,500 | 440,200 | 440,200 | 440,200 |
| Transfers Out: | | | | |
| Total Transfers Out | - | - | - | - |
| Total Uses | 1,100,500 | 440,200 | 440,200 | 440,200 |
| Undesignated Account Balance June 30, | - | - | - | - |

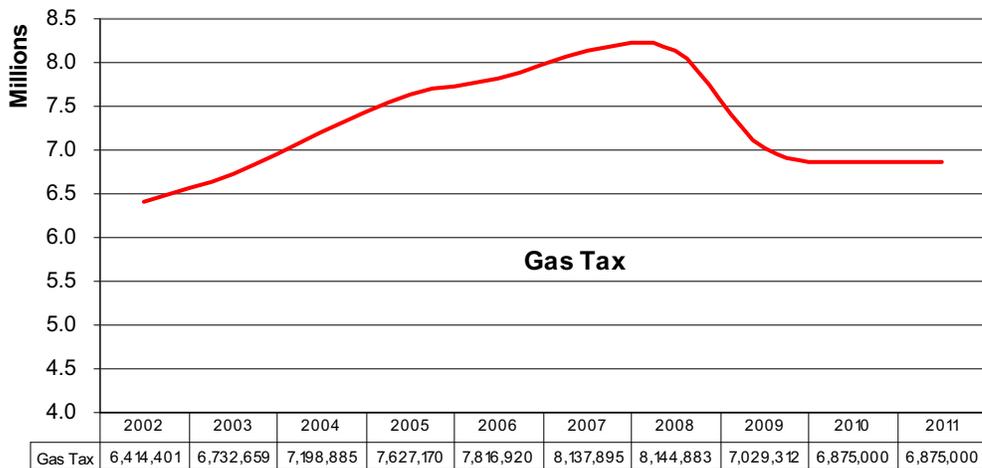
The Radio Communications Fund was created to track the expenditures of the new Yuma Regional Communication System, which will include the construction of the new 800/700 MHz digital trunked radio system for use by the city's public safety agencies. Additionally, the system will be designed to integrate and include interoperability capabilities for use by the County of Yuma and other city and local emergency response agencies. To assist with the construction of this system, grants and other local emergency response agencies contributions are helping fund this deployment.

| RADIO COMMUNICATIONS FUND | 2008-2009 ACTUAL | 2009-2010 BUDGET | 2009-2010 ESTIMATE | 2010-2011 REQUEST |
|---------------------------------------|-----------------------------|-----------------------------|-------------------------------|------------------------------|
| Undesignated Account Balance July 1, | 1,440,760 | 1,177,107 | 625,163 | 548,077 |
| Sources: | | | | |
| Estimated Revenues | 304,552 | 407,000 | 312,200 | 302,200 |
| Transfers In: | | | | |
| General Fund | 189,720 | 123,900 | 123,900 | 123,900 |
| Highway User Revenue Fund | - | - | - | - |
| Solid Waste Fund | - | 5,400 | 5,400 | 5,400 |
| Equipment Maintenance Fund | - | 900 | 900 | 900 |
| Total Transfers In | 189,720 | 130,200 | 130,200 | 130,200 |
| Total Sources | 494,272 | 537,200 | 442,400 | 432,400 |
| Uses: | | | | |
| Expenditures | | | | |
| Personnel | 165,097 | 145,129 | 173,930 | 202,820 |
| Operating | 262,698 | 197,855 | 220,556 | 196,563 |
| Capital Outlay | 852,984 | 800,000 | 125,000 | 500,000 |
| Capital Improvements | 28,164 | - | - | - |
| Transfers Out: | | | | |
| Grant Fund | 926 | - | - | - |
| Total Transfers Out | 926 | - | - | - |
| Total Uses | 1,309,869 | 1,142,984 | 519,486 | 899,383 |
| Undesignated Account Balance June 30, | 625,163 | 571,323 | 548,077 | 81,094 |

SPECIAL REVENUE FUNDS

HIGHWAY USER REVENUE FUND

The Highway User Revenue Fund accounts for gasoline taxes collected by the state and shared with cities. Of the tax collected statewide, 27.5% is allocated to cities and towns, one half of which is based on the same proportion as state sales tax and one half on the percentage of sales in “county of origin” and distributed based on city’s population to total city and town population in the county. This revenue source is restricted to highway and street purposes, whether it be maintenance or construction. Projections for this revenue are provided by the state and the League of Cities. The precipitous decline in gasoline taxes noted in the graph below is due in part to a reduction in gallons of gasoline purchased; however, it is also due to a growing retention of the dollars by the state legislature for use by the Arizona Department of Public Safety. Accordingly, fewer dollars are available for road maintenance.



| HURF Fund Expenditures by Division | 2008-2009 Actual | 2009-2010 Budget | 2009-2010 Estimate | 2010-2011 Request |
|------------------------------------|---------------------|---------------------|---------------------|---------------------|
| Capital Projects Labor | \$ - | \$ - | \$ 6,830 | \$ - |
| Curbs, Gutters, Sidewalks | 471,489 | 490,305 | 333,273 | 276,474 |
| General Government | - | - | - | 20,844 |
| Code Enforcement | 132,560 | 131,805 | 128,607 | 130,880 |
| Public Works Administration | 7,156 | - | - | - |
| Storm Drain Maintenance | 624,992 | 300,975 | 278,472 | 333,977 |
| Street Lighting | 837,782 | 738,124 | 719,620 | 719,620 |
| Street Maintenance | 3,088,916 | 3,105,412 | 2,711,204 | 2,990,592 |
| Street Sweeping | 604,309 | 627,465 | 548,198 | 434,126 |
| Traffic Signals | 693,378 | 737,882 | 617,294 | 725,641 |
| Retention Basin Maintenance | - | 1,176,310 | 1,078,760 | 1,193,876 |
| Traffic Signs and Striping | 606,078 | 590,243 | 447,358 | 454,441 |
| | <u>\$ 7,066,660</u> | <u>\$ 7,898,521</u> | <u>\$ 6,869,616</u> | <u>\$ 7,280,471</u> |

The Public Works Department records operational expenditures in this fund for those maintenance efforts. In FY2010, the Retention Basin Maintenance division was moved from the Road Tax Fund and into the HURF fund. Additionally, the Engineering division was moved out of the HURF fund and into the Road Tax Fund. Transfers are made to the Debt Service fund for debt related to capital assets constructed to benefit streets, including a portion of the Public Works building.

There is no specific target for retention of fund balance; however, because this fund supports personal service and other expenditures devoted to streets, a smaller fund balance is budgeted for retention at year-end to begin the next year's operations.

| HIGHWAY USERS REVENUE FUND | 2008-2009 ACTUAL | 2009-2010 BUDGET | 2009-2010 ESTIMATE | 2010-2011 REQUEST |
|---|-----------------------------|-----------------------------|-------------------------------|------------------------------|
| Undesignated Fund Balance July 1, | 2,660,625 | 926,471 | 1,228,367 | 1,237,980 |
| Sources: | | | | |
| Estimated Revenues | 7,070,624 | 7,200,840 | 6,981,000 | 6,981,000 |
| Transfers In: | | | | |
| Capital Improvement Fund | 14,421 | - | - | - |
| Total Transfers In | 14,421 | - | - | - |
| Total Sources | 7,085,045 | 7,200,840 | 6,981,000 | 6,981,000 |
| Uses: | | | | |
| Expenditures | | | | |
| Personnel | 3,824,221 | 2,973,768 | 2,599,904 | 2,605,861 |
| Operating | 4,516,163 | 4,824,753 | 4,199,712 | 4,540,610 |
| Capital Outlay | 75,778 | 100,000 | 70,000 | 134,000 |
| Capital Improvements | - | - | - | - |
| Transfers Out: | | | | |
| Debt Service Fund | 101,141 | 101,771 | 101,771 | 100,787 |
| Total Transfers Out | 101,141 | 101,771 | 101,771 | 100,787 |
| Total Uses | 8,517,303 | 8,000,292 | 6,971,387 | 7,381,258 |
| Undesignated Fund Balance June 30, | 1,228,367 | 127,019 | 1,237,980 | 837,722 |

LOCAL TRANSPORTATION ASSISTANCE FUND

A maximum of \$23 million from the Lottery is distributed to cities and towns in a similar manner as sales tax and is restricted to street construction or public transportation needs of cities (10% may be expended on cultural activities if matched by outside donors). Fiscal Year 2010 is the last year for these funds to be distributed by the State.

Historically, the city has opted to expend the 10 percent for cultural activities with the remainder transferred to the Capital Projects Fund for street construction. The City has estimated it's use for the current fiscal year with no expenditures for next year.

| | |
|------|---------|
| 2002 | 440,004 |
| 2003 | 434,212 |
| 2004 | 431,754 |
| 2005 | 428,517 |
| 2006 | 427,720 |
| 2007 | 425,847 |
| 2008 | 423,054 |
| 2009 | 394,161 |
| 2010 | 426,236 |
| 2011 | - |

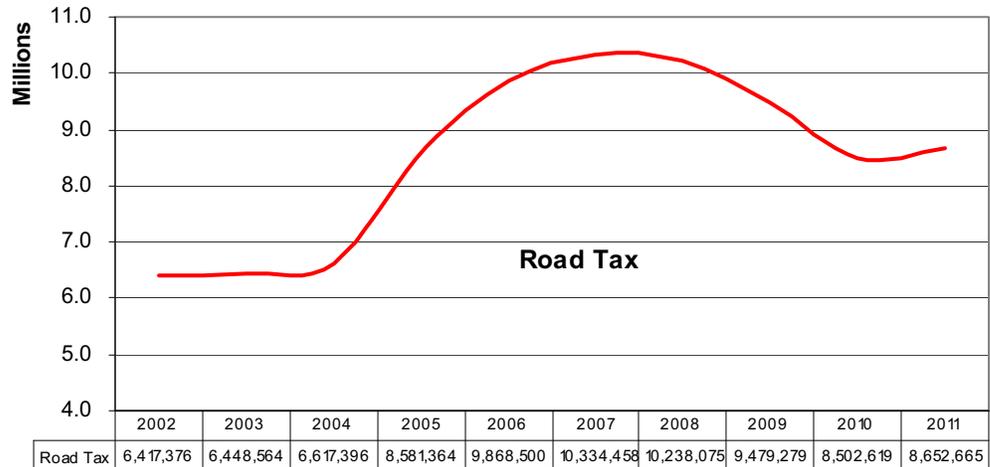
| LOCAL TRANSP. ASSISTANCE FUND | 2008-2009 ACTUAL | 2009-2010 BUDGET | 2009-2010 ESTIMATE | 2010-2011 REQUEST |
|---|-----------------------------|-----------------------------|-------------------------------|------------------------------|
| Undesignated Fund Balance July 1, | 37,675 | 20,000 | 117,460 | 117,460 |
| Sources: | | | | |
| Estimated Revenues | 437,243 | 471,359 | 471,359 | - |
| Total Sources | 437,243 | 471,359 | 471,359 | - |
| Uses: | | | | |
| Expenditures | | | | |
| Operating | 87,922 | 94,429 | 94,429 | - |
| Capital Improvements | 269,536 | 376,930 | 376,930 | - |
| Total Uses | 357,458 | 471,359 | 471,359 | - |
| Undesignated Fund Balance June 30, | 117,460 | 20,000 | 117,460 | 117,460 |

CITY ROAD TAX FUND

This fund accounts for the collection and expenditure of a local one-half percent transaction privilege tax approved by voters in 1994 for maintenance and construction of roadways. While some operating expenditures related to retention basins are recorded within the fund, the majority of the funds are eventually transferred to the Capital Projects Fund where construction expenditures for roadways are recorded.

The tax base for the Road Tax is the same as the one percent general tax. Its trends and method of projection are the same as that revenue.

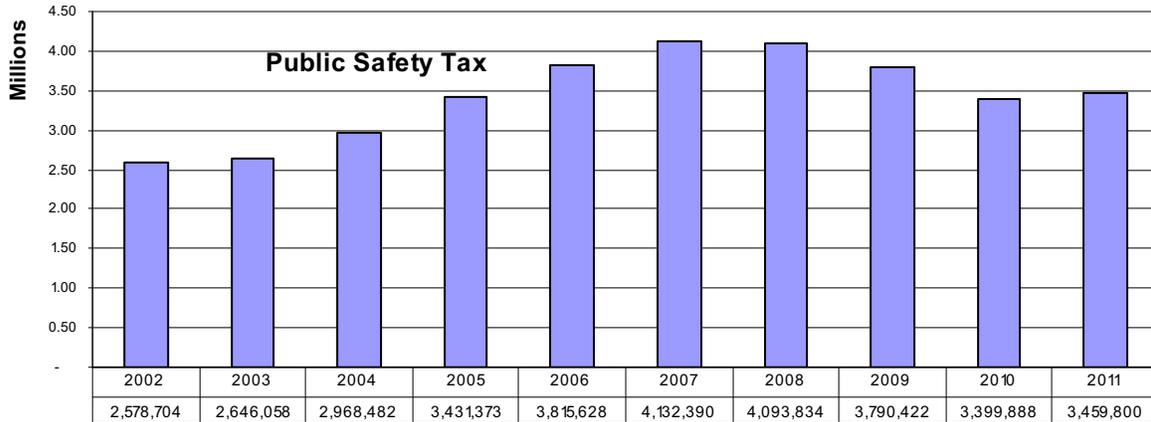
With the decline in tax revenues for this fund, the City Road Tax is primarily used for paying the debt payments related to the 2007 Series Bond Issue, operating divisions related to street activities, and a small amount for capital projects.



| CITY ROAD TAX FUND | 2008-2009 ACTUAL | 2009-2010 BUDGET | 2009-2010 ESTIMATE | 2010-2011 REQUEST |
|------------------------------------|---------------------|---------------------|-----------------------|----------------------|
| Undesignated Fund Balance July 1, | 2,250,646 | 438,176 | 2,270,064 | 2,034,472 |
| Sources: | | | | |
| Estimated Revenues | 10,626,844 | 10,111,410 | 8,951,257 | 9,101,221 |
| Transfers In: | | | | |
| General Fund | - | - | - | - |
| Capital Improvement Fund | 3,403 | - | - | - |
| Total Transfers In | 3,403 | - | - | - |
| Total Sources | 10,630,247 | 10,111,410 | 8,951,257 | 9,101,221 |
| Uses: | | | | |
| Expenditures | | | | |
| Personnel | 1,414,934 | 1,797,239 | 1,638,237 | 1,485,632 |
| Operating | 1,392,453 | 993,409 | 815,606 | 866,418 |
| Capital Outlay | - | 5,000 | - | - |
| Capital Improvements | 3,009,444 | 2,633,250 | 1,969,481 | 2,144,000 |
| Debt Service | - | - | - | - |
| Transfers Out: | | | | |
| Improv. District #67 Debt Service | 28,649 | - | - | - |
| Grant Fund | 16,301 | - | - | - |
| Debt Service Fund | 4,749,048 | 4,763,525 | 4,763,525 | 4,783,525 |
| Total Transfers Out | 4,793,998 | 4,763,525 | 4,763,525 | 4,783,525 |
| Total Uses | 10,610,829 | 10,192,423 | 9,186,849 | 9,279,575 |
| Undesignated Fund Balance June 30, | 2,270,064 | 357,163 | 2,034,472 | 1,856,118 |

PUBLIC SAFETY TAX FUND

This fund accounts for a special two-tenths of one percent (.2%) privilege license tax approved by qualified voters in 1994 for public safety and criminal justice facilities and equipment. This tax is scheduled to sunset in 2015. Because it also shares the same tax base as the general sales tax of 1%, the Public Safety Tax is showing a very modest increase in 2011. Other revenues of the fund include interest earnings.

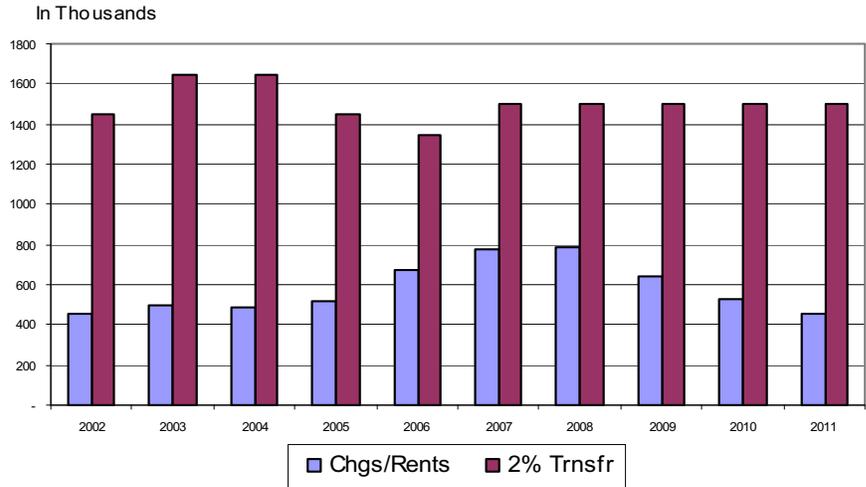


For 2011, the Public Safety Tax Fund will be used to pay the debt incurred for the construction of the police station as well as the new debt issued in 2007 for various public safety projects. With the decline in tax receipts, only a small portion of capital labor is directed at this fund for next fiscal year.

| PUBLIC SAFETY TAX FUND | 2008-2009 ACTUAL | 2009-2010 BUDGET | 2009-2010 ESTIMATE | 2010-2011 REQUEST |
|------------------------------------|-----------------------------|-----------------------------|-------------------------------|------------------------------|
| Undesignated Fund Balance July 1, | 732,948 | 301,374 | 43,015 | 233,822 |
| Sources: | | | | |
| Estimated Revenues | 3,815,177 | 3,825,265 | 3,399,888 | 3,459,800 |
| From Debt Service Reserve | | 300,000 | | - |
| Transfers In: | | | | |
| Total Transfers In | - | - | - | - |
| Total Sources | 3,815,177 | 4,125,265 | 3,399,888 | 3,459,800 |
| Uses: | | | | |
| Expenditures | | | | |
| Personnel | 68,507 | - | 64,036 | 65,528 |
| Operating | - | 100,000 | - | - |
| Debt Service Reserve | | - | - | |
| Capital Outlay | 53,594 | - | 2,725 | - |
| Capital Improvements | 142,288 | - | - | - |
| Transfers Out: | | | | |
| Debt Service Fund | 4,240,722 | 4,307,730 | 3,142,320 | 3,156,522 |
| Total Transfers Out | 4,240,722 | 4,307,730 | 3,142,320 | 3,156,522 |
| Total Uses | 4,505,110 | 4,407,730 | 3,209,081 | 3,222,050 |
| Undesignated Fund Balance June 30, | 43,015 | 18,909 | 233,822 | 471,572 |

RECREATION COMPLEX FUND

This fund accounts for the financial activity of the Recreation Complex, which includes the Convention Center and Baseball Complex. The fund operates on charges for rentals of rooms and equipment, and commissions for catering. Its largest source of funding is a transfer from the Two Percent Tax Fund that was created for this purpose. The Parks and Recreation Department operates the complex. The chart on the right compares the charges and rentals income of the complex to the transfer from the Two Percent Tax Fund.



Rental income for the facility will remain steady, using historical trends as a determining factor. With only moderate increases in expenditures next year, the transfer from the Two Percent Tax Fund will remain the same as the previous year.

| Recreation Complex Fund Expenditures by Division | 2008-2009 Actual | 2009-2010 Budget | 2009-2010 Estimate | 2010-2011 Request |
|--|---------------------|---------------------|---------------------|---------------------|
| Convention Center | \$ 1,270,542 | \$ 1,217,689 | \$ 1,144,325 | \$ 1,181,239 |
| Baseball Complex | <u>622,418</u> | <u>593,553</u> | <u>568,390</u> | <u>559,495</u> |
| | \$ 1,892,960 | \$ 1,811,242 | \$ 1,712,715 | \$ 1,740,734 |

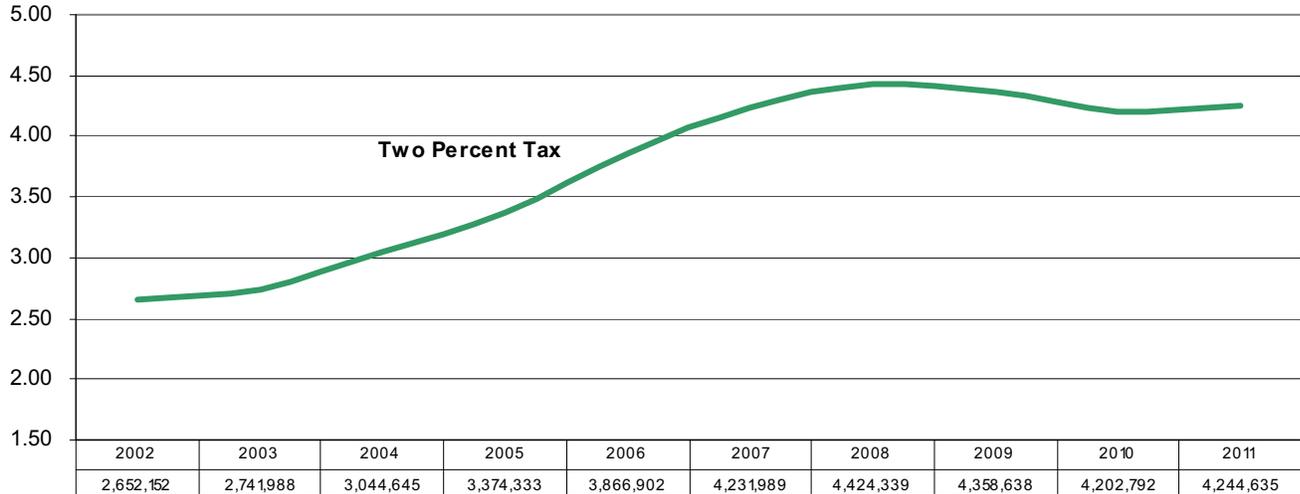
| RECREATION COMPLEX FUND | 2008-2009 ACTUAL | 2009-2010 BUDGET | 2009-2010 ESTIMATE | 2010-2011 REQUEST |
|------------------------------------|------------------|------------------|--------------------|-------------------|
| Undesignated Fund Balance July 1, | 1,473,551 | 1,096,121 | 1,156,062 | 1,466,360 |
| Sources: | | | | |
| Estimated Revenues | 647,986 | 603,700 | 523,013 | 452,820 |
| Transfers In: | | | | |
| Two Percent Tax Fund | 1,500,000 | 1,500,000 | 1,500,000 | 1,500,000 |
| Total Transfers In | 1,500,000 | 1,500,000 | 1,500,000 | 1,500,000 |
| Total Sources | 2,147,986 | 2,103,700 | 2,023,013 | 1,952,820 |
| Uses: | | | | |
| Expenditures | | | | |
| Personnel | 965,290 | 936,165 | 856,389 | 929,361 |
| Operating | 886,031 | 874,077 | 856,217 | 817,983 |
| Capital Outlay | 41,638 | 1,000 | 109 | - |
| Capital Improvements | 563,890 | - | - | - |
| Total Uses | 2,456,851 | 1,811,242 | 1,712,715 | 1,747,344 |
| Undesignated Fund Balance June 30, | 1,164,687 | 1,388,579 | 1,466,360 | 1,671,836 |

TWO PERCENT TAX FUND

This fund accounts for its namesake revenue source. Begun in 1971 and renewed for 15 yrs in 1994, this transaction privilege tax applies to a smaller tax base of bars, hotels, and restaurants. Its use is restricted by ballot language to the Recreation Complex; golf course; Yuma Crossing area; and conventions/tourism.

The Two Percent Tax was extended by the voters during a special election held in May 2009. This election secured the continuation of the Two Percent Tax for another 15 years.

The graph below shows the tremendous growth experienced in prior years and the flattening that has occurred recently. With fiscal 2010 projected to decline 12.8%, the revenue projection for the next fiscal year will remain the same as the expected 2010 collections.



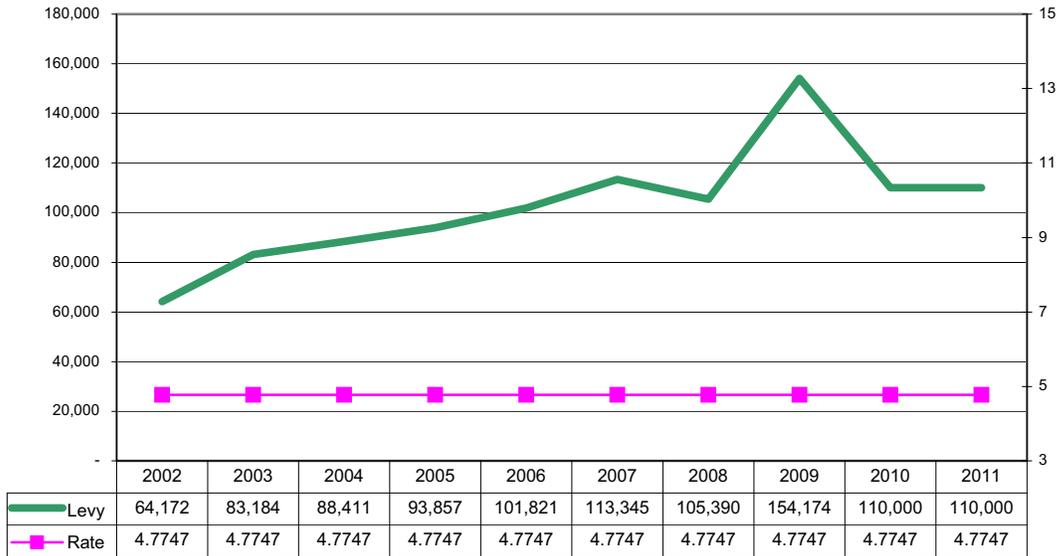
Operating expenditures from the fund are payments to outside agencies for services authorized by the ballot measure. Transfers out include operating subsidies to the Recreation Complex, debt service requirements for the Desert Hills Golf Course, and capital projects.

| TWO PERCENT TAX FUND | 2008-2009 ACTUAL | 2009-2010 BUDGET | 2009-2010 ESTIMATE | 2010-2011 REQUEST |
|------------------------------------|-----------------------------|-----------------------------|-------------------------------|------------------------------|
| Undesignated Fund Balance July 1, | 1,641,400 | 1,746,262 | 2,061,317 | 2,343,400 |
| Sources: | | | | |
| Estimated Revenues | 4,467,044 | 4,254,000 | 4,202,792 | 4,244,635 |
| Total Sources | 4,467,044 | 4,254,000 | 4,202,792 | 4,244,635 |
| Uses: | | | | |
| Expenditures | | | | |
| Personnel | - | - | - | 488,237 |
| Operating | 1,027,691 | 978,290 | 978,290 | 1,244,508 |
| Capital Outlay | - | - | - | - |
| Capital Improvements | 844,577 | 2,452,285 | 769,906 | 1,854,000 |
| Transfers Out: | | | | |
| Riverfront Redevelopment | 440,200 | 440,200 | 440,200 | 440,200 |
| Recreation Complex Fund | 1,500,000 | 1,500,000 | 1,500,000 | 1,500,000 |
| Desert Hills Golf Course Fund | 234,659 | 232,313 | 232,313 | - |
| Total Transfers Out | 2,174,859 | 2,172,513 | 2,172,513 | 1,940,200 |
| Total Uses | 4,047,127 | 5,603,088 | 3,920,709 | 5,526,945 |
| Undesignated Fund Balance June 30, | 2,061,317 | 397,174 | 2,343,400 | 1,061,090 |

MALL MAINTENANCE FUND

The Mall Maintenance Fund accounts for the collection and expenditure of a special property tax levied on properties located in the downtown mall. The district maintains the common areas of the downtown mall. The Parks Department is responsible for the maintenance. The district was originally created in 1969 to finance improvements to the downtown business area in an effort to retain retail business as the city grew to the south.

Mall District Levy and Tax Rate



The plan failed to retain the larger retail outlets that eventually did move south in the city and the downtown area declined. In more recent years, however, new smaller retail developments have flourished. To help spur continued growth, the council reduced the tax rate of the district. Since then, assessed values have increased leading to the improving tax collections as shown in the above chart.

Historically, maintenance expenditures have exceeded the tax revenues of the district and a General Fund subsidy has been required. The Parks Department reduced their operating budget slightly, thus lowering the subsidy from the General Fund.

| MALL MAINTENANCE FUND | 2008-2009 ACTUAL | 2009-2010 BUDGET | 2009-2010 ESTIMATE | 2010-2011 REQUEST |
|------------------------------------|-----------------------------|-----------------------------|-------------------------------|------------------------------|
| Undesignated Fund Balance July 1, | - | - | - | - |
| Sources: | | | | |
| Estimated Revenues | 160,759 | 120,000 | 111,500 | 111,500 |
| Transfers In: | | | | |
| General Fund | 106,189 | 135,036 | 134,278 | 120,863 |
| Total Transfers In | 106,189 | 135,036 | 134,278 | 120,863 |
| Total Sources | 266,948 | 255,036 | 245,778 | 232,363 |
| Uses: | | | | |
| Expenditures | | | | |
| Personnel | 113,753 | 118,569 | 111,471 | 115,680 |
| Operating | 153,195 | 136,467 | 134,307 | 116,683 |
| Capital Outlay | - | - | - | - |
| Transfers Out: | | | | |
| Total Transfers Out | - | - | - | - |
| Total Uses | 266,948 | 255,036 | 245,778 | 232,363 |
| Undesignated Fund Balance June 30, | - | - | - | - |

SOLID WASTE FUND

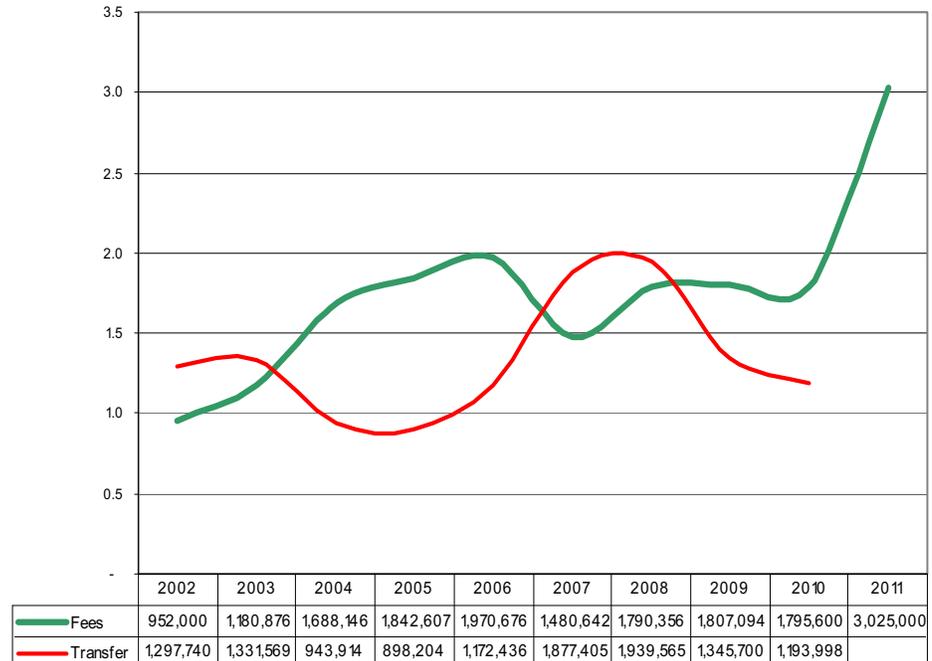
Collection and disposal of residential solid waste is accounted for in this fund. Until fiscal 2000, no fees had been charged for collection of residential trash. Instead, the General Fund subsidized this fund by transferring sufficient monies into the fund to restore a zero fund balance. (A fund was created originally because the city charged for collection of commercial solid waste until 1999.) New for FY2011, a residential collection charge will be assessed per customer at the rate of \$5 per month. This charge will eliminate the need for the General Fund subsidy and make the Solid Waste fund self-supporting.

In 2000, the Environmental Solid Waste Fee was created to offset the ever-increasing costs of landfill disposal and to cover the city's neighborhood cleanup program, its recycling efforts and its household hazardous waste collection efforts. This fee pays for pass through costs for landfill services and extra sanitation services such as the household hazardous waste days and spring cleanups.

Each year, revenue projections are based on the number of solid waste accounts in the program.

The Public Works Department is responsible for the Solid Waste Program.

Solid Waste Fees vs. General Fund Transfer



| SOLID WASTE FUND | 2008-2009 ACTUAL | 2009-2010 BUDGET | 2009-2010 ESTIMATE | 2010-2011 REQUEST |
|------------------------------------|-----------------------------|-----------------------------|-------------------------------|------------------------------|
| Undesignated Fund Balance July 1, | - | - | - | - |
| Sources: | | | | |
| Estimated Revenues | 1,828,621 | 1,812,600 | 1,812,600 | 3,042,000 |
| Transfers In: | | | | |
| General Fund | 1,346,488 | 1,312,172 | 1,197,131 | - |
| Total Transfers In | 1,346,488 | 1,312,172 | 1,197,131 | - |
| Total Sources | 3,175,109 | 3,124,772 | 3,009,731 | 3,042,000 |
| Uses: | | | | |
| Expenditures | | | | |
| Personnel | 877,747 | 840,149 | 768,504 | 790,483 |
| Operating | 2,276,440 | 2,258,170 | 2,214,774 | 1,988,966 |
| Capital Outlay | - | - | - | - |
| Transfers Out: | | | | |
| Debt Service Fund | 20,922 | 21,053 | 21,053 | 20,849 |
| Radio Maintenance Fund | - | 5,400 | 5,400 | 5,400 |
| Total Transfers Out | 20,922 | 26,453 | 26,453 | 26,249 |
| Total Uses | 3,175,109 | 3,124,772 | 3,009,731 | 2,805,698 |
| Undesignated Fund Balance June 30, | - | - | - | 236,302 |

GRANT FUNDS

A variety of federal and state grants and entitlements are recorded in this fund. Individual grant funds included here are the HUD CDBG Entitlement, Community Redevelopment, DOJ Weed and Seed Initiative, and the Appropriated Grants Fund. The largest grant is the Community Development Block Grant (CDBG). All are restricted to the purposes for which the grants were authorized. Those purposes range from parks improvements to overtime compensation for police officers.

This fund's budget will vary significantly from year to year as the city budgets for all grants for which staff believes it has a reasonable chance of award. This often causes a distinct variance between the budget of a given year and its actual revenues and expenditures.

| GRANT FUNDS | 2008-2009 ACTUAL | 2009-2010 BUDGET | 2009-2010 ESTIMATE | 2010-2011 REQUEST |
|------------------------------------|---------------------|---------------------|-----------------------|----------------------|
| Undesignated Fund Balance July 1, | - | - | - | - |
| Sources: | | | | |
| Estimated Revenues | 5,689,199 | 19,313,987 | 10,145,343 | 34,179,860 |
| Transfers In: | | | | |
| Radio Maintenance Fund | 926 | - | - | - |
| City Road Tax | 16,301 | - | - | - |
| Capital Improvement Fund | 355,956 | - | - | - |
| Total Transfers In | 373,183 | - | - | - |
| Total Sources | 6,062,382 | 19,313,987 | 10,145,343 | 34,179,860 |
| Uses: | | | | |
| Expenditures | | | | |
| Personnel | 735,251 | 1,755,926 | 1,445,806 | 534,817 |
| Operating | 2,407,412 | 6,385,367 | 6,420,234 | 9,380,322 |
| Capital Outlay | 1,695,921 | 650,694 | 820,463 | 191,848 |
| Capital Improvements | 1,223,797 | 10,522,000 | 1,458,840 | 24,072,873 |
| Debt Service | - | - | - | - |
| Total Uses | 6,062,381 | 19,313,987 | 10,145,343 | 34,179,860 |
| Undesignated Fund Balance June 30, | - | - | - | - |

DEBT SERVICE FUNDS

Debt service funds are used to account for payment of principal and interest on bonded debt paid from governmental fund resources. Long-term bonded debt of Enterprise Funds is recorded and paid directly from the fund. A discussion of debt activity is included in the Debt Management section.

The City has two types of long-term governmental debt. First is debt of the Yuma Municipal Property Corporation (MPC). The several bond issues of the MPC are represented below. Transfers from the operating funds benefiting from the infrastructure provided by the debt are made each year. Individual Debt Service Funds included here are the 1995 Refunding MPC Debt Service Fund, 2001 MPC Debt Service Fund, 2007B MPC Debt Service Fund, and the 2007D MPC Debt Service Fund.

| DEBT SERVICE FUNDS | 2008-2009 ACTUAL | 2009-2010 BUDGET | 2009-2010 ESTIMATE | 2010-2011 REQUEST |
|------------------------------------|---------------------|---------------------|-----------------------|----------------------|
| Undesignated Fund Balance July 1, | - | (599) | - | (2,000) |
| Sources: | | | | |
| Estimated Revenues | 3,931 | 4,750 | 3,000 | 2,000 |
| Transfers In: | | | | |
| General Fund | 2,959,831 | 2,887,049 | 4,052,459 | 2,548,845 |
| Desert Hills Golf Course Fund | 234,659 | 232,313 | 232,313 | - |
| Highway Users Revenue Fund | 101,141 | 101,771 | 101,771 | 100,787 |
| Road Tax Fund | 4,749,048 | 4,763,525 | 4,763,525 | 4,783,525 |
| Solid Waste Fund | 20,922 | 21,053 | 21,053 | 20,849 |
| Capital Project Fund | - | - | - | - |
| Water Fund | 62,188 | 62,577 | 62,577 | 61,972 |
| Wastewater Fund | 23,998 | 24,148 | 24,148 | 23,915 |
| Public Safety Tax | 4,240,722 | 4,307,730 | 3,142,320 | 3,156,522 |
| Total Transfers In | 12,392,509 | 12,400,166 | 12,400,166 | 10,696,415 |
| Total Sources | 12,396,440 | 12,404,916 | 12,403,166 | 10,698,415 |
| Uses: | | | | |
| Expenditures | | | | |
| Debt Service | 12,396,440 | 12,400,166 | 12,405,166 | 10,696,415 |
| Total Uses | 12,396,440 | 12,400,166 | 12,405,166 | 10,696,415 |
| Undesignated Fund Balance June 30, | - | 4,151 | (2,000) | - |

In addition to governmental debt, the City also records the activity of two Improvement Districts. For Improvement District 67, the proceeds were used to construct public improvements around the new Yuma Palms Regional Center. The mall, the sole property owner within the district, pays the debt service on the bonds after which certain sales tax rebates are made in accordance with a development agreement. The activity of that agreement and related debt activity is included below.

| IMPR DISTRICT #67 DEBT SERVICE | 2008-2009 ACTUAL | 2009-2010 BUDGET | 2009-2010 ESTIMATE | 2010-2011 REQUEST |
|---------------------------------------|---------------------|---------------------|-----------------------|----------------------|
| Undesignated Account Balance July 1, | 521,019 | 530,954 | 530,575 | 540,575 |
| Sources: | | | | |
| Estimated Revenues | 918,515 | 962,168 | 962,168 | 952,168 |
| Transfers In: | | | | |
| General Fund | - | - | - | - |
| City Road Tax Fund | 28,649 | - | - | - |
| Wastewater Fund | 9,047 | - | - | - |
| Total Transfers In | 37,696 | - | - | - |
| Total Sources | 956,211 | 962,168 | 962,168 | 952,168 |
| Uses: | | | | |
| Expenditures | | | | |
| Debt Service | 946,655 | 952,168 | 952,168 | 956,736 |
| Total Uses | 946,655 | 952,168 | 952,168 | 956,736 |
| Undesignated Account Balance June 30, | 530,575 | 540,954 | 540,575 | 536,007 |

Improvement District 68 was also created to construct public improvements around the new Las Palmillas Shopping Center. The developer of this project, the sole property owner within the district, pays the debt service. The activity of that agreement and related debt activity is included below. For financial statement presentation, the two fund types are combined in the Comprehensive Annual Financial Report, but presented separately herein for the sake of clarity.

| IMPR DISTRICT #68 DEBT SERVICE | 2008-2009 ACTUAL | 2009-2010 BUDGET | 2009-2010 ESTIMATE | 2010-2011 REQUEST |
|---------------------------------------|-----------------------------|-----------------------------|-------------------------------|------------------------------|
| Undesignated Account Balance July 1, | 8,162 | 13,812 | 12,323 | 14,973 |
| Sources: | | | | |
| Estimated Revenues | 382,066 | 388,120 | 385,620 | 382,620 |
| Total Sources | 382,066 | 388,120 | 385,620 | 382,620 |
| Uses: | | | | |
| Expenditures | | | | |
| Debt Service | 377,905 | 382,620 | 382,970 | 382,280 |
| Total Uses | 377,905 | 382,620 | 382,970 | 382,280 |
| Undesignated Account Balance June 30, | 12,323 | 19,312 | 14,973 | 15,313 |

CAPITAL PROJECTS FUND

This fund accounts for the expenditures related to capital improvement projects for governmental funds. Revenues include anticipated or actual bond proceeds and transfers from other funds for their respective projects. Expenditures for capital projects of Enterprise Funds are shown within that section. A list of capital projects is included within the Capital Improvement Section of this document. In 2009, all capital improvements began to be budgeted and paid directly from the fund that they originate. The only remaining capital projects that remain in the capital projects fund are for miscellaneous revenue sources that are not collected in any other existing fund.

A series of public meetings and presentations to Council occur with this portion of the budget. By charter, the capital improvement program is developed separately from the operating budget. However, while separate, this budget is not independent, as it relies on revenues from the operating funds for its capital sources. Accordingly, operational needs of the departments come first in determining use of expendable resources. Other sources of revenue for this fund include governmental activity long-term debt proceeds and developer deposits. These are the primary reason why the fund ends a given year with a fund balance, as these proceeds are not always spent in the year received.

| CAPITAL PROJECTS FUND | 2008-2009 ACTUAL | 2009-2010 BUDGET | 2009-2010 ESTIMATE | 2010-2011 REQUEST |
|------------------------------------|-----------------------------|-----------------------------|-------------------------------|------------------------------|
| Designated Fund Balance July 1, | 67,731,729 | 48,958,408 | 47,349,127 | 32,656,741 |
| Sources: | | | | |
| Estimated Revenues | 6,465,380 | 19,294,888 | 1,763,350 | 16,397,003 |
| Total Sources | 6,465,380 | 19,294,888 | 1,763,350 | 16,397,003 |
| Uses: | | | | |
| Expenditures | | | | |
| Debt Service | | | | |
| Capital Improvements | 26,474,202 | 57,947,178 | 16,455,736 | 39,686,376 |
| Transfers Out: | | | | |
| Highway Users Revenue Fund | 14,421 | - | - | - |
| City Road Tax | 3,403 | - | - | - |
| Grant Funds | 355,956 | - | - | - |
| Total Transfers Out | 373,780 | - | - | - |
| Total Uses | 26,847,982 | 57,947,178 | 16,455,736 | 39,686,376 |
| Undesignated Fund Balance June 30, | 47,349,127 | 10,306,118 | 32,656,741 | 9,367,368 |

ENTERPRISE FUNDS

As noted in the overview, enterprise funds are used by governments to account for operations in which user charges are the main source of revenue. Taxes and other general revenues are not used to finance these operations for a number of reasons:

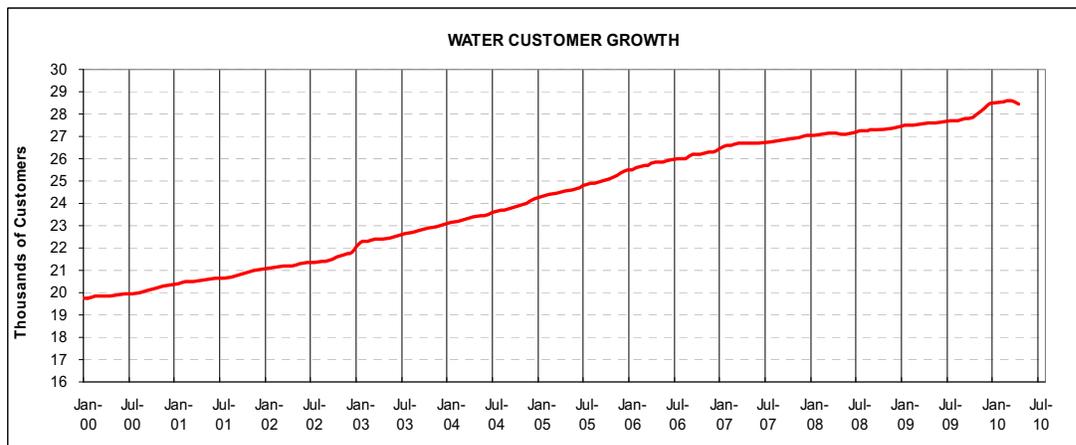
- The beneficiary of services of an enterprise-related activity can be readily identified and the service provision can be measured to determine charges.
- General revenues have legal, statutory or charter-related limitations in amount and cannot cover all the services required by its citizens.
- General revenues are historically used to finance expenditures for services in which the ultimate beneficiary cannot be readily determined.

Enterprise funds account for activities using accounting principles similar to commercial businesses. For financial reporting purposes, each fund records transactions on an accrual basis in which long-lived assets are not recorded as expenses when purchased but as assets. The costs of these assets are then amortized over their useful lives as depreciation. Similarly, any debt of an enterprise fund is recorded as a long-term liability within the fund with the only expense recognition related to interest on the debt.

For budget purposes, however, the expenditure of monies related to these activities must be accounted for like those of governmental funds. As such, expenditure of funds is generally reported when expended, irrespective of the long-term use of the underlying asset. Moreover, state law requires the budgeting of all funds that are to be expended in a fiscal year. This leads to a budget basis of reporting that is not in accordance with generally accepted accounting principles (GAAP). This “budget basis” results in two types of reporting for Enterprise Funds on the city’s financial statements. That basis shows operating budgets that are similar to GAAP and capital budgets that report in a more traditional governmental display. This display does not included budgets for depreciation.

WATER FUND

The Water Fund records the financial activity of the City’s water treatment and distribution system. The system is not tax supported but relies on a combination of charges for water and capacity fees for new development to maintain and expand its services to meet the needs

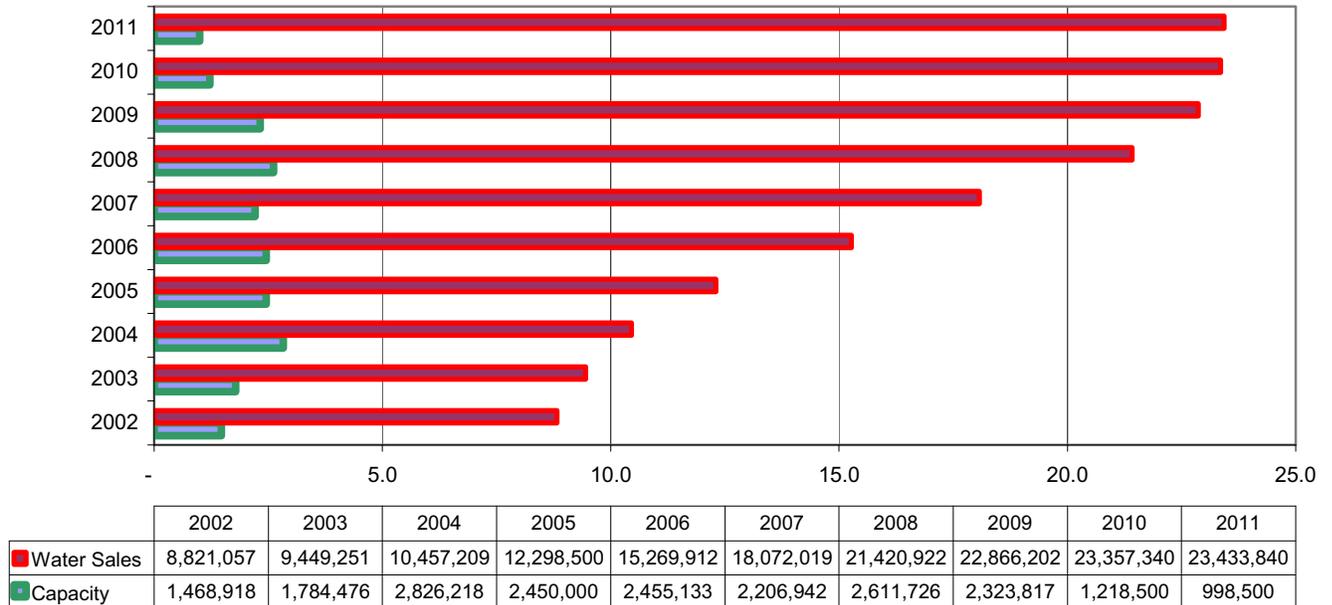


of a growing city. The chart above shows the 48% growth in water customers since 1997. This growth has come with the price of investing in water system infrastructure and plant capacity. The system continues to undergo almost \$100 million in new construction to accommodate unprecedented growth in Yuma. While the city was able to avoid rate increases for several years, a series of substantial rate changes has occurred through 2008, to provide the cash flow necessary for system expansion.

The chart below provides a history of metered water sales versus capacity charges. The term ‘capacity charges’ includes system development fees. Until 2001, the increase in sales was driven only by consumption, whether that consumption was from new or current customers. Since then, rate increases have combined with consumption to

cause the surge in total metered revenues. Also, these very rate increases have caused total capacity charges to increase similarly. These rate increases are the basis for financing the system expansion. Revenues for 2011 are determined on the basis of the systems historical growth along with a series of substantial changes in rates. Because water rate increases are imposed in January, in times of lower consumption, any given rate increase will affect the projection for only half the year.

Metered Water Sales vs. Capacity Charges



The operating portion of the budget is presented below. Debt service appears as both expenditure and a transfer because debt is recorded in the Water Fund and because the fund pays a portion of the debt used to construct the Public Works Building. The latter is part of governmental debt not recorded in this fund.

| WATER FUND | 2008-2009 ACTUAL | 2009-2010 BUDGET | 2009-2010 ESTIMATE | 2010-2011 REQUEST |
|---------------------------------|-----------------------------|-----------------------------|-------------------------------|------------------------------|
| Budgetary Fund Balance July 1, | 4,658,964 | 11,526,073 | 9,736,925 | 9,631,453 |
| Sources: | | | | |
| Estimated Revenues | 23,212,049 | 24,532,709 | 23,570,444 | 23,655,544 |
| Total Sources | 23,212,049 | 24,532,709 | 23,570,444 | 23,655,544 |
| Uses: | | | | |
| Expenditures | | | | |
| Personnel | 4,311,150 | 4,483,053 | 4,294,596 | 4,580,632 |
| Operating | 6,039,174 | 9,036,219 | 8,119,270 | 8,446,336 |
| Capital Outlay | 139,528 | 43,250 | 27,884 | - |
| Debt Service | 7,275,258 | 7,947,442 | 10,632,714 | 10,655,242 |
| Capital Improvements | 332,298 | 485,000 | 38,875 | 3,560,500 |
| Transfers Out: | | | | |
| Debt Service Fund | 62,188 | 62,577 | 62,577 | 61,972 |
| Water System Development Fund | - | - | 500,000 | - |
| Total Transfers Out | 62,188 | 62,577 | 562,577 | 61,972 |
| Total Uses | 18,159,597 | 22,057,541 | 23,675,916 | 27,304,682 |
| Budgetary Fund Balance June 30, | 9,711,416 | 14,001,241 | 9,631,453 | 5,982,315 |

There are four restricted water funds that do not rely on water rates, but on capacity and system charges for new development. A comparison of capacity charges and metered sales is shown on the previous page. The use of these funds is primarily for capital projects and debt service payments.

| WATER TRANSFER FUND | 2008-2009 ACTUAL | 2009-2010 BUDGET | 2009-2010 ESTIMATE | 2010-2011 REQUEST |
|---------------------------------|-----------------------------|-----------------------------|-------------------------------|------------------------------|
| Budgetary Fund Balance July 1, | 324,420 | 287,497 | 280,763 | 241,653 |
| Sources: | | | | |
| Estimated Revenues | 8,239 | 7,000 | 1,800 | - |
| Total Sources | 8,239 | 7,000 | 1,800 | - |
| Uses: | | | | |
| Expenditures | | | | |
| Personnel | 21,543 | 17,691 | 16,051 | 15,138 |
| Operating | 30,353 | 25,125 | 24,859 | 25,125 |
| Capital Outlay | - | - | - | - |
| Capital Improvements | - | - | - | - |
| Total Uses | 51,896 | 42,816 | 40,910 | 40,263 |
| Budgetary Fund Balance June 30, | 280,763 | 251,681 | 241,653 | 201,390 |

The Water Capacity Fund and Water System Development Fund are primarily responsible for the debt service on the Water Infrastructure Financing Authority (WIFA) loans.

| WATER CAPACITY FUND | 2008-2009 ACTUAL | 2009-2010 BUDGET | 2009-2010 ESTIMATE | 2010-2011 REQUEST |
|---------------------------------|-----------------------------|-----------------------------|-------------------------------|------------------------------|
| Budgetary Fund Balance July 1, | 2,164,032 | 1,269,000 | 919,850 | 1,034,376 |
| Sources: | | | | |
| Estimated Revenues | 2,387,300 | 2,572,500 | 1,218,500 | 998,500 |
| Total Sources | 2,387,300 | 2,572,500 | 1,218,500 | 998,500 |
| Uses: | | | | |
| Expenditures | | | | |
| Operating | 78,967 | - | - | - |
| Capital Outlay | - | - | - | - |
| Debt Service | 3,552,515 | 3,616,506 | 1,103,974 | 1,103,711 |
| Capital Improvements | - | - | - | - |
| Total Uses | 3,631,482 | 3,616,506 | 1,103,974 | 1,103,711 |
| Budgetary Fund Balance June 30, | 919,850 | 224,994 | 1,034,376 | 929,165 |

| WATER SYSTEM DEVELOPMENT | 2008-2009 ACTUAL | 2009-2010 BUDGET | 2009-2010 ESTIMATE | 2010-2011 REQUEST |
|---------------------------------|-----------------------------|-----------------------------|-------------------------------|------------------------------|
| Budgetary Fund Balance July 1, | 141,577 | 125,564 | (629,181) | (47,831) |
| Sources: | | | | |
| Estimated Revenues | 175,747 | 180,350 | 81,350 | 74,850 |
| Transfers In: | | | | |
| Water Fund | - | - | 500,000 | - |
| Total Transfers In | - | - | 500,000 | - |
| Total Sources | 175,747 | 180,350 | 581,350 | 74,850 |
| Uses: | | | | |
| Expenditures | | | | |
| Operating | 32,100 | - | - | - |
| Capital Outlay | - | - | - | - |
| Debt Service | 914,405 | 172,389 | - | - |
| Capital Improvements | - | - | - | - |
| Total Uses | 946,505 | 172,389 | - | - |
| Budgetary Fund Balance June 30, | (629,181) | 133,525 | (47,831) | 27,019 |

The Water Revenue Bond Fund was established to account for the MPC2007 Utility Series bond funds. The majority of the water portion of this bond is for the new Agua Vive Water Treatment Facility. The debt service for this bond is paid in the Water Fund.

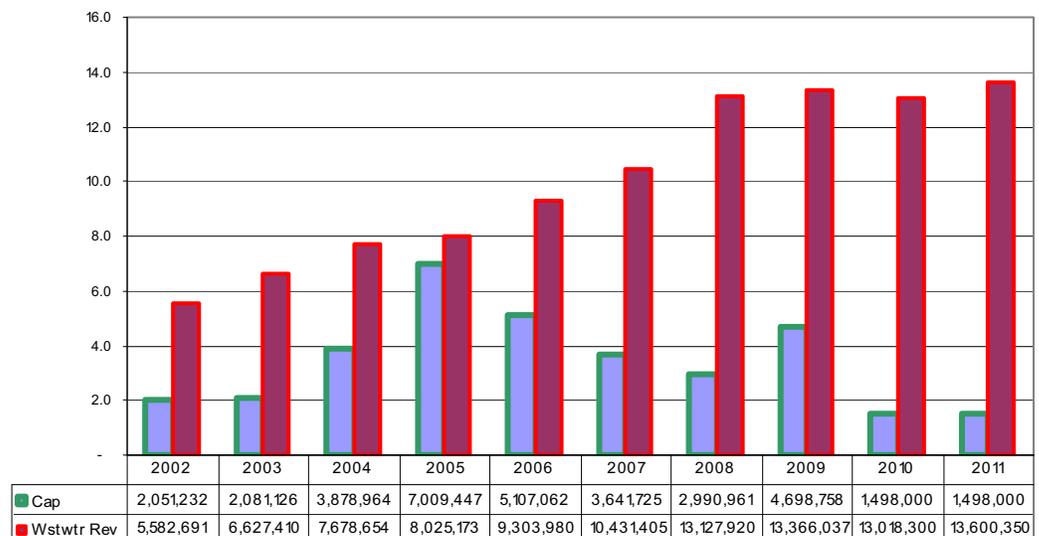
| WATER REVENUE BOND FUND | 2008-2009 ACTUAL | 2009-2010 BUDGET | 2009-2010 ESTIMATE | 2010-2011 REQUEST |
|---------------------------------|-----------------------------|-----------------------------|-------------------------------|------------------------------|
| Budgetary Fund Balance July 1, | 36,240,169 | 20,883,975 | 21,067,900 | 16,704,499 |
| Sources: | | | | |
| Estimated Revenues | 556,981 | 760,000 | 36,000 | 36,000 |
| Total Sources | 556,981 | 760,000 | 36,000 | 36,000 |
| Uses: | | | | |
| Expenditures | | | | |
| Operating | - | - | - | - |
| Capital Outlay | - | - | - | - |
| Capital Improvements | 15,729,250 | 14,752,500 | 4,399,401 | 8,623,000 |
| Total Uses | 15,729,250 | 14,752,500 | 4,399,401 | 8,623,000 |
| Budgetary Fund Balance June 30, | 21,067,900 | 6,891,475 | 16,704,499 | 8,117,499 |

WASTEWATER FUND

The Public Works Department also operates the Wastewater Collection and Treatment System and accounts for same in the Wastewater Fund. Like the Water Fund, this fund is an enterprise fund relying solely on charges to customers for funding. Through a series of rate charges and capacity fees, the system provides environmentally sound wastewater services. This system is also undergoing rapid expansion to meet the City's needs.

The increase in customer base for wastewater is similar to that of the Water Fund. Overall, there are fewer wastewater customers compared to water, as a number of water customers, particularly those outside the city limits, are not served by the wastewater system. Instead, they rely on septic systems. Over time, many of those customers are being brought into the system. The expansion of the system is not being caused by this type of customer, however, but by new population and

Wastewater Operational Revenues and Capacity Charges



the increasing numbers of new subdivisions. Like water, system rates are increasing to finance the expansion of capacity, both in the collection system as well as the treatment plant capacity.

The operations portion of the Wastewater Fund is presented first. As in the Water Fund, this fund transfers monies to the debt service funds to pay its portion of the debt recorded in governmental funds that benefit wastewater operations. For capital projects, both operational revenues and capacity charges pay for their respective share of improvement and capital projects expenditures are budgeted in both portions.

| WASTEWATER FUND | 2008-2009 ACTUAL | 2009-2010 BUDGET | 2009-2010 ESTIMATE | 2010-2011 REQUEST |
|---------------------------------|-----------------------------|-----------------------------|-------------------------------|------------------------------|
| Budgetary Fund Balance July 1, | (3,725,741) | 1,051,890 | (1,036,210) | 514,821 |
| Sources: | | | | |
| Estimated Revenues | 13,506,560 | 13,168,160 | 13,050,378 | 13,632,428 |
| Total Sources | 13,506,560 | 13,168,160 | 13,050,378 | 13,632,428 |
| Uses: | | | | |
| Expenditures | | | | |
| Personnel | 2,715,193 | 3,056,680 | 2,896,058 | 2,948,770 |
| Operating | 5,595,260 | 6,328,020 | 6,230,606 | 6,273,468 |
| Capital Outlay | 67,573 | 6,000 | - | - |
| Debt Service | 2,342,752 | 2,348,535 | 2,348,535 | 2,355,618 |
| Capital Improvements | 63,207 | 1,200,000 | - | 200,000 |
| Transfers Out: | | | | |
| Debt Service Fund | 33,045 | 24,148 | 24,148 | 23,915 |
| Total Transfers Out | 33,045 | 24,148 | 24,148 | 23,915 |
| Total Uses | 10,817,029 | 12,963,383 | 11,499,347 | 11,801,771 |
| Budgetary Fund Balance June 30, | (1,036,210) | 1,256,667 | 514,821 | 2,345,478 |

There are five restricted wastewater funds that are for various capacity charges for system expansion. The Wastewater Capacity Fund and Wastewater Sanitary Sewer Interceptor Charge Fund (SSIC) are primarily responsible for the debt service on the Water Infrastructure Financing Authority (WIFA) loans.

| WASTEWATER CAPACITY FUND | 2008-2009 ACTUAL | 2009-2010 BUDGET | 2009-2010 ESTIMATE | 2010-2011 REQUEST |
|---------------------------------|-----------------------------|-----------------------------|-------------------------------|------------------------------|
| Budgetary Fund Balance July 1, | 5,223,725 | 5,508,251 | 6,552,180 | 5,294,760 |
| Sources: | | | | |
| Estimated Revenues | 4,820,147 | 3,122,000 | 1,528,000 | 6,528,000 |
| Loan payback fr WW SSIC | - | 193,068 | 193,068 | 193,068 |
| Transfers In: | | | | |
| Wastewater Revenue Bond Fund | - | - | - | - |
| Total Transfers In | - | - | - | - |
| Total Sources | 4,820,147 | 3,315,068 | 1,721,068 | 6,721,068 |
| Uses: | | | | |
| Expenditures | | | | |
| Operating | 133,614 | - | - | - |
| Debt Service | 2,978,527 | 2,978,488 | 2,978,488 | 2,978,488 |
| Capital Improvements | 379,551 | 225,000 | - | 5,140,000 |
| Total Uses | 3,491,692 | 3,203,488 | 2,978,488 | 8,118,488 |
| Budgetary Fund Balance June 30, | 6,552,180 | 5,619,831 | 5,294,760 | 3,897,340 |

| WASTEWATER SSIC | 2008-2009 ACTUAL | 2009-2010 BUDGET | 2009-2010 ESTIMATE | 2010-2011 REQUEST |
|---------------------------------|-----------------------------|-----------------------------|-------------------------------|------------------------------|
| Budgetary Fund Balance July 1, | (183,396) | 5,140 | 51,299 | (18,419) |
| Sources: | | | | |
| Estimated Revenues | 249,431 | 202,900 | 129,917 | 629,900 |
| Total Sources | 249,431 | 202,900 | 129,917 | 629,900 |
| Uses: | | | | |
| Expenditures | | | | |
| Operating | 8,199 | - | - | - |
| Loan payback to WW Capacity | - | 193,068 | 193,068 | 193,068 |
| Debt Service | 6,537 | 6,567 | 6,567 | 6,568 |
| Capital Improvements | - | - | - | - |
| Total Uses | 14,736 | 199,635 | 199,635 | 199,636 |
| Budgetary Fund Balance June 30, | 51,299 | 8,405 | (18,419) | 411,845 |

There are two wastewater trunk sewer funds that are for the collection of fees for future sanitary trunk sewer improvements in these established areas as defined by the Metropolitan Sanitary Sewer Collection System Master Plan. These two funds are shown below: Wastewater Area A & B and Wastewater 26th PI Trunk.

| WASTEWATER AREA A&B | 2008-2009 ACTUAL | 2009-2010 BUDGET | 2009-2010 ESTIMATE | 2010-2011 REQUEST |
|---------------------------------|-----------------------------|-----------------------------|-------------------------------|------------------------------|
| Budgetary Fund Balance July 1, | 874,210 | 894,543 | 890,440 | 895,940 |
| Sources: | | | | |
| Estimated Revenues | 16,230 | 19,990 | 5,500 | 5,000 |
| Total Sources | 16,230 | 19,990 | 5,500 | 5,000 |
| Uses: | | | | |
| Expenditures | | | | |
| Operating | - | - | - | - |
| Debt Service | - | - | - | - |
| Total Uses | - | - | - | - |
| Budgetary Fund Balance June 30, | 890,440 | 914,533 | 895,940 | 900,940 |

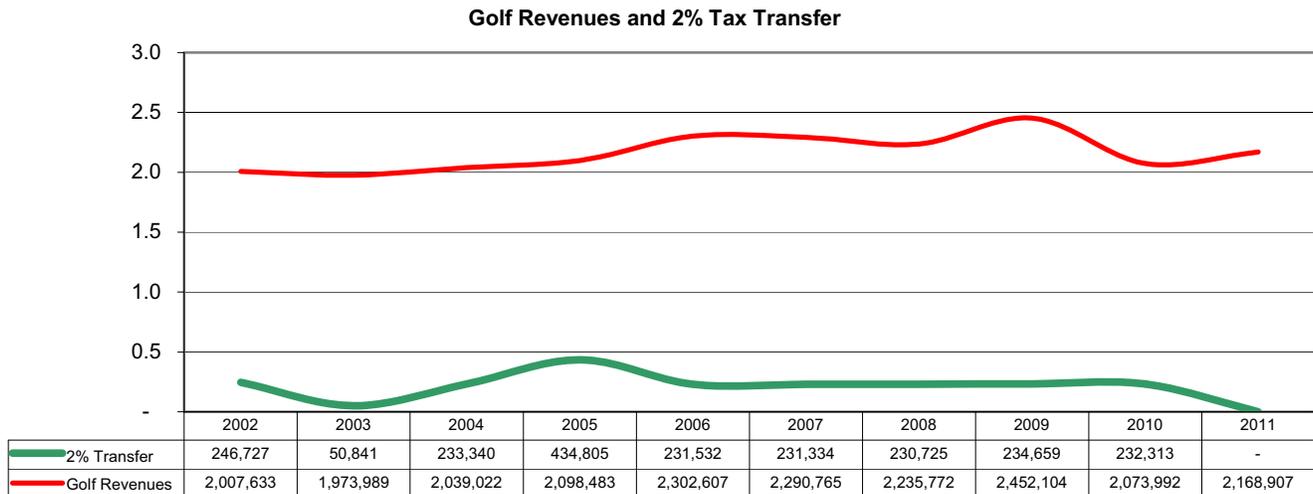
| WASTEWATER 26TH PL TRUNK | 2008-2009 ACTUAL | 2009-2010 BUDGET | 2009-2010 ESTIMATE | 2010-2011 REQUEST |
|---------------------------------|-----------------------------|-----------------------------|-------------------------------|------------------------------|
| Budgetary Fund Balance July 1, | 137,877 | 141,054 | 140,407 | 141,207 |
| Sources: | | | | |
| Estimated Revenues | 2,530 | 3,000 | 800 | 800 |
| Total Sources | 2,530 | 3,000 | 800 | 800 |
| Uses: | | | | |
| Expenditures | | | | |
| Operating | - | - | - | - |
| Debt Service | - | - | - | - |
| Total Uses | - | - | - | - |
| Budgetary Fund Balance June 30, | 140,407 | 144,054 | 141,207 | 142,007 |

The Wastewater Revenue Bond Fund was established to account for the MPC2007 Utility Series bond funds. The majority of the wastewater portion of this bond is for the Desert Dunes Water Reclamation Facility and the Figueroa Water Pollution Control Facility Aerator Upgrade. The debt service for this bond is paid in the Wastewater Fund.

| WASTEWATER REVENUE BOND | 2008-2009 ACTUAL | 2009-2010 BUDGET | 2009-2010 ESTIMATE | 2010-2011 REQUEST |
|---------------------------------|-----------------------------|-----------------------------|-------------------------------|------------------------------|
| Budgetary Fund Balance July 1, | 7,257,705 | 4,755,717 | 4,489,297 | 2,368,697 |
| Sources: | | | | |
| Estimated Revenues | 91,733 | 140,000 | 9,000 | 9,000 |
| Total Sources | 91,733 | 140,000 | 9,000 | 9,000 |
| Uses: | | | | |
| Expenditures | | | | |
| Operating | - | - | - | - |
| Capital Improvements | 2,860,141 | 3,766,600 | 2,129,600 | 2,351,600 |
| Total Uses | 2,860,141 | 3,766,600 | 2,129,600 | 2,351,600 |
| Budgetary Fund Balance June 30, | 4,489,297 | 1,129,117 | 2,368,697 | 26,097 |

DESERT HILLS GOLF COURSE FUND

The Parks and Recreation Department operates the Desert Hills Golf Course. The Two Percent Tax was used historically to subsidize operations at the course, but council has long sought that golf revenues fund the course. To this end, the transfer from the tax has been reduced over the years. Lately, that transfer was limited to the amount of debt service paid by the fund. During fiscal 2003, the fund had intended to limit this transfer even further, believing that operations would allow a reduction in the transfer.



However, revenue projections did not meet goals and the transfer was increased to again match the course's portion of the debt used to finance construction of the new clubhouse and restaurant. During 2005, an additional \$200,000 was transferred as planned. Over the years, a transfer from the Two Percent Tax Fund covered the amount necessary to pay debt service. For 2010, the final debt service will be paid and no more transfers will be required.

| DESERT HILLS GOLF COURSE FUND | 2008-2009 ACTUAL | 2009-2010 BUDGET | 2009-2010 ESTIMATE | 2010-2011 REQUEST |
|--------------------------------------|-----------------------------|-----------------------------|-------------------------------|------------------------------|
| Net Working Capital July 1, | 89,593 | - | (81,287) | (101,089) |
| Sources: | | | | |
| Estimated Revenues | 2,117,605 | 2,310,593 | 2,073,992 | 2,168,907 |
| Transfers In: | | | | |
| Two Percent Tax Fund | 234,659 | 232,313 | 232,313 | - |
| Total Transfers In | 234,659 | 232,313 | 232,313 | - |
| Total Sources | 2,352,264 | 2,542,906 | 2,306,305 | 2,168,907 |
| Uses: | | | | |
| Expenditures | | | | |
| Personnel | 1,031,080 | 1,002,571 | 868,133 | 763,602 |
| Operating | 1,207,405 | 1,251,159 | 1,225,661 | 1,183,987 |
| Capital Outlay | 50,000 | - | - | - |
| Transfers Out: | | | | |
| Debt Service Fund | 234,659 | 232,313 | 232,313 | - |
| Total Transfers Out | 234,659 | 232,313 | 232,313 | - |
| Total Uses | 2,523,144 | 2,486,043 | 2,326,107 | 1,947,589 |
| Net Working Capital June 30, | (81,287) | 56,863 | (101,089) | 120,229 |

ARROYO DUNES GOLF COURSE FUND

Also operated by the Parks and Recreation Department is the Arroyo Dunes Golf Course. No operating subsidy from the Two Percent Tax is used for this fund and it relies solely on golf charges

| ARROYO DUNES GOLF COURSE FUND | 2008-2009 ACTUAL | 2009-2010 BUDGET | 2009-2010 ESTIMATE | 2010-2011 REQUEST |
|-------------------------------|---------------------|---------------------|-----------------------|----------------------|
| Net Working Capital July 1, | 198,304 | 193,651 | 197,704 | 197,560 |
| Sources: | | | | |
| Estimated Revenues | 288,976 | 297,353 | 280,273 | 286,119 |
| Total Sources | 288,976 | 297,353 | 280,273 | 286,119 |
| Uses: | | | | |
| Expenditures | | | | |
| Personnel | 129,875 | 130,437 | 126,619 | 125,557 |
| Operating | 159,701 | 156,208 | 153,798 | 125,941 |
| Capital Outlay | - | - | - | - |
| Debt Service | - | - | - | - |
| Total Uses | 289,576 | 286,645 | 280,417 | 251,498 |
| Net Working Capital June 30, | 197,704 | 204,359 | 197,560 | 232,181 |

INTERNAL SERVICE FUNDS

EQUIPMENT REPLACEMENT FUND

This fund accounts for the accumulation of resources from each department for the replacement of equipment. After initial purchase by the operating fund, the asset is recorded in this fund and "rented" by the operating department. This rent is determined by, and accumulates over, the life of the asset. Along with interest earnings, monies will be available for the purchase of new equipment when the older item is no longer serviceable economically. Since 2009, a suspension of the fund's activities has been enacted except for emergency situations. All replacements are on hold during this time as well as the rents charged to the City departments. As the economy improves, reinstating this fund is a high priority for the City.

| EQUIPMENT REPLACEMENT FUND | 2008-2009 ACTUAL | 2009-2010 BUDGET | 2009-2010 ESTIMATE | 2010-2011 REQUEST |
|------------------------------|---------------------|---------------------|-----------------------|----------------------|
| Net Working Capital July 1, | 18,403,124 | 16,104,204 | 16,339,563 | 15,108,005 |
| Sources: | | | | |
| Estimated Revenues | 1,736,826 | 350,000 | 200,000 | 200,000 |
| Total Sources | 1,736,826 | 350,000 | 200,000 | 200,000 |
| Uses: | | | | |
| Expenditures | | | | |
| Operating | 1,223 | 18,594 | 18,594 | 9,718 |
| Capital Outlay | 3,799,164 | 1,570,000 | 269,778 | 2,750,000 |
| Transfers Out: | | | | |
| General Fund | | | 1,143,186 | - |
| Total Transfers Out | - | - | 1,143,186 | - |
| Total Uses | 3,800,387 | 1,588,594 | 1,431,558 | 2,759,718 |
| Net Working Capital June 30, | 16,339,563 | 14,865,610 | 15,108,005 | 12,548,287 |

EQUIPMENT MAINTENANCE FUND

This fund accounts for the operations of fleet maintenance in the city and is managed within the Public Works Department. The equipment maintenance activity used a series of interdepartmental charges to allocate the cost of maintenance to the user funds. By using an internal service fund, the financial affairs of the division will be more easily attended and understood.

| EQUIPMENT MAINTENANCE FUND | 2008-2009 ACTUAL | 2009-2010 BUDGET | 2009-2010 ESTIMATE | 2010-2011 REQUEST |
|------------------------------------|---------------------|---------------------|-----------------------|----------------------|
| Undesignated Fund Balance July 1, | (123,682) | 176,112 | 74,391 | 509,636 |
| Sources: | | | | |
| Estimated Revenues | 3,750,952 | 3,785,880 | 3,598,770 | 3,076,830 |
| Total Sources | 3,750,952 | 3,785,880 | 3,598,770 | 3,076,830 |
| Uses: | | | | |
| Expenditures | | | | |
| Personnel | 1,266,250 | 1,234,966 | 1,100,275 | 1,025,075 |
| Operating | 2,284,637 | 2,506,215 | 2,062,350 | 2,326,760 |
| Capital Outlay | 1,992 | - | - | - |
| Transfers Out: | | | | |
| Radio Maintenance Fund | - | 900 | 900 | 900 |
| Total Transfers Out | - | 900 | 900 | 900 |
| Total Uses | 3,552,879 | 3,742,081 | 3,163,525 | 3,352,735 |
| Undesignated Fund Balance June 30, | 74,391 | 219,911 | 509,636 | 233,731 |

INSURANCE RESERVE FUND

This fund accounts for the insurance activity and risk retention of the city for liability and casualty issues. Until 2004, these expenditures were accounted for within the General Fund. In 2005, an internal service fund was created for this activity. Use of such a fund will make administration of the city's risk management easier.

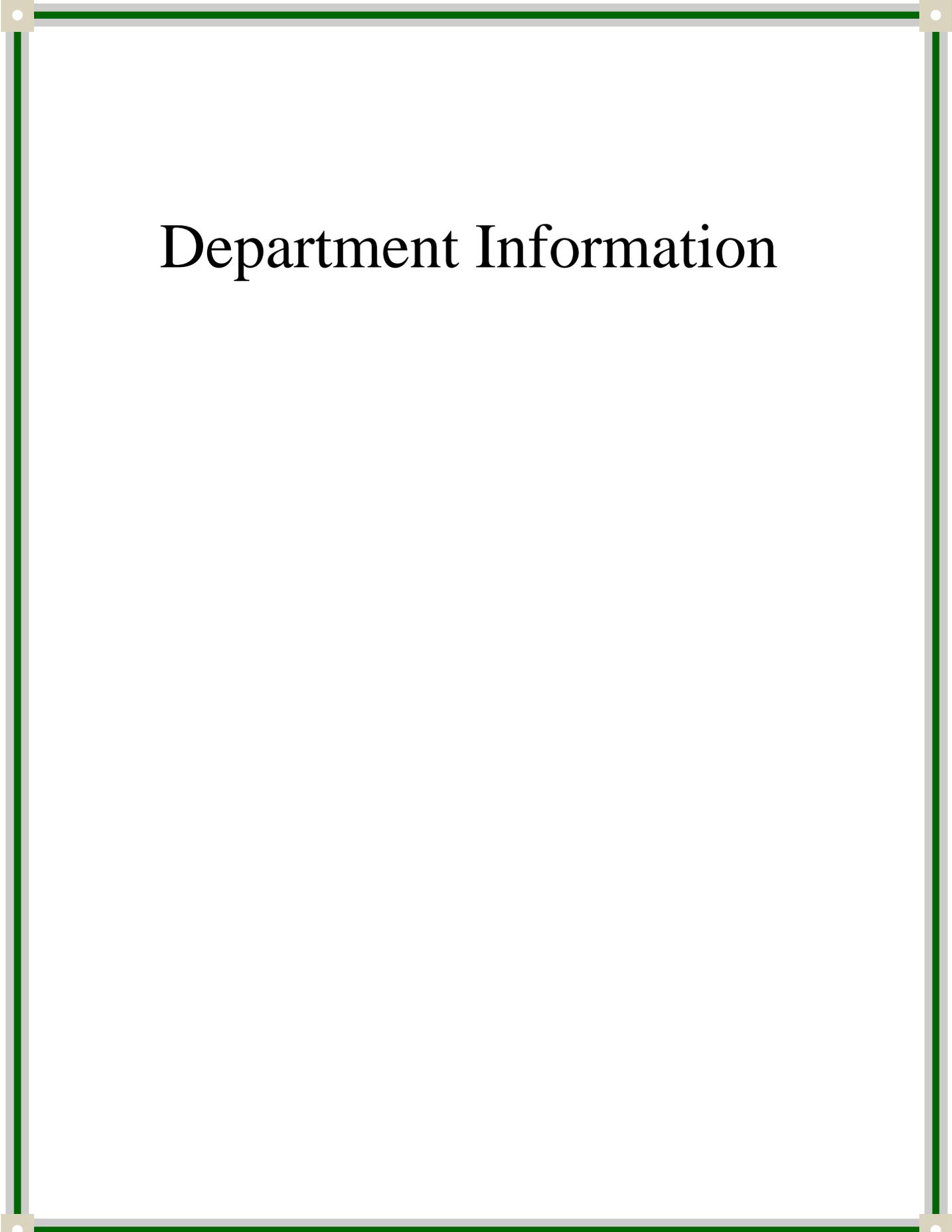
Premiums are charged to each fund based on liability exposure, infrastructure and other parameters

Previously, the premiums charged to the operating funds were determined to not only cover claims expenditures, but to increase the reserves held within the insurance fund over time as well. For 2010, a planned reduction of the fund balance had the effect of lowering premiums across the City departments. However for 2011, increased claims activity is driving up premiums.

| INSURANCE RESERVE FUND | 2008-2009 ACTUAL | 2009-2010 BUDGET | 2009-2010 ESTIMATE | 2010-2011 REQUEST |
|------------------------------------|---------------------|---------------------|-----------------------|----------------------|
| Undesignated Fund Balance July 1, | 2,267,159 | 2,174,449 | 2,235,258 | 1,111,181 |
| Sources: | | | | |
| Estimated Revenues | 1,293,445 | 630,519 | 663,783 | 1,942,320 |
| Total Sources | 1,293,445 | 630,519 | 663,783 | 1,942,320 |
| Uses: | | | | |
| Expenditures | | | | |
| Personnel | - | - | - | 67,745 |
| Operating | 1,325,346 | 1,697,116 | 1,787,860 | 2,065,376 |
| Total Uses | 1,325,346 | 1,697,116 | 1,787,860 | 2,133,121 |
| Undesignated Fund Balance June 30, | 2,235,258 | 1,107,852 | 1,111,181 | 920,380 |



City of YUMA



Department Information

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Office of the Mayor and Council

The Yuma City Government exists to provide a forum for public discussion and decision-making. We are committed to deliver quality public services and to advance the social and economic well being of our present and future citizens.

The Mayor and Council serve the citizens of Yuma. The Mayor and Council Office Administrative Specialist, provides support to the Mayor and six Councilmember's. The Mayor and Council are also responsible for appointing citizens to the City's Boards and Commissions.

| AUTHORIZED PERSONNEL | FY 09/10 | FY 10/11 |
|-----------------------------|----------|----------|
| Mayor's Office* | 2 | 2 |
| Total | 2 | 2 |
| *1 unfunded position | | |

*does not reflect elected positions



Listed are the Goal Action Items developed to guide our organization for the year ending June 30, 2011.

Communication

- Monitor and ensure fiscal accountability with all outside agencies.
- Explore feasibility of creating transit authority separate from YMPO.
- Support GYEDC and other community organizations in their efforts to spur job growth.

Innovation

- Encourage a business friendly environment to facilitate private sector projects and proceed with minimum encumbrance and fewer delays.
- Continue to explore private sector providers, while preserving integrity of service.

Accessibility

- Participate in community organization forums to facilitate open, honest, problem solving discussion.
- Continue to work with County Officials on issues detrimental on economic growth.

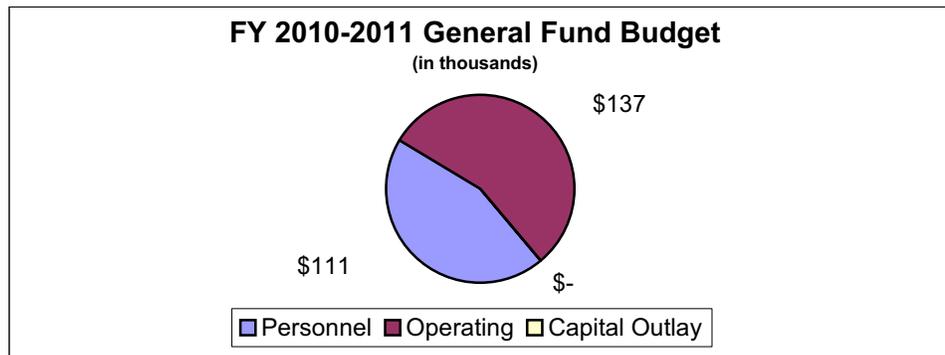
Commitment

- Give clear policy direction to staff.
- Support and fully fund the City's core public services to ensure the safety and health of our citizens.
- Support the City's other usual services, consistent with the City's and State's continuing decline in revenues.

| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
|----------------|---------------------|------------------------------|-----------------------|---------------------|
| Mayor's Office | 316,813 | 272,622 | 268,002 | 249,203 |
| | 316,813 | 272,622 | 268,002 | 249,203 |

Operational costs have decreased 9% from last year's budget with the majority of the decreases reflected in the travel budget and one position being unfunded.

| GENERAL FUND | | | | |
|---------------------|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | 168,831 | 118,372 | 125,985 | 111,505 |
| Operating | 147,982 | 154,250 | 142,017 | 137,698 |
| Capital Outlay | - | - | - | - |
| | 316,813 | 272,622 | 268,002 | 249,203 |



Yuma Municipal Court

The Mission of the Yuma Municipal Court is to enhance the quality of life in the City of Yuma by providing all people that appear in the Court with a responsive and professional judicial branch of government.

JUDICIAL GOALS, AUTHORITY:

The judicial system is predicated on the belief that all citizens coming before the courts are entitled to equal justice, regardless of race, ethnicity, gender, age, or economic circumstance. Courts must resolve cases swiftly and fairly. Courts must ensure that litigants and victims fully understand their rights and that those rights are protected. Courts must provide meaningful access to all, ensuring that no litigant is denied justice due to the lack of counsel or the inability to understand legal proceedings.

The Yuma Municipal Court exists pursuant to the Charter of the City of Yuma, Arizona, the Constitution of the State of Arizona and the Constitution of the United States of America.

| AUTHORIZED PERSONNEL | FY 09/10 | FY 10/11 |
|------------------------------|-----------|------------|
| Municipal Court | 22 | 22 |
| Total | 22 | 22* |
| *5 unfunded positions | | |



COURT FUNCTIONS:

The Yuma Municipal court is a limited jurisdiction court. (Third branch of government, non-political.) It has jurisdiction over misdemeanor criminal and criminal traffic cases including, but not limited to:

- DUIs (driving under the influence)
- Driving on suspended licenses
- Reckless driving
- Possession of marijuana, possession of drug paraphernalia
- Assaults, including domestic violence assaults
- Criminal damage
- Shoplifting and theft
- Underage liquor violations

These misdemeanors must have occurred within the city limits of the City of Yuma. Also included are cases that occur within the City of Yuma, which the County Attorney declines to prosecute as felony cases, and are referred to the City Prosecutor to review for “long form” complaints that are then prosecuted in the Municipal Court.

The court also handles civil traffic, parking and various civil matters, including emergency orders of protection (24 hours a day, 7 days a week) and injunctions against harassment. The judges of the court

also issue search warrants (24 hours a day, 7 days a week) on alleged felony and misdemeanor cases. The court also adjudicates cases stemming from violations of city ordinances, which can be either civil or criminal.

The court has two elected Municipal Judges and four part-time (as needed) pro tem judges that are attorneys. To be qualified for the position of presiding judge, the person must be an attorney and member in good standing for the past five years of the Arizona Bar Association. The associate judge is not required to be an attorney or a member of the Arizona Bar Association, but must be at least 30 years of age, of good moral character with no felony convictions and a resident of the City for at least 5 years preceding the year of day of election.

2009-2010 ACCOMPLISHMENTS:

- Implemented a variable work schedule for the court clerks which has resulted in a significant decrease in overtime hours.
- Variable work schedule allows for the outside customer service window to be open at 7:15 a.m. for payments only and to take payments until 5:15 p.m.
- Obtained authorization for use of Local Judicial Collection Enhancement Fund (JCEF) grant funds in the amount of \$49,000 to replace and repair security equipment for the court as part of a project for a city wide security system undertaken by the City IT Department.
- Staff attended 215 hours of continuing judicial education. Judges and Civil Traffic Hearing Officer/Court Administrator are required to complete 16 hours of continuing judicial education. The Administrative Office of the Courts (AOC) has reduced the number of hours required for court staff to 8 due to the financial crisis situation.
- Maintained a high level of security and a safe environment for the public and staff.
- The court and city prosecutor’s office have worked together to meet the mandated case processing standards for DUI (**85%** within 120 days and **93%** within 180 days).
- Judges conducted 1,579 Initial Appearances/Arraignments for in-custody defendants down from 1,924 the previous fiscal year.
- Judges issued 93 search warrants.
- Conducted four jury trials.
- Judicial Enforcement Unit has continued to work on the collections of delinquent accounts and submit delinquent accounts to the FARE program to enhance the collections of FINES FEES AND RESTITUTION ENFORCEMENT.

Did You Know?

Total DUI filings for FY09 – 355 cases. 78.6% of DUI cases were disposed within 91 to 120 days; 88.0% of DUI cases were disposed within 151 to 180 days from the date of filing.

Even though court filings have decreased, court enforcement and collections of fines have shown a steady increase of total revenues collected.

Total of All Revenues Collected by the Court for all agencies and fund accounts

| FY 04/05 | FY 05/06 | FY 06/07 | FY 07/08 | FY 08/09 |
|-------------|-------------|-------------|-------------|-------------|
| \$1,550,626 | \$1,658,352 | \$2,060,278 | \$2,549,800 | \$2,647,056 |

| YUMA COUNTY MUNICIPAL COURTS CASE ACTIVITY | FY 2008 | FY 2009 | % CHG |
|--|---------|---------|-------|
| TOTAL FILINGS | 27,537 | 24,295 | -12% |
| TRAFFIC (CIVIL/CRIMINAL) | 19,965 | 17,893 | -10% |
| Misdemeanors | 7,232 | 6,114 | -15% |
| Orders of Protection | 316 | 372 | 17% |
| Injunctions against harassment | 262 | 271 | 3% |

| YUMA MUNICIPAL COURTS CASE ACTIVITY | FY 2008 | FY 2009 | % CHG |
|-------------------------------------|---------|---------|-------|
| TOTAL FILINGS | 17,833 | 16,031 | -11% |
| TRAFFIC (CIVIL/CRIMINAL) | 12,176 | 11,140 | -9% |
| Misdemeanors | 5,347 | 4,638 | -14% |
| Orders of Protection | 267 | 291 | 8% |
| Injunctions against harassment | 180 | 182 | 1% |

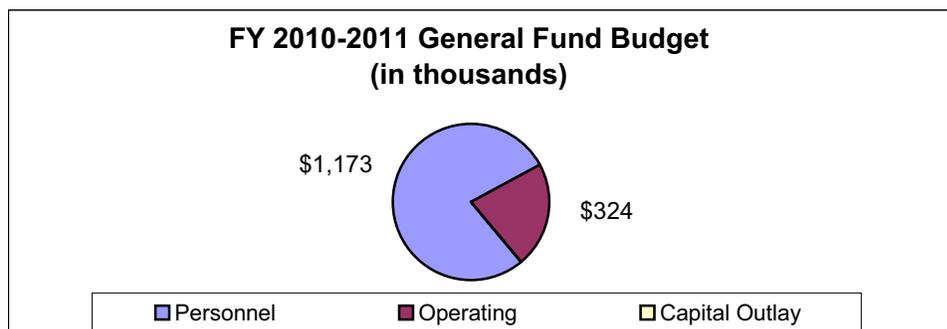
GOALS FOR 2010-2011:

- Provide access to all, ensure that no litigant is denied justice due to lack of counsel or inability to understand legal proceedings.
- Provide translators for all litigants in all languages needed.
- Examine case processing and other procedures to increase efficiency and implement cost savings without compromising the court's ability to perform the duties required by law.
- Meet the state mandated DUI clearance rate of 85% of cases within 120 days and 93% of cases within 180 days.
- Meet mandatory training hours for staff through the use of:
 - Streaming videos
 - Archived Videos for Independent Study
 - Satellite Broadcasts
 - Computer – Based Training
 - Local trainers
- Continue to work on enforcement of court orders for fines, restitution, counseling, and jail commitments.
- Provide prompt responses to public records requests.
- Plan for the future needs of the court. The building is now over 10 years old and must be maintained.

| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
|-----------------|---------------------|------------------------------|-----------------------|---------------------|
| Municipal Court | 1,629,415 | 1,700,693 | 1,615,979 | 1,602,393 |
| | 1,629,415 | 1,700,693 | 1,615,979 | 1,602,393 |

For fiscal year 2011, the Municipal Court presents a budget of \$1,602,393. During fiscal year 2010, the court was able to acquire a grant to repair and replace security equipment. Fiscal year 2011 will be impacted by the continued decline in revenues affecting the entire state. The court has reduced its budget by eliminating professional organization dues for the court administrator, terminating use of three cell phones used by the court officers, removing fax telephone line, reducing training and travel including the IGA with Yuma County for the field trainer, and suspending the cost for satellite broadcasts for the year. This year the court's triennial audit is due for the fiscal year ending 6/30/2010 and that is reflective in the increase in professional services. Expenditures for supplies and services continue to increase and the court has only budgeted for those items that are necessary and reasonable costs of performing court business. The judges and staff of Yuma Municipal Court will continue to work diligently to provide the Citizens of Yuma with the highest quality of judicial services possible.

| GENERAL FUND | | | | |
|---------------------|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | 1,257,692 | 1,213,076 | 1,191,176 | 1,173,983 |
| Operating | 310,883 | 368,483 | 320,413 | 324,020 |
| Capital Outlay | - | - | - | - |
| | 1,568,575 | 1,581,559 | 1,511,589 | 1,498,003 |



| APPROPRIATED GRANTS FUND | | | | |
|---------------------------------|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | - | - | - | - |
| Operating | 9,059 | 43,134 | 38,700 | 38,700 |
| Capital Outlay | 51,781 | 76,000 | 65,690 | 65,690 |
| | 60,840 | 119,134 | 104,390 | 104,390 |

Fiscal year 2010 expenditures included a portion of the Yuma County Superior Court training coordinator's wages and the pro tem judge assigned by the county for weekends and holidays. Fiscal year 2009 expenditure is for the multi-media presentation equipment for the courtrooms.

City Administration

City Administration staff manage the City's resources to implement City Council goals and objectives, to meet the needs of City of Yuma residents and visitors, and to ensure the integrity of the municipal governing process.

The City Administrator is appointed by the City Council to serve as the City's chief administrative officer. The City Administrator serves as an advisor to Council and ensures that City staff implements policy made by Council. All City staff work under the direction of the City Administrator.

The overall City Administration budget covers salaries and associated costs for forty-five full-time personnel. There are seven budgetary divisions: Administration, Community Relations, Heritage Area, City Clerk's Office, Elections, Economic Development and Facilities Maintenance.

The Administration division manages the overall resources of the City, ensures the implementation of Council policy, guides citywide organizational development, monitors progress toward objectives and administers the city debt policy programs.

| AUTHORIZED PERSONNEL | FY 09/10 | FY 10/11 |
|-------------------------------|-----------------|-----------------|
| Administration | 9 | 8 |
| Community Relations | 8 | 7 |
| Heritage Area | 5 | 6 |
| City Clerk's Office | 4 | 4 |
| Economic Development | 9 | 9 |
| Facilities Maintenance | 14 | 14 |
| Total | 49 | 48 |
| * 8 unfunded positions | | |

The Community Relations staff provides information to the citizens of Yuma and the various local/regional/national media outlets about community initiatives, projects and events. They may involve the City, and other organizations, in regional efforts designed to foster positive community-wide communication opportunities.

The Heritage Area Division provides City staff costs and operational support to the Yuma Crossing National Heritage Area Corporation, a non-profit local management entity established in accordance with the federal law creating the Heritage Area. This funding is

part of the local match required for National Park Service funding. The staff works with the Heritage Area Board and other stakeholders to implement the Plan for the Yuma Crossing National Heritage, which was adopted in 2002. The staff also manages the riverfront redevelopment project north of 1st Street on behalf of the City of Yuma, coordinating with the private developer. In the coming year, there will be a shift of focus from major new construction projects to maintaining existing natural and historic assets, including operating the two state parks slated for closure.

The City Clerk is one of four positions whose responsibilities are defined by the City of Yuma Charter. This division administers and safeguards the integrity of the municipal governing process and oversees City elections and election processes. The division also provides for public access to city records and documents, affixes the City seal on official documents, posts meeting notices, prepares City Council agendas, and records and maintains minutes of all City Council proceedings.

The Economic Development Division is dramatically reduced and unfunded for the upcoming year, without a Deputy City Administrator and support staff, economic projects will be focused on GYEDC and

the CA. This division also supports continued economic development relations with San Luis, Mexicali and Sayula, Mexico.

The Facilities Management Division is responsible for the repairs, maintenance, and ongoing care of 630,000 square feet of buildings, as well as surrounding landscaping and parking areas. The Facilities Management Division manages work requests, maintenance and repair, preventive and predictive maintenance, and custodial support services. Our purpose and mission is to use standardized work practices in the most cost effective and efficient use of personnel, budgeting and operational expenditures.

2009-2010 ACCOMPLISHMENTS:

Administration - Organizational Development

- Continued the internal supervisory series with City supervisors.
- Continued ongoing training opportunities, providing 20 different classes throughout the year for over 1000 attendees.
- Provided facilitation services to internal and external customers.



Community Relations

- The Community Relations staff relocated to the first floor of One City Plaza in December, providing better access for the Yuma community to our staff. The former "Reading Room" has been re-allocated for use by the Mayor and members of the City Council to allow them to meet with constituents on a more informal level.
- Due to staff reductions, certain non-mission essential tasks have either been reduced or eliminated, including the production of Yuma le Informa, the City's Spanish weekly magazine program on Ciudad 72, the City's Sister City Program, International Relations, and our photographic documentation of projects and awards.
- Assumed the duties of Public Information Officer for the Yuma Fire Department, to include public information coordinators for the City's Emergency Management and Disaster Preparedness Teams.
- The City's Community Relations team brought home a Western Access Video Excellence (W.A.V.E.) first place award this year in the Municipal Government Access (Professional) category for the program *City News*. Presented by the Alliance for Community Media, the W.A.V.E. award pitted Yuma's Communications team against those from larger cities such as Los Angeles, San Francisco, Tucson, Las Vegas, Albuquerque, Hollywood, Burbank and Santa Barbara. This is the second year in a row the city of Yuma has been recognized by the Alliance for Community Media for overall excellence in video production.
- In cooperation with the Yuma Police Department, the Community Relations team has continued the community awareness cable television series focusing on community issues such as Internet Safety, Gang Awareness, and How to Identify a School Shooter.
- Team members continued to revamp the content of the weekly ½ hour program "CityNews". CityNews is produced utilizing virtual backgrounds and more on location segments. CityNews' 52 new episodes were produced in conjunction with the 51 episodes of the weekly ½ hour program CityOutlook that featured nearly 175 guests this past year. Guests on CityOutlook ran the gamut from City Administrator Mark Watson and members of the Yuma City Council to US Senators John McCain and Jon Kyl, Governor Jan Brewer, Arizona Attorney General Terry Goddard, Congressman Raul Grijalva, and FCC Commissioner Adelstein. We also continued to expand our guest pool by including many community members who have provided service to Yuma area residents.
- City 73 and Ciudad hosted several televised Town Hall meetings to provide additional communication opportunities for the Yuma community and various state and federal agencies and elected officials. These included events held by US Senator John McCain, US Senator Jon Kyl, Governor Brewer, Arizona Attorney General Terry Goddard, Representative Lynn Pancrazi Senator Amanda Aguirre, and the US Border Patrol.

- The City of Yuma was honored to provide a venue for Governor Jan Brewer to present her “State of the State” address. This was one of Governor Brewer’s four visits to Yuma where she utilized City facilities and allowed City73 staff to cablecast her visits to the Yuma community.
- Completed the International City/County Management Association (ICMA) Community Satisfaction Survey. Results showed that a majority of City residents are satisfied with the quality of services provided by City of Yuma employees.
- Communications opportunities continued to expand with weekly appearances on “Today in Yuma”. These interviews run multiple times per day on KJOK (Outlaw Country) 1400 AM and KLJZ (Z93) 93.1 FM. Up to five interviews are taped each Thursday morning and are then aired numerous times on two local radio stations. These interview opportunities are provided as a community service by KJOK and Z93. Information from KJOK and Z93 shows that the City of Yuma was represented on nearly 65% of the available time.
- The Community Relations Team continued to expand and enhance the City’s radio program “CityNews Now” on KBLU 560 AM. With CityNews Now, we have defined a consistent format where City staff and community leaders are guests in the first two hours of the program and the City Administrator and a City Council representative are guests in the third hour. Other refinements include communicating the City’s key projects via the “Parks Update”, “Road Report”, and “What’s Going On” segments of the weekly program. Community Relations Team members hosted over 156 hours of live, call in, programming including shows on Thanksgiving, Christmas, and New Years Day. These programs normally have a waiting list for guests not only from the City of Yuma but also Yuma County, the State of Arizona, and the Federal Government. When additional funding returns, we expect to be able to develop the ability to do a “live” remote broadcast.
- We continued to refine and enhance the City’s outside e-mail distribution of City News Releases. Information about Yuma is currently sent to over 5,200 subscribers around the world in a web-based format.
- The Community Relations Team provided video support and technical assistance to 357 meetings, open houses, and events held in and around One City Plaza and the Yuma community during this fiscal year.
- We expanded the national television/print coverage of Yuma including articles in SkyWest Magazine, Arizona Highways, USA Today, HGTV, The Arizona Republic, Tucson Citizen, etc.
- A series of Public Service Announcements (PSAs) were developed including several about the importance of the 2010 Census, Take Pride in Yuma, Bark Park Etiquette, and the YPD Bait Vehicle Program. Advertising programs were developed using the Census PSAs utilizing the local media as well as on-screen ads in the local movie theatres.
- A new “Calls for Service” report was developed utilizing information from the Yuma Police Department, Fire Department, and the Parks and Recreation Department showing the activities performed not only on a weekly, but annual basis to provide services to the Yuma community.
- Continued to improve the communication between the City of Yuma and the citizens of Yuma on major construction projects. A member of the Community Relations team is involved with all preconstruction and community meetings on major Capital Improvement Program projects.
- Monitored the Cable Television services provided by Time Warner. The City currently receives, on average, approximately three (3) customer concern telephone calls per week. As of this date, there are no unresolved City of Yuma resident concerns with Time Warner Cable. With the recent closing of some of Time Warner’s regional call centers, calls for customer service concerns are expected to increase.



Yuma Crossing National Heritage Area

- Amassed a total of \$10.5 million in grants for restoration of the Yuma East Wetlands since 2001.
- Completed an additional 150 acres of restoration and excavation of the North Channel.

- Secured funding from Multi-Species Conservation Program for long-term maintenance support for the Yuma East Wetlands.
- Completed construction of “Pivot Point” Interpretive Overlook project, connecting Gateway Park to the hotel development.
- Coordinated with GSA on the Yuma Federal Courthouse project.
- Finalized land exchanges with Bureau of Reclamation previously authorized by Congress.
- Coordinated with Arizona State Parks and implemented a plan to keep the Yuma Quartermaster Depot State Historic Park and Yuma Territorial Prison State Historic Park from closing. Assumed management of both parks.
- Undertook a fundraising campaign to assist in keeping the Yuma Territorial Prison State Historic Park open and operating.
- Secured City Council approval of a revised Disposition and Development Agreement for the riverfront which increased density and private investment.
- Secured \$500,000.00 TEA-21 grant for West Wetlands Parkway and a \$500,000.00 TEA-21 grant for Downtown Wayfinding.



City Clerk

- Successfully conducted the 2009 Primary and General Elections and May 2010 Special Election – improved outreach efforts by utilizing a variety of media alternatives.
- Reviewed election polling sites and recommended further consolidation to seven polling places for the May 2010 Special Election.
- Processed referendum petitions in accordance with Arizona law.
- Drafted a policy for City Council Meeting Procedures and Public Input Guidelines – policy implemented March 2010.
- Relocated the City Clerk’s Office to 3rd floor of City Hall to assist City Administration.
- Planned and implemented a process for adding permanent records into the electronic document management system for search and retrieval; developed training workshop.
- Worked with Arizona Department of Library, Archives and Public Records for approval of City’s imaging requests.
- Worked with the League of Arizona Cities and Towns on legislation relating to publication of public notices.
- Provided Open Meeting Law training to various groups.

Economic Development

- Received \$935,522 in CDBG funds, \$250,802 in American Recovery and Reinvestment Act CDBG-R funds, and \$100,000 in Department of Justice Weed and Seed Funds in 2009/2010 that were programmed for housing, public facilities and infrastructure improvements, public services activities and program administration. Twelve of the projects/activities were carried out by sub-recipients and the rest were completed by City staff.
- Created and implemented the Financial Literacy Academy to educate low and moderate income (LMI) people on managing their finances and avoiding predatory lending and foreclosures. Provided training to 66 people.
- Completed 15 accessibility modifications projects for disabled and elderly residents through Services Maximizing Independent Living and Empowerment (SMILE).
- Purchased school clothes and provided recreational activities for 15 homeless children, paid for 60 prescription co-pays for homeless people and purchased personal hygiene supplies, over the counter medicine and first aid supplies for over 800 people that stayed at Crossroads Mission.
- Distributed 3 editions of the *View from the Front Porch* newsletter to residents in the Yuma High and Mesa Heights Neighborhoods.

- Continued participation in the Carver Community Garden. Participated in the Drug-free Red Ribbon week event.
- Held or supported various events, services and activities at the Dr. Martin Luther King, Jr. (MLK) Neighborhood Center, including the Northend Thanksgiving Dinner, Dr. Martin Luther King, Jr. Celebration and Day of Service, dental clinic by Reachout Healthcare, diabetes and heart-healthy support groups and a parent education program by Campesinos Sin Fronteras, computer classes, GED classes and college placement testing offered by Arizona Western College, Community Justice Board, a blood drive, a health fair, Volunteer Income Tax Assistance (VITA) Program training and free tax preparation, Training and testing for Census workers, Early Child Development Education certification classes by AWC, a migrant worker seminar, health screening by the Arizona Kidney Foundation, adult education by Crane Family Literacy, Low Income Energy Assistance Program by WACOG, a fair housing awareness event, foreclosure prevention training by Don't Borrow Trouble, a Community Action Poverty Simulation Program, an election polling place and neighborhood meetings.
- Provided funding to the Yuma Police Department to offer crime prevention activities and additional police officers in the Carver Park Neighborhood Weed and Seed Site.
- Collaborated with the Yuma County Juvenile Probation office to continue a community restitution program. These youth provided landscape maintenance at the MLK Neighborhood Center, distributed neighborhood newsletters to residents in the Yuma High and Mesa Heights Neighborhoods, and assisted in maintaining the Carver Community Garden.
- Provided Teen recreation activities, tutoring and mentoring services to members of the MLK Teen Center. Provided funding to Yuma Private Industry Council to offer tutoring and operation of the Youth Computer Lab at the MLK Neighborhood Center.
- Offered a Drug Education for Youth (DEFY) Program; including a weekend camp for children ages 9 – 12 from the Carver Park Neighborhood. Collaborated with The Salvation Army Boys and Girls Club, Yuma Young Marines, City of Yuma Police Department, and the Housing Authority of the City of Yuma (HACY).
- Funded the Yuma County Youth Boxing Association to provide an Olympic- style boxing program for 40 Low-and Moderate Income (LMI) youth.
- Held neighborhood cleanups and assisted elderly and disabled people in cleaning their yards. Removed 45 tons of debris from yards in the Carver Park, Yuma High and Mesa Heights Neighborhoods.
- Resolved 550 Code Enforcement cases in the Carver Park and Yuma High Neighborhoods.
- Collaborated with the Yuma Neighborhood Development Organization (YNDO) to continue affordable housing development in the Carver and Yuma High neighborhoods.
- Funded YNDO to administer an Individual Development Account (IDA) Program. Five IDA's have been completed, an additional 9 are opened and in the process of saving and 56 more are currently under review.
- Administered the Yuma Community Action Poverty Simulation (CAPS) Program. Two simulations were held with approximately 120 participants. The simulations are designed to raise awareness of the issues experienced by people living in poverty. Participants role-play low-income family or agency staff roles and attempt to live a 'month' in poverty during a one-hour period.
- Served on the steering committee to organize National Hunger and Homelessness Awareness Week. Commemorated during November, local activities included a pancake breakfast, informational walk, non-profit agency conference, Souper Celebration of Hope for homeless and low income families, and a softball tournament involving agencies affiliated with the Anti-Drug Coalition.
- Contracted with Community Legal Services to administer a Fair Housing Outreach and Education program. Organized a Fair Housing poster contest for elementary school-aged children. Published a calendar using the pictures from the contest. Held a Housing Festival to celebrate Fair Housing Month. A proclamation declaring fair housing month was presented and the winners of the annual elementary school fair housing poster contest were announced.

Did You Know?

Code Enforcement completed 548 inspections on rental units in the Carver Park and Yuma High Neighborhood, resulting in the correction of 276 code violations.

- Participated in the State of Arizona Rural Continuum of Care by evaluating annual project applications for the Yuma area and coordinating the Yuma Coalition to End Homelessness.
- Completed 18 owner-occupied housing rehabilitation projects, including 15 Emergency Home Repair Program and 3 Home Improvement Loan Program projects.
- Completed 9 lead-base paint abatement projects for various homes that participated in the housing programs.
- Collaborated with various organizations to organize the Rock n' Roll Paint-a-Thon and painted 10 homes for elderly and/or disabled people by 275 volunteers.
- Funded the Housing Authority of the City of Yuma to provide the Diamonds in the Rough (S.H.I.N.E.) program that included physical and nutrition educational after-school program for youth in the Carver Park Neighborhood.
- Served on a work group and participated in Rural Family Economic Success (RuFES) Action Network to develop a plan to strengthen families economically.
- Provided funding to install an interactive playground at Carver Elementary School to be used by the students and residents of the Carver Park Revitalization Area.
- Provided funding to the Yuma Crossing National Heritage Area. The design was completed to improve 4 deteriorated canopies on Main Street.
- In collaboration with Housing America Corporation, installed HVAC systems on 28 housing units at the Colorado Street Apartment Complex.
- Funded Crossroads Mission to complete the planning and design for the construction of a 14,000 square feet, 100-bed new homeless family shelter for women and children.
- Funded the Salvation Army Boys and Girls Club to provide a day camp program during school intercessions for 84 youth from low to moderate income families.

Facilities Maintenance

- Taught Facilities Management and graduated 24 students.
- Implemented Computerized Facility Management Database Work Order System.
- Assumed management and oversight of Aquatics (4 community pools).
- Reconciled 300 APS Accounts with Department, Division, Facility, and Charge Number.
- Benchmarked 10 City Buildings in U.S. Department of Energy, Energy Star Portfolio Manager
- Conducted Comprehensive Energy Audits in 10 City Buildings for Energy Retrofits.
- Chaired Energy Team for Energy Reduction and Audit Strategies – Use of Stimulus Funds.
- Prepared 60 separate operations budgets for Facilities Management.
- Conducted evaluations of Custodial Services at Aquatics, Aqua Viva Water Plant, Civic Center, Readiness Center, North End Community Center, and Baseball Clubhouse.
- Assumed Filter and Coil Cleaning Services for City Hall, North End Community Center, and Public Works.
- Installed 75 Occupancy Sensors in City Hall to control lighting.
- Reduced lighting consumption at City Hall facility by 30%.
- Reduced overall energy consumption at City Hall facility by 10%.
- Resealed and re-striped parking areas at City Hall.



GOALS FOR 2010-2011:

Community Relations

- With the recent reduction in staffing levels, we have begun the process of re-evaluating our communications priorities and are looking at additional automated communications mediums. As a

result, we will continue to explore and implement new methods of distributing information about the City of Yuma organization and the Yuma community, including the use of Pod Casting, video news releases, audio streaming, and other electronic communication.

- In conjunction with the Yuma Fire Department, we will expand our utilization of Twitter[®]. On average, the City sends out two “tweets” per day, one from the Community Relations Team, and one from the Yuma Fire Department. In the next Fiscal Year, we hope to expand that usage to three “timely/appropriate” tweets per team, per day.
- We will continue to explore additional communication opportunities between the City of Yuma and the Yuma community, perhaps implementing a “fire side chat” concept with a member of the City Council in the next few months.
- We will perform a new CATV Viewership Survey in conjunction with Time Warner Cable. The last survey was completed approximately five years ago and showed a viewership of over 80% of the area’s cable subscribers.
- We will develop a “live” remote broadcast capability for CityNews Now to allow for taking the City’s radio program “out of the studio”.
- We will complete the development of an “in-house” audio recording studio, in our new work area, to enable staff to record audio for use in the City’s radio and television programs without leaving One City Plaza.
- We will continue to move the City’s television systems toward High Definition Television (HDTV) to enhance the signal quality of customer programming. Our plan is to be ready for the mandated conversion that will take place in the next 12-24 months.
- Develop a Citywide communication plan to include all the communications mediums we currently utilize and those we anticipate using in the future.



- Develop an educational campaign to inform our employees (including Department Directors) on the benefits of a well thought out, proactive media strategy for City related issues.
- Begin to utilize a media tracking system to better evaluate the spread and penetration of our communication efforts, locally, regionally, nationally, and internationally. This system will track not only results of our media releases, but also our use of Social Media and other communication tools.
- Redesign and construct new television production sets for use on programs produced in the City Hall television studio.

Yuma Crossing National Heritage Area

- Complete wetlands restoration of entire 500 acres west of 2E alignment in Yuma East Wetlands. Implement trails master plan for Yuma East Wetlands.
- Expand backline restoration efforts from East Wetlands to downtown riverfront and West Wetlands.
- Provide support to GSA to facilitate development of new Federal Courthouse in riverfront project.
- Undertake regular maintenance program for Yuma East Wetlands with MSCP funding.
- Re- roof and secure vacant UPRR freight depot south of Giss Parkway
- Improve operations in both state parks by increasing admission revenues and reducing operating expense. The goal is to reduce the need for funding from City and community.
- Complete land exchange with Bureau of Reclamation.
- Assist Arizona Historical Society in making critical capital repairs with grant and National Heritage Area funds.

City Clerk

- Evaluate City Clerk services and processes to maximize efficiency; maintain current service levels.
- Modify City's Board and Commission program to gain greater community participation.
- Work with the Community Development Department to update the zoning code section of the Yuma City Code.
- Work with ITS Department to add City Council approved land documents into the Geographic Information System (GIS).
- Assist departments with preparation and submission of Imaging Requests for approval by the State Records Division.

Economic Development

- In 2010/2011 the City of Yuma expects to receive \$935,522 in CDBG funds, \$31,655 in CDBG program income and a grant application has been submitted to the Arizona Department of Housing for \$300,000 in State Housing Funds. These funds will be used for housing programs, public service activities and program administration all for the benefit of LMI people in the city.
- The City of Yuma will apply for designation (funding) as a Weed and Seed site from the Department of Justice Weed and Seed Program to provide law enforcement and other public services in the Mesa Heights Neighborhood.
- Will complete 15 owner-occupied housing rehabilitation projects: 5 Emergency Home Repair Projects and 10 Home Improvement Loan Program projects.
- Will complete 9 lead-base paint abatement projects that participate in the housing programs.
- Will partner with various agencies to organize the 3rd annual Rock n' Roll Paint-a-Thon to paint 10 homes for elderly and/or disabled people.
- Will continue Code Enforcement efforts and the Rental Inspection Program in targeted areas.
- Will complete a major neighborhood cleanup campaign in a designated low-income target area.
- Will provide outreach events and activities to low-income neighborhoods.
- Will continue to administer the Financial Literacy Academy.
- Will continue to operate the Dr. Martin Luther King, Jr. Neighborhood Center and provide services and events to LMI people.
- Will assist 15 elderly and disabled people with home accessibility modifications through the SMILE Home Modifications Program.
- Will continue to implement a proactive Fair Housing Program.
- Will continue the Community Action Poverty Simulation Program to educate the public on issues that face those in poverty.
- YNDO will open 3 micro-business Individual Development Accounts (IDA) to assist LMI people in opening small businesses and 7 homeownership IDA's to assist with the purchase of a home.
- YNDO will purchase 2 abandoned, foreclosed homes that are in disrepair to rehabilitate and provide affordable housing to LMI families.
- Collaborate with The Excel Group to convert office space into 2 housing units that will provide transitional housing to disabled people.
- Will collaborate with Regional Center for Border Health to provide medical job training and certification to 10 students from the Yuma High Neighborhood Revitalization Area.

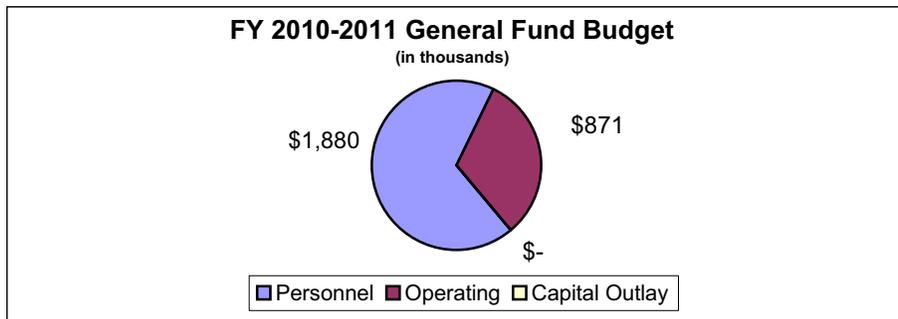
Facilities Maintenance

- Complete implementation of Federal Stimulus Funding – Energy Retrofits and Solar.
- Create Long Range Facilities Plan for planned replacement of Major Building Systems.
- Solar Photovoltaic Project on roof top of City Hall facility.
- Cut Energy Consumption 10% in the 10 largest use facilities.
- Complete Energy Studies on remaining City buildings under Facilities Management control.
- Create an Energy Awareness Program.
- Provide Monthly Budget reports to "in house" customers on budget performance.
- Utilize APS Incentives / Rebates and other Grant Monies as available.

| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
|--------------------------|---------------------|------------------------------|-----------------------|---------------------|
| City Administration | 1,205,762 | 1,013,495 | 1,020,850 | 592,472 |
| Strategic Communications | 808,400 | 772,954 | 748,039 | 636,180 |
| Heritage Area | 2,005,844 | 1,933,224 | 1,503,485 | 2,913,565 |
| City Clerk's Office | 310,088 | 302,740 | 291,086 | 241,592 |
| Elections | 123,041 | 150,000 | 146,352 | - |
| Economic Development | 2,350,579 | 2,370,955 | 2,061,426 | 2,503,773 |
| Facilities Maintenance | 923,880 | 1,104,208 | 1,200,984 | 1,632,409 |
| | 7,727,594 | 7,647,576 | 6,972,222 | 8,519,991 |

The City Administrator's budget shows an increase of 10% from the current year adjusted budget. This increase though is related to grant funds; the General Fund has actually decreased by 24%. This is due to 8 unfunded positions and considerable operating reductions.

| GENERAL FUND | | | | |
|---------------------|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | 2,457,838 | 2,382,088 | 2,253,224 | 1,880,458 |
| Operating | 1,368,978 | 1,241,723 | 1,222,526 | 871,656 |
| Capital Outlay | 69,221 | 1,000 | 81,850 | - |
| | 3,896,037 | 3,624,811 | 3,557,600 | 2,752,114 |



| RIVERFRONT REDEVELOPMENT FUND | | | | |
|--------------------------------------|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | - | - | - | - |
| Operating | 1,100,500 | 440,200 | 440,200 | 440,200 |
| Capital Outlay | - | - | - | - |
| | 1,100,500 | 440,200 | 440,200 | 440,200 |

| TWO PERCENT TAX FUND | | | | |
|-----------------------------|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | - | - | - | - |
| Operating | 82,718 | - | - | - |
| Capital Outlay | - | - | - | - |
| | 82,718 | - | - | - |

| HUD CDBG ENTITLEMENT GRANT FUND | | | | |
|--|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | 407,899 | 439,463 | 338,279 | 318,791 |
| Operating | 736,841 | 1,255,555 | 986,824 | 1,305,889 |
| Debt Service | - | - | - | - |
| Capital Outlay | 3,705 | 5,000 | - | 4,000 |
| | 1,148,445 | 1,700,018 | 1,325,103 | 1,628,680 |

| COMMUNITY REDEVELOPMENT GRANT FUND | | | | |
|---|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | - | 10,000 | 34,661 | 30,592 |
| Operating | - | 170,000 | 173,000 | 301,802 |
| Capital Outlay | - | - | - | - |
| | - | 180,000 | 207,661 | 332,394 |

| WEED AND SEED GRANT FUND | | | | |
|---------------------------------|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | 419 | - | 10,053 | - |
| Operating | 55,354 | 17,197 | 14,650 | - |
| Capital Outlay | - | - | - | - |
| | 55,772 | 17,197 | 24,703 | - |

| APPROPRIATED GRANTS FUND | | | | |
|---------------------------------|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | 20,093 | 86,534 | 87,305 | 99,958 |
| Operating | 1,424,030 | 1,598,816 | 1,329,650 | 3,266,645 |
| Capital Outlay | - | - | - | - |
| | 1,444,123 | 1,685,350 | 1,416,955 | 3,366,603 |

City Attorney's Office

The City Attorney's Office exists to provide legal services to the City Council, the City Administrator, and all City departments, offices and agencies in order to promote the health, safety, and welfare of our community.

The City Attorney's Office represents the City of Yuma in all legal proceedings, including civil litigation, criminal prosecution in Municipal Court and provides a significant portion of the State legislative and lobbying support for the City of Yuma.

| AUTHORIZED PERSONNEL | FY 09/10 | FY 10/11 |
|------------------------------|-----------|-----------|
| City Attorney's Office | 11 | 11 |
| Prosecutor's Office | 3 | 3 |
| Total | 14 | 14 |
| *4 unfunded positions | | |



2009-2010 ACCOMPLISHMENTS:

- Provided timely drafting, legal counsel and staff coordination of issues with regard to comprehensive development agreement for the 240 acre Laurel Project under the Smart Growth Overlay.
- Drafted and implemented innovative deferral of fees program with numerous developers as a means of providing local economic stimulus and preservation of construction jobs.
- Assisted Utilities Department with updates of City code and Utility Regulations.
- Negotiated and assisted with ballot measure issues and franchises for Arizona Public Service and Southwest Gas.
- Implemented a revised Risk Management review program.
- Coordinated the review and participated with Purchasing and Engineering to revise the Construction Project Manuals, the first major revision in over 10 years.
- Drafted IGA and Lease Agreement with Arizona State Parks Board, and Agreement between the City of Yuma and Yuma Crossing National Heritage Area for taking over the management and operation of the Quartermaster Depot.
- Provided timely legal opinions for the City Council, City Administrator, and City Departments.
- Provided effective, quality defense for the City against claims and lawsuits in State and Federal Courts.
- Provided quality prosecution services in Municipal Court to approximately 4500 misdemeanor criminal and traffic cases.
- Revised local preference code provisions.
- Assisted in acquisition of properties needed for the 16th Street and Arizona Avenue widening project.

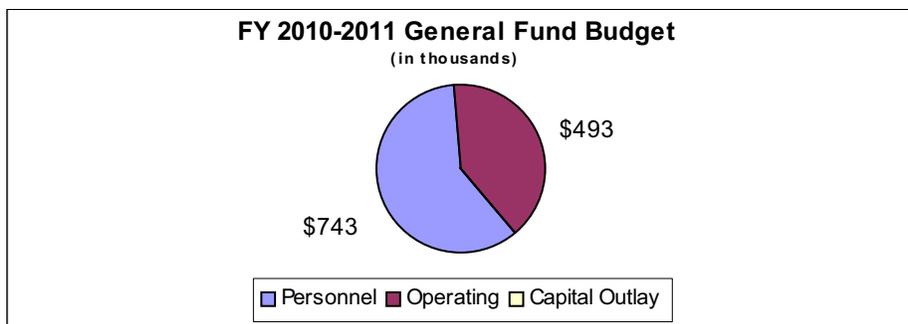
GOALS FOR 2010-2011:

- Assist in drafting agreements between the City of Yuma and the Arizona State Parks Board and the City of Yuma and the Yuma Crossing National Heritage Area to assume operation and maintenance responsibilities for the Yuma Territorial Prison.
- Continue to provide legal assistance and coordination for negotiating and drafting development agreements.
- Continue participation in the Weed and Seed/Department of Justice Committee.
- Continue to reorganize office processes and functions to assist City with fiscal efficiency.
- Conclude the expenditure limitation issue.
- Assist in revising local preference considerations, policies, and, regulations.
- Develop long term water wheeling agreement for the Agua Viva water plant.
- Continue to refine Risk Management functions.
- Continue efforts to purchase right-of-way needed for completion of City Public Works projects.

| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
|------------------------------|---------------------|------------------------------|-----------------------|---------------------|
| City Attorney Administration | 1,356,208 | 1,343,763 | 995,282 | 1,096,169 |
| Insurance Litigation | 128,670 | 167,000 | 241,558 | 551,000 |
| Non-insurance Litigation | 532,037 | 742,000 | 679,890 | 361,000 |
| City Prosecutor | 243,344 | 233,481 | 223,235 | 221,625 |
| | 2,260,260 | 2,486,244 | 2,139,965 | 2,229,794 |

The City Attorney’s Office budget has decreased 10% over the adjusted budget. Staffing in the City Attorney’s Office has been reduced by unfunding one authorization, but all other positions are completely funded. Operating and litigation expenditures have been reduced for next year as well.

| GENERAL FUND | | | | |
|---------------------|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | 1,051,905 | 1,095,114 | 737,733 | 743,209 |
| Operating | 542,934 | 472,830 | 477,831 | 493,209 |
| Capital Outlay | - | - | - | - |
| | 1,594,839 | 1,567,944 | 1,215,564 | 1,236,418 |



| APPROPRIATED GRANTS FUND | | | | |
|---------------------------------|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | 4,000 | 7,900 | 2,253 | 9,671 |
| Operating | 713 | 1,400 | 700 | 700 |
| Capital Outlay | - | - | - | - |
| | 4,713 | 9,300 | 2,953 | 10,371 |

| INSURANCE RESERVE FUND | | | | |
|-------------------------------|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | - | - | - | 67,745 |
| Operating | 660,707 | 909,000 | 921,448 | 915,260 |
| Capital Outlay | - | - | - | - |
| | 660,707 | 909,000 | 921,448 | 983,005 |

Information Technology Services

The Department of Information Technology Services (ITS) exists to provide expertise in long-range planning, technical guidance, support and services that promote the use of current and future information technologies to help the City achieve their technology mission, vision, and goals.

ITS staff provides technology support and service for all technology systems used by the City of Yuma and its employees. ITS also provides support and services to other Law Enforcement agencies servicing the Yuma County area which provide 9-1-1 services or are members of the Yuma Regional Communication System (YRCS) consortium. Department staff is on call 24/7 to ensure the on-going operation and availability of technology systems and consist of the following business areas:

Administration: Staff oversees all department operations. Staff administers and manages the technology projects, department budget and ensures that information technology systems are successfully implemented, maintained and secured. Staff also provides contract management and technical leadership to city departments and partnership organizations.

Application Support and Integration: Staff specializes in the analysis, design, development, maintenance and implementation of new and/or upgraded automated business systems. Staff manages large scale projects and assists with product selection, implementation, data conversion and systems integration. Examples of applications supported include:

- Public Safety (9-1-1, Computer Aided Dispatch, Records Management and Mobile Data Computing)
- Geographic Information Systems (GIS)
- e-Business
- Document Imaging
- SCADA (i.e. Water and Wastewater)
- Web Development
- Email/Internet Services
- Telephone and Voice Mail Services
- Financials
- Payroll/Personnel
- Community Development
- Parks and Recreation
- Etc.

| AUTHORIZED PERSONNEL | FY 09/10 | FY 10/11 |
|------------------------------|-----------|------------|
| Administration | 3 | 3 |
| Technical Support | 30 | 30 |
| Radio Communications | 3 | 3 |
| Total | 36 | 36* |
| *3 unfunded positions | | |

Network Administration and Security: Staff specializes in the installation, maintenance, upgrade and repair of city's data network systems and infrastructures. Staff troubleshoots and resolves network system malfunctions and oversees the deployment of server-based systems and storage area networks. Staff provides facility and network design engineering and implementation services and manages end-user, system and network security. Additionally staff manages SPAM, Firewall and the city's calendar, email and Internet services.

Telecommunication Administration: Staff specializes in the installation, maintenance, upgrade and repair of the city's wireless, PBX and landline telephone services, video monitoring cameras, mobile data computing, radio, and paging systems. Staff troubleshoots and resolves system malfunctions, provides end-user training and support and administers all systems. Staff also approves and procures all telecommunications hardware and software purchases, including vendor payment management. Additionally staff is responsible for tracking and managing all related assets, product licenses and contracts as well as FCC filings, registrations, communications impact studies and FAA compliance for navigational hazards for city projects, sites and other liabilities.

Help Desk Services: Staff is the main point of contact for all voice, video and data system issues. Staff troubleshoots and resolves end-user hardware and software malfunctions and monitors the city's computer systems, networks and associated peripherals to ensure availability. Staff also provides application security administration, mid-range system backup services and oversees city facility access and employee ID badge issuance.



Computer Hardware and Software Management: Staff members specialize in the installation, maintenance, upgrade and repair of personal computers, midrange business systems and associated peripherals. Staff troubleshoots and resolves technology system malfunctions, provides end-user support, reviews and develops citywide technology based standards and configurations and approves and procures technology systems. Staff also manages vendor payments and tracks and manages all related assets, product licenses and contracts.

Computer Hardware and Software Training: Staff provides basic to high-level technical instruction in the use and operation of computer hardware, software, operating systems, telephones, technology peripherals, and department specific applications. Staff develops and implements computer-training programs and assists with the planning, testing and implementation of new and/or upgraded computer hardware and software systems.

2009-2010 ACCOMPLISHMENTS:

- Worked with Yuma County Public Safety agencies in the search, review, selection and negotiations of new Yuma County Regional Public Safety system.
- Implemented Document Imaging for Community Development and Yuma Fire Department.
- Completed implementation of Blackberry technology for use by Yuma County Emergency Management and other first responder agencies.
- Began implementation of Community Developments new computer software system.
- Completed upgrade Public Safety Computer Aided Dispatch system.
- Completed design of technology requirements for new Public Safety training facility.
- Worked with City, State, and Yuma County agencies to complete roll-out of Phase I E-911 wireless services.
- Worked with Yuma Municipal Court to replace security equipment.
- Worked with Yuma Police Department to install license plate reader software system and associated hardware within police vehicle.
- Worked with Finance Department to upgrade current financial software.
- Worked with Human Resources to upgrade current Payroll/Personnel software.
- Worked to assist with transition to monthly Utility billing and collection cycle.
- Worked with Utilities Department in the implementation and security of technology systems for new 9E plant.
- Worked with Yuma Police Department in the selection of new interview room recording system.
- Implemented on-line citizen report via city's website for Yuma Police Department.



- 1st place recipients of Government Security News 2009 Homeland Security Award.
- Acquired over 2.3 million dollars in grants in support of city and county Public Safety operations and services.
- Continued to expand the use and operation of the Yuma Regional Communication System.
- Continued to manage and implement elements of city's Enterprise GIS system.
- Continued to manage and safeguard the integrity of city automated business systems and network infrastructures.
- Continued to provide technical guidance and support for department specific and citywide technologies.
- Continued to work with city staff to advance computer literacy and use of software systems.

Did You Know?

In 2009 ITS received 1st Place Homeland Security Award from Government Security News for the Most Effective Municipal/County Security Program Project or Agency Head.

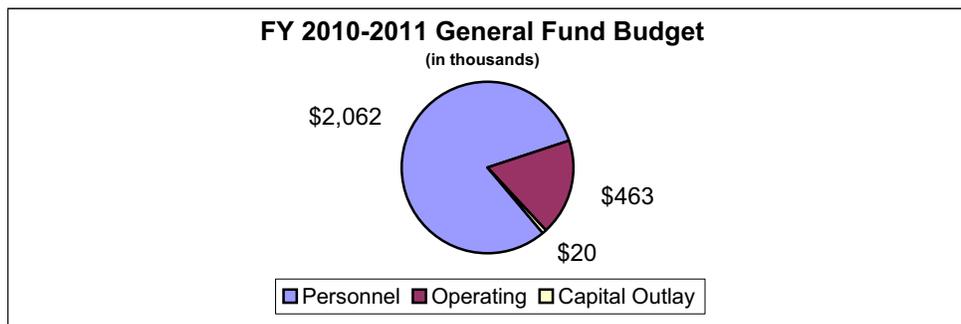
GOALS FOR 2010-2011:

- Work with YPD to complete departments 3–5 Year Information Technology Strategic Plan.
- Work with Yuma County Public Safety to begin installation of new Yuma County Regional Public Safety, associated hardware and software, data migrations and end-user training.
- Work with Yuma County to research possibility of moving to Countywide GIS system.
- Work with all departments to determine if decentralized systems can be centralized to decrease support and maintenance costs.
- Work with Department of Community Development to complete the implementation of new computer software system and data migration.
- Work with Utilities and Finance Departments on the assessment and transition to a monthly Utility billing and collection cycle.
- Work with Finance Department to complete the upgrade of financial software.
- Work with Human Resources to complete the upgrade of Payroll/Personnel system.
- Work to modify and enhance city's website.
- Continue to expand the use and operation of the Yuma Regional Radio Communication System.
- Continue to manage and enhance elements of city's Enterprise GIS system.
- Continue to manage and safeguard the integrity of city automated business systems and network infrastructures.
- Continue to provide technical guidance and support for department specific and citywide technologies.

| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
|----------------------|---------------------|------------------------------|-----------------------|---------------------|
| IT Administration | 398,413 | 394,236 | 346,095 | 396,721 |
| Citywide IT Services | 340,870 | 559,804 | 391,313 | 351,644 |
| Technical Support | 1,989,445 | 2,039,538 | 1,882,243 | 1,797,638 |
| Radio Maintenance | 2,620,787 | 4,114,031 | 2,515,159 | 2,354,058 |
| | 5,349,515 | 7,107,609 | 5,134,810 | 4,900,061 |

For fiscal year 2011, the Department of Information Technology Services presents a budget of \$4,900,061. This is a decrease of 31% from the adjusted budget. The citywide Info Technology fund contains all the expenditures required to support the city's enterprise wide technology business systems. These expenditures were previously a part of the ITS operational budget. The Radio Communication fund contains expenditures, which will be used to support the on-going implementation and maintenance of the Yuma Regional Communication System. This fund is where the majority of reductions occurred as there is less capital expenditures required at this time.

| GENERAL FUND | | | | |
|---------------------|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | 2,191,001 | 2,140,678 | 2,017,594 | 2,062,233 |
| Operating | 537,727 | 697,160 | 524,385 | 463,770 |
| Capital Outlay | - | 155,740 | 76,669 | 20,000 |
| | 2,728,728 | 2,993,578 | 2,618,648 | 2,546,003 |



| RADIO COMMUNICATION FUND | | | | |
|---------------------------------|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | 165,097 | 145,129 | 173,930 | 201,740 |
| Operating | 262,698 | 197,855 | 220,556 | 196,563 |
| Capital Outlay | 852,984 | 800,000 | 125,000 | 500,000 |
| | 1,280,779 | 1,142,984 | 519,486 | 898,303 |

The Radio Communications Fund was created to track the expenditures of the new Yuma Regional Communication System, which will include the construction of the new 800/700 MHz digital trunked radio system for use by the city's public safety agencies. Additionally, the system will be designed to integrate and include interoperability capabilities for use by the County of Yuma and other city and local emergency response agency. To assist with the construction of this system, grants and other local emergency response agencies contributions are helping fund this deployment. Upon completion of this project, all agencies that are on the system will have the ability to communicate with each other during times of disasters or other emergency situations.

| APPROPRIATED GRANTS FUND | | | | |
|---------------------------------|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | 65,466 | 84,195 | 79,126 | 31,766 |
| Operating | 80,858 | 2,867,976 | 1,734,678 | 1,305,434 |
| Capital Outlay | 1,193,685 | 18,876 | 182,872 | 118,555 |
| | 1,340,008 | 2,971,047 | 1,996,676 | 1,455,755 |

The grant budget for fiscal year 2011 is for operating expenditures related to the Radio Maintenance Fund.

Finance

We, as a team, provide financial systems and operational support to assist our customers in achieving their goals.

The Finance Department consists of four divisions that serve the public and all other City departments.

The Administration Division oversees the financial activities of the City while providing direction and policy to the Department. This division also directs the City's investment program, maintains the City's bond rating, and produces the Annual Budget.

The Customer Services Division administers business licenses, 2% tax collections, and utility billings and payments. In addition, the division coordinates and compiles all cash receipts within the City.

| AUTHORIZED PERSONNEL | FY 09/10 | FY 10/11 |
|------------------------------|-----------|------------|
| Administration | 3 | 3 |
| Customer Services | 6 | 6 |
| Purchasing Division | 12 | 12 |
| Accounting | 10 | 10 |
| Total | 31 | 31* |
| *5 unfunded positions | | |



The Purchasing Division is responsible for the procurement of supplies, services and construction, operations of the warehouse, surplus property, the City Auction and the City's mail and distribution services. These functions include research and specification preparation, selection and solicitation of sources, contract award and administration, surplus property activities, including the City live and online Auction, and training personnel in procurement procedures and Purchasing Card program.

The Accounting Division manages the accounts payable, accounts receivable, grant reporting, payroll and treasury functions. In addition, Accounting coordinates the annual audit and produces the City of Yuma's Comprehensive Annual Financial Report.

2009-2010 ACCOMPLISHMENTS:

- Performed internal audits of department timekeeping and other payroll functions.
- Received 28th consecutive Certificate of Achievement for Excellence in Financial Reporting.
- Continued to maintain favorable bond ratings.
- Revised and redistributed commodity portfolios to account for reduction in staff without reduction of customer service.
- Implemented use of new construction project manual templates utilized in construction solicitations.
- Managed four new stimulus grants to improve energy usage on City facilities, improve homes in Yuma area, improve PS communication among county and area cities, and improve tourism.
- Beta tested and trained on a new financial system.
- Continued modifications to the bid processor to reduce staff process time.
- Worked with ITS to update and improve Purchasing webpage to continue to be more user friendly.

- Continued staff's instrumental support to the Desert Southwest Chapter of the National Institute of Governmental Purchasers.
- Revised Contracts and Bid templates to include new laws enacted by State Statutes. Continued to provide outreach training for City divisions that utilize the financial software system.
- Peggy Hayes, Buyer, was awarded the 2009 Professional Buyer of the Year by the Desert Southwest Chapter of the National Institute of Governmental Purchasing.

GOALS FOR 2010-2011:

- Produce and distribute the 2010 Comprehensive Annual Financial Report by September 24, 2010.
- Continue to change out existing water meters with the Automated Meter Readers and switch accounts to a monthly billing.
- Establish Landlord Agreement for providing services to landlords and property management customers.
- Provide Faxback Business License Applications and Utility Service Applications to customers.
- Continue to streamline purchasing and contracting methodology to reduce time in process and provide improved customer service.
- Continue to seek long term contracting opportunities that allow a streamlined ordering process for city staff.
- Issue all construction solicitations on compact disc.
- Continue to provide outreach training for City divisions that utilize the financial software system.
- Oversee the City's financial situation in order to maintain or improve our bond rating.
- Receive the City's 29th Certificate of Achievement for Excellence in Financial Reporting.
- Receive the Government Finance Officers Association Distinguished Budget Presentation Award for seventh time.
- Implement a pay card system for employees.
- Implement and continue to train on the new financial system.

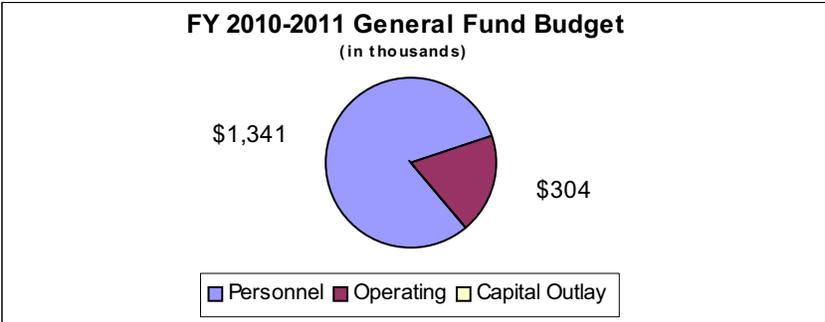
Did You Know?

The FY2010 Budget Book was awarded it's 6th Government Finance Officers Association Distinguished Budget Presentation Award.

| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
|------------------------|---------------------|------------------------------|-----------------------|---------------------|
| Finance Administration | 284,620 | 272,218 | 263,777 | 289,714 |
| Customer Services | 453,067 | 445,542 | 334,521 | 95,396 |
| Purchasing | 504,949 | 449,520 | 395,389 | 399,789 |
| Accounting | 745,186 | 770,448 | 746,798 | 860,864 |
| | 1,987,823 | 1,937,728 | 1,740,485 | 1,645,763 |

For fiscal year 2011, the Finance Department presents a budget of \$1,645,763. This is a 15% decrease below last year's budget and is primarily due to five unfunded positions and operational reductions.

| GENERAL FUND | | | | |
|---------------------|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | 1,671,808 | 1,614,339 | 1,541,247 | 1,341,009 |
| Operating | 315,327 | 322,993 | 199,016 | 304,754 |
| Capital Outlay | - | - | - | - |
| | 1,987,136 | 1,937,332 | 1,740,263 | 1,645,763 |



| HUD CDBG ENTITLEMENT GRANT FUND | | | | |
|--|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | 698 | 396 | 222 | - |
| Operating | - | - | - | - |
| Capital Outlay | - | - | - | - |
| | 698 | 396 | 222 | - |

Human Resources

The Human Resources Department exists to provide a full range of human resources and safety services for municipal employers, employees and residents of the City of Yuma.

The Human Resources Division provides a full range of Human Resource Management Services for the employees and residents of the City. These activities include recruitment, compensation and classification, compliance with employment laws, and other activities designed to enhance workplace fairness and the City's ability to attract and retain quality employees. Additionally, the division coordinates programs related to environmental compliance, training and inspections and safety compliance. We also handle workers compensation, medical and military leave, and retirement.

| AUTHORIZED PERSONNEL | FY 09/10 | FY 10/11 |
|------------------------------|-----------------|-----------------|
| Human Resources | 11 | 15 |
| Risk Management | 3 | 0 |
| Total | 14 | 15* |
| *5 unfunded positions | | |



2009-2010 ACCOMPLISHMENTS:

- Continued to work with the YABC Board of Trustees during the 2010-2011 fiscal year.
- For the 2010 calendar year, the City of Yuma's Human Resources Department processed 3,138 applications and 98 personnel requisitions. In addition, a total of 207 hires/promotions were processed through the system, 739 applicants were scheduled for written exams, 168 applicants were scheduled for oral exams and 223 applicants were scheduled for performance exams.
- Assisted employees with 170 industrial injuries.
- Processed 188 requests for Family Medical Leave for employees or their family members.
- Continued to provide high quality, safety focused training to City employees. A total of 383 employees were trained in 22 topic areas. This represented a total of 1,568 contact hours.
- Developed and implemented an "Early Retirement Incentive Program". Seventeen employees took the incentive package.

GOALS FOR 2011-2012:

- Work to attract and recruit qualified paraprofessional and professionals to the City of Yuma. During this economic downturn, HR worked with all departments to assess the need to refill vacant positions.
- Continue to reassess the City's hiring process to identify philosophical and technical changes that will expedite the process.

- Review and restructure the current hierarchy of all city positions.
- Review and update all of the human resources operating policies and administrative regulations to make them easier to understand and administer.
- Work with local and state entities to create recruitment and hiring consortiums for bringing qualified out-of-state candidates to Yuma.
- Develop a formal NEOGOV and hiring procedure training program for hiring department managers and/or designated department representatives who are involved in the hiring process. Create a step-by-step training manual to be given to personnel involved in the hiring process and offer NEOGOV software training in the ITS computer lab. Continue to offer one-on-one hiring process and NEOGOV training to departments on an as needed basis.
- Continue to assess and establish succession planning for the City. Career development and succession planning is used to identify high potential employees and providing them with the necessary training and mentoring to prepare them for advancement within the organization.
- Continue to participate in professional human resource organizations to remain current with philosophies and approaches that will benefit the City and help us continue to be attractive and competitive.
- Continue implementation of city-wide review process/committee to analyze all vehicle accidents and incorporate changes that will reduce these accidents.
- Refine City's return to work program to decrease lost workdays for employees suffering job-related injuries.
- Increase safety training for all City employees and focus on job and department specific training.
- Continue implementation of new FMLA regulations, design new tracking system, do City-wide employee and supervisor training.
- Provide quarterly department reports on accidents and injury statistics to reduce risk and improve employee safety.
- Continue participation in City's emergency management planning with focus on both citizen and employee issues.
- Continue networking with Arizona peers for improvement in Human Resources and Safety issues.
- Provide more City-specific training to supervisors and employees on identified areas of need.



| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
|-------------------------------|---------------------|------------------------------|-----------------------|---------------------|
| Human Resource Administration | 610,000 | 699,027 | 557,539 | 742,227 |
| Risk Management | 190,187 | 199,099 | 209,613 | - |
| | 800,187 | 898,126 | 767,152 | 742,227 |

For fiscal year 2010, the Human Resources Department presents a budget of \$742,227. This is a 17% decrease below last year's budget. This is due to five suspended positions and reductions in various operating costs.

The Human Resource department has gone through many changes this last year and will start 2010/2011 with more changes.

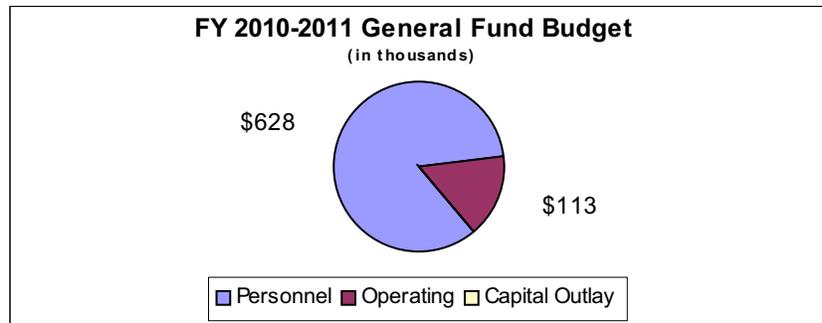
Over the course of the last year, Risk Management duties have gone to the Legal department. This involves damage to city property or damage to property of citizens by the city. This would also include all insurance (liability) questions.

We have continued to operate with our Employment Manager, Environmental Program Coordinator, Human Resources Analyst and two Human Resource Technician positions on hold. Also, our Safety and

Environmental Specialist position is currently vacant. Kay Eldridge, Training and Development Manager, has been moved from Administration to our Human Resource Department. She has absorbed some of the duties held by the Human Resource Analyst and also the duties held by the Safety and Environmental Specialist.

As of July 1, 2010, our Risk Management division will be merged with our Human Resource division to become one division.

| GENERAL FUND | | | | |
|---------------------|---------------------|------------------------------|-----------------------|---------------------|
| | 08/09 Actual | 09/10 Adjusted Budget | 09/10 Estimate | 10/11 Budget |
| Personal Services | 639,774 | 657,112 | 644,951 | 628,547 |
| Operating | 160,413 | 241,014 | 122,201 | 113,680 |
| Capital Outlay | - | - | - | - |
| | 800,187 | 898,126 | 767,152 | 742,227 |



Community Development

The Community Development Department is committed to enriching the quality of the natural and built environment for existing and future residents, in partnership with the community, through proper planning and development practices. The Department strives for responsible, responsive and creative solutions to meet the current needs of customers and the City, while planning for future generations.

The Department of Community Development (DCD) focuses on planning, building and development issues through the actions of its Community Planning Division and Building Safety Division. The Department has met the challenge of the changing economy and continues to do more with less.

The Department handles the projected \$1,060,327 in revenues and manages the \$2,700,509 in annual operating expenses. DCD interacts with the public in all department activities. The staff is trained to work with homeowners and developers alike, to assist each at the level that is required. The staff problem-solves issues that arise during the planning and development processes. DCD is proud of their extraordinary customer service, which anticipates customers' needs and many times provides the solution before the customer requests it.

| AUTHORIZED PERSONNEL | FY 09/10 | FY 10/11 |
|------------------------------|-----------------|-----------------|
| Administration | 2 | 2 |
| Building Safety | 22 | 22 |
| Community Planning | 17 | 17 |
| Total | 41 | 41* |
| *8 positions unfunded | | |

The Building Safety Division provides services needed to meet the needs of all the construction activity in the City. Staff meets with the public, reviews building plans, issues building permits, performs inspections of construction, and ensures Council adopted codes are enforced. This last year the Building Safety Division processed over 4,400 total permits. Single-family home permits stayed even with last year, at 252 units. A total of 17,496 inspections were conducted. The Code

Enforcement Specialists are a part of the Building Safety Division. They provide support and service for the Community Planning Division.

The Community Planning Division meets with customers, handles requests for rezoning and subdivisions, and addresses needed changes to the zoning or subdivision codes. Long Range Planning staff prepares updates to the General Plan, new or revised policies to guide the City's growth. Staff reviews all city business license applications and assists customers through weekly scheduled pre-development meetings. The planners provide staff support to the Planning and Zoning Commission, Design and Historic Review Commission and Hearing Officer.

2009-2010 ACCOMPLISHMENTS:

- Processed approximately 144 new planning and zoning cases including 24 rezones, 48 design review and historic district review applications and 22 cases that were decided by the Hearing Officer.
- Staff facilitated and attended 265 Pre-Development Meetings (PDM).
- Finished reformatting the zoning code.
- Approved the Smart Growth Overlay.
- Adopted the first development using the Smart Growth Overlay, called "*Laurel*." This was done using a Pattern Book that delineates smart growth principles through Lot Types and site layouts, Architectural Styles, Patterns, and Materials, and Landscape Patterns, hardscape and plant choices.
- Began work on updating the various elements of the General Plan.
- Generated several new General Plan elements required by state law.
- Consolidated the HDRC and the DRC into one Commission with dual responsibilities.
- Issued 1061 building permits, 1748 plan reviews, 252 single-family homes constructed, with a total building valuation of \$65.6M for calendar year 2009.
- Continued scanning Building Division plans and documentation for inclusion in the DM (Document Management) system. This system allows electronic storage of plans and files for easy searching electronically, and printable version of plans and files.
- Completed the pre-Census work and assisted with the outreach of the Census.
- Created a public notice post card to use in place of the letters previously sent to property owners within 300 feet of planning cases, saving almost half of the prior costs of materials and postage.
- The Building Safety Division provided 7 plan reviews for the cities of Somerton and San Luis, per the development agreements between the cities and Yuma.
- All PDM notes are being scanned and stored in a central electronic file for ease of access to all employees, which also reduces the need to print copies for all city staff involved.
- Successfully completed Alexander Flightline Mazda Service Center, DCC hanger for Yuma County Airport, Christ Lutheran Church Family Life Center, YRMC surgery expansion of 4 new operating rooms. Kress Building including Top of the Kress and DaBoys Pizza, Yuma Senior Terrace Apartments, La Posada Apartments, and a new Kingdom Hall for the Yuma Congregation of Jehovah's Witnesses
- Ensured the removal of seven fire damaged and abandoned structures.
- In conjunction with the City Engineer, reviewed the classification, roadway widths, and intersections of 16 major roadways in the city, with the City Council, in Council Work-sessions throughout the year.



GOALS FOR 2010-2011:

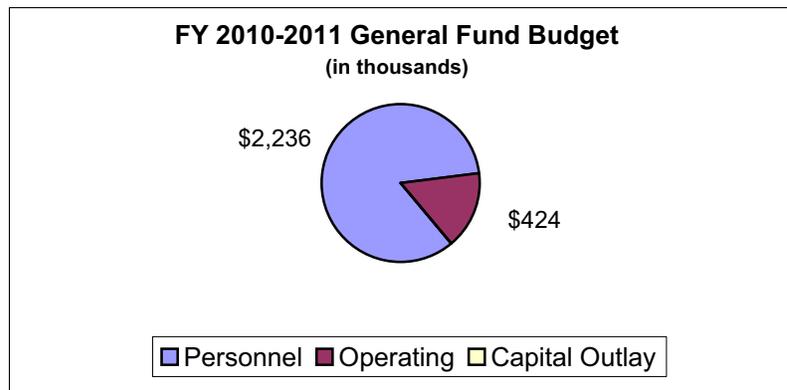
- Implement new software system.
- Train plan review and inspection staff for the transition of certain plan review and inspection responsibilities from the Fire Department.
- Review and update the draft General Plan with public input. Generate the final draft document to be presented to the Planning and Zoning Commission.
- Adopt the Historic North End Corridor Plan; A Main Street Renewal Project.
- Initiate the Implementation of the Project Guiding Visions of the "Historic North End Corridor Plan; A Main Street Renewal Project."
- Create informational pamphlets regarding Historic Preservation and Re-use of Historic Structures for Public disbursement/ Promotion.
- Initiate a Historic North End website in cooperation with AWC and University of Phoenix.
- Begin scanning of Community Planning documents and files.



| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
|-----------------------|---------------------|------------------------------|-----------------------|---------------------|
| Community Development | 289,185 | 259,998 | 254,011 | 503,275 |
| Building Safety | 1,395,813 | 1,400,886 | 1,285,116 | 1,257,989 |
| Community Planning | 1,091,718 | 1,039,444 | 938,858 | 939,245 |
| | 2,776,715 | 2,700,328 | 2,477,985 | 2,700,509 |

Overall the department is asking for General Fund support of \$2,700,509, which is relatively flat from last year's adjusted budget. A large increase in Insurance Reserve premiums has been offset by other departmental reductions, to include 8 positions unfunded.

| GENERAL FUND | | | | |
|---------------------|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | 2,435,824 | 2,375,321 | 2,278,255 | 2,236,184 |
| Operating | 323,823 | 318,590 | 183,655 | 424,390 |
| Capital Outlay | 15,232 | - | - | - |
| | 2,774,879 | 2,693,911 | 2,461,910 | 2,660,574 |



| HUD CDBG ENTITLEMENT GRANT FUND | | | | |
|--|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | 1,837 | 6,417 | 16,075 | 39,935 |
| Operating | - | - | - | - |
| Capital Outlay | - | - | - | - |
| | 1,837 | 6,417 | 16,075 | 39,935 |

Grant monies are used to partially pay the salary of one building inspector.

Public Works

The Public Works Department is committed to providing safe, effective and environmentally sound public services including street maintenance and repairs, residential solid waste collection and fleet services.

We pledge continuous improvement through high performance, customer service, communication, training and working together for the needs and requirements of the citizens and visitors of Yuma, as well as our neighboring communities.

The Streets and Solid Waste Division maintains city streets, and is responsible for solid waste pickup. Street employees provide maintenance and repair of the transportation infrastructure. The City of Yuma's paved roads consist of 310 centerline street miles. Some of the street services include:

- Code Enforcement Compliance
- Right-Of-Way Maintenance
- Asphalt Maintenance
- Street Traffic Control
- Street Sweeping
- Concrete repairs for sidewalks, curbs & gutters

| AUTHORIZED PERSONNEL | FY 09/10 | FY 10/11 |
|-------------------------------|-----------|------------|
| Fleet Services | 21 | 21 |
| Solid Waste | 17 | 17 |
| Street Maintenance | 56 | 56 |
| Total | 94 | 94* |
| *18 unfunded positions | | |

Solid Waste services 19,968 Residential Customers and 561 Commercial Customers. This division is also responsible for the recycling and environmental programs such as the annual Neighborhood Clean Up campaign, Christmas Tree Recycling Program, and the Yuma Area Household Hazardous Waste.

Fleet Services manages and provides preventive maintenance on a fleet of 794 vehicles and equipment. Also provided is technical, preventive maintenance, and fuel services to other local municipalities and non-profit organizations.

2009-2010 ACCOMPLISHMENTS:

Fleet Services

- Completed the purchase and in-service of the new and replacement vehicles and equipment scheduled for fiscal year 2009-2010.
- Responded to the reduction in funding for city services and made necessary adjustments to Fleet Services staff and budget.

Did You Know?

The average vehicle at idle can burn enough fuel in one hour to travel 35 miles.

Streets and Solid Waste

- Added a second inmate cleaning crew.
- Solid Waste went from nine to eight routes on Monday and Tuesday, and seven routes on Thursday and Friday.
- 2009 Neighborhood Cleanup disposed of 567 tons of waste, 70 tons of green waste, recycled 82 refrigerators, 20 tons of metal and 2192 tires.
- Household Hazardous Waste Days are averaging 580 vehicles in a four hour period.
- Development of Intergovernmental Maintenance Agreements with Yuma County Public Works.
- Landscaped median in Casa Manana Subdivision.



GOALS FOR 2010-2011:

Fleet Services

- Continue to provide support services for all City departments and divisions with the reduced staffing levels.
- Continue to seek opportunities to find alternative revenue sources to help Fleet Services budget.

Streets and Solid Waste

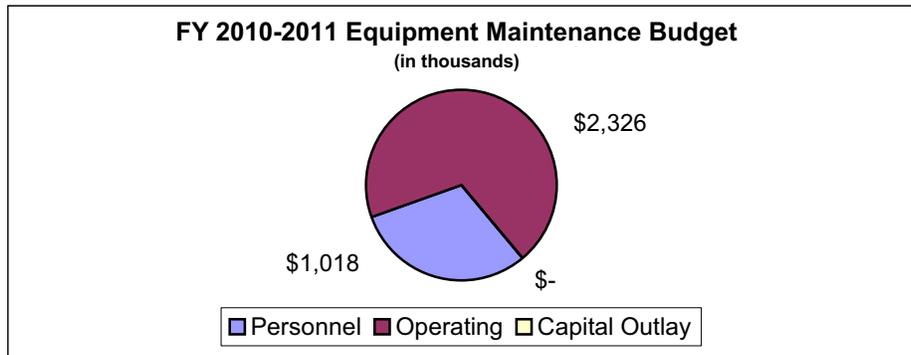
- Continue with applying GPS technology in Solid Waste routing.
- Stay current with local agencies and municipalities on recycling trends.
- Work closely with our Strategic Communication Division to ensure the public is informed on projects.
- Focus on preventative roadway maintenance activities to ensure maximum pavement life.
- Still provide great customer service and quality of life while adjusting operating budget expenditures to equal that of incoming revenue.

| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
|-----------------------------|---------------------|------------------------------|-----------------------|---------------------|
| Public Works Administration | 19,083 | - | - | - |
| Code Enforcement | 132,560 | 131,805 | 128,607 | 130,880 |
| Street Maintenance | 3,461,061 | 3,299,453 | 2,905,245 | 3,088,978 |
| Street Lighting | 837,782 | 738,124 | 719,620 | 719,620 |
| Street Sweeping | 604,309 | 627,465 | 548,198 | 434,126 |
| Traffic Signs & Striping | 606,078 | 590,243 | 447,358 | 454,441 |
| Storm Drain Maintenance | 624,992 | 300,975 | 278,472 | 333,977 |
| Curbs, Gutters & Sidewalks | 471,489 | 490,305 | 333,273 | 276,474 |
| Retention Basin Maintenance | 1,231,914 | 1,176,310 | 1,079,340 | 1,193,876 |
| Pathways & Trails | 58,312 | 151,325 | 138,539 | 153,846 |
| Solid Waste-Residential | 2,770,886 | 2,753,722 | 2,591,709 | 2,383,869 |
| Uncontained Waste | 326,317 | 270,163 | 324,040 | 323,251 |
| Recycling | 47,886 | 74,434 | 67,529 | 66,670 |
| Fleet Services | 3,392,117 | 3,584,068 | 3,027,234 | 3,223,438 |
| Fleet Parts | 160,762 | 157,113 | 135,391 | 121,485 |
| | 14,745,549 | 14,345,505 | 12,724,555 | 12,904,931 |

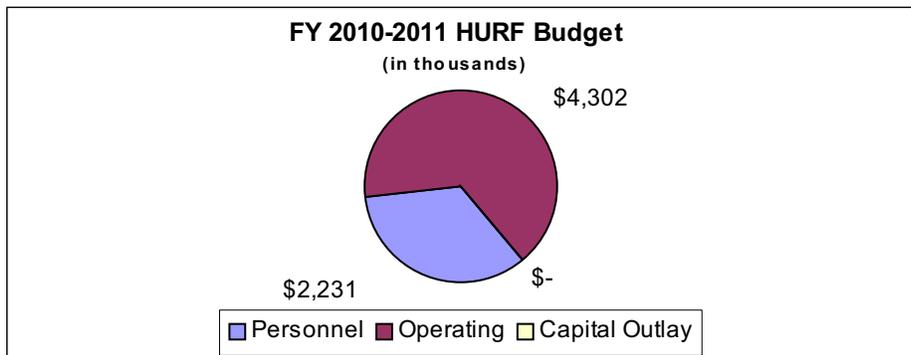
The 2010-2011 Public Works Budget has decreased 10% from last year's adjusted budget. This decrease is due to operating costs in all areas, no capital purchases, and eighteen unfunded positions.

The Public Works Department will continue to look to the future and will proactively approach each challenge in cooperation with its partners internal and external to the City.

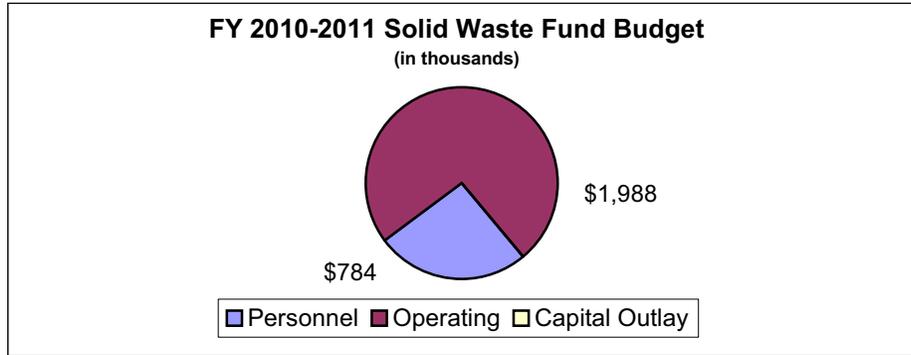
| EQUIPMENT MAINTENANCE FUND | | | | |
|-----------------------------------|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | 1,266,250 | 1,234,966 | 1,100,275 | 1,018,163 |
| Operating | 2,284,637 | 2,506,215 | 2,062,350 | 2,326,760 |
| Capital Outlay | 1,992 | - | - | - |
| | 3,552,879 | 3,741,181 | 3,162,625 | 3,344,923 |



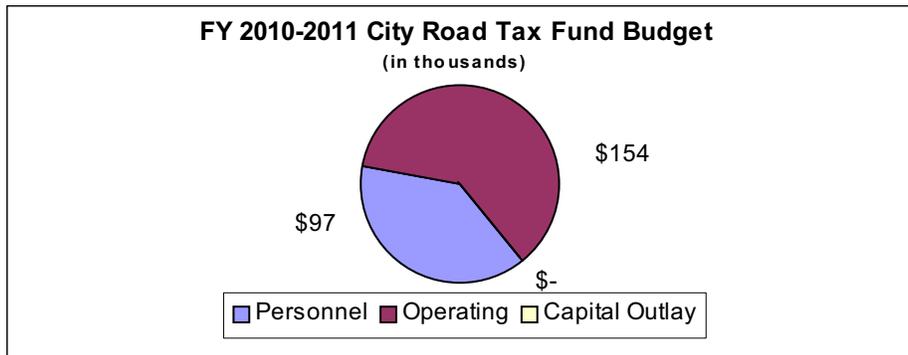
| HIGHWAY USER REVENUE FUND (HURF) | | | | |
|---|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | 2,723,094 | 2,674,375 | 2,262,449 | 2,231,590 |
| Operating | 3,613,260 | 4,486,264 | 3,983,043 | 4,302,396 |
| Capital Outlay | 36,930 | - | - | - |
| | 6,373,284 | 7,160,639 | 6,245,492 | 6,533,986 |



| SOLID WASTE FUND | | | | |
|-------------------------|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | 877,516 | 840,149 | 768,504 | 784,824 |
| Operating | 2,267,507 | 2,258,170 | 2,214,774 | 1,988,966 |
| Capital Outlay | - | - | - | - |
| | 3,145,023 | 3,098,319 | 2,983,278 | 2,773,790 |



| CITY ROAD TAX FUND | | | | |
|---------------------------|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | 405,844 | 95,647 | 97,496 | 97,653 |
| Operating | 1,268,454 | 249,719 | 235,664 | 154,579 |
| Debt Service | - | - | - | - |
| Capital Outlay | - | - | - | - |
| | 1,674,298 | 345,366 | 333,160 | 252,232 |



Utilities Department

Our goal, and highest priority, is to ensure the delivery of a reliable drinking water supply of the highest quality, and the most efficient environmentally sound reclamation of Yuma's wastewater.

The Utilities Department is divided into two divisions: Treatment and Systems. The Treatment Division includes water and wastewater treatment, industrial discharge pretreatment, cross-connection control and laboratory services. The Systems Division includes water distribution, wastewater collection, and systems customer service.

Consistent with its goal, the Utilities Department provides excellent customer service through trained and knowledgeable employees who possess a sense of duty to our customers. The Utilities Department has 129 authorized positions, of which more than half possess an Arizona Department of Environmental Quality issued license for the highly specialized work they perform on a daily basis. These employees are highly skilled, motivated and take great pride in their abilities to provide services at a level that consistently exceeds State and Federal requirements.

Functions

The Treatment Division manages the City's drinking water production and wastewater treatment. This division also ensures compliance with EPA's Clean Water Act, Safe Drinking Water Act, and biosolids regulations via Industrial Pretreatment, Cross Connection Control and the Environmental Laboratory.

The Water Treatment Section uses Colorado River water and water from wells to produce the continuous supply of drinking water necessary to meet the needs of Yuma's residents, businesses, and industries. Drinking water treatment occurs at two locations: The Main Street Water Treatment Facility and the Agua Viva Water Treatment Facility.

| AUTHORIZED PERSONNEL | FY 09/10 | FY 10/11 |
|------------------------------|-----------------|-----------------|
| Administration | 8 | 8 |
| Water | 77 | 77 |
| Wastewater | 51 | 51 |
| Total | 136 | 136 |
| *9 unfunded positions | | |



Producing drinking water for the Yuma area since 1892, the Main Street facility is thought to be one of the first water plants west of the Mississippi River to filter its water. This facility uses the Colorado River as the source for about 97% of Yuma's drinking water. Put into operation in 2003, the Agua Viva facility currently uses ground water to provide about 3% of Yuma's drinking water and is in the process of completing a major expansion.

The Wastewater Treatment Section operates three treatment facilities to reclaim the wastewater produced by Yuma's residents, businesses and industries. In operation since early 1970, the Figueroa Avenue facility is the oldest and the largest of these treatment plants. Operating under very strict Federal and State permits, this facility turns over 87% of Yuma's wastewater into high quality treated effluent which is discharged into the Colorado River. The smallest facility, Jackrabbit Mesa, and the newest facility, Desert Dunes, treat the remaining 13% of Yuma's wastewater.

The Pretreatment Section manages a federally approved program which protects Yuma's wastewater infrastructure and resources. By working with commercial and industrial facilities that discharge wastewater into the City's collection system, issuing permits and enforcing compliance, this section ensures that the City of Yuma meets environmental regulations set up by the State of Arizona, and the United States Environmental Protection Agency.

The Cross Connection Control Section protects Yuma's drinking water from contamination by ensuring the proper steps are taken to prevent foreign material from entering the drinking water system in homes, businesses and industries. This section investigates water quality complaints and reported cross-connection incidents, and ensures that required backflow prevention devices are properly installed and regularly tested.

The Laboratory Section collects and analyzes a wide variety of samples of river water, well water, our drinking water, and our wastewater. Results of their testing verifies the City's compliance with numerous environmental and health regulations and are reported to a variety of agencies including the United States Environmental Protection Agency and the Arizona Department of Environmental Quality. The Laboratory is the primary point of contact for customer concerns and complaints about drinking water safety and quality.



The Utility System Division monitors the installation, maintenance, and repair of the City-owned water transmission and distribution system, wastewater and storm water collection systems, and water metering and reading systems.

Within the Systems Division, the Transmission and Distribution Section is responsible for assuring our customers receive the treated water from our treatment, storage and pumping facilities with a reasonable pressure and maintain good water quality twenty-four hours a day delivered to our customers' tap. The system (water infrastructure) consists of more than 500 miles of transmission/distribution pipe, with over 13,391 valves and more than 3,400 fire hydrants and some 28,600 water meters. There are three pressure zones within our system.



The system transmission/distribution water mains (pipes) range from 2 inches to 48 inches in diameter. The pipes are made from various materials such as concrete, ductile iron, PVC or other material. The age of the pipes and valves are from 50+ years old to newly installed. Because of the age of a majority of our infrastructure, leaks and breaks do occur.

Our employees are on call twenty-four hours a day to repair line breaks or leaks. This section maintains a valve exercise program, a water quality flushing program and also flush lines due to water complaints and/or during construction projects. This section also installs new water services and water meters.

The Wastewater Collection System Section is responsible for assuring the wastewater collection system is properly maintained and free flowing twenty-four hours a day. The wastewater collection infrastructure consists of over 340 miles of sanitary sewer collection lines and force mains with over 4,980 sanitary sewer manholes.

The wastewater collection system lines range from 6 inches to 42 inches in diameter. This section is responsible for cleaning and inspecting via Closed Circuit TV (CCTV) the wastewater collection lines and inspects all sanitary sewer manholes. This year they inspected (CCTV) over 75 miles of sanitary sewer mains, as well as 1,600' of newly installed storm sewer lines. Blue stake requests are completed in a timely manner and this section also assists the transmission/distribution section with emergency water leaks. Customer complaints of stoppages, odors and vermin are also resolved promptly.

The Customer Service Section is responsible for all aspects of metering, water and sewer system connections and permits, and utility billing support. This section is comprised of three groups; Field Customer Service, Meter Services and Utility Rates Services.

The Field Customer Service group takes care of all water service connects and disconnects (scheduled, emergency, and non-pays), high bill complaints, on-site customer assistance, new customer sign-ups, and thefts of service.



The Meter Services group handles meter readings, all Automated Meter Reading (AMR) applications, such as profiling for AMR customers with high bills to pinpoint the day and sometimes the hour when the water leak started; manual meter reading, construction roving meter reading, backflow device installations and testing for roving meters, meter repairs, meter tests, utility service history reviews are all duties of the Meter Services group.

The Utility Rates Services group is your one place for information and cost estimates which will be needed to obtain water meters, sewer connections, utility rates and permits for residential or commercial projects.

The Utilities Administration Section provides professional clerical support for the Public Works and Utilities Departments.

2009-2010 ACCOMPLISHMENTS

- Coordinated major construction jobs with contractors and inspectors: The reconstruction of 16th Street and Arizona Avenue, Carver Park Neighborhood, installation of new 20" water main on 32nd Street, Avenue A reconstruction from 16th Street to 24th Street and the Speese Addition.
- Reduced the water pressure in the Yuma Valley by running various scenarios for pumping operations on the Hydraulic Model.
- Revamped and updated the Utility Systems S.O.P. manual.
- Responded to 461 after-hours call-outs.
- Performed annual maintenance on 2,588 fire hydrants, inspected 549, repaired 51, replaced 12 and installed 1 new.
- Retrofitted 1,959 meters to Automated Meter Reading (AMR).

- Meter Services has consolidated enough routes into AMR to be able to commit to read all routes monthly, whether through AMR or manually reading. This should start in April, 2010.
- Responded to 1,097 customer inquiries, sewer stoppages, odor, vermin and utility locates.
- Prepared 326 estimates for water and sewer fees which resulted in the collection of over five million dollars in fees.
- Recovered \$1,036,381 in cost of service charges.
- Water Outreach organized and planned with other entities the Water Festival for over 500 4th graders.
- Processed 3,028 water, wastewater, industrial waste and biosolid samples for compliance and process control purposes.
- Responded to 110 water quality inquiries.
- Instituted a program to track deferred water and sewer capacity fees.
- Responded to 795 after hours reconnects for non-payment.
- Continued Automated Meter Reading (AMR) installations with 21 routes now fully AMR and 12,974 meters now retrofitted.
- Took 171,600 meter readings as part of the regular meter reading cycle.
- Responded to 297 reported water leaks and repaired 52 water mains.
- Exercised 1,551 valves and replaced 52 inoperable valves.
- Completed local limits for the Figueroa facility and started local limits for the Desert Dunes facility.
- 2009 winner of ACEC Engineering Excellence Grand Award (Agua Viva).
- 2009 Outstanding Engineering Achievement for the Greater Phoenix Area Engineer's Week (Agua Viva).
- Based on our excellent water quality, ADEQ reduced monitoring requirements for volatile organic chemicals and inorganic chemicals for both the Main Street and Agua Viva Water Treatment Plants.
- Utility Systems Modeler was selected for Public Works Services Employee of the Year.
- Utility Inventory Specialist was selected for Public Works Services Employee of the Quarter.
- Utility Rates personnel were nominated for the Head of the Curve Award.
- Water Distribution Crew Leaders received special recognition from the COY Fire Department for outstanding internal customer service and actions to improve fire suppression capabilities at a commercial location.
- 41 Utility Systems employees are ADEQ Certified Operators possessing 82 licenses over four different areas of operations, up to four levels of expertise.



Did You Know?

8.74 billion gallons of drinking water were produced in 2009 and 2.6 billion gallons of wastewater were treated.

GOALS FOR 2010-2011

- Explore and recommend alternative methods for biosolids disposal.
- Explore and recommend alternative treatment technology at the Figueroa Water Pollution Control Facility.
- Explore alternative technology to utilize methane gas generated at the Figueroa plant to reduce dependence on outside energy sources and reduce permitting requirements.
- Continue water and wastewater systems modeling.
- Continue efforts to meet the requirements of the Capacity Management, Operations and Maintenance (C-MOM) program.
- Continue improvements of Systems and Treatment Operations.

- Maintain the same high level of quality service the citizens of Yuma and our other customers have come to expect in this time of economic crisis and budget cutting.
- Implement the Unidirectional Flushing Program to ensure high water quality throughout the system.
- Combine the Valve Exercising Program with the Unidirectional Flushing Program.
- Develop a pumping sequence that reduces water hammer in the Yuma Valley while keeping the pressure at reasonable levels, and water age at a minimum.
- Retrofit 4,000 additional meters to AMR, eliminating 15 manually read routes by converting them to AMR.
- Continue to compile data to support the estimating of water usage and sewer discharge.
- Increase the amount of sewer line footage cleaned as well as CCTV productivity.
- Meet the demands of growth, identify systems deficiencies, and provide recommendations for sizing and placement of City owned facilities through the integrated water and wastewater master plan.
- Continue update of the Department's 2008 Facilities Plan.
- Maintain the Department's public outreach efforts.
- Complete local limits for Desert Dunes.

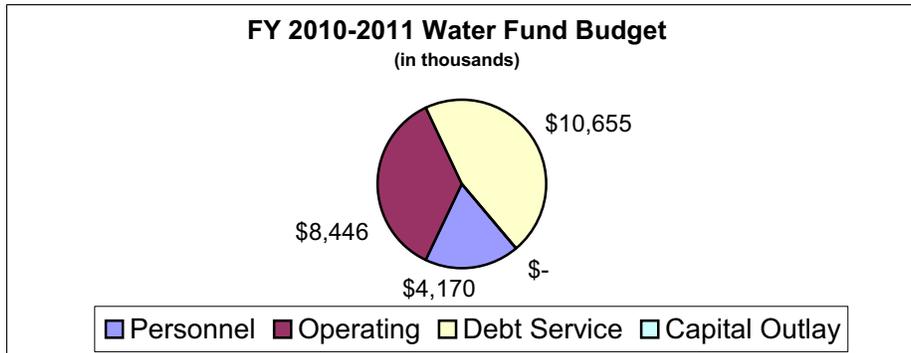
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
|--|---------------------|------------------------------|-----------------------|---------------------|
| Utilities Administration | - | - | - | - |
| Water Administration | 14,002,970 | 13,798,966 | 13,861,317 | 14,204,426 |
| Main Street Water Treatment Plant | 3,955,054 | 4,908,131 | 4,486,254 | 4,602,414 |
| Transmission and Distribution | 1,614,486 | 1,490,846 | 1,440,749 | 1,420,409 |
| Water Customer Service | 1,193,541 | 1,341,994 | 1,310,280 | 1,293,806 |
| Water Transfer | 51,896 | 42,816 | 40,910 | 40,263 |
| Agua Viva Water Treatment Plant | 1,014,432 | 3,179,687 | 2,452,150 | 2,570,756 |
| Water Lab | 225,671 | 313,985 | 324,231 | 284,105 |
| Wastewater Administration | 6,376,068 | 6,670,071 | 6,696,854 | 6,718,482 |
| Figueroa Wstwtr Treatment Facility | 4,386,248 | 4,737,357 | 4,546,672 | 4,652,367 |
| Wastewater Collection System | 865,127 | 1,012,811 | 946,409 | 967,125 |
| Pretreatment | 400,909 | 442,882 | 448,752 | 413,383 |
| Desert Dunes Wstwtr Treatment Facility | 1,549,324 | 1,481,340 | 1,434,891 | 1,429,433 |
| Wastewater Lab | 178,606 | 314,895 | 310,852 | 298,244 |
| | 35,814,333 | 39,735,781 | 38,300,321 | 38,895,213 |

The fiscal year 2011 Utility Budget has decreased 2% from the previous year. Decreases in operating accounts and not funding 9 positions have contributed to this decrease.

The Utilities Department will continue to look to the future and will proactively approach each challenge in cooperation with its partners, internal and external, to the City.

| GENERAL FUND | | | | |
|---------------------|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | 401,900 | 406,671 | 395,630 | 372,797 |
| Operating | (401,900) | (406,671) | (395,630) | (372,797) |
| Capital Outlay | - | - | - | - |
| | - | - | - | - |

| WATER FUND | | | | |
|-------------------|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | 3,975,869 | 4,217,803 | 3,991,139 | 4,170,627 |
| Operating | 6,039,174 | 9,036,219 | 8,119,270 | 8,446,336 |
| Debt Service | 7,275,258 | 7,947,442 | 10,632,714 | 10,655,242 |
| Capital Outlay | 139,528 | 43,250 | 27,884 | - |
| | 17,429,830 | 21,244,714 | 22,771,007 | 23,272,205 |



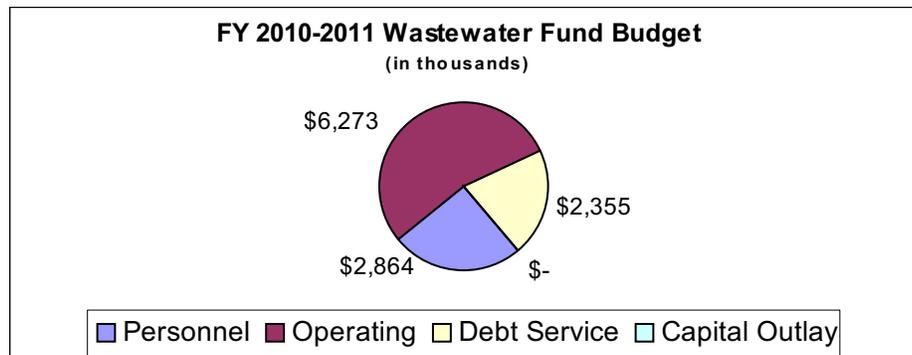
| WATER TRANSFER FUND | | | | |
|----------------------------|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | 21,543 | 17,691 | 16,051 | 15,138 |
| Operating | 30,353 | 25,125 | 24,859 | 25,125 |
| Debt Service | - | - | - | - |
| Capital Outlay | - | - | - | - |
| | 51,896 | 42,816 | 40,910 | 40,263 |

| WATER CAPACITY FUND | | | | |
|----------------------------|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | - | - | - | - |
| Operating | 78,671 | - | - | - |
| Debt Service | 3,552,515 | 3,616,506 | 1,103,974 | 1,103,711 |
| Capital Outlay | - | - | - | - |
| | 3,631,186 | 3,616,506 | 1,103,974 | 1,103,711 |

+

| WATER SYSTEM DEVELOPMENT FUND | | | | |
|--------------------------------------|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | - | - | - | - |
| Operating | 30,733 | - | - | - |
| Debt Service | 914,405 | 172,389 | - | - |
| Capital Outlay | - | - | - | - |
| | 945,138 | 172,389 | - | - |

| WASTEWATER FUND | | | | |
|------------------------|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | 2,623,821 | 2,989,246 | 2,802,440 | 2,864,892 |
| Operating | 5,595,260 | 6,328,020 | 6,248,400 | 6,273,468 |
| Debt Service | 2,342,752 | 2,348,535 | 2,348,535 | 2,355,618 |
| Capital Outlay | 67,573 | 6,000 | - | - |
| | 10,629,405 | 11,671,801 | 11,399,375 | 11,493,978 |



| WASTEWATER CAPACITY FUND | | | | |
|---------------------------------|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | - | - | - | - |
| Operating | 133,614 | - | - | - |
| Debt Service | 2,978,527 | 2,978,488 | 2,978,488 | 2,978,488 |
| Capital Outlay | - | - | - | - |
| | 3,112,141 | 2,978,488 | 2,978,488 | 2,978,488 |

| WASTEWATER SANITARY SEWER INTERCEPTOR FUND | | | | |
|---|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | - | - | - | - |
| Operating | 8,199 | - | - | - |
| Debt Service | 6,537 | 6,567 | 6,567 | 6,568 |
| Capital Outlay | - | - | - | - |
| | 14,736 | 6,567 | 6,567 | 6,568 |

| APPROPRIATED GRANTS FUND | | | | |
|---------------------------------|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | - | - | - | - |
| Operating | - | 2,500 | - | - |
| Capital Outlay | - | - | - | - |
| | - | 2,500 | - | - |

City Engineering Department

The City Engineering Department is committed to administer, monitor and coordinate a comprehensive 10-year Capital Improvement Program that incorporates adopted Council goals and policies, City infrastructure requirements and the needs of the general public. City Engineering provides inspection of outside public works construction projects such as subdivisions, and monitors the execution of encroachment permits as well as coordination of traffic control maintenance. City Engineering is also responsible for the implementation/collection of and coordination of City Council's adopted Development Fee.

The City Engineering Department develops, designs, and administers the Capital Improvement Program and provides coordination with private development, in order to meet environmental, design, funding and public safety requirements.

City Engineering Department will continue to provide these services as part of the Public Works Services activities addressed by the Department, which primarily consist of Capital Improvement Program Administration, Development Engineering, Traffic Engineering and Traffic Signals operation and maintenance.

| AUTHORIZED PERSONNEL | FY 09/10 | FY 10/11 |
|------------------------------|-----------------|-----------------|
| Engineering | 33 | 31 |
| Development Engineering | 6 | 5 |
| Street Signals | 5 | 5 |
| Total | 44 | 41* |
| *8 unfunded positions | | |

Functions

The City Engineering Department provides the following services:

- Support for the Capital Improvement Program through Plan and Specification preparation, utility company coordination, processing of permit documentation and as-built plan preparation and archiving.
- Development and administration of an annual update to the comprehensive 10-year Capital Improvement Program.
- Provide support for the Capital Improvement Program and development community with project management and coordination.
- Update water/sewer/storm sewer atlases with newly-constructed facility information.
- Upgrade of Standard Specifications and Standard Details for construction.
- Development, tracking and maintenance of water and sewer extension payback agreements.
- Maintain and expand State Plane coordinate system within City limits.
- Maintain and expand a network of City benchmarks to Federal standards within City limits.

- Provide CADD support for engineering activities and to other City departments.
- Monitor and inspect activities within City right-of-way to include review and issuance of encroachment permits.
- Provide inspection services to private development for street construction.
- Implementation of Capital Improvement Program related Development Agreements.
- Coordination of flood control facilities financing and construction with Yuma County Flood Control District.
- Develop interconnected traffic control system to improve traffic flow through town.
- Continue the Traffic Advisory Group functions and response to citizen traffic concerns.
- Review Development Plans and Specification for adherence to City codes/requirements.

Did You Know?

The City of Yuma completed or contracted over \$42 million in project design, construction, and inspection that allowed the City of better serve its citizens and visitors.

2009-2010 ACCOMPLISHMENTS

- Begin the 30" diameter water transmission line installation in 40th Street, between Avenue 6E and Avenue 3E.
- Completed water transmission line installation from Friendship Tower to Avenue B.
- Completed Avenue A widening and improvements between 24th Street and 16th Street.
- Completed the 24 MGD expansion of the Agua Viva Water Treatment facility.
- Completed the widening and reconstruction of 24th Street – Avenue 6E to Avenue 9E, along with the pavement replacement of Araby Road – I-8 to Gila Gravity Canal.
- Completed the reconstruction of neighborhood streets in the Villa Hermosa subdivision.
- Contracted for the reconstruction of neighborhood streets and waterlines, between Avenue A and Magnolia Avenue and between 3rd and 8th Streets.
- Contracted for the reconstruction and widening of Avenue A, between 16th Street and 24th Street.
- Contracted for storm drain installation and street reconstruction in the Casa Mañana subdivision.
- Completed construction of the first phase of 32nd Street reconstruction (bridge construction), between Avenue A and Avenue B.
- Constructed the streetscape and infrastructure for the Fire Department Training Facility at Avenue 4E and 36th Street.
- Completed the design of Avenue 3E widening and improvements, between Gila Ridge Road and 32nd Street.
- Began the design of 3½E improvements, between 48th Street and 40th Street.



GOALS FOR 2009-2010

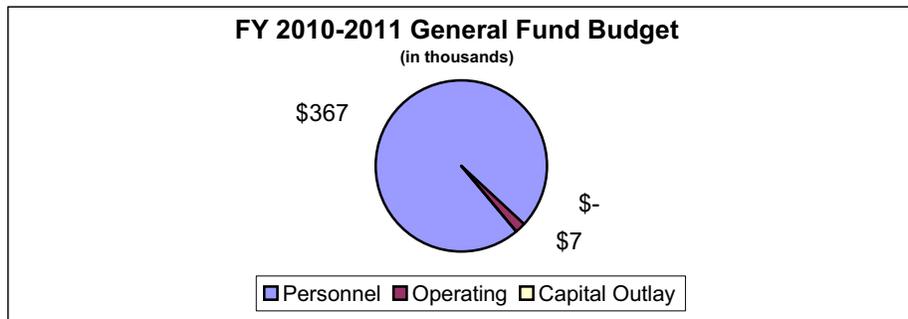
- Improve execution of the planning, design, and construction activities on the anticipated 60 projects in the Capital Improvement Program.
- Enhance coordination and inspection activities between private development and public construction.
- Initiate design of at least 3 miles of arterial street improvement projects.
- Assist in coordination activities for the turnback of roads from the Arizona Department of Transportation to the City, scheduled to occur July 1, 2010.
- Construct Smucker Stormwater Impoundment Facility (Dam).
- Continue 32nd Street reconstruction between Avenue A and Avenue B.
- Commence reconstruction and widening of Avenue 3E – 32nd Street to Gila Ridge Road.

- Complete plant improvements to insure City compliance with State and Federal requirements related to water and wastewater treatment.
- Complete the reconstruction of neighborhood streets, drainage and waterlines in Casa Mañana subdivision.

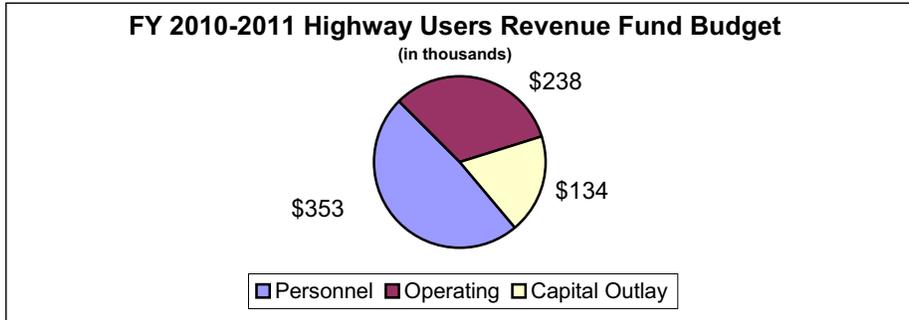
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
|-------------------------|---------------------|------------------------------|-----------------------|---------------------|
| Engineering | - | 1,448,680 | 1,149,519 | 1,166,772 |
| Development Engineering | 441,237 | 424,652 | 429,597 | 374,755 |
| Traffic Signals | 693,378 | 737,882 | 617,294 | 725,641 |
| | 2,484,115 | 2,611,214 | 2,196,410 | 2,267,168 |

The 2010-2011 City Engineering Department Budget has decreased 13% from the previous year. The primary contributing factor is the reduction of personnel and equipment to provide services to existing and projected customers. Specifically, eight positions are unfunded for next year. Also, the Engineering division was housed in the Highway User Revenue Fund for FY2009, but was moved to the City Road Tax Fund in FY2010.

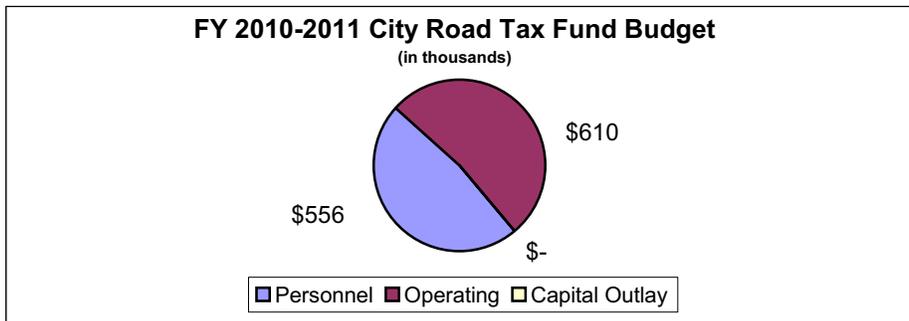
| GENERAL FUND | | | | |
|---------------------|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | 429,989 | 424,652 | 421,671 | 367,309 |
| Operating | 11,248 | - | 7,926 | 7,446 |
| Capital Outlay | - | - | - | - |
| | 441,237 | 424,652 | 429,597 | 374,755 |



| HIGHWAY USER REVENUE FUND (HURF) | | | | |
|---|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | 1,101,127 | 299,393 | 330,625 | 353,427 |
| Operating | 902,904 | 338,489 | 216,669 | 238,214 |
| Capital Outlay | 38,847 | 100,000 | 70,000 | 134,000 |
| | 2,042,878 | 737,882 | 617,294 | 725,641 |



| CITY ROAD TAX FUND | | | | |
|---------------------------|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | - | 802,290 | 569,577 | 556,183 |
| Operating | - | 641,390 | 579,942 | 610,589 |
| Capital Outlay | - | 5,000 | - | - |
| | - | 1,448,680 | 1,149,519 | 1,166,772 |



Parks & Recreation Department

The Parks and Recreation Department provides opportunities for learning and life experiences that enhance the physical, social, cultural, and environmental well being of our community. We serve a diverse cross-section of citizens and visitors through the provision of programs, services, and facilities that encourage the development of positive, lasting value systems, and self-esteem.

The Parks and Recreation Department consists of seven areas that serve the public: The Administrative Division, Arts and Culture Division, Desert Hills & Arroyo Dunes Golf Shops and Putter Inn Restaurant, Urban Forestry, Parks and Golf Course Maintenance Divisions, Recreation Division, and the Yuma Civic Center.

The Administrative Division oversees the various administrative functions that keep our Department running smoothly. The Customer service team offers clerical support to staff and customer service in the form of registration for programs and ramada rentals, functioning as a center of information for Parks and Recreational activities in the community. With the addition of the Parks and Recreation Website and online registration capabilities, customers now have information at their fingertips and registration is made easier and more convenient.

| AUTHORIZED PERSONNEL | FY 09/10 | FY 10/11 |
|-------------------------------|-----------------|-----------------|
| Administration | 11 | 11 |
| Parks Maintenance | 61 | 61 |
| Parks Development | 2 | 2 |
| Recreation | 20 | 20 |
| Arts and Culture | 8 | 8 |
| Civic Center | 11 | 11 |
| Golf Course Maintenance | 12 | 12 |
| Golf Courses | 8 | 8 |
| Total | 133 | 133* |
| *17 unfunded positions | | |

The Arts & Culture Division sustains and supports local arts by providing distinct opportunities for community participation and artistic growth. The Yuma Art Center continues its role as a catalyst for artistic growth in our community. We seek to increase involvement in the arts for artists and participants through our diverse cultural programming targeting a broad audience. Support is extended to arts groups and artists by creating a climate conducive for local artistic development through the priority offering of the facility for non-profit arts use at rates far below the national average. Arts advocacy continues to be a high priority for the Commission and its supporting Public Art Committee. These groups help to gather input on public desires and to be the public face for arts support. In working to continually expand our outreach, we are

building community awareness through local media partnerships in both English and Spanish. Our vision is for all members of our community to live creative lives by being a part of the arts in Yuma.

The role of the Desert Hills Golf Course Shop, Putter Inn Restaurant, and Arroyo Dunes is to provide a memorable life experience in a relaxing, environmentally friendly atmosphere. We offer excellent facilities and opportunities to the community and visitors, which encourage socializing, competing, exercising and learning.

The Urban Forestry Division focuses on maintaining the City's urban forest. There are over 8,000 trees in the City's inventory. The team also provides outreach and education to citizens regarding proper tree

care. The Tree & Landscape Expo, which occurs each year in October provides valuable information to the community about desert vegetation. Yuma has earned the Tree City, USA designation for the last two years.

There are seven divisions that make up Parks and Golf Course Maintenance. The Maintenance Division



oversees the operation and provides daily maintenance of over 600 acres, which consists of: 32 parks, ten athletic complexes, two golf courses, grounds surrounding 19 City buildings, one gymnasium, three outdoor basketball courts, one dog park, and five sand volleyball courts. Building Maintenance Specialists are used throughout the City to provide building maintenance such as HVAC, plumbing, electrical, and carpentry. The Downtown Mall Maintenance District consists of: Giss Parkway north to First Street, and Madison Avenue east to Gila. Staff maintains this entire area, including the right-of-way and planters along the streets, parking lots and shade structures within these boundaries. The Division also provides support services to events that happen in the

downtown area. The Baseball Complex Division is responsible for all grounds maintenance at the Ray Kroc Complex and provides support services for the special events held at the facility. The Desert Hills Golf Course Maintenance Division provides grounds maintenance services to the 155-acre championship style golf course. Arroyo Dunes Golf Course Maintenance Division provides grounds maintenance services to the 40-acre, par-three style golf course.

The Graffiti abatement program cleaned up over 2,550 cases of graffiti throughout the City of Yuma in 2009. Response time on graffiti abatement is usually within 24 hours of being reported.

The Recreation Division consists of eight areas: Recreation General, Senior Adult programming, Adult programming, Youth programming, Outdoor Recreation, Aquatics, Teens, and Adaptive Recreation. Recreation General oversees the management of the entire division.



Senior Adult programming, held primarily at the North End Community Center and also at various other locations seasonally, serves adults 50 years of age and over, providing activities including arts and crafts, educational classes, fitness, dance, pool shooting, competitive games, and Senior Games, which boasts over 40 activities that older adults may compete in during the winter.

Adult programming includes volleyball, basketball, in-line hockey, year-round softball leagues, and tournaments, instructional programs, fitness, and arts and crafts programs.

Youth programming offers a variety of sports, recreational, and instructional opportunities for youth of all ages. In addition to the City-run activities, a strong component of the Parks and Recreation Department is the partnership between Co-Sponsored youth sports organizations and the City.

The Recreation Division also offers outdoor recreational opportunities such as canoeing, kayaking, and outdoor education programs for all ages. Aquatics programs include the operation and maintenance of four municipal pools. Fitness and swim programs are offered, as well as Learn-to-Swim lessons during the summer.

Adaptive Recreation programming for special needs participants is offered year-round and over the past year, an emphasis has been placed on providing additional activities such as Day Camps and music



based programs that participants may register for. The Yuma Readiness and Community Center, a joint-use facility between the Arizona National Guard and the City of Yuma, is a full service recreational facility and serves as an additional site for the community to get information, register for programs or rent park ramadas. The Martin Luther King Jr. Teen Center, offers teens grades 7th thru 12th, a safe, supervised, and fun place to recreate with daily activities scheduled.

The Yuma Civic Center and Ray Kroc Baseball Complex serves the Yuma region by providing flexible facilities for diverse events.

As the only venue capable of hosting the large-scale public and private events where we all gather and create community, the complex excels as Yuma's premiere event place. The facility has touched the lives of countless citizens and visitors and is the venue of choice for many of Yuma's most popular events: Midnight at the Oasis, the Home and Garden Show, Women's Expo, Rotary Kammann Sausage Fry, The Desert Lily Quilt Show, and Yuma PLAY Day. The Civic Center is also an important venue for cultural and business exchange, internationally as well as locally, by hosting events such as the annual Mexicali Expo and The Southwest Agriculture Expo. The Civic Center division provides event coordination, expertise, support, implementation, equipment, and facility maintenance for the large variety of events that occur at the Center and Baseball Complex each year.

2009-2010 ACCOMPLISHMENTS:

Arts and Culture Division

- Brought more than a thousand people to Historic Downtown Yuma for the second annual ARTbeat, our award-winning outdoor fine art exhibit bringing together local artists and local citizens. ARTbeat was awarded the outstanding collaborative art event award from the Arizona State Parks and Recreation Association for its' inaugural event.
- The successful 2009 Summer Theatre Camp for youngsters again saw full enrollment and an exciting musical production of Alice in Wonderland in the Historic Yuma Theatre.
- Expanded the very successful tot-sized dance arts programming Twinkle Toes and Dynamite Dancers.
- Continued our partnership with local schools and educators to program outstanding multi-grade student art exhibits on the second floor of the Art Center.
- Provided the 2009-2010 City of Yuma Arts & Culture Commission Arts Project Grants, awarding \$42,566 in Lottery Transportation Assistance Fund monies to ten non-profit arts organizations for locally beneficial project.
- The Art Center again presented the Tribute of the Muses Award, Children's Festival of the Arts, Poetry Festival, Roxaboxen Festival, and hosted the nationally recognized 31st Annual Yuma Symposium.
- Completed a beautiful large scale indoor mural at the new Valley Aquatic Center through our ongoing partnership with the Yuma Private Industry Council (YPIC).
- The Sun newspaper partnership continued with programs like the advertising/promotion for the Yuma Art Center.
- Through donated purchase awards, the Public Art Committee added to the City's Permanent Art Collection with the acquisition of outstanding art from local artists exhibiting in ARTbeat.
- Received a grant award from Arizona Commission on the Arts for 2009/2010.
- Presented yearly Summer Six Pac. Our summer performance series this year features programming for six weeks in the Yuma Art Center. Audiences were delighted with the play Steel Magnolias and Alice in Wonderland.



Desert Hills/Arroyo Dunes Golf Courses and Putter Inn Restaurant

- Held five junior golf clinics with 290 youth participants.
- Held several Arizona State Liquor law training classes for team members.
- Cleared brush from hillside on the 18th hole to save on irrigation cost.
- Started using inmate labor in October 2009 to help control labor costs.
- Held many new specialty events including beer and wine tasting with approximately 300 attending.
- Created a burn area to reduce the amount spent on dumping green waste.
- Created new specialty nights in the restaurant, Pasta Mondays, Taco Tuesday, and Meat Loaf Thursdays.
- Staff saved a person's life using the Automatic External Defibrillator.
- Started free weekly golf clinics at Arroyo Dunes. Approximately 20 participants per week.

Urban Forestry Division



Yuma Community Tree Board
Oasis in the Desert

- Worked with Prison Fire Crews to clear undergrowth in the mitigation area.
- Cleaned and trimmed the Quartermaster Depot of overgrowth and trimmed dead wood from trees.
- Held third annual Tree and Landscape Expo.
- Removed several large, deceased trees from Joe Henry Memorial Park.

Parks and Golf Maintenance Divisions

- Carver Park Tennis courts were converted to Basketball/Tennis courts and a new asphalt surface was installed.
- Installed a six foot fence between the Carver Park tennis and basketball courts for player safety.
- Held four Take Pride in Yuma Paint Outs to clean up patch work on walls caused by graffiti throughout Yuma.
- Repaired vandalized doors, boarded up windows, and repaired vandalized chain link fencing at the Del Sol Hotel.
- Continued with the mitigation area in West Wetlands Park.
- Sand blasted 16 fire hydrants for auction to help fund the new dog park.
- Abated 2,550 of case of graffiti in 2009.
- Removed Arborvitae trees around Desert Sun tennis courts.
- Continued to add spoils from City road projects to the Riverside Park renovation area for future park development.
- Painted Elena Orendain Curtis Athletic Complex varsity baseball dugouts and rails.
- Provided set-up and tear-down to several events on Main Street.
- Installed shade covers over playgrounds at Marcus Park, both units at Kennedy Park, Sanguinetti Memorial Park, Gateway Park, Victoria Meadows Park, and Carver Park.
- Provided exceptional support and maintenance for all major Tournaments: Memorial Day 16" (Adult Softball), Halloween Ball Bash (Adult Softball), Inline Hockey (Youth), Lightning Tournament (Youth Soccer), AWC Shootout (Adult Softball), ASA Girls Fast Pitch (Youth Softball) as well as regular league play and playoffs for Recreation programs.
- Brokered construction of a green materials parking lot at Stewart Vincent Wolfe Playground with little cost to the City.
- Installed new playground, drinking fountain, and lighting at Victoria Meadows Park.
- Produced the 17th annual Sports Turf Show with over 300 attendees from all over Arizona and California.
- Worked with the Skateboarders to re-design Kennedy Skate Park and added new features.
- Built the new Bark Park, which included, installing plastic fencing over wrought iron fence, installation of agility equipment, installation of a new section of fencing to cover the spillway, installation of double gates, installation of pickets on the block wall, and the addition of a drinking fountain and benches.

Did You Know?

That the Bark Park is visited by over 100 pooches per day? Don't forget the Bark Park is closed on Tuesdays!

- Added a new playground area west of the Stewart Vincent Wolfe playground with climbing rocks and a digger.
- Replaced older BBQ grills in the ramadas.
- Re-designed Desert Sun tennis court complex and awarded a contract to re-build.

Recreation Division

- July 2, 2009 the new Valley Aquatic Center opened its' door to the public. The aquatic center represents a collaborative effort, both for construction, and for joint-use, between the City of Yuma and the Yuma Union High School District. In the Center's first summer of operation, over 33,000 members of the community were able to enjoy the zero-depth leisure pool with many water play features, 13 lane competition pool, shaded picnic areas, education classroom, and full concession.



Valley Aquatic Center

- Held numerous special events for a variety of ages and families: 5th Annual Wood Carving Expo, 2nd Annual 3D Art Expo, Senior Games that had a record of 830 participants, Little People's Olympics, 2nd Annual Fairy Party, and worked together with the Arts & Culture Division for the 16th Annual Children's Festival of the Arts.

- 333 teams participated in adult softball leagues, 259 teams participated in softball tournaments, and 54 teams participated in the adult basketball and volleyball leagues totaling approximately 9,572 players.
- Received \$2,000 sponsorship from Arizona Physician's IPA, which provided funding for two Family Drive-in Movie Nights at the new Valley Aquatic Center. Over 320 participants attended.
- Received \$500 grant from the National Recreation and Parks Association and the Hershey Company to host a Hershey's Track and Field event in 2010.
- Received a \$500 grant from Kohl's for the 2010 3rd Annual Fairy Party.
- The Recreation Division recruited 160 volunteers for Adaptive Recreation programs, accumulating a total of 14,911 volunteer hours worth \$270,932 based on the current national value of \$18.17 per volunteer hours.
- Over 900 runners and walkers participated in six 5k/10k runs held at the West Wetlands Park and the Yuma Crossing Park.
- Installed a new Accu-tab Powerbase Chlorinator System at Kennedy Pool to improve distribution of chemicals, which will save money.
- Increased recreational programming in all divisions, offering Adult Indoor Volleyball League, Senior Pickle Ball, Bocce, and Volleyball, Youth Monster Sports, a scorekeepers class, and private swim lessons.
- Held the fifth annual Come Out & Play Day at Kennedy Park where 1,000 youth and their family members participated in relay races, swimming, scuba, kayaking, art activities, and a skateboard demonstration by nationally recognized skateboards from Club 1031. This program was in recognition of Yuma being named as a Playful City USA for the third year in a row.
- Acquired sponsorship from the following businesses and organizations that assisted with the implementation of numerous recreation programs: Arizona Public Service, WACOG, Yuma Visitor's Bureau, Sun Graphics, C&C Entertainment, Sun Valley Beverage, Burgers and Beer, University of Arizona Cooperative Extension, and Canyon Distributing.
- Completed the sixth successful year of a partnership with Elementary School District One, providing an after-school outdoor education and sports program through funding provided by the 21st Century Grant at Gila Vista Junior High, Pecan Grove, Roosevelt, and OC Johnson schools.
- Held the 1st Annual Life Guard Challenge at the new Valley Aquatic Center where 60 City of Yuma life guards competed against each other in rescue and life saving skills.



Yuma Civic Center

- The Civic Center hosted 1,239 events in 2009. There were 145,918 people that visited the Civic Center during the calendar year.
- Partnered with Yuma Private Industry Council to produce the summer culinary arts program which provided the food service for the Arizona Summer League.
- Installed new signage in the Civic Center to assist customers in locating rental areas and restrooms.
- Spruced up meeting space appearance through the installation of chair rails and the refinishing of the dividing walls.
- Enhanced beverage service with a frozen beverage machine and service updates.
- Updated catering menus and rental brochure to focus on increased options for service.
- Installed wireless internet in the facility to offer greater service to rental customers.
- Purchased wireless credit card authorization equipment in concession areas to give customers greater options for payment.
- Installed additional electrical outlets on the Sunset Terrace to improve ambience and decorating opportunities for outdoor events.
- Continued a strong effort in the presentation of events for the public to enjoy; Dia de los Muertos, Family Fun Night, and Travelogue Series.

Did You Know?

That 18 families celebrated their daughter's Quinceanera at the Yuma Civic Center in 2009.

Parks and Recreation Department Awards and Recognitions

- Received The Sun's Workplace Excellence award in the large business category.
- West Wetlands Park was certified as wildlife habitat by the U.S. National Wildlife Federation.
- Yuma recognized as a Playful City, USA for the second year in a row.
- Yuma recognized as a Tree City, USA for a third year.
- Presented a case study at the Arizona Park and Recreation Association Conference with Yuma Union High School District on the Valley Aquatic Center Project.
- Presented a case study at the National Association for Workforce Development Conference with Yuma Private Industry Council on the successful completion of the youth summer jobs program partnership for culinary, mural, dance, and theater arts.
- Over \$16,000 in grants received for the Grow Smart Summer Camp from Yuma Regional Medical Center Foundation, Yuma Community Foundation, and Arizona Blue Cross Blue Shield.
- Parks facilities earned five first place finishes in the Yuma Sun Reader's poll, Yuma's Best. Parks and Recreation came in second place in the Best Public Services category.

Did You Know?

That Recreation received an Imagination Playground in a Box from KaBOOM!/Playful City USA valued at \$10,000? Check it out at an upcoming event!

GOALS FOR 2010-2011:

Arts and Culture Division

- Continue Art Center partnership with Arizona Western College Welding Program in bringing artistic enhancements to the fencing at the West Wetlands Park Arizona Public Service Solar Garden.
- Produce the 4th Annual Summer Six Pac series at the Yuma Art Center, featuring local artists and performers and new features to attract a larger audience.
- Continue to evolve and develop the arts education programming to create additional opportunities for youth, to serve at-risk populations, and provide Art Center tours to students in support of public education.
- Develop strategies for utilization of the recently acquired 270 S. Main building for Art Center programming including dance, ceramics, special events, and for rental opportunities.

- To seek additional cost savings associated with arts programming and to maximize revenue opportunities either through increased facility rentals or staff programming endeavors.
- Increase and expand volunteer opportunities in all areas of the Art Center.
- Deepen our collaborative projects with other arts, culture, and history organizations to promote Historic Downtown Yuma.

Desert Hills/Arroyo Dunes Golf Course Shops and Putter Inn Restaurant

- Develop plan to replace aging greens and make fairway improvements in incremental steps on Desert Hills Golf Course.
- Installation of a security camera system in the golf shop and restaurant.
- Continue to explore new ideas to attract and increase frequency of play in the summer.
- Add landscaping and trees in the parking lot.
- Repair leaky roof on the clubhouse.

Urban Forestry Division

- Start on tree inventory program and log into the GIS system.
- Work with the Prison Forestry crew to provide annual maintenance and clearing of the lower bench at the West Wetlands.
- Develop additional opportunities to train the Urban Forestry Division.



Parks and Golf Course Maintenance Divisions

- Continue to work with City Project Managers for spoils to raise the grade in cleared area of Riverside Park.
- Install new shade covers over the dugouts on fields 2 and 3 at Ray Kroc Baseball Complex as funding permits.
- Continue replacing aging BBQ grills in parks.
- Add new restroom and concession stand at newly re-built tennis courts.
- Promote and coordinate 18th Annual Sports Turf Show.
- Install 20' fence at Kennedy and Sanguinetti Athletic complexes on outfields and funding permits.
- Install new restroom and concession stand at Joe Henry Park.
- Complete lighting project at Joe Henry Park
- Install new flooring on the crow's nest at Kennedy Athletic Complex as funding permits.
- Work with the Yuma Territory Live Steamers on bringing the train complex to the Riverside Park area.
- Design the new valley soccer/park land.
- Re-install ramada on old basketball court at Kennedy Park.
- Install new basketball court at Kennedy Park.
- Install large shade structure over playground units at West Wetlands Park and Clymer Park.
- Xeriscape Deyo Complex grass islands and areas around Desert Sun Tennis Courts.
- Facilitate creation of basketball court project at Winsor Park with citizens group.
- Install tile mosaic as part of the Joe Henry restroom and roadway improvements.

Recreation Division

- Host the 2010 Amateur Softball Men's 16" Class A National Championship.
- Increase volunteer opportunities in all recreation programs and develop a volunteer recognition and award program.
- Successful implementation of the Grow Smart Summer Camp, which is for youngsters 7 to 12 years of age that have been diagnosed as overweight or obese and referred by a healthcare professional. The FOCUS of Grow Smart Summer Camp is to emphasize exercise, nutrition, and building self-esteem in a fun, positive, and nurturing environment. The GOAL of Grow Smart Summer Camp is to provide at-risk youngsters and their families with the necessary tools and information to make healthy choices aimed at reducing their risk of long term health problems due to being overweight and obese.
- Develop a teen leadership council where local teens are recruited from are high schools with the purpose of building leadership skills and providing service to the Yuma community.

- Hold a Senior Show & Tell Expo, showcasing projects created by participants in Oil Painting, Woodcarving, Scratch Art, Porcelain Painting, 3D Art and Wood Burning programs. Expo to be held at the Yuma Readiness & Community Center.

Yuma Civic Center

- Provide attentive, committed, warm, and amicable service to all patrons in our facility.
- Continue to enhance food and beverage service to customers through great options, new offerings, and package pricing.
- Provide a positive, service oriented atmosphere as the host facility for the Caballeros de Yuma, Golden Baseball League, Arizona Winter League, and Arizona Summer League.
- Upgrade signage and art collection in the facility to enhance appearance.
- Continue to work to improve facility appearance through maintenance routines and event functionality through audio visual upgrades.
- Support Recreation in creating a hospitable environment for summer youth programming and parents through seating options, concessions, and facility knowledge.
- Seek more support from youth/community service groups to assist with event staffing to reduce labor costs.
- Recruit additional community partners in the presentation of special events.
- Create two additional information sharing opportunities with customers about the Civic Center.



| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
|-----------------------------------|---------------------|------------------------------|-----------------------|---------------------|
| Parks & Recreation Administration | 1,633,952 | 1,659,873 | 1,625,793 | 1,424,224 |
| Parks Maintenance | 5,002,305 | 4,774,469 | 4,623,386 | 4,510,451 |
| Urban Forestry | 201,032 | 254,139 | 168,461 | 170,338 |
| Recreation General | 637,568 | 619,547 | 613,853 | 573,477 |
| Senior Adult Activities | 171,257 | 213,517 | 205,208 | 191,498 |
| Adult Activities | 268,307 | 265,230 | 228,147 | 214,396 |
| Youth Activities | 241,362 | 292,544 | 267,710 | 260,699 |
| Aquatics | 829,304 | 1,046,171 | 1,089,509 | 1,076,137 |
| Yuma Readiness Center | 173,414 | 183,348 | 154,709 | 141,571 |
| Yuma Arts Center | 999,239 | 1,011,661 | 896,131 | 767,314 |
| Civic Center | 1,270,542 | 1,217,689 | 1,144,325 | 1,181,239 |
| Baseball Complex | 622,418 | 593,553 | 568,390 | 559,495 |
| Downtown Mall | 266,948 | 255,036 | 245,697 | 231,024 |
| Maintenance ADGC | 246,766 | 240,719 | 235,947 | 211,059 |
| Pro Shop Concessions ADGC | 42,810 | 45,926 | 44,470 | 39,402 |
| Maintenance DHGC | 1,120,228 | 1,102,209 | 1,046,069 | 973,042 |
| Restaurant Concessions | 654,389 | 658,422 | 578,621 | 546,867 |
| Pro Shop Concessions DHGC | 513,868 | 493,099 | 469,620 | 421,632 |
| | 14,895,708 | 14,927,152 | 14,206,046 | 13,493,865 |

Changes to the 2010/2011 Budget:

Belt Tightening

With several years of declining City revenues, the Parks and Recreation Department has analyzed services, maintenance procedures, and collaborations. Budgetary reductions have occurred in every division over the past two fiscal cycles and further reductions have to be made to make ends meet. Several strategies have been explored with our stakeholders to keep programs and facilities going during this downturn. We are evaluating the necessity of over-seeding grass in the parks and athletic fields. Reducing the community need for green grass in the winter will reduce water, fertilizer, and mowing costs. We are looking to our athletic teams in our adult divisions to keep their own score and utilize only one umpire on the field, as well as some rate adjustments to bring our fees more in line with other Arizona communities. Our youth co-sponsor groups will see an upward adjustment in the per child fee, as that rate has not changed for some time and other personnel savings are being implemented with on-site supervision to reduce staff hours.

Partnerships, collaborations, grants, and community involvement continue to be sought to leverage resources for facilities, programs, and project labor.

Personnel Expenditures

We continue to downsize our staffing numbers as positions have vacated. No positions are being filled at this time. Our staff is also being encouraged to assist in other areas such as the Neighborhood Clean-Up initiative. In the General Fund, we have reduced our part-time request by over \$65,000.

No new full-time positions are being requested for the 10/11 Budget, but seasonal part-time will still be hired for various programs throughout the year.

Equipment

We are not requesting any equipment this year.

Operation and Maintenance

Costs of operation and maintenance of existing City infrastructure continues to escalate each year. The adjustment of fees has occurred for all programs and facilities and will continue on an annual basis to adjust to inflation. We are also analyzing services that result in high maintenance costs. One such area is electrical outlets at Ramadas. The high level of service call-outs for improper use of those outlets has necessitated a policy change in not providing electrical outlets at Ramadas. That service change is currently rolling out to the public.

Outreach and Promotion

We have streamlined our promotion efforts through producing only two Activities Guides annually: The Fall/Winter and Spring/Summer. We are further reducing the costs of this communication through printing only in newsprint and posting color versions on the City website only.

Outside Agency Agreements

The Administration Division budget contains the funding for four Outside Agency agreements. The following agency agreements have been assigned to the department for monitoring:

Catholic Community Svcs – Adult Day/Hlth Care
Salvation Army Boys & Girls Club

Yuma Fine Arts Association
Cultural Council of Yuma

There are also four Outside Agencies that receive financial support through the two percent fund that also receive some oversight and support from Parks and Recreation:

Yuma Crossing Park/Riverfront Development
Yuma Visitors Bureau

Heritage Festivals
Film Commission

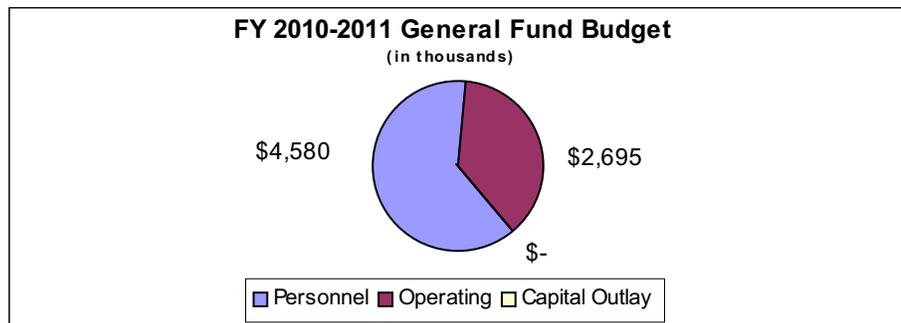
In addition, the Parks and Recreation Department oversees the Lottery Transportation Assistance Fund Arts Project Grants program for cultural activities. The State of Arizona may eliminate this funding source this upcoming budget year, which may further impact the local arts and culture non-profits.

The Greatest Challenge Facing the Parks and Recreation Department in 2010/2011:

Yuma Parks and Recreation has always maintained a very high service level in the community in terms of keeping green parks/athletic fields, providing services to athletic field users, programming, and quality facilities. This third year of a down budgetary cycle will be more visibly impactful than the previous two years and will not meet the service level that the community has come to expect from us. We have met with stakeholders to explore options and communicate outcomes, but we anticipate some negative public perceptions. The positive outcome of the hospitality tax in 2009 has also added to a higher level of service expectation on the part of the community. The passage of the tax and the on-going budget crisis has created a dichotomy of opinion that is not easily reconciled. We are working hard to maintain positive relationships with our stakeholders, but fee increases and service reductions that impact those groups in the same budget cycle make it more challenging.

Many of the outside agencies funded by the City will experience reduced or eliminated funding as well, which will further strain collaborative relationships in the delivery of services.

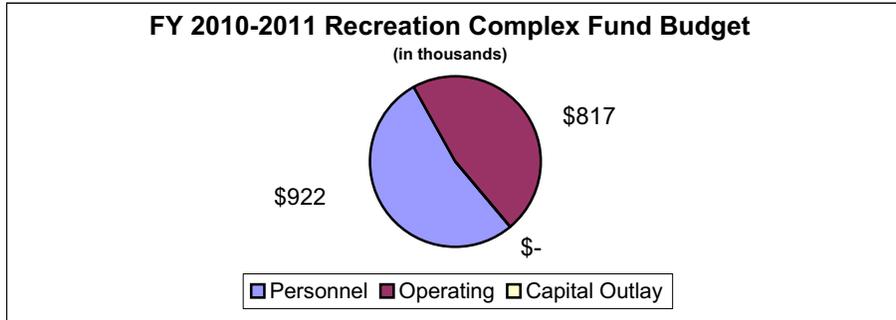
| GENERAL FUND | | | | |
|---------------------|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | 5,697,729 | 5,856,617 | 5,454,761 | 4,580,735 |
| Operating | 3,405,675 | 3,316,983 | 2,999,605 | 2,695,009 |
| Capital Outlay | 34,571 | 4,000 | 1,786 | - |
| | 9,137,975 | 9,177,600 | 8,456,152 | 7,275,744 |



| MALL MAINTENANCE DISTRICT TAX FUND | | | | |
|---|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | 113,753 | 118,569 | 111,390 | 114,341 |
| Operating | 153,195 | 136,467 | 134,307 | 116,683 |
| Capital Outlay | - | - | - | - |
| | 266,948 | 255,036 | 245,697 | 231,024 |

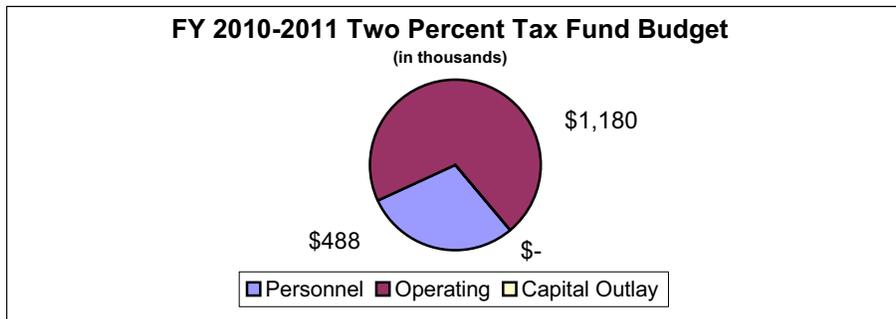
| LOCAL TRANSPORTATION ASSISTANCE FUND | | | | |
|---|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | - | - | - | - |
| Operating | 80,132 | 85,132 | 85,132 | - |
| Capital Outlay | - | - | - | - |
| | 80,132 | 85,132 | 85,132 | - |

| RECREATION COMPLEX FUND | | | | |
|--------------------------------|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | 965,290 | 933,040 | 856,389 | 922,751 |
| Operating | 886,031 | 877,202 | 856,217 | 817,983 |
| Capital Outlay | 41,638 | 1,000 | 109 | - |
| | 1,892,960 | 1,811,242 | 1,712,715 | 1,740,734 |



| TWO PERCENT TAX FUND | | | | |
|-----------------------------|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | - | - | - | 488,237 |
| Operating | 890,524 | 924,000 | 924,000 | 1,180,955 |
| Capital Outlay | - | - | - | - |
| | 890,524 | 924,000 | 924,000 | 1,669,192 |

The Arts Center division was moved out of General Fund and into the Two Percent Tax Fund. Since Two Percent Tax collections is to fund Arts activities, it was deemed appropriate to move this division.



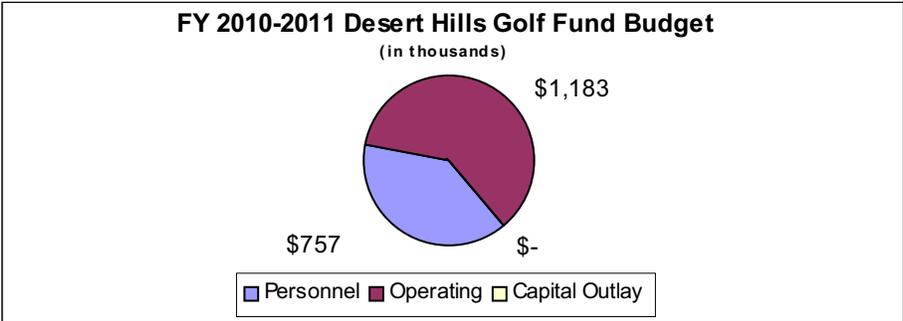
| HUD CDBG ENTITLEMENT GRANT FUND | | | | |
|--|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | - | - | - | - |
| Operating | 5,027 | 5,000 | 4,500 | 4,000 |
| Capital Outlay | - | - | - | - |
| | 5,027 | 5,000 | 4,500 | 4,000 |

| WEED AND SEED GRANT FUND | | | | |
|---------------------------------|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | 16,082 | 3,014 | 3,288 | - |
| Operating | - | - | - | - |
| Capital Outlay | - | - | - | - |
| | 16,082 | 3,014 | 3,288 | - |

| APPROPRIATED GRANTS FUND | | | | |
|---------------------------------|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | 64 | - | 6,116 | - |
| Operating | 27,937 | 125,753 | 394,235 | 381,169 |
| Capital Outlay | - | - | - | - |
| | 28,000 | 125,753 | 400,351 | 381,169 |

| ARROYO DUNES GOLF COURSE FUND | | | | |
|--------------------------------------|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | 129,875 | 130,437 | 126,619 | 124,520 |
| Operating | 159,701 | 156,208 | 153,798 | 125,941 |
| Capital Outlay | - | - | - | - |
| | 289,576 | 286,645 | 280,417 | 250,461 |

| DESERT HILLS GOLF COURSE FUND | | | | |
|--------------------------------------|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | 1,031,080 | 1,002,571 | 868,133 | 757,554 |
| Operating | 1,207,405 | 1,251,159 | 1,225,661 | 1,183,987 |
| Capital Outlay | 50,000 | - | - | - |
| | 2,288,485 | 2,253,730 | 2,093,794 | 1,941,541 |



Police

The mission of the Yuma Police Department is to enhance the quality of life in the City of Yuma by providing all people with responsive and professional police service with compassion and concern. To accomplish its mission, the Yuma Police Department will work in collaboration with the citizens of Yuma and within the framework of the United States Constitution to enforce the laws, preserve the peace, reduce fear, and provide for a safe environment.

The Police Department's Administration oversees the Patrol Division, Support Services Division, and Investigations Division. The Professional Standards and Accountability Unit reports directly to the Chief of Police.

Administration is responsible for the overall management of the department. The Chief of Police along with an Interim Deputy Chief of Police and three Captains provide the vision and leadership to achieve the goals and objectives of the Police Department.

The Patrol Division is the largest and most visible division in the agency. Uniformed patrol personnel are responsible for the protection of life and property, response to 9-1-1 and other calls for service, and preliminary investigation of crimes.

The Patrol division also consists of specialized units including Traffic Unit which is staffed with traffic enforcement units and civilian accident investigators, a School Resource Officer Unit, a Gang Unit, a Public Safety Communications Center, and K-9 Officers.

| AUTHORIZED PERSONNEL | FY 09/10 | FY 10/11 |
|-------------------------------|-----------------|-----------------|
| Administration | 8 | 9 |
| Patrol | 131 | 134 |
| Investigations | 50 | 48 |
| Quality Assurance | 21 | 21 |
| Records | 19 | 18 |
| Public Safety Comm. Center | 37 | 37 |
| Total | 266 | 267* |
| *28 unfunded positions | | |



The Support Services Division consists of a Records Unit which is responsible for receiving, entering, archiving, and retrieving police reports as well as collecting data for statistical purposes. A Training Unit, Hiring/Recruitment Unit, Public Affairs Unit, and Facilities Maintenance also comprise Support Services.

The Investigations Division is responsible for the in-depth follow up investigations as well as preparing cases for court. The Investigations Division consists of a Crimes Against Persons Unit, Sex Crimes Unit, Property Crimes Unit, Narcotics Unit, Evidence Unit, an I.D. Crime Lab Unit, and Crime Analysis.

2009-2010 ACCOMPLISHMENTS:

- Under new Chief of Police Jerry Geier, a major reorganization of the agency was accomplished that expanded the administrative staff which had not changed in 25 years, created a new Investigations Division, and created several specialty units to better serve the Yuma community.
- Continued partnership with the Department of Homeland Security and ICE in Operation Stonegarden in support of national security. Received over one million dollars for overtime expenses and equipment purchases.
- The YPD Evidence Unit was reorganized and policies established for its efficient operation. A civilian supervisor was hired to manage the unit, and over 10,000 pieces of evidence have been destroyed or sent to auction.
- An eight week Citizen's Academy was conducted familiarizing 27 Yuma residents with the operation of the Police Department. A second Citizen's Academy will be offered in March 2010.
- Supported the COE program through local high schools.
- The Gang Unit investigated numerous gang-related incidents and has increased in size to a total of six officers, a sergeant, and a USBP agent. One of these officers is assigned to the state gang task force and another is assigned to the US Marshal's Office.
- A Training Unit was established which will provide every sworn employee with annual training in topics such as weapons qualifications, use of force issues, defensive tactics, first aid/CPR, driver training, bias based policing, Spanish, legal updates, and other high liability topics. In addition, the Training Unit will be providing other training throughout the year to YPD personnel and members of other police agencies.
- The Yuma Police Department used forfeited money to purchase two K-9 patrol dogs to supplement our patrol function.
- There were 314 reported stolen vehicles in 2009, a decline from 369 in 2008.
- Processed and profiled 12 sex offenders and conducted community meetings regarding information on sex offenders.
- Project Drive Safe! 2009 accounted for 778 staff hours that resulted in 2,755 citations.
- In 2009, YPD arrested 446 DUI drivers and issued over 5,700 traffic citations.
- The Traffic Unit was awarded a total of \$85,000 in grants from the Governor's Office of Highway Safety and the Selective Traffic Enforcement grants.
- The K-9 Unit, consisting of two officers and K-9's, conducted a total of 364 searches that resulted in 76 arrests and the seizure of over 900 pounds of marijuana, 70 grams of methamphetamine, and over \$21,000 in currency.
- 4,309 cases were assigned to the Investigations Division.
- The Special Enforcement Team was activated on eight occasions for high risk incidents and participated in several community events.
- The C.O.P. Unit has been renamed the Public Affairs Unit and have handled the majority of special presentations and tours of the building. The Public Affairs Unit is charged with public awareness, crime prevention, and educational programs offered to the public.



- The Volunteers in Policing Program logged approximately 1000 hours of service.
- The City of Yuma Public Safety Communications Center Manager was chosen to serve on the National 9-1-1 Education Advisory Board.

GOALS FOR 2010-2011:

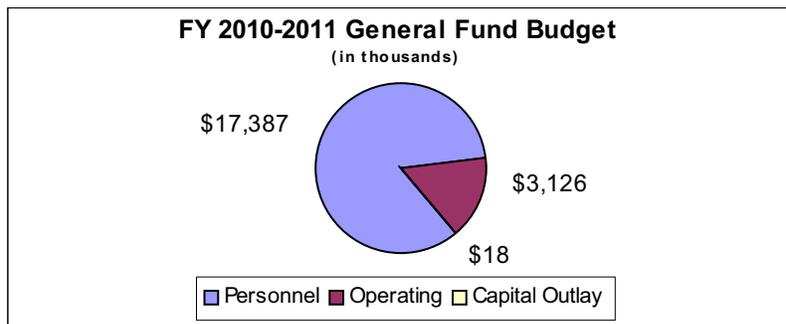
- Begin construction/acquire a remote evidence/vehicle storage site.
- Continue to work towards Commission on Accreditation for Law Enforcement Agencies accreditation.
- Conduct two Citizen's Police Academies and an Open House at YPD.
- Continue timely and professional response to calls for service.
- Have YPD on-line reporting system operational.
- Continue active recruitment to fill authorized vacancies.
- Work with Human Resources to develop new promotional testing procedures.
- Continue to rewrite and revise outdated policies.
- Continue public outreach to educate the community on personal safety and security matters.
- Continue to work with YRCS in expanding the radio system into a truly regional system.
- Continue to work with ITS in choosing a CAD/RMS system to replace the outdated system we currently use.
- Improve building security systems through upgrades or replacements.
- Obtain further funding through Stonegarden, Governor's Office of Highway Safety, and the Arizona Criminal Justice Commission grants to further enhance efforts in the Yuma area.
- Continue with Project Drive Safe enforcement utilizing intelligence-based data to place greater emphasis on traffic safety.
- Increase traffic safety education and awareness through new technology and public presentations to enhance driver safety in the City of Yuma.
- Conduct a sobriety check point to raise awareness of impaired driving.
- Utilize technology to develop "intelligence driven deployment of police resources."
- Implement additional computer forensics capabilities.
- Continue the strong emphasis on Community Oriented Policing and Problem Oriented Policing in Department philosophy.
- Develop a Tactical Emergency Response Team/Dispatch program.

Did You Know?
 YPD was honored with the award of "Best Public Service" by readers of the Yuma Daily Sun.

| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
|------------------------------------|---------------------|------------------------------|-----------------------|---------------------|
| Police Administration | 1,739,763 | 1,478,119 | 1,705,960 | 2,165,601 |
| Patrol-Field Services | 12,853,991 | 13,564,390 | 12,195,215 | 11,629,688 |
| Investigation-Field Services | 3,990,755 | 4,636,842 | 4,144,508 | 3,855,330 |
| 911 Administration | 31,298 | 41,419 | 26,789 | 12,577 |
| Quality Assurance | 1,236,814 | 1,261,673 | 1,380,825 | 1,588,402 |
| Records & Communication | 1,400,911 | 1,310,644 | 1,099,407 | 844,896 |
| Public Safety Communication Center | 2,048,703 | 2,146,905 | 1,926,568 | 1,840,161 |
| | 23,302,234 | 24,439,992 | 22,479,272 | 21,936,655 |

For fiscal year 2010-2011, the Police Department presents a budget of \$21,936,655. The Police Department's budget decreased 10% from last year's budget. The most significant decreases to the Police Department budget include decreases in overtime and 28 unfunded positions for next year.

| GENERAL FUND | | | | |
|---------------------|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | 19,441,167 | 19,618,600 | 17,454,897 | 17,387,143 |
| Operating | 3,409,482 | 3,040,323 | 2,803,995 | 3,126,551 |
| Capital Outlay | 11,940 | 46,998 | 14,595 | 18,000 |
| | 22,862,588 | 22,705,921 | 20,273,487 | 20,531,694 |



| PUBLIC SAFETY TAX FUND | | | | |
|-------------------------------|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | - | - | - | - |
| Operating | - | - | - | - |
| Capital Outlay | 53,594 | - | 2,725 | - |
| | 53,594 | - | 2,725 | - |

| WEED AND SEED GRANT FUND | | | | |
|---------------------------------|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | 23,282 | 15,546 | 2,789 | - |
| Operating | 4,893 | - | - | - |
| Capital Outlay | - | - | - | - |
| | 28,175 | 15,546 | 2,789 | - |

| APPROPRIATED GRANTS FUND | | | | |
|---------------------------------|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | 194,919 | 1,099,493 | 861,399 | - |
| Operating | 77,636 | 69,097 | 904,869 | 1,404,961 |
| Capital Outlay | 85,322 | 549,935 | 434,003 | - |
| | 357,877 | 1,718,525 | 2,200,271 | 1,404,961 |

Fire

The Fire Department exists to instill a sense of safety, security, and pride in those we serve through professional emergency intervention, education and prevention services.

The Fire Department is comprised of four Divisions that work in unison to fulfill its mission. The Administration Division is responsible for short and long term strategic planning designed to achieve the highest level of effectiveness and efficiency while enabling the Department to meet the goals of the City Council and the needs of the citizens. A major objective of Administration is to facilitate partnerships with other agencies, both internal and external to the organization. These agencies share similar interests and goals in specific areas and these partnerships have reduced costs while still achieving mutual goals.

| AUTHORIZED PERSONNEL | FY 09/10 | FY 10/11 |
|------------------------------|------------|-------------|
| Administration | 4 | 4 |
| Professional Services | 4 | 4 |
| Suppression | 105 | 120 |
| Community Risk Reduction | 7 | 5 |
| Total | 120 | 133* |
| *4 unfunded positions | | |



The Emergency Services Division delivers services activated by the E-9-1-1 system. It provides for emergency response to “all risks” in the community including those associated with fire, emergency medical services (EMS), technical rescue, hazardous materials, and disaster response. Utilizing a three platoon system, this team provides for the needed staffing to complete its mission 24 hours a day/365 days a year. The platoons are led by an assigned shift commander who has collateral duties in providing oversight for EMS, suppression, or special operations while providing the crew with the leadership of a Chief Officer. Fleet Services is also a key component of this Division. The Fleet Manager, in a coordinated effort with Public Works Fleet Management, ensures the readiness of our apparatus to respond.

The Professional Services Division is responsible for Department training, internal affairs, safety, succession planning, and accreditation. Training is provided in the areas of fire suppression, operational tactics, and emergency medical certification. Continuing education for basic emergency medical technicians is also provided. Training is coordinated by the Professional Services Division for special operations teams. Internal Affairs reviews the accidents, injuries, personnel actions and customer complaints. Succession planning activities includes recruitment and testing of entry level and internal promotional candidates. In addition, the Division forecasts and plans for the long and short-term personnel needs of the Department. A key responsibility of the Division is the Department’s successful re-certification as an Accredited Agency through the Center for Public Safety Excellence.



The mission of Community Risk Reduction Division is to increase public safety through education, engineering and enforcement. The Division achieves this mission through a number of public outreach programs. Some examples include: distributing smoke detectors, managing the Juvenile Fire Setter Program, and the commercial building inspection program. The Juvenile Fire Setter Program is nationally recognized, and provides training and education to juvenile offenders. The Division is also responsible for investigating fires and determining the cause and origin. This Division is actively involved in the pre-development process. They ensure compliance with the City's safety standards in the

planning and construction phases. Community Risk Reduction inspects commercial occupancies on a periodic basis. These inspections facilitate the enforcement of the City's Fire Code.

2009-2010 ACCOMPLISHMENTS:

- Completed Phase One of the new Public Safety Training Center and commenced Phase Two with the design of an Educational Center at the site.
- Awarded a contract for construction of the training tower and burn building at the Public Safety Training Center site.
- Completed the design for an outdoor classroom at the Public Safety Training Center site.
- Actively participated in planning and conducting the 6th Annual Yuma Ammonia Awareness Safety Day.
- Inspected 91% of the commercial buildings in the City of Yuma.
- Completed initial draft of the City's Emergency Operations Plan.
- Implemented a new incident management structure for events involving multiple patients and conducted a variety of simulation scenarios in the Command Simulator.
- Revised and updated our Intergovernmental Agreements for mutual and automatic aid with the Marine Corps Air Station, Yuma Proving Grounds, and the Town of Wellton.
- Implemented a program to provide smoke alarms and educational outreach materials to high risk citizens utilizing a U.S. Fire Administration grant.
- Provided classroom instruction to nearly 5000 citizens ranging from pre-school students to senior citizens, on topics including fire safety, emergency preparedness, and CPR.
- Recognized by the Arizona Department of Health Services as having trained more people in a shorter time in Continuous Chest Compression CPR than any other Fire Department in Arizona.

GOALS FOR 2010-2011:

The Yuma Fire Department's Strategic Plan, developed in support of the City Council's Strategic Management Plan, has identified succession planning, organizational excellence, service delivery, and organizational culture as the primary focus areas to be addressed. To move this plan forward the following goals have been established:

- Begin the design of Fire Station #7.
- Begin the review of the new Fire Code.
- Implement an ordinance regulating dangerous buildings.
- Continue to educate staff at the National Fire Academy.
- Continue to seek out the latest EMS equipment and treatment innovations to provide the highest level of service to our customers.
- Continue to use our Quality Improvement program to improve our service delivery and provide optimum care to the community.
- Continue succession planning for Chief Officers through participation in the Arizona State University Fire Service Institute, Certified Public Manager, Peoria's Battalion Chief Academy and National Fire Academy attendance.

- Hold Company Officer and Fire Engineer academies.
- Provide promotional testing for Fire Captain and Fire Engineer.
- Develop table top exercises to test the City's Emergency Operations Center.
- Continue training Fire Inspectors and Building Inspectors on duties during an emergency.
- Continue to ensure readiness of the City's Emergency Operations Center.
- Continue to provide Incident Command System (ICS) and NIMS Instruction to City Departments.
- Continue to provide outreach training to businesses on Disaster Preparedness.
- Continue to work with Yuma County for the updating of the Hazard Mitigation Plan along with other local planning documents.
- Continue to aggressively seek grant opportunities to fund programs that otherwise would need to be cut back.

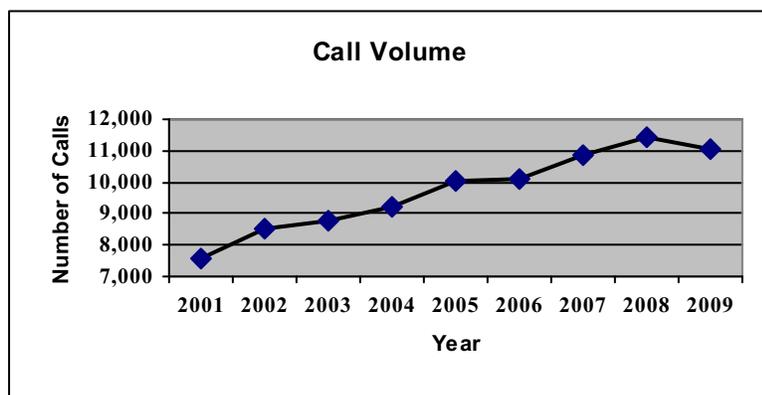
The City of Yuma is facing a projected revenue shortfall over the course of the next several months. Due to this economic situation, the Fire Department has had to make significant changes in an effort to do its part in reducing expenses.

During Fiscal Year 2009-2010, the Fire Department eliminated the Yuma Fire Department Division of Emergency Management. Yuma County has assumed the responsibility of emergency management which was previously a shared task. As always, the Fire Department will continue to provide assistance when called upon by Yuma County. As a result of this action, a Senior Customer Service Specialist position was eliminated and a Fire Captain was reallocated back to the Suppression Division to fill an existing vacancy.

Due to the City's current attrition policy, the Fire Department has experienced additional vacancies. These vacancies include: three additional clerical positions, a Fire Inspector, and the Fire Marshal. This reduction in personnel has mandated that the Department close the office on Customer Convenience Fridays as there is insufficient staffing to keep it open.

Recognizing the challenges the City of Yuma is facing due to these nation-wide financial conditions, the Yuma Fire Department responded by developing a business plan for ambulance transport. Key to this effort was the adoption of the Emergency Medical Needs Assessment by the City Council. This instrument provides the framework for service delivery of EMS for our citizens and secures the highest quality of care. The Department is moving forward with efforts to achieve this goal.

The mission of the Fire Department continues even through these difficult times. We have maintained our certification as an Accredited Agency through the Center for Public Safety Excellence. This self-assessment process requires the staff and firefighters to assess many critical elements including governance, administration, assessment, planning, financial resources, programs, physical resources, external relationships, training and competency. Once Accreditation is obtained, annual submittals to maintain this prestigious rating are necessary. This Accreditation admits membership of the Yuma Fire Department into a very exclusive club as there are only 133 Fire Departments internationally recognized with this distinction.



Department into a very exclusive club as there are only 133 Fire Departments internationally recognized with this distinction.

The City of Yuma Fire Department responded to over 11,000 calls last calendar year, some of them include commercial and residential fires, hazardous materials and emergency medical assistance in addition to these emergency activities, the Emergency Services Division is also very active and visible in the

community. Some of the more noteworthy appearances are Midnight at the Oasis, Scorpion Baseball

games, Yuma County Fair Week, visits to most of the local schools, and a host of other risk reduction events.

The Yuma Fire Department assists our neighbors. The Department responded with a multitude of other agencies to the catastrophic Central and Southern California wild fires. This regional emergency drew the attention of many of the national media markets and crews were active in firefighting for several days. Our Technical Rescue Team (TRT) safely rescued or assisted with the rescue of many individuals. Most notably were a number of accidents involving vehicles striking houses requiring our TRT crew to secure the properties using the shoring practices learned through a number of advanced training sessions.



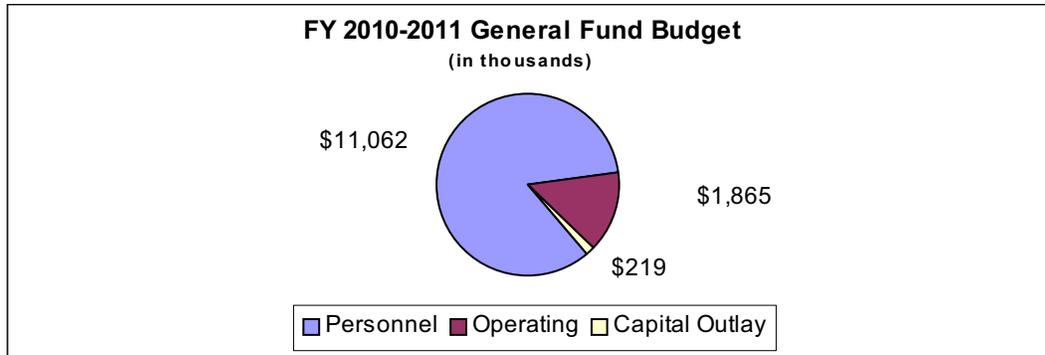
Over the last year our Department provided mutual aid to the municipalities of Somerton, Wellton, Winterhaven, the California County of Imperial, the United States Border Patrol and Marine Corps Air Station Yuma. Our relationship with our neighbors has never been stronger.

The Yuma Fire Department is involved at the National and State level. We have been invited to participate with the International Association of Fire Chiefs Professional Development Committee, the Arizona Fire Chiefs Mutual Aid Coordinating Committee, and the National Fire Protection Association Technical Committee. Yuma Fire Department personnel hold offices on the boards of the Yuma County Fire Officers Association and the Arizona Fire Chiefs Association.

| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
|----------------------------------|---------------------|------------------------------|-----------------------|---------------------|
| Fire Administration | 442,323 | 494,486 | 486,609 | 649,945 |
| Fire-Training | 475,596 | 467,825 | 441,550 | 433,056 |
| Suppression | 9,631,463 | 9,279,469 | 9,784,571 | 12,201,129 |
| Prevention | 924,590 | 828,935 | 770,587 | 746,136 |
| Special Operations | 385,551 | 68,140 | 170,307 | 35,936 |
| Emergency Medical Service | 118,805 | 151,540 | 109,165 | 360,320 |
| Emergency Management | 102,522 | 11,642 | 11,974 | 10,474 |
| Emergency Mgmt Grant Allocations | - | (40,000) | - | (40,000) |
| | 12,080,851 | 11,262,037 | 11,774,763 | 14,396,996 |

The Fire Department budget shows an increase of 27% from last year; however this is due to the inclusion of \$2.1 million in ambulance transportation costs. These costs are offset by revenue that it is projected to bring in.

| GENERAL FUND | | | | |
|---------------------|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | 10,327,174 | 9,724,549 | 9,828,515 | 11,062,890 |
| Operating | 1,333,051 | 1,292,582 | 1,090,682 | 1,865,481 |
| Capital Outlay | 73,639 | 12,116 | - | 219,000 |
| | 11,733,864 | 11,029,247 | 10,919,197 | 13,147,371 |

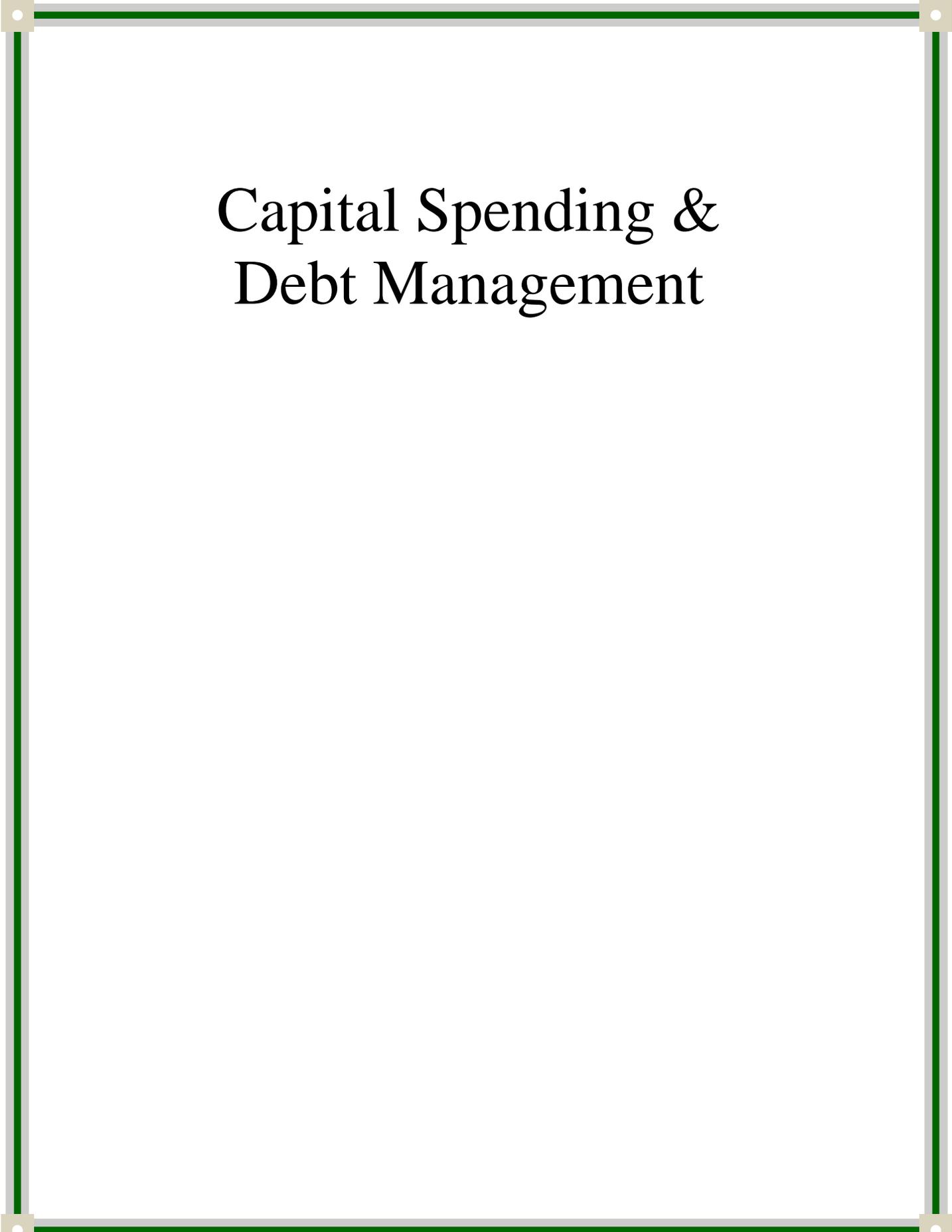


| PUBLIC SAFETY TAX FUND | | | | |
|-------------------------------|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | - | - | - | - |
| Operating | - | - | - | - |
| Capital Outlay | - | - | - | - |
| | - | - | - | - |

| APPROPRIATED GRANTS FUND | | | | |
|---------------------------------|---------------------|------------------------------|-----------------------|---------------------|
| | <u>08/09 Actual</u> | <u>09/10 Adjusted Budget</u> | <u>09/10 Estimate</u> | <u>10/11 Budget</u> |
| Personal Services | 493 | 2,968 | 4,240 | - |
| Operating | 6,567 | 229,822 | 726,739 | 1,246,022 |
| Capital Outlay | 339,926 | - | 124,587 | 3,603 |
| | 346,987 | 232,790 | 855,566 | 1,249,625 |



City of YUMA



Capital Spending & Debt Management

CAPITAL SPENDING AND DEBT MANAGEMENT

Page No.

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Capital Improvement Program

The City of Yuma Capital Improvement Program (CIP) is a 10-year schedule of public physical improvements to the City's infrastructure. The CIP sets forth proposed expenditures for systematically constructing, maintaining, upgrading, expanding, and replacing the community's physical plant, as required by the City Charter.

This section describes the CIP process and provides limited detail of projects included within the capital improvements area of this adopted budget. The end result of the capital program is a separately published document, which includes detailed mapping, revenue source and the complete ten-year program. The reader should refer to that document to attain more descriptive detail than is included herein.

THE PROCESS

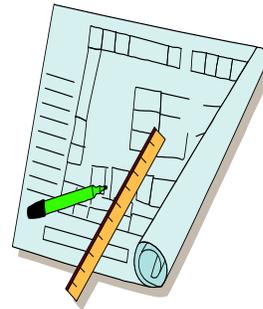
Projects are typically major expenditures. They can be either infrequent projects, such as the Municipal Government Complex construction project or systematic improvements, such as street surface replacement. Regular street maintenance of city facilities is not considered a Capital Improvement. Therefore, a project such as street slurry seals, which seals minor surface cracks, would not be found in this document and is funded, scheduled and completed within the Public Works Department's Operations and Maintenance (O&M) budget.

Because the CIP identifies what City facilities will be improved it is more than a schedule of expenditures. It is a statement of budgetary policy and a planning document. Implementation of the CIP is a tool to accomplish the adopted goals and policies of the City Council.

Projects are developed through the course of the fiscal year. The process involves council, citizens, or staff proposing needed projects. Staff then coordinates the project with any related projects, reviews for compatibility with the City's goals, identifies a funding source, and develops a project schedule. Projects are reviewed by the responsible department and

placed within the department's ten-year schedule.

During the annual review of the 10-year CIP, completed projects are removed, new projects are proposed, and scheduled projects move forward in the schedule or out to later years. The timing of a project is dependent on the current condition of the facility and funding availability.



As the 10-year CIP is fine-tuned, it is under the oversight of the CIP Review Committee, which is composed of senior staff and the City Administrator. At this time, the specific dollar amounts available for each funding source are known or reliable projections can be made and projects may be added or dropped based on the amount of funds available in the next five years. After review by staff, the next step is referral to the Planning and Zoning Commission for comments and recommendations.

The Planning and Zoning Commission's role is to review the CIP for consistency with the goals and policies of the General Plan. A Public Hearing is held at a commission meeting, which results in a formal recommendation to the City Council. The Capital Budget, which is the first year of the CIP and the 10-year CIP are then brought before the City Council. The City Council will hold a public hearing on the draft CIP at a regular Council meeting. Adoption then occurs at a subsequent Council meeting.

CIP BUDGET

The first year of the ten-year CIP program is called the capital budget. An extensive project, such as the installation of a major waterline, will

typically be a multi-year project. The first year of the project is the design stage and the second year will involve the actual construction. The capital budget is integrated with the operating budget of the City and adopted in one motion.

The projects within the first year of the CIP are prioritized. Prioritization is developed within each section and is established by the responsible departments. The prioritization is based on the need for the project and the available resources needed to complete the project.

The availability of funds is the key factor as to whether a project will be initiated and completed. There are a variety of funding sources available, but these sources are limited in both the amount available and how these funds can be used. The same funding restrictions discussed in the Funds section hold true here. Projects can be funded by city, state or federal monies and outside agencies and individuals. City funding sources typically are sales and property taxes, service and utility fees, the Road tax and the Highway Users Revenue fund (a state gasoline tax with specific amounts allotted to municipalities based on population).

IMPACT ON OPERATING BUDGET

Because much of the funding for capital projects comes from the general and special revenues, the operating budget must have a clear connection to the CIP process. Those same revenues drive the daily services provided by

the city. Accordingly, its operating budget often comes first when priorities for projects are set, should tax or other revenues not be sufficient to maintain current operations and to build infrastructure. This is especially important when the project will create new or expanded facilities. For example, if a new park is planned, then the Parks and Recreation Department must include supplemental information in its budget to maintain the new park. This would include not only employees or contractors to maintain the park, but equipment and supplies for the park's upkeep.

For most items in the 2011 capital budget, there is little actual impact on the operating budget since many capital items are replacement items already affecting operations cost.

Following this discussion are three tables related to capital projects. The first table lists the various funding source descriptions the Capital Improvement Program uses. The Fund name is the abbreviation used in the program. The second table provides a summary by funding source of capital projects while the third table lists the actual projects included in the capital portion of the adopted budget. The list is grouped by funding source and shows the project number, a brief descriptive title and the amount included in this year's adopted budget. The project number is useful in finding the detailed project information in the separately published ten-year capital improvement program.

| FUND | DESCRIPTION |
|------|--|
| ADEF | Arroyo Dunes Funds: Collected from user fees at the golf course |
| BOND | This fund can be either the voter approved bond issue for specific projects or City dollars, which are developed through a Bond financing mechanism. |
| CDBG | Community Development Block Grants: Non-City dollars, federal funds for redevelopment projects. |
| CIT | Community Investment Trust Funds: General Fund dollars, which may be used at Council's direction. |
| DD | Developer Deposits: Deposits paid by developers in place of completing construction on specific projects. |
| DEV | Development Fees |
| DH | Desert Hills Enterprise Fund: Collected from golf fees. |
| GEN | General Fund: Revenues from fees paid, sales tax, property tax, fines, etc. |
| GRNT | Grant: Non-City dollars, which can be federal or state grants. |
| HERI | Heritage Area Grant Funding: Funds allocated to the City of Yuma for specific improvements to the city's riverfront and downtown area. |
| HURF | Highway Users Fund: Highway Users Gasoline Tax monies the City receives based on population. Funds are used for street improvements or street related projects. |
| IMP | Improvement District: |
| LTAF | Local Transportation Assistance Fund: Lottery dollars the City receives based on population. Funds are used for street improvements or street related projects. |
| OTHR | Non-City dollars such as ADOT, APS funds or other agency funds. |
| PBSF | Public Safety Tax Fund: two-tenths percent sales tax collected for the acquisition, construction or improvements to public safety facilities. |
| PRO | Pro-rata: financing that has been collected and is available for development of projects. Impact: money collected from Citywide Impact Fees. |
| RCX | Recreation Complex funds: City dollars, which are collected from fees paid at the civic center and baseball complex. Also can be 2% excise tax dollars, depending on the specific project. |
| ROAD | City road tax: five-tenths percent sales tax used for specific road projects. |
| SANI | Sanitation funds: General Fund dollars, which are reserved for sanitation projects. |
| SCF | Sewer Capacity Fund: City dollars, collected from fees paid at time of sewer connection. |
| STP | Surface Transportation Program: Non-City dollars, federal highway funds for roads and bridges. |
| SUF | Sewer Utility Fund: City dollars, collected from fees paid for specific sewer utility items, such as a meter. |
| SYSD | System Development Charges: A separate fee paid at the time of issuance of a water permit. The fee is based on the acreage of the property. |
| SSIC | Sanitary Sewer Interceptor Charge: City dollars, collected from fees paid at time of issuance of a sewer permit. |
| TWO% | 2% Tax financing: A special excise tax on hotel, motel, restaurant and bar sales, which finances the Yuma Civic and Convention Center facility, the Baseball Complex, the Arroyo Dunes and Desert Hills Golf Courses, the Yuma Crossing Park and surrounding area and convention/tourism related activities. |
| WCF | Water Capacity Fund: City dollars, collected from fees paid at time of water connection. |
| WUF | Water Utility Fund: City dollars, collected from fees paid for specific utility items, such as a meter. |

**Capital Improvement Project Summary
2010-2011 Capital Budget**

| <u>FUND</u> | <u>2010-2011</u> |
|--------------------------------------|-------------------|
| General Fund | - |
| Public Safety Tax | - |
| Grants Fund | |
| Appropriated Grants Fund | 23,672,975 |
| Surface Transportation Program | 225,000 |
| CDBG Grant Fund | 174,898 |
| Recreation Complex Fund | - |
| Two Percent Tax Fund | 1,854,000 |
| City Road Tax Fund | 2,144,000 |
| Local Transportation Assistance Fund | - |
| Water Fund | 3,560,500 |
| Wastewater Fund | - |
| Restricted Funds | |
| Bond General | 8,327,000 |
| Bond Road | 8,600,200 |
| Bond Water | 8,623,000 |
| Bond Wastewater | 2,351,600 |
| Developer Deposits | 835,000 |
| Prorata | 2,377,963 |
| Development Fees | 4,338,500 |
| Improvement District | - |
| Water System Development | - |
| Water Capacity | - |
| Sewer Capacity Fees | 5,140,000 |
| Sanitary Sewer Interceptor Charge | - |
| Other | <u>15,407,713</u> |
| TOTAL | 87,632,349 |

**CAPITAL IMPROVEMENT PROJECTS
2010-2011 Capital Budget**

| FUNDING SOURCE | CIP# | PROJECT TITLE | 2010/2011 |
|---|--|--|------------------|
| BOND GENERAL | 1.1002 | Software System Purchase | 520,000 |
| | 1.9757 | Budget Authority Reserve | 942,000 |
| | 2.0300 | Lighting for Parks and Athletic Fields | 338,000 |
| General Fund | 2.0301 | Upgrading and Replacement of Restrooms | 500,000 |
| | 2.9806 | Park Facility Improvements | 162,000 |
| <hr style="border-top: 1px dashed black;"/> | | | |
| | 1.9757 | Budget Authority Reserve | 3,300,000 |
| Public Safety Tax | 4.0502 | Police Storage Facility | 300,000 |
| | 4.1101 | Fire Station 5 Concrete Improvements | 65,000 |
| | 4.9401 | Fire Department Training Facility | 2,200,000 |
| BOND GENERAL Total | | | 8,327,000 |
| | | | |
| BOND ROAD | 5.0401 | Avenue 3E - Gila Ridge Rd. to 32nd St. | 2,013,000 |
| | 5.0408 | 24th Street - Ave 2½E to Ave 3E | 760,000 |
| | 5.0533 | Frontage Roads - Ave 8E to Ave 10E | 450,000 |
| | 5.0534 | Avenue 8½E - 32nd St Expressway to 48th St | 300,000 |
| | 5.0574 | 16th St & 4th Ave Intersection Improvements | 210,000 |
| | 5.0584 | 16th Street - Arizona Avenue to Pacific Avenue | 1,150,000 |
| | 5.8702 | 1st Street - Gila Street to Avenue C | 545,000 |
| | 5.9207 | Camino Alameda, et al (Casa Mañana) | 420,000 |
| | 5.9401 | Villa Hermosa No. 2 | 100,000 |
| | 5.9402 | 32nd Street - Avenue A to Avenue B | 1,124,200 |
| | 5.9602 | 1st Avenue - 16th Street to 12th Street | 320,000 |
| | 5.9729 | Avenue C - 24th Street to 32nd Street | 700,000 |
| | 5.9811 | 12th Street - Avenue A to Avenue B | 128,000 |
| | 9.0501 | Storm Water Lift Station Conversion | 150,000 |
| | 9.9319 | Ext. Storm Sewer/Arena Dr/9th to 10th St | 80,000 |
| 9.9801 | Fix Alley Drainage - 4th Avenue & Ave. A | 150,000 | |
| BOND ROAD Total | | | 8,600,200 |
| | | | |
| BOND WASTEWATER | 8.0895 | Pinto Lane Sanitary Sewer Lift Station | 500,000 |
| | 8.9502 | Manhole Rehabilitation/Reconstruction | 651,600 |
| | 8.9593 | Sewer Line Replacements/Improvements | 1,200,000 |
| BOND WASTEWATER Total | | | 2,351,600 |
| | | | |
| BOND WATER | 7.0300 | 1st Avenue Water Transmission Ln. - 5th to 17th St | 2,823,000 |
| | 7.0302 | 40th St Water Transmission Ln - Ave 3E to Ave 9E | 2,000,000 |
| | 7.8802 | 5th Ave Watermain - 8th Street to 16th Street | 1,000,000 |
| | 7.9806 | Agua Viva Water Treatment Facility | 1,000,000 |
| | 7.9996 | Waterline Replacement/Improvements | 1,800,000 |
| BOND WATER Total | | | 8,623,000 |
| | | | |
| CDBG | 1.1105 | Dr. Martin Luther King, Jr. Neighborhood Center | 174,898 |
| | CDBG Total | | |
| | | | |
| | 1.9757 | Budget Authority Reserve | 200,000 |

**CAPITAL IMPROVEMENT PROJECTS
2010-2011 Capital Budget**

| | | | |
|-------------------|------------------|--|-------------------|
| DD | 5.0890 | Traffic Signal Install - 32nd Street at Avenue 6E | 420,000 |
| | 8.0895 | Pinto Lane Sanitary Sewer Lift Station | 200,000 |
| | 9.0401 | Cibola Heights Stormwater Basin Improvements | 15,000 |
| DD Total | | | 835,000 |
| DEV | 1.0504 | Vehicle Acquisitions | 418,500 |
| | 1.9757 | Budget Authority Reserve | 400,000 |
| | 2.9806 | Park Facility Improvements | 250,000 |
| | 4.9903 | Fire Station 7(D) - Avenue 8½E & 34th Street | 350,000 |
| | 5.0533 | Frontage Roads - Ave 8E to Ave 10E | 450,000 |
| | 5.0542 | Avenue 10E Widening | 1,950,000 |
| | 5.8322 | Arizona Avenue - 32nd to 40th Street | 300,000 |
| | 5.9990 | Traffic Signal Installation and Upgrades | 220,000 |
| DEV Total | | | 4,338,500 |
| GRNT | 1.0003 | Pivot Point Retail Village Components - Canal Walk | 700,000 |
| | 1.0025 | West Wetlands Multi-Use Pathway (MUP) | 500,000 |
| | 1.0300 | Multi-Modal Reconstruction | 2,800,000 |
| | 1.0302 | 800 MHZ New Radio Site | 2,582,000 |
| | 1.0500 | Downtown / I-8 Trailblazing & City ID Imps. | 410,000 |
| | 1.1000 | Yuma Regional CAD/RMS/MDC | 2,000,000 |
| | 1.1001 | Expansion of Yuma's Multi-Use Pathway System | 500,000 |
| | 1.9757 | Budget Authority Reserve | 750,000 |
| | 5.9622 | West Main Canal Multi-use path | 750,000 |
| | 5.0401 | Avenue 3E - Gila Ridge Rd. to 32nd St. | 6,350,000 |
| | 5.0537 | Yuma Expressway | 2,000,000 |
| | 5.1101 | 4th Avenue - Catalina Drive to 1st Street | 4,330,975 |
| GRNT Total | | | 23,672,975 |
| OTHR | 1.9757 | Budget Authority Reserve | 1,000,000 |
| | 1.0302 | 800 MHZ New Radio Site | 4,000,000 |
| | 1.0500 | Downtown / I-8 Trailblazing & City ID Imps. | 155,000 |
| | 1.1001 | Expansion of Yuma's Multi-Use Pathway System | 78,000 |
| | 5.8323 | 40th Street-Arizona Avenue to Avenue A | 184,700 |
| | 5.0401 | Avenue 3E - Gila Ridge Rd. to 32nd St. | 5,000,000 |
| | 5.1102 | 32nd Street - Catalina Drive (West) to Avenue 3E | 990,013 |
| | 9.9301 | 28th Street Storm Drainage | 4,000,000 |
| GRNT Total | | | 15,407,713 |
| PRO | 5.8325 | 24th Street - Avenue B to Avenue C | 2,377,963 |
| | PRO Total | | |

**CAPITAL IMPROVEMENT PROJECTS
2010-2011 Capital Budget**

| | | | |
|--------------------|-------------------|--|--------------------------|
| ROAD | 5.0517 | Avenue 3½E - Avenue 3E to 56th Street | 135,000 |
| | 5.0537 | Yuma Expressway | 200,000 |
| | 5.0554 | Giss Parkway - 4th Avenue to I-8 | 200,000 |
| | 5.0574 | 16th St & 4th Ave Intersection Improvements | 150,000 |
| | 5.0701 | 3rd Street - Asphalt & Curb Reconstruction | 40,000 |
| | 5.0890 | Traffic Signal Install - 32nd Street at Avenue 6E | 35,000 |
| | 5.8322 | Arizona Avenue - 32nd to 40th Street | 250,000 |
| | 5.8326 | Avenue A - 40th Street to Airport Loop Road | 50,000 |
| | 5.9508 | 8th Avenue - 24th Street to 32nd Street | 53,000 |
| | 5.9512 | Right-of-Way Acquisition | 50,000 |
| | 5.9622 | West Main Canal Multi-use path | 60,000 |
| | 5.9628 | Intersection Sight Distance | 60,000 |
| | 5.9702 | Avenue A - 8th Street to 16th Street | 541,000 |
| | 5.9990 | Traffic Signal Installation and Upgrades | 220,000 |
| | 9.9301 | 28th Street Storm Drainage | 100,000 |
| ROAD Total | | | 2,144,000 |
| SCF | 8.0402 | Figueroa Avenue WPCF Digester Improvements | 4,000,000 |
| | 8.0405 | Figueroa WPCF AZPDES Renewal | 1,140,000 |
| SCF Total | | | 5,140,000 |
| STP | 5.8702 | 1st Street - Gila Street to Avenue C | 225,000 |
| STP Total | | | 225,000 |
| TWO% | 1.0003 | Pivot Point Retail Village Components - Canal Walk | 60,000 |
| | 1.0011 | Riverfront Development Master Planning | 25,000 |
| | 1.0025 | West Wetlands Multi-Use Pathway (MUP) | 155,000 |
| | 1.0300 | Multi-Modal Reconstruction | 5,000 |
| | 1.0403 | West Wetlands Mitigation | 10,000 |
| | 1.0500 | Downtown / I-8 Trailblazing & City ID Imps. | 17,000 |
| | 1.0702 | Reclamation Land Exchange | 160,000 |
| | 1.1001 | Expansion of Yuma's Multi-Use Pathway System | 72,000 |
| | 2.0001 | Smucker Park Improvements | 300,000 |
| | 2.0505 | West Wetlands Improvements | 100,000 |
| | 2.0507 | Lighting of AWC Soccer Fields | 800,000 |
| | 2.1101 | West Wetlands Park Build-Out | 150,000 |
| | TWO% Total | | |
| WUF | 7.0103 | 1st Avenue Waterline - 12th Street to 16th Street | 193,000 |
| | 7.1100 | Friendship Tower Valve Installation | 250,000 |
| | 7.8802 | 5th Ave Watermain - 8th Street to 16th Street | 1,097,000 |
| | 7.9102 | Water Service Line Replacement | 143,000 |
| | 7.9490 | New Water Services | 17,500 |
| | 7.9503 | 8th Avenue Waterline - 24th St to 32nd St | 60,000 |
| | 7.9996 | Waterline Replacement/Improvements | 1,800,000 |
| WUF Total | | | 3,560,500 |
| Grand Total | | | <u>87,632,349</u> |

Debt Management

The last section described how the city provided for its infrastructure needs. It was noted that operating revenues were the primary source for CIP projects. This 'pay-as-you-go' financing plan works well for smaller projects that can be paid out of current revenues. It doesn't work when project cost is greater than the annual collections from that source of revenue.

When more significant projects are planned which are beyond current revenues ability to spend, the City will seek financing solutions that provide the necessary resources immediately. Although a variety of forms of financing are available, the City usually turns to long-term bonds as a source of its financing.

LONG-TERM BONDS

Much like bank financing, the City sells bonds on the open market to secure enough proceeds to pay for a project. With a ready source of cash, the City can complete a large project without the cash-flow concerns of using 'pay-as-you-go'. Again, like bank financing, the bonds must be repaid over time, at market driven interest rates. These payback terms are spread based on the flow assumptions of the underlying revenue and can range from five to twenty years or more.

There are several reasons why bond financing is the most attractive source of capital. Because of their lower risk, with particular revenue types pledged to bond repayment, interest rates are lower. Municipal bonds are attractive to investors also because of favorable income tax treatment of bond interest payments.

Interest rates are fixed at the time of the bond sale, providing the City with a known payment schedule. Servicing this debt becomes part of the operating budget along with operational and capital needs. As noted earlier, the City maintains a Debt

Service Fund, which is used to account for payment of the debt. Into this fund are transferred monies from other operating funds that can now pay over time for a costly project rather than trying to set aside monies until sufficient resources are available.

Most governments have been active in the bond markets for years, especially with low long-term rates. The City of Yuma is no exception. This bond financing to pay for capital projects is especially prevalent in fast-growing cities, like Yuma.

BOND TYPES

There are different types of bonds used depending on the type of project and its anticipated repayment funding. A description of the bond types and their use by the City follows.

General Obligation Bonds - This type of bond relies on secondary property tax financing rather than a current operating revenue. This bonding method is subject to voter approval because it creates a new tax to support repayment. This secondary property tax is levied, when in use, by the City directly for bond repayment. The City does currently have general obligation bonds outstanding; however, the proceeds were used by the Water Fund to expand the current water plant. While the full faith and credit of the City supports the bonds and a tax levy could be generated if necessary, the bonds are paid by current revenues of the Water Fund.

Revenue Bonds - These bonds are similar to general obligation bonds except that they do not have the support of the local property tax base for repayment. Instead, a source of revenue related to the project is pledged for repayment of the bonds. A typical revenue bond is related to the Highway User Revenue Fund (HURF), previously discussed in the Fund Information Section.

The gas tax of the HURF fund can be pledged for repayment of the bonds, as it is a reliable source of revenue. Debt service payments would then claim priority for spending from the fund until the bonds were repaid. The City does not presently use this type of bonding, however, it has been used in the past.

Municipal Property Corporation (MPC) Bonds - The City issued its first MPC bonds in 1970 to finance the construction of the Convention Center, Baseball Complex and Desert Hills Golf Course. The Municipal Property Corporation was created to sell the bonds for that project. The bonds, because they do not necessarily rely on new sources of revenue for repayment, are not subject to voter approval for each project. (With its initial bond sale, however, the City created a new sales tax, the 2% Special Tax, for bond repayment and the new tax was subject to, and won, voter approval.) This method of bond financing has been used many times to finance a variety of projects.

Improvement Districts – Improvement district financing is a special bonding arrangement for capital improvements in limited areas of the City. This debt is authorized by the property owners of the district and secured by assessments paid by those property owners. The City retains an obligation to pay should those assessments fail to meet the obligations of the bond; however, the City then retains title to the property should that unlikely failure occur. The City has used improvement district financing on a number of occasions, the most recent being Improvement District 67 which financed public improvements adjacent to the Yuma Palms Regional Center.

LONG-TERM CONTRACTS

Another form of financing the City has used recently is a long-term financing contract (loans). These include the Arizona Water Infrastructure Financing Authority (WIFA), US Department of Housing and Urban Development (HUD), and the Arizona Department of Transportation (ADOT). In cases like WIFA, the authority sells bonds at a lower rate than the City can attain and loans the proceeds to various municipalities

throughout the state. In each case, a fixed repayment schedule is created, much like a bond repayment schedule. For WIFA participation, Arizona statutes require voter approval. The City received such approval in 2002.

DEBT LIMITATIONS

Under Arizona’s Constitution, outstanding general obligation bonded debt for combined water, sewer, artificial light, parks, open space preserves, playgrounds and recreational facilities may not exceed 20% of a City’s net secondary assessed valuation. Outstanding general obligation debt for all other purposes may not exceed 6% of a City’s net secondary assessed valuation. The legal borrowing capacity of the City of Yuma at June 30, 2009 follows:

| | |
|--------------------------|------------------|
| <u>Water, Etc. (20%)</u> | |
| Legal Limit | \$139,950,953 |
| Outstanding GO Debt | <u>5,250,000</u> |
| Available Debt Margin | \$134,700,953 |

| | |
|------------------------|--------------|
| <u>All Others (6%)</u> | |
| Legal Limit | \$41,985,286 |
| Outstanding GO Debt | <u>-</u> |
| Available Debt Margin | \$41,985,286 |

These limitations apply to general obligation debt only.

Limitations other than statutory exist in many of the debt covenants associated with the bonds. These limitations include coverage requirements in which further debt is restricted if revenues related to the outstanding debt do not exceed certain percentages. In each case, the City is well within these limitations. Detailed coverage information is provided within the City’s annual Comprehensive Annual Financial Report.

IMPACT OF DEBT SERVICE ON BUDGET

Much like the impact of capital projects, debt service payments are derived from the same general revenues that are used for operations. A balance must be achieved between operational needs, debt requirements and capital expenditures to stay within the statutory or economic limitations of annual revenues. Each year,

the City Council and staff work carefully to assure this balance. The benefit of securing long-term financing to provide for timely construction of needed infrastructure can make a municipality 'debt poor' if taken to extremes.

While no rules exist for measuring the amount of debt capacity a city can bear, some measures are available to compare governments. Per capita debt ratios and other means of comparison are reviewed to ensure that the City does not overreach its capacity for debt issuance. The City continues to develop more quantifiable measurements for debt analysis.

More meaningful to this analysis is the City's bond rating. Rating agencies are instrumental in determining debt capacity of the City. The City works with these agencies closely to improve its overall rating to assurance the soundness of its ability to attain favorable interest rates in the financial markets.

OUTSTANDING DEBT

This table lists the City's outstanding debt at June 30, 2010:

| | Purpose | Source of repayment | Rate | Maturity | Authorized | Outstanding |
|---------------------------------|---|---|-------|----------|-------------|-------------|
| General Obligation Bonds | | | | | | |
| 1997 Refunding | Refunded portion of 1992 issue | Water rates and capacity charges | 4.90% | 2012 | 8,085,000 | 4,040,000 |
| MPC Bonds | | | | | | |
| 2001 Issue | New city hall | General Fund | 4.94% | 2025 | 34,150,000 | 29,330,000 |
| 2003 - Series A Refunding | Police/Municipal Court facility; fire station communications system | Public Safety Tax | 4.21% | 2015 | 14,640,000 | 8,320,000 |
| 2003 - Series B Refunding | Public Works facility and warehouse | General Fund, HURF, Solid Waste and Water Funds - allocated by percent of use | 3.67% | 2015 | 2,905,000 | 1,600,000 |
| 2003 - Series C Refunding | Golf course clubhouse | Desert Hills Golf Course; 2% Tax | 2.97% | 2010 | 1,445,000 | 225,000 |
| 2003 - Series B Addition | Yuma Art Center; new fire station | General Fund Public Safety Tax | 4.18% | 2022 | 9,000,000 | 6,780,000 |
| 2007 - Series B | Public safety facilities; recreation projects; fiber optic installation; etc | General Fund Public Safety Tax | 4.20% | 2025 | 30,785,000 | 28,310,000 |
| 2007 - Series D | Road construction & improvements | City Road Tax | 4.40% | 2027 | 61,100,000 | 56,190,000 |
| 2007 - Series Utility | Water Plant construction; water & sewer improvements | Water rates and Wastewater rates | 4.50% | 2027 | 127,925,000 | 120,130,000 |
| Improvement Districts | | | | | | |
| District 67 | Street improvements; wastewater infrastructure adjacent to Yuma Palms Regional Center | Special assessments | 3.70% | 2014 | 7,280,000 | 4,380,000 |
| District 68 | Street improvements; wastewater infrastructure adjacent to Yuma Palms Regional Center | Special assessments | 4.70% | 2021 | 3,875,000 | 3,240,000 |
| Contracts Payable | | | | | | |
| WFA-Water | New East Mesa water plant; system upgrades | Water rates and capacity charges | 3.31% | 2022 | 10,000,000 | 7,481,009 |
| WFA-Water | New East Mesa water plant; system upgrades | Water rates and capacity charges | 3.31% | 2024 | 36,414,920 | 30,711,235 |
| WFA-Wastewater | New East Mesa wastewater plant; system upgrades | Wastewater rates and capacity charges | 3.31% | 2022 | 44,000,000 | 34,239,451 |

Annual Debt Service Requirements

| BONDS AND IMPROVEMENT DISTRICTS | | | | | | | | | |
|--|--------------------------------|----------------------|----------------------|-----------------------------------|---------------------|---------------------|-----------------------------------|-------------------|---------------------|
| July 1 | 1997 Refunding Bonds | | | Improvement District No. 67 Bonds | | | | | |
| | Principal | Interest | Total | Principal | Interest | Total | | | |
| 2010 | 1,275,000 | 196,615 | 1,471,615 | 805,000 | 147,168 | 952,168 | | | |
| 2011 | 1,345,000 | 134,140 | 1,479,140 | 840,000 | 116,736 | 956,736 | | | |
| 2012 | 1,420,000 | 69,580 | 1,489,580 | 875,000 | 85,008 | 960,008 | | | |
| 2013 | - | - | - | 910,000 | 51,985 | 961,985 | | | |
| 2014 | - | - | - | 950,000 | 17,575 | 967,575 | | | |
| | <u>\$ 4,040,000</u> | <u>\$ 400,335</u> | <u>\$ 4,440,335</u> | <u>\$ 4,380,000</u> | <u>\$ 418,472</u> | <u>\$ 4,798,472</u> | | | |
| | | | | | | | | | |
| | MPC Bonds 2001 Series | | | MPC Bonds 2003 Series | | | Improvement District No. 68 Bonds | | |
| 2010 | 1,080,000 | 1,449,925 | 2,529,925 | 410,000 | 285,532 | 695,532 | 230,000 | 152,280 | 382,280 |
| 2011 | 1,130,000 | 1,404,025 | 2,534,025 | 420,000 | 272,207 | 692,207 | 245,000 | 141,470 | 386,470 |
| 2012 | 1,175,000 | 1,356,000 | 2,531,000 | 435,000 | 257,507 | 692,507 | 255,000 | 129,955 | 384,955 |
| 2013 | 1,235,000 | 1,297,250 | 2,532,250 | 450,000 | 241,847 | 691,847 | 265,000 | 117,970 | 382,970 |
| 2014 | 1,295,000 | 1,235,500 | 2,530,500 | 470,000 | 224,973 | 694,973 | 280,000 | 105,515 | 385,515 |
| 2015 | 1,355,000 | 1,170,750 | 2,525,750 | 490,000 | 207,347 | 697,347 | 290,000 | 92,355 | 382,355 |
| 2016 | 1,755,000 | 1,103,000 | 2,858,000 | 515,000 | 182,847 | 697,847 | 305,000 | 78,725 | 383,725 |
| 2017 | 1,840,000 | 1,015,250 | 2,855,250 | 535,000 | 157,098 | 692,098 | 320,000 | 64,390 | 384,390 |
| 2018 | 1,935,000 | 923,250 | 2,858,250 | 560,000 | 134,628 | 694,628 | 335,000 | 49,350 | 384,350 |
| 2019 | 2,030,000 | 826,500 | 2,856,500 | 585,000 | 110,828 | 695,828 | 350,000 | 33,605 | 383,605 |
| 2020 | 2,130,000 | 725,000 | 2,855,000 | 610,000 | 85,672 | 695,672 | 365,000 | 17,155 | 382,155 |
| 2021 | 2,240,000 | 618,500 | 2,858,500 | 635,000 | 58,833 | 693,833 | - | - | - |
| 2022 | 2,350,000 | 506,500 | 2,856,500 | 665,000 | 30,258 | 695,258 | - | - | - |
| 2023 | 2,470,000 | 389,000 | 2,859,000 | - | - | - | - | - | - |
| 2024 | 2,590,000 | 265,500 | 2,855,500 | - | - | - | - | - | - |
| 2025 | 2,720,000 | 136,000 | 2,856,000 | - | - | - | - | - | - |
| | <u>\$ 29,330,000</u> | <u>\$ 14,421,950</u> | <u>\$ 43,751,950</u> | <u>\$ 6,780,000</u> | <u>\$ 2,249,577</u> | <u>\$ 9,029,577</u> | <u>\$ 3,240,000</u> | <u>\$ 982,770</u> | <u>\$ 4,222,770</u> |
| | | | | | | | | | |
| | MPC Bonds 2003 Refunding 1995A | | | MPC Bonds 2003 Refunding 1995B | | | MPC Bonds 2003 Refunding 1995C | | |
| 2010 | 1,210,000 | 365,453 | 1,575,453 | 245,000 | 61,448 | 306,448 | 225,000 | 7,313 | 232,313 |
| 2011 | 1,285,000 | 304,953 | 1,589,953 | 250,000 | 53,485 | 303,485 | - | - | - |
| 2012 | 1,350,000 | 240,703 | 1,590,703 | 260,000 | 44,735 | 304,735 | - | - | - |
| 2013 | 1,425,000 | 173,203 | 1,598,203 | 270,000 | 35,375 | 305,375 | - | - | - |
| 2014 | 1,490,000 | 119,765 | 1,609,765 | 280,000 | 25,250 | 305,250 | - | - | - |
| 2015 | 1,560,000 | 62,400 | 1,622,400 | 295,000 | 14,750 | 309,750 | - | - | - |
| | <u>\$ 8,320,000</u> | <u>\$ 1,266,477</u> | <u>\$ 9,586,477</u> | <u>\$ 1,600,000</u> | <u>\$ 235,043</u> | <u>\$ 1,835,043</u> | <u>\$ 225,000</u> | <u>\$ 7,313</u> | <u>\$ 232,313</u> |

BONDS AND IMPROVEMENT DISTRICTS

| July 1 | MPC Bonds 2007 Series B | | | MPC Bonds 2007 Series D | | | MPC Bonds 2007 Series Utility | | |
|-----------|-------------------------|----------------------|----------------------|-------------------------|----------------------|----------------------|-------------------------------|----------------------|-----------------------|
| | Principal | Interest | Total | Principal | Interest | Total | Principal | Interest | Total |
| 2010 | 1,075,000 | 1,221,970 | 2,296,970 | 2,125,000 | 2,638,525 | 4,763,525 | 3,105,000 | 5,806,738 | 8,911,738 |
| 2011 | 1,125,000 | 1,168,220 | 2,293,220 | 2,230,000 | 2,553,525 | 4,783,525 | 3,260,000 | 5,682,538 | 8,942,538 |
| 2012 | 1,175,000 | 1,111,970 | 2,286,970 | 2,330,000 | 2,442,025 | 4,772,025 | 3,425,000 | 5,519,538 | 8,944,538 |
| 2013 | 1,230,000 | 1,064,970 | 2,294,970 | 2,435,000 | 2,348,825 | 4,783,825 | 3,585,000 | 5,382,538 | 8,967,538 |
| 2014 | 1,280,000 | 1,015,770 | 2,295,770 | 2,540,000 | 2,251,425 | 4,791,425 | 3,750,000 | 5,239,138 | 8,989,138 |
| 2015 | 1,335,000 | 964,570 | 2,299,570 | 2,655,000 | 2,149,825 | 4,804,825 | 3,920,000 | 5,089,138 | 9,009,138 |
| 2016 | 1,390,000 | 911,170 | 2,301,170 | 2,760,000 | 2,043,625 | 4,803,625 | 4,095,000 | 4,893,138 | 8,988,138 |
| 2017 | 1,445,000 | 855,570 | 2,300,570 | 2,870,000 | 1,905,625 | 4,775,625 | 4,270,000 | 4,688,388 | 8,958,388 |
| 2018 | 1,505,000 | 797,770 | 2,302,770 | 2,985,000 | 1,762,125 | 4,747,125 | 4,440,000 | 4,453,538 | 8,893,538 |
| 2019 | 1,565,000 | 737,570 | 2,302,570 | 3,110,000 | 1,612,875 | 4,722,875 | 4,620,000 | 4,231,538 | 8,851,538 |
| 2020 | 1,630,000 | 674,970 | 2,304,970 | 3,240,000 | 1,457,375 | 4,697,375 | 4,810,000 | 4,000,538 | 8,810,538 |
| 2021 | 1,700,000 | 606,510 | 2,306,510 | 3,375,000 | 1,323,725 | 4,698,725 | 5,015,000 | 3,802,125 | 8,817,125 |
| 2022 | 1,770,000 | 534,260 | 2,304,260 | 3,520,000 | 1,154,975 | 4,674,975 | 5,225,000 | 3,551,375 | 8,776,375 |
| 2023 | 1,850,000 | 458,150 | 2,308,150 | 3,670,000 | 978,975 | 4,648,975 | 5,450,000 | 3,290,125 | 8,740,125 |
| 2024 | 1,930,000 | 365,650 | 2,295,650 | 3,825,000 | 795,475 | 4,620,475 | 5,685,000 | 3,017,625 | 8,702,625 |
| 2025 | 2,010,000 | 281,212 | 2,291,212 | 3,995,000 | 604,225 | 4,599,225 | 5,930,000 | 2,733,375 | 8,663,375 |
| 2026 | 2,100,000 | 193,275 | 2,293,275 | 4,170,000 | 404,475 | 4,574,475 | 6,190,000 | 2,436,875 | 8,626,875 |
| 2027 | 2,195,000 | 98,775 | 2,293,775 | 4,355,000 | 195,975 | 4,550,975 | 6,460,000 | 2,127,375 | 8,587,375 |
| 2028 | - | - | - | - | - | - | 6,745,000 | 1,844,750 | 8,589,750 |
| 2029 | - | - | - | - | - | - | 7,050,000 | 1,507,500 | 8,557,500 |
| 2030 | - | - | - | - | - | - | 7,365,000 | 1,155,000 | 8,520,000 |
| 2031 | - | - | - | - | - | - | 7,695,000 | 786,750 | 8,481,750 |
| 2032 | - | - | - | - | - | - | 8,040,000 | 402,000 | 8,442,000 |
| | <u>\$ 28,310,000</u> | <u>\$ 13,062,352</u> | <u>\$ 41,372,352</u> | <u>\$ 56,190,000</u> | <u>\$ 28,623,600</u> | <u>\$ 84,813,600</u> | <u>\$ 120,130,000</u> | <u>\$ 81,641,643</u> | <u>\$ 201,771,643</u> |

CONTRACTS PAYABLE

| July 1 | WIFA Loan #920069-03 | | | WIFA Loan #910043-03 | | | WIFA Loan #920088-04 | | |
|-----------|----------------------|---------------------|---------------------|----------------------|---------------------|----------------------|----------------------|---------------------|----------------------|
| | Principal | Interest | Total | Principal | Interest | Total | Principal | Interest | Total |
| 2010 | 469,804 | 247,696 | 717,500 | 2,150,222 | 1,133,668 | 3,283,890 | 1,562,205 | 1,122,979 | 2,685,184 |
| 2011 | 485,359 | 232,141 | 717,500 | 2,221,416 | 1,062,474 | 3,283,890 | 1,620,819 | 1,063,265 | 2,684,084 |
| 2012 | 501,429 | 216,071 | 717,500 | 2,294,967 | 988,923 | 3,283,890 | 1,681,632 | 1,001,311 | 2,682,943 |
| 2013 | 518,032 | 199,468 | 717,500 | 2,370,953 | 912,937 | 3,283,890 | 1,744,727 | 937,033 | 2,681,760 |
| 2014 | 535,184 | 182,316 | 717,500 | 2,449,455 | 834,435 | 3,283,890 | 1,810,189 | 870,342 | 2,680,532 |
| 2015 | 552,904 | 164,596 | 717,500 | 2,530,557 | 753,333 | 3,283,890 | 1,878,108 | 801,150 | 2,679,258 |
| 2016 | 571,210 | 146,290 | 717,500 | 2,614,343 | 669,547 | 3,283,890 | 1,948,574 | 729,361 | 2,677,936 |
| 2017 | 590,123 | 127,377 | 717,500 | 2,700,904 | 582,986 | 3,283,890 | 2,021,685 | 654,879 | 2,676,564 |
| 2018 | 609,662 | 107,838 | 717,500 | 2,790,331 | 493,559 | 3,283,890 | 2,097,539 | 577,603 | 2,675,141 |
| 2019 | 629,848 | 87,652 | 717,500 | 2,882,719 | 401,171 | 3,283,890 | 2,176,238 | 497,427 | 2,673,665 |
| 2020 | 650,702 | 66,798 | 717,500 | 2,978,166 | 305,724 | 3,283,890 | 2,257,891 | 414,242 | 2,672,133 |
| 2021 | 672,247 | 45,253 | 717,500 | 3,076,773 | 207,117 | 3,283,890 | 2,342,607 | 327,937 | 2,670,544 |
| 2022 | 694,505 | 22,995 | 717,500 | 3,178,645 | 105,245 | 3,283,890 | 2,430,501 | 238,393 | 2,668,895 |
| 2023 | - | - | - | - | - | - | 2,521,694 | 145,490 | 2,667,184 |
| 2024 | - | - | - | - | - | - | 2,616,825 | 49,092 | 2,665,916 |
| | <u>\$ 7,481,009</u> | <u>\$ 1,846,492</u> | <u>\$ 9,327,501</u> | <u>\$ 34,239,451</u> | <u>\$ 8,451,118</u> | <u>\$ 42,690,569</u> | <u>\$ 30,711,235</u> | <u>\$ 9,430,503</u> | <u>\$ 40,141,737</u> |

Appendix

APPENDIX

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**SCHEDULE 1
REVENUES**

| | 2008-2009 ACTUAL | 2009-2010 BUDGET | 2009-2010 ESTIMATE | 2010-2011 FORECAST |
|--|-----------------------------|-----------------------------|-------------------------------|-------------------------------|
| GENERAL FUND | | | | |
| Local Taxes: | | | | |
| Sales tax (1%) | 18,961,775 | 19,050,000 | 17,000,000 | 17,300,000 |
| Property Tax | 8,402,118 | 9,386,857 | 9,000,000 | 9,864,144 |
| Delinquent Property Tax | 143,436 | 100,000 | 140,000 | 140,000 |
| Franchise Tax | 3,255,429 | 3,352,000 | 3,261,000 | 3,297,000 |
| Intergovernmental Revenues: | | | | |
| State revenue sharing | 13,355,611 | 11,530,000 | 11,530,000 | 8,647,500 |
| State sales tax | 7,105,464 | 6,865,000 | 6,500,000 | 6,500,000 |
| Auto in-lieu tax | 3,445,486 | 3,600,000 | 3,100,000 | 3,200,000 |
| Emergency services | - | - | - | - |
| Census refund | - | - | - | - |
| Tribal contribution | 189,928 | 90,000 | 44,700 | 45,000 |
| Licenses and Permits: | | | | |
| Business licenses | 319,625 | 330,000 | 320,000 | 320,000 |
| Liquor licenses | 46,225 | 45,200 | 42,600 | 42,600 |
| Building permits | 720,333 | 511,500 | 512,000 | 511,000 |
| Electrical permits | 136,745 | 125,000 | 125,000 | 125,000 |
| Plumbing permits | 52,306 | 50,000 | 50,000 | 50,000 |
| Mechanical permits | 71,454 | 57,500 | 57,500 | 57,500 |
| Charges for Services: | | | | |
| Zoning and subdivision fees | 120,583 | 63,450 | 44,498 | 44,327 |
| Plan check fees | 271,364 | 300,000 | 270,000 | 270,000 |
| Other development fees | 7,140 | 7,600 | 2,500 | 2,500 |
| Swimming fees | 128,207 | 110,000 | 153,856 | 158,000 |
| Recreation fees | 279,103 | 263,850 | 256,850 | 266,850 |
| Art Center fees | 44,533 | 33,650 | 68,150 | 60,500 |
| Other charges | 140,107 | 104,768 | 170,469 | 2,340,469 |
| Emergency service fees | - | - | - | - |
| Police services | 766,484 | 690,000 | 690,000 | 690,000 |
| Use of Money and Property: | | | | |
| Investment income | 470,480 | 510,000 | 131,500 | 131,500 |
| Recreation facility rents | 232,960 | 174,000 | 169,700 | 152,200 |
| Art Center facility rents | 72,656 | 65,000 | 13,000 | 13,000 |
| Mall district rentals | 5,899 | - | - | - |
| Fines, Forfeitures, Penalties: | | | | |
| Vehicle code fines | 778,496 | 760,000 | 779,500 | 779,500 |
| Parking & other fines | 456,607 | 400,000 | 440,000 | 440,000 |
| Miscellaneous Revenues: | | | | |
| Sale of property | 12,615 | 3,000 | 80,000 | - |
| Unclassified revenues | 280,776 | 195,745 | 163,150 | 163,000 |
| Total | <u>60,273,945</u> | <u>58,774,120</u> | <u>55,115,973</u> | <u>55,611,590</u> |
| COMMUNITY INVESTMENT TRUST FUND | | | | |
| Use of Money and Property: | | | | |
| Investment income | (64) | 2,500 | 400 | 400 |
| Miscellaneous Revenues: | | | | |
| Sale of property | - | - | - | - |
| Unclassified revenues | 42,920 | 42,920 | 500 | - |
| Total | <u>42,856</u> | <u>45,420</u> | <u>900</u> | <u>400</u> |

**SCHEDULE 1
REVENUES**

| | <u>2008-2009 ACTUAL</u> | <u>2009-2010 BUDGET</u> | <u>2009-2010 ESTIMATE</u> | <u>2010-2011 FORECAST</u> |
|---|-----------------------------|-----------------------------|-------------------------------|-------------------------------|
| RADIO COMMUNICATIONS FUND | | | | |
| Charges for Services: | | | | |
| Radio Repair fees | 280,192 | 377,000 | 308,200 | 298,200 |
| Contributions for Infrastructure | | | - | - |
| Use of Money and Property: | | | | |
| Investment income | 24,188 | 30,000 | 4,000 | 4,000 |
| Miscellaneous Revenues: | | | | |
| Sale of property | 172 | - | - | - |
| Total | <u>304,552</u> | <u>407,000</u> | <u>312,200</u> | <u>302,200</u> |
| HIGHWAY USERS REVENUE FUND | | | | |
| Intergovernmental Revenues: | | | | |
| State gasoline tax | 7,029,306 | 7,130,840 | 6,875,000 | 6,875,000 |
| Charges for Services | | | | |
| Development Charges | 19,541 | 30,000 | - | - |
| Signal maintenance | - | - | - | - |
| Use of Money and Property: | | | | |
| Investment income | 11,248 | 30,000 | 6,000 | 6,000 |
| Miscellaneous Revenues: | | | | |
| Unclassified revenues | 10,529 | 10,000 | 100,000 | 100,000 |
| Total | <u>7,070,624</u> | <u>7,200,840</u> | <u>6,981,000</u> | <u>6,981,000</u> |
| CITY ROAD TAX FUND | | | | |
| Local Taxes: | | | | |
| Sales tax (0.5%) | 9,479,273 | 9,521,410 | 8,502,619 | 8,652,665 |
| Charges for Services | | | | |
| Development Charges | - | - | 10,000 | 10,000 |
| Use of Money and Property: | | | | |
| Investment income | 61,936 | 70,000 | 40,000 | 40,000 |
| Rental income | 515,802 | 370,000 | 398,556 | 398,556 |
| Sale of property | 156,064 | - | - | - |
| Miscellaneous Revenues: | | | | |
| Unclassified revenues | 413,769 | 150,000 | 82 | - |
| Total | <u>10,626,844</u> | <u>10,111,410</u> | <u>8,951,257</u> | <u>9,101,221</u> |
| LOCAL TRANSPORTATION ASSISTANCE FUND | | | | |
| Intergovernmental Revenues: | | | | |
| Lottery tax | 394,158 | 426,236 | 426,236 | - |
| Use of Money and Property: | | | | |
| Investment income | 2,895 | 2,500 | 2,500 | - |
| Miscellaneous Revenues: | | | | |
| Contributions | 40,190 | 42,623 | 42,623 | - |
| Total | <u>437,243</u> | <u>471,359</u> | <u>471,359</u> | <u>-</u> |
| PUBLIC SAFETY TAX FUND | | | | |
| Local Taxes: | | | | |
| Sales tax (0.2%) | 3,790,417 | 3,807,265 | 3,399,888 | 3,459,800 |
| Use of Money & Property: | | | | |
| Investment income | 24,760 | 18,000 | - | - |
| Total | <u>3,815,177</u> | <u>3,825,265</u> | <u>3,399,888</u> | <u>3,459,800</u> |

**SCHEDULE 1
REVENUES**

| | 2008-2009 ACTUAL | 2009-2010 BUDGET | 2009-2010 ESTIMATE | 2010-2011 FORECAST |
|---------------------------------------|-----------------------------|-----------------------------|-------------------------------|-------------------------------|
| RECREATION COMPLEX FUND | | | | |
| Charges for Services: | | | | |
| Liquor sales | 66,658 | 80,000 | 55,000 | 40,000 |
| Concession stand sales | 138,238 | 103,000 | 92,500 | 87,000 |
| Other sales | 2,018 | 2,000 | 2,000 | 2,000 |
| Commissions & fees | 19,327 | 20,000 | 18,700 | 13,000 |
| Use of Money and Property: | | | | |
| Investment income | 28,255 | 45,000 | 4,000 | 4,000 |
| Room rents | 241,021 | 210,500 | 209,000 | 184,000 |
| Equipment rents | 55,372 | 50,700 | 51,000 | 41,000 |
| Other rents | 82,345 | 77,900 | 77,800 | 77,800 |
| Miscellaneous Revenues: | | | | |
| Unclassified revenues | 6,127 | 4,100 | 4,013 | 4,020 |
| Total | <u>639,361</u> | <u>593,200</u> | <u>514,013</u> | <u>452,820</u> |
| TWO PERCENT TAX FUND | | | | |
| Local Taxes: | | | | |
| Sales tax (2%) | 4,383,404 | 4,218,500 | 4,202,792 | 4,244,635 |
| Use of Money and Property: | | | | |
| Investment income | 33,089 | 35,000 | - | - |
| Miscellaneous Revenues: | | | | |
| Unclassified revenues | 50,551 | 500 | - | - |
| Total | <u>4,467,044</u> | <u>4,254,000</u> | <u>4,202,792</u> | <u>4,244,635</u> |
| SOLID WASTE FUND | | | | |
| Charges for Services: | | | | |
| Collection fees | 1,806,306 | 1,795,600 | 1,795,600 | 3,025,000 |
| Receptacles sales | 15,620 | 12,000 | 12,000 | 12,000 |
| Miscellaneous Revenues: | | | | |
| Unclassified revenues | 6,695 | 5,000 | 5,000 | 5,000 |
| Contributions | - | - | - | - |
| Total | <u>1,828,621</u> | <u>1,812,600</u> | <u>1,812,600</u> | <u>3,042,000</u> |
| DOWNTOWN MALL MAINTENANCE FUND | | | | |
| Local Taxes: | | | | |
| Property Tax | 154,170 | 110,000 | 110,000 | 110,000 |
| Miscellaneous Revenues: | | | | |
| Unclassified revenues | 6,589 | 10,000 | 1,500 | 1,500 |
| Total | <u>160,759</u> | <u>120,000</u> | <u>111,500</u> | <u>111,500</u> |
| GRANT FUNDS | | | | |
| Intergovernmental Revenues: | | | | |
| Community development grants | 1,225,525 | 1,661,831 | 1,560,474 | 1,750,113 |
| Law enforcement grants | 2,521,811 | 2,236,411 | 4,328,544 | 2,498,474 |
| Emergency management grants | 1,125 | 209,042 | 207,874 | 257,874 |
| Park and recreation grants | 1,281,609 | 740,766 | 139,761 | - |
| Heritage Area grants | - | - | - | - |
| Other miscellaneous grants | 659,129 | 14,465,937 | 3,908,690 | 29,673,399 |
| Total | <u>5,689,199</u> | <u>19,313,987</u> | <u>10,145,343</u> | <u>34,179,860</u> |

**SCHEDULE 1
REVENUES**

| | 2008-2009 ACTUAL | 2009-2010 BUDGET | 2009-2010 ESTIMATE | 2010-2011 FORECAST |
|--------------------------------------|-----------------------------|-----------------------------|-------------------------------|-------------------------------|
| CIP FUNDS | | | | |
| Charges for Services: | | | | |
| Developer Deposits | 2,777,052 | 620,000 | 100 | 635,000 |
| Prorata fees | - | 2,797,503 | - | 2,797,503 |
| Impact fees | 2,129,158 | 2,371,135 | 1,715,750 | 1,715,750 |
| Use of Money and Property: | | | | |
| Bond proceeds | - | - | - | - |
| Investment income | 954,782 | 495,000 | 47,500 | 44,500 |
| Rental income | - | - | - | - |
| Sale of property | - | - | - | - |
| Miscellaneous Revenues: | | | | |
| Unclassified Revenues | 604,388 | 13,011,250 | - | 11,204,250 |
| Total | 6,465,380 | 19,294,888 | 1,763,350 | 16,397,003 |
| DEBT SERVICE FUNDS | | | | |
| Special Assessments: | | | | |
| Principal | 949,000 | 1,025,000 | 1,025,000 | 1,025,000 |
| Interest | 337,513 | 309,788 | 309,788 | 309,788 |
| Use of Money & Property: | | | | |
| Investment income | 17,999 | 20,250 | 16,000 | 2,000 |
| Bond proceeds | - | - | - | - |
| Total | 1,304,512 | 1,355,038 | 1,350,788 | 1,336,788 |
| ARROYO DUNES GOLF COURSE FUND | | | | |
| Charges for Services: | | | | |
| Green fees | 257,190 | 262,419 | 253,604 | 258,677 |
| Merchandise sales | 1,750 | 1,612 | 1,710 | 1,744 |
| Range fees | 14,115 | 15,239 | 13,569 | 13,840 |
| Use of Money and Property: | | | | |
| Equipment rents | 11,018 | 15,083 | 10,890 | 11,108 |
| Investment income | 2,917 | 3,000 | 500 | 750 |
| Miscellaneous Revenues: | | | | |
| Unclassified revenues | 1,986 | - | - | - |
| Total | 288,976 | 297,353 | 280,273 | 286,119 |
| DESERT HILLS GOLF COURSE FUND | | | | |
| Charges for Services: | | | | |
| Green fees | 967,552 | 1,034,943 | 943,390 | 962,598 |
| Merchandise sales | 197,090 | 212,799 | 177,274 | 180,819 |
| Liquor sales | - | - | - | - |
| Concession stand sales | 519,694 | 637,364 | 540,576 | 600,434 |
| Food sales | - | - | - | - |
| Range fees | 56,929 | 53,076 | 57,957 | 59,116 |
| Use of Money and Property: | | | | |
| Investment income | (1) | - | - | - |
| Equipment rents | 360,167 | 361,055 | 345,810 | 352,727 |
| Room rents | 8,688 | 11,356 | 9,085 | 13,213 |
| Miscellaneous Revenues: | | | | |
| Unclassified revenues | 7,486 | - | (100) | - |
| Total | 2,117,605 | 2,310,593 | 2,073,992 | 2,168,907 |

**SCHEDULE 1
REVENUES**

| | 2008-2009 ACTUAL | 2009-2010 BUDGET | 2009-2010 ESTIMATE | 2010-2011 FORECAST |
|------------------------------------|-----------------------------|-----------------------------|-------------------------------|-------------------------------|
| WATER FUND | | | | |
| Charges for Services: | | | | |
| Residential water fees | 12,290,041 | 13,457,500 | 12,927,500 | 12,952,000 |
| Commercial water fees | 10,043,160 | 10,150,000 | 9,898,000 | 9,950,000 |
| Fire hydrant fees | 324,798 | 328,000 | 319,840 | 319,840 |
| Service establishment fees | 208,203 | 210,500 | 212,000 | 212,000 |
| Developer deposits | - | - | - | - |
| Use of Money and Property: | | | | |
| Investment income | 166,739 | 200,000 | 75,000 | 75,000 |
| Rental Income | 7,210 | - | - | - |
| Miscellaneous Revenues: | | | | |
| Unclassified revenues | 171,898 | 186,709 | 138,104 | 146,704 |
| Total | <u>23,212,049</u> | <u>24,532,709</u> | <u>23,570,444</u> | <u>23,655,544</u> |
| WASTEWATER FUND | | | | |
| Charges for Services: | | | | |
| Residential sewer fees | 6,693,964 | 6,404,500 | 6,404,500 | 6,721,500 |
| Commercial sewer fees | 6,672,073 | 6,724,282 | 6,613,800 | 6,878,850 |
| Developer deposits | 109,563 | - | - | - |
| Use of Money and Property: | | | | |
| Investment income | 1,553 | - | 10,000 | 10,000 |
| Equipment rent | - | - | - | - |
| Miscellaneous Revenues: | | | | |
| Unclassified revenues | 29,407 | 39,378 | 22,078 | 22,078 |
| Total | <u>13,506,560</u> | <u>13,168,160</u> | <u>13,050,378</u> | <u>13,632,428</u> |
| WATER RESTRICTED FUNDS | | | | |
| Charges for Services: | | | | |
| Water capacity fees | 2,323,817 | 2,497,500 | 1,218,500 | 998,500 |
| Water system dev. fees | 172,539 | 174,750 | 81,350 | 74,850 |
| Use of Money and Property: | | | | |
| Bond proceeds | - | - | - | - |
| Investment income - Water Trfr | 7,336 | 7,000 | 1,800 | - |
| Investment income - Capacity | 63,483 | 75,000 | - | - |
| Investment income - System Dev | 3,075 | 5,500 | - | - |
| Investment income - Bonds | 556,981 | 760,000 | 36,000 | 36,000 |
| Miscellaneous Revenues: | | | | |
| Unclassified revenues - Water Trf | 903 | - | - | - |
| Unclassified revenues - Capacity | - | - | - | - |
| Unclassified revenues - System Dev | 133 | 100 | - | - |
| Total | <u>3,128,267</u> | <u>3,519,850</u> | <u>1,337,650</u> | <u>1,109,350</u> |

**SCHEDULE 1
REVENUES**

| | 2008-2009 ACTUAL | 2009-2010 BUDGET | 2009-2010 ESTIMATE | 2010-2011 FORECAST |
|--------------------------------------|-----------------------------|-----------------------------|-------------------------------|-------------------------------|
| WASTEWATER RESTRICTED FUNDS | | | | |
| Charges for Services: | | | | |
| Sewer capacity fees | 4,698,758 | 2,997,000 | 1,498,000 | 1,498,000 |
| Sewer system dev. Fees - SSIC | 246,204 | 199,900 | 129,900 | 129,900 |
| Sewer system dev. fees - Area A/B | 192 | (10) | 500 | - |
| Sewer system dev. fees - 26th PI Trk | - | - | - | - |
| Use of Money and Property: | | | | |
| Bond proceeds | - | - | - | - |
| Loan proceeds from Capacity to SSIC | - | - | - | - |
| Investment income - Capacity | 121,389 | 125,000 | 30,000 | 30,000 |
| Investment income - SSIC | 3,106 | 3,000 | - | - |
| Investment income - Area A/B | 16,038 | 20,000 | 5,000 | 5,000 |
| Investment income - 26th PI Trunk | 2,530 | 3,000 | 800 | 800 |
| Investment income - Bonds | 91,733 | 140,000 | 9,000 | 9,000 |
| Miscellaneous Revenues: | | | | |
| Unclassified revenues - Capacity | - | - | - | 5,000,000 |
| Unclassified revenues - SSIC | 121 | - | 17 | 500,000 |
| Total | <u>5,180,071</u> | <u>3,487,890</u> | <u>1,673,217</u> | <u>7,172,700</u> |
| EQUIPMENT REPLACEMENT FUND | | | | |
| Use of Money and Property: | | | | |
| Equipment rentals | 1,391,571 | - | - | - |
| Investment income | 328,129 | 350,000 | 200,000 | 200,000 |
| Miscellaneous Revenues: | | | | |
| Unclassified revenues | 17,126 | - | - | - |
| Total | <u>1,736,826</u> | <u>350,000</u> | <u>200,000</u> | <u>200,000</u> |
| EQUIPMENT MAINTENANCE FUND | | | | |
| Charges for Services: | | | | |
| Guaranteed maintenance | 2,138,210 | 2,223,600 | 2,134,360 | 1,632,780 |
| Non-guaranteed maintenance | 348,989 | 157,380 | 228,000 | 64,750 |
| Fuel sales | 1,262,265 | 1,404,900 | 1,234,410 | 1,379,300 |
| Use of Money and Property: | | | | |
| Investment income | - | - | 2,000 | - |
| Miscellaneous Revenues: | | | | |
| Unclassified revenues | 1,488 | - | - | - |
| Sale of property | - | - | - | - |
| Total | <u>3,750,952</u> | <u>3,785,880</u> | <u>3,598,770</u> | <u>3,076,830</u> |
| INSURANCE RESERVE FUND | | | | |
| Use of Money and Property: | | | | |
| Insurance Premiums | 1,226,450 | 630,519 | 630,519 | 1,909,820 |
| Investment income | 40,232 | - | 5,750 | 5,000 |
| Miscellaneous Revenues: | | | | |
| Unclassified revenues | 26,763 | - | 27,514 | 27,500 |
| Total | <u>1,293,445</u> | <u>630,519</u> | <u>663,783</u> | <u>1,942,320</u> |

**SCHEDULE 2
OPERATIONAL EXPENDITURES**

(By Fund/Dept)

| | 2008-2009 Actual | 2009-2010 Budget | 2009-2010 Estimate | 2010-2011 Budget |
|--------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| GENERAL FUND | | | | |
| MAYOR AND COUNCIL | 316,813 | 272,622 | 268,002 | 249,203 |
| MUNICIPAL COURTS | 1,568,575 | 1,581,559 | 1,511,589 | 1,498,003 |
| CITY ADMINISTRATOR'S OFFICE | 3,896,037 | 3,624,811 | 3,557,600 | 2,752,114 |
| CITY ATTORNEY'S OFFICE | 1,594,839 | 1,567,944 | 1,215,564 | 1,236,418 |
| INFORMATION TECH SERVICES | 2,728,728 | 2,993,578 | 2,618,648 | 2,546,003 |
| FINANCE | 1,987,136 | 1,937,332 | 1,740,263 | 1,645,763 |
| HUMAN RESOURCES | 800,187 | 898,126 | 767,152 | 742,227 |
| GENERAL GOVERNMENT | 181,632 | 924,289 | 344,267 | 1,285,401 |
| COMMUNITY DEVELOPMENT | 2,774,879 | 2,693,911 | 2,461,910 | 2,660,574 |
| UTILITIES | - | - | - | - |
| ENGINEERING | 441,237 | 424,652 | 429,597 | 374,755 |
| PARKS AND RECREATION | 9,137,975 | 9,177,600 | 8,456,152 | 7,275,744 |
| POLICE DEPARTMENT | 22,862,588 | 22,705,921 | 20,273,487 | 20,531,694 |
| FIRE DEPARTMENT | 11,733,864 | 11,029,247 | 10,919,197 | 13,147,371 |
| INTRACITY COST ALLOCATION | (3,979,083) | (4,442,642) | (4,442,642) | (4,211,795) |
| CAPITAL PROJECTS LABOR | 18,954 | 17,860 | 17,656 | 17,938 |
| TOTAL | <u>56,064,362</u> | <u>55,406,810</u> | <u>50,138,442</u> | <u>51,751,413</u> |
| COMMUNITY INVESTMENT TRUST | | | | |
| GENERAL GOVERNMENT | 120,348 | - | 19,567 | - |
| TOTAL | <u>120,348</u> | <u>-</u> | <u>19,567</u> | <u>-</u> |
| RIVERFRONT REDEVELOPMENT FUND | | | | |
| CITY ADMINISTRATOR'S OFFICE | 1,100,500 | 440,200 | 440,200 | 440,200 |
| TOTAL | <u>1,100,500</u> | <u>440,200</u> | <u>440,200</u> | <u>440,200</u> |
| GF SALES TAX REBATE | | | | |
| GENERAL GOVERNMENT | 908,960 | 952,168 | 928,364 | 952,168 |
| TOTAL | <u>908,960</u> | <u>952,168</u> | <u>928,364</u> | <u>952,168</u> |
| RADIO COMMUNICATIONS | | | | |
| INFORMATION TECH SERVICES | 1,280,779 | 1,142,984 | 519,486 | 898,303 |
| GENERAL GOVERNMENT | - | - | - | 1,080 |
| TOTAL | <u>1,280,779</u> | <u>1,142,984</u> | <u>519,486</u> | <u>899,383</u> |
| HIGHWAY USERS REVENUE FUND | | | | |
| GENERAL GOVERNMENT | - | - | - | 20,844 |
| PUBLIC WORKS DEPARTMENT | 6,373,284 | 7,160,639 | 6,245,492 | 6,533,986 |
| ENGINEERING | 2,042,878 | 737,882 | 617,294 | 725,641 |
| CAPITAL PROJECTS LABOR | - | - | 6,830 | - |
| TOTAL | <u>8,416,162</u> | <u>7,898,521</u> | <u>6,869,616</u> | <u>7,280,471</u> |

**SCHEDULE 2
OPERATIONAL EXPENDITURES**

(By Fund/Dept)

| | 2008-2009 Actual | 2009-2010 Budget | 2009-2010 Estimate | 2010-2011 Budget |
|------------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| CITY ROAD TAX FUND | | | | |
| GENERAL GOVERNMENT | 28,874 | - | - | 8,739 |
| PUBLIC WORKS DEPARTMENT | 1,674,298 | 345,366 | 333,160 | 252,232 |
| ENGINEERING | - | 1,448,680 | 1,149,519 | 1,166,772 |
| CAPITAL PROJECTS LABOR | 1,104,215 | 1,001,602 | 971,164 | 924,307 |
| TOTAL | <u>2,807,387</u> | <u>2,795,648</u> | <u>2,453,843</u> | <u>2,352,050</u> |
| LOCAL TRANS ASSISTANCE FUND | | | | |
| GENERAL GOVERNMENT | 7,790 | 9,297 | 9,297 | - |
| PARKS AND RECREATION | 80,132 | 85,132 | 85,132 | - |
| TOTAL | <u>87,922</u> | <u>94,429</u> | <u>94,429</u> | <u>-</u> |
| PUBLIC SAFETY TAX FUND | | | | |
| GENERAL GOVERNMENT | - | 100,000 | - | 298 |
| POLICE DEPARTMENT | 53,594 | - | 2,725 | - |
| CAPITAL PROJECTS LABOR | 68,507 | - | 64,036 | 65,230 |
| TOTAL | <u>122,100</u> | <u>100,000</u> | <u>66,761</u> | <u>65,528</u> |
| RECREATION COMPLEX FUND | | | | |
| GENERAL GOVERNMENT | - | - | - | 6,610 |
| PARKS AND RECREATION | 1,892,960 | 1,811,242 | 1,712,715 | 1,740,734 |
| TOTAL | <u>1,892,960</u> | <u>1,811,242</u> | <u>1,712,715</u> | <u>1,747,344</u> |
| TWO PERCENT TAX FUND | | | | |
| CITY ADMINISTRATOR'S OFFICE | 82,718 | - | - | - |
| GENERAL GOVERNMENT | 54,420 | 54,290 | 54,290 | 63,553 |
| PARKS AND RECREATION | 890,524 | 924,000 | 924,000 | 1,669,192 |
| CAPITAL PROJECTS LABOR | 29 | - | - | - |
| TOTAL | <u>1,027,691</u> | <u>978,290</u> | <u>978,290</u> | <u>1,732,745</u> |
| SOLID WASTE FUND | | | | |
| GENERAL GOVERNMENT | - | - | - | 5,659 |
| PUBLIC WORKS DEPARTMENT | 3,145,023 | 3,098,319 | 2,983,278 | 2,773,790 |
| TOTAL | <u>3,145,023</u> | <u>3,098,319</u> | <u>2,983,278</u> | <u>2,779,449</u> |
| MALL MAINTENANCE DIST FUND | | | | |
| GENERAL GOVERNMENT | - | - | - | 1,339 |
| PARKS AND RECREATION | 266,948 | 255,036 | 245,697 | 231,024 |
| TOTAL | <u>266,948</u> | <u>255,036</u> | <u>245,697</u> | <u>232,363</u> |

**SCHEDULE 2
OPERATIONAL EXPENDITURES**

(By Fund/Dept)

| | 2008-2009 Actual | 2009-2010 Budget | 2009-2010 Estimate | 2010-2011 Budget |
|---------------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| HUD CDBG ENTITLEMENT FUND | | | | |
| CITY ADMINISTRATOR'S OFFICE | 1,148,445 | 1,700,018 | 1,325,103 | 1,628,680 |
| FINANCE | 698 | 396 | 222 | - |
| GENERAL GOVERNMENT | - | - | - | 2,886 |
| COMMUNITY DEVELOPMENT | 1,837 | 6,417 | 16,075 | 39,935 |
| PARKS AND RECREATION | 5,027 | 5,000 | 4,500 | 4,000 |
| TOTAL | <u>1,156,007</u> | <u>1,711,831</u> | <u>1,345,900</u> | <u>1,675,501</u> |
| COMMUNITY REDEVELOPMENT FUND | | | | |
| CITY ADMINISTRATOR'S OFFICE | - | 180,000 | 207,661 | 332,394 |
| GENERAL GOVERNMENT | - | - | - | 108 |
| TOTAL | <u>-</u> | <u>180,000</u> | <u>207,661</u> | <u>332,502</u> |
| DOJ WEED & SEED INITIATIVE | | | | |
| CITY ADMINISTRATOR'S OFFICE | 55,772 | 17,197 | 24,703 | - |
| PARKS AND RECREATION | 16,082 | 3,014 | 3,288 | - |
| POLICE DEPARTMENT | 28,175 | 15,546 | 2,789 | - |
| TOTAL | <u>100,029</u> | <u>35,757</u> | <u>30,780</u> | <u>-</u> |
| APPROPRIATED GRANTS FUND | | | | |
| MUNICIPAL COURTS | 60,840 | 119,134 | 104,390 | 104,390 |
| CITY ADMINISTRATOR'S OFFICE | 1,444,123 | 1,685,350 | 1,416,955 | 3,366,603 |
| CITY ATTORNEY'S OFFICE | 4,713 | 9,300 | 2,953 | 10,371 |
| INFORMATION TECH SERVICES | 1,340,008 | 2,971,047 | 1,996,676 | 1,455,755 |
| GENERAL GOVERNMENT | - | - | 125,000 | 126,110 |
| UTILITIES | - | 2,500 | - | - |
| PARKS AND RECREATION | 28,000 | 125,753 | 400,351 | 381,169 |
| POLICE DEPARTMENT | 357,877 | 1,718,525 | 2,200,271 | 1,404,961 |
| FIRE DEPARTMENT | 346,987 | 232,790 | 855,566 | 1,249,625 |
| TOTAL | <u>3,582,548</u> | <u>6,864,399</u> | <u>7,102,162</u> | <u>8,098,984</u> |
| 1995 REF MPC DEBT SERVICE FUND | | | | |
| DEBT SERVICE | 2,809,870 | 2,809,746 | 2,814,746 | 2,585,645 |
| TOTAL | <u>2,809,870</u> | <u>2,809,746</u> | <u>2,814,746</u> | <u>2,585,645</u> |
| 2001 MPC DEBT SERVICE FUND | | | | |
| DEBT SERVICE | 2,535,625 | 2,529,925 | 2,529,925 | 1,034,025 |
| TOTAL | <u>2,535,625</u> | <u>2,529,925</u> | <u>2,529,925</u> | <u>1,034,025</u> |
| 2007B MPC DEBT SERVICE FUND | | | | |
| DEBT SERVICE | 2,299,720 | 2,296,970 | 2,296,970 | 2,293,220 |
| TOTAL | <u>2,299,720</u> | <u>2,296,970</u> | <u>2,296,970</u> | <u>2,293,220</u> |

**SCHEDULE 2
OPERATIONAL EXPENDITURES**

(By Fund/Dept)

| | 2008-2009 Actual | 2009-2010 Budget | 2009-2010 Estimate | 2010-2011 Budget |
|--------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| 2007D MPC DEBT SERVICE FUND | | | | |
| DEBT SERVICE | 4,751,225 | 4,763,525 | 4,763,525 | 4,783,525 |
| TOTAL | <u>4,751,225</u> | <u>4,763,525</u> | <u>4,763,525</u> | <u>4,783,525</u> |
| SPECIAL ASSMT DIST 67 FUND | | | | |
| DEBT SERVICE | 946,655 | 952,168 | 952,168 | 956,736 |
| TOTAL | <u>946,655</u> | <u>952,168</u> | <u>952,168</u> | <u>956,736</u> |
| SPECIAL ASSMT DIST 68 FUND | | | | |
| DEBT SERVICE | 377,905 | 382,620 | 382,970 | 382,280 |
| TOTAL | <u>377,905</u> | <u>382,620</u> | <u>382,970</u> | <u>382,280</u> |
| ARROYO DUNES GOLF COURSE FUND | | | | |
| GENERAL GOVERNMENT | - | - | - | 1,037 |
| PARKS AND RECREATION | 289,576 | 286,645 | 280,417 | 250,461 |
| TOTAL | <u>289,576</u> | <u>286,645</u> | <u>280,417</u> | <u>251,498</u> |
| DESERT HILLS GOLF COURSE FUND | | | | |
| GENERAL GOVERNMENT | - | - | - | 6,048 |
| PARKS AND RECREATION | 2,288,485 | 2,253,730 | 2,093,794 | 1,941,541 |
| TOTAL | <u>2,288,485</u> | <u>2,253,730</u> | <u>2,093,794</u> | <u>1,947,589</u> |
| WATER FUND | | | | |
| GENERAL GOVERNMENT | - | - | - | 31,908 |
| UTILITIES | 17,429,830 | 21,244,714 | 22,771,007 | 23,272,205 |
| CAPITAL PROJECTS LABOR | 335,281 | 265,250 | 303,457 | 378,097 |
| TOTAL | <u>17,765,110</u> | <u>21,509,964</u> | <u>23,074,464</u> | <u>23,682,210</u> |
| WATER TRANSFER FUND | | | | |
| UTILITIES | 51,896 | 42,816 | 40,910 | 40,263 |
| TOTAL | <u>51,896</u> | <u>42,816</u> | <u>40,910</u> | <u>40,263</u> |
| WATER CAPACITY FUND | | | | |
| UTILITIES | 3,631,186 | 3,616,506 | 1,103,974 | 1,103,711 |
| CAPITAL PROJECTS LABOR | 296 | - | - | - |
| TOTAL | <u>3,631,482</u> | <u>3,616,506</u> | <u>1,103,974</u> | <u>1,103,711</u> |
| WATER SYSTEM DEVELOPMENT FUND | | | | |
| UTILITIES | 945,138 | 172,389 | - | - |
| CAPITAL PROJECTS LABOR | 1,367 | - | - | - |
| TOTAL | <u>946,505</u> | <u>172,389</u> | <u>-</u> | <u>-</u> |

**SCHEDULE 2
OPERATIONAL EXPENDITURES**

(By Fund/Dept)

| | 2008-2009 Actual | 2009-2010 Budget | 2009-2010 Estimate | 2010-2011 Budget |
|-----------------------------------|---------------------|---------------------|-----------------------|---------------------|
| WASTEWATER FUND | | | | |
| GENERAL GOVERNMENT | - | - | - | 20,170 |
| UTILITIES | 10,629,405 | 11,671,801 | 11,399,375 | 11,493,978 |
| CAPITAL PROJECTS LABOR | 91,372 | 67,434 | 75,824 | 63,708 |
| TOTAL | 10,720,777 | 11,739,235 | 11,475,199 | 11,577,856 |
| WASTEWATER CAPACITY FUND | | | | |
| UTILITIES | 3,112,141 | 2,978,488 | 2,978,488 | 2,978,488 |
| TOTAL | 3,112,141 | 2,978,488 | 2,978,488 | 2,978,488 |
| WASTEWATER SNTRY SWR INTC | | | | |
| UTILITIES | 14,736 | 6,567 | 6,567 | 6,568 |
| TOTAL | 14,736 | 6,567 | 6,567 | 6,568 |
| EQUIPMENT MAINTENANCE FUND | | | | |
| GENERAL GOVERNMENT | - | - | - | 6,912 |
| PUBLIC WORKS DEPARTMENT | 3,552,879 | 3,741,181 | 3,162,625 | 3,344,923 |
| TOTAL | 3,552,879 | 3,741,181 | 3,162,625 | 3,351,835 |
| INSURANCE RESERVE FUND | | | | |
| CITY ATTORNEY'S OFFICE | 660,707 | 909,000 | 921,448 | 983,005 |
| GENERAL GOVERNMENT | 664,638 | 788,116 | 866,412 | 1,150,116 |
| TOTAL | 1,325,346 | 1,697,116 | 1,787,860 | 2,133,121 |
| EQUIPMENT REPLACEMENT FUND | | | | |
| CITY ADMINISTRATOR'S OFFICE | 6,909 | - | 796 | - |
| INFORMATION TECH SERVICES | 45,239 | - | - | - |
| FINANCE | 795 | - | - | - |
| COMMUNITY DEVELOPMENT | 22,787 | - | - | - |
| PUBLIC WORKS DEPARTMENT | 1,935,430 | 170,000 | 267,450 | - |
| UTILITIES | 25,522 | - | - | - |
| ENGINEERING | 60,035 | - | - | - |
| PARKS AND RECREATION | 301,011 | - | 1,532 | - |
| POLICE DEPARTMENT | 559,061 | - | - | - |
| FIRE DEPARTMENT | 842,376 | - | - | - |
| GENERAL GOVERNMENT | 1,223 | 1,418,594 | 18,594 | 2,759,718 |
| TOTAL | 3,800,387 | 1,588,594 | 288,372 | 2,759,718 |
| Total Operational Budget | 143,300,046 | 147,133,819 | 136,170,165 | 142,208,389 |

SCHEDULE 3

2010-2011 OUTSIDE AGENCY SUMMARY

Listed by Function

| Fund/Cognizant Department | OUTSIDE AGENCY BY FUNCTION | 2009-2010 BUDGET | 2009-2010 ESTIMATE | 2010-2011 BUDGET |
|--------------------------------------|--------------------------------------|-----------------------------|-------------------------------|-----------------------------|
| Economic Development | | | | |
| 2%/City Admin | Crossing Park / River Development | 175,000 | 175,000 | - |
| 2%/City Admin | Quartermaster Depot Contract | - | - | 150,000 |
| 2%/City Admin | Yuma Territorial Prison | - | - | - |
| 2%/City Admin | Yuma Visitors Bureau | 650,000 | 650,000 | 650,000 |
| General/City Attorney | Lobbying | 217,656 | 217,656 | 217,656 |
| General/City Admin | GYEDC | 225,000 | 225,000 | 200,000 |
| Water/Utility Admin | GYEDC | 22,500 | 22,500 | 22,500 |
| 2%/Parks&Rec | Main Street/Heritage Festivals | 90,000 | 90,000 | 81,000 |
| General/Mayor | Greater Yuma Port Authority | 45,000 | 45,000 | 55,000 |
| 2%/Parks&Rec | Film Commission | 9,000 | 9,000 | - |
| HURF/Public Works | Yuma Metropolitan Planning Org.* | 248,426 | 211,623 | 248,426 |
| Health and Welfare | | | | |
| General/Police | Humane Society | 457,875 | 457,875 | 457,875 |
| General/Police | Catholic Services - Safe House | 22,500 | 22,500 | 15,500 |
| General/Parks&Rec | Catholic Services - Senior Nutrition | - | - | - |
| General/Parks&Rec | Catholic Svcs - Adult Day/Hlth Care | 4,500 | 4,500 | - |
| General/City Attorney | Community Legal Services | 5,400 | 5,400 | - |
| General/Fire | American Red Cross | - | - | - |
| General/Police | Amberly's Place | 41,580 | 41,580 | 41,580 |
| General/Police | Crossroads Mission/Detox | 27,000 | 27,000 | 27,000 |
| Culture and Recreation | | | | |
| 2%/Parks&Rec | Yuma Fine Arts Assoc. | 35,000 | 35,000 | 31,500 |
| General/Parks&Rec | Salvation Army Boys & Girls Club | 10,800 | 10,800 | 5,400 |
| General/Parks&Rec | Special Olympics | - | - | - |
| General/Parks&Rec | Cultural Council | 22,500 | 22,500 | - |
| LTAF/Parks&Rec | Cultural Activities | 42,566 | 42,566 | - |
| TOTAL | | 2,352,303 | 2,315,500 | 2,203,437 |

* moved from Public Works intergovernmental fee account to outside agency

SCHEDULE 4

**CITY OF YUMA
2010-2011 SUPPLEMENTALS**

| DIV | POSITION | # | PERSONNEL | OPERATING | CAPITAL | TOTAL |
|---------------------------|---------------------------------------|-------------|------------------|------------------|----------------|------------------|
| GENERAL FUND | | | | | | |
| POLICE | | | | | | |
| 6010 | Deputy Police Chief* | 1.0 | - | | | - |
| | SUBTOTAL | 1.0 | - | - | - | - |
| FIRE | | | | | | |
| 7021 | Firefighter/EMT | 6.0 | 586,129 | | | 586,129 |
| 7021 | Firefighter/CEP | 6.0 | 638,406 | | | 638,406 |
| 7021 | Fire Captain | 2.0 | 171,769 | | | 171,769 |
| 7021 | Customer Service Specialist | 1.0 | 31,011 | | | 31,011 |
| 7021 | <i>Ambulance Transportation Costs</i> | | | 460,345 | 67,000 | 527,345 |
| 7061 | | | | 63,340 | 152,000 | 215,340 |
| | SUBTOTAL | 15.0 | 1,427,315 | 523,685 | 219,000 | 2,170,000 |
| TOTAL GENERAL FUND | | 16.0 | 1,427,315 | 523,685 | 219,000 | 2,170,000 |
| TOTAL ALL FUNDS | | 16.0 | 1,427,315 | 523,685 | 219,000 | 2,170,000 |

* Personnel costs covered by elimination of other positions within Police Department.

Contingent upon approval of Certificate of Necessity.

AUTHORIZATION REMOVALS

| | | |
|---------------------------------------|------------------------------------|------------|
| GENERAL ENGINEERING | | |
| | Senior Customer Service Specialist | 1.0 |
| FIRE DEPARTMENT | | |
| | Fire Inspector | 1.0 |
| | Fire Codes Plan Examiner | 1.0 |
| CITY ROAD TAX FUND ENGINEERING | | |
| | Engineering Field Supervisor | 1.0 |
| | Development Fee Specialist | 1.0 |
| TOTAL ALL FUNDS | | 5.0 |

**SCHEDULE 5
2010-2011 AUTHORIZED STAFFING LEVEL**

| AUTHORIZED PERSONNEL | FY 08/09 | FY 09/10 | FY 10/11 | FY11 Unfunded |
|---|-----------|-----------|-----------|---------------|
| MAYOR AND CITY COUNCIL | | | | |
| Executive Assistant | 1 | 1 | 1 | - |
| Administrative Specialist | 1 | 1 | 1 | 1 |
| Department Total | 2 | 2 | 2 | 1 |
| MUNICIPAL COURT | | | | |
| Court Clerk | 11 | 11 | 11 | 2 |
| Court Specialist | 1 | 1 | 1 | - |
| Court Supervisor | 1 | 1 | 1 | 1 |
| Lead Municipal Court Officer | 1 | 1 | 1 | - |
| Municipal Court Officer | 4 | 4 | 4 | - |
| Municipal Court Administrator | 1 | 1 | 1 | - |
| Legal Assistant | 1 | 1 | 1 | 1 |
| Senior Customer Service Specialist | 1 | 1 | 1 | - |
| Custodian | 1 | 1 | 1 | 1 |
| Department Total | 22 | 22 | 22 | 5 |
| CITY ADMINISTRATOR'S OFFICE | | | | |
| Administration | | | | |
| City Administrator | 1 | 1 | 1 | - |
| Executive Assistant | 1 | 1 | 1 | 1 |
| Deputy City Administrator | 2 | 2 | 2 | 2 |
| Economic Development Program Manager | 1 | 1 | 1 | 1 |
| Training & Development Program Manager | 1 | 1 | - | - |
| Assistant to the City Administrator | 1 | 1 | 1 | 1 |
| Management Analyst | - | - | 1 | - |
| Management Intern | 1 | 1 | - | - |
| Principal Customer Service Specialist | 1 | 1 | 1 | - |
| Division Total | 9 | 9 | 8 | 5 |
| Community Relations | | | | |
| Director of Public Affairs & Communications | 1 | 1 | 1 | - |
| Public Affairs Coordinator | 1 | 1 | 1 | - |
| TV Production & Operation Manager | 1 | 1 | 1 | - |
| Video Production & Operations Specialist | 3 | 3 | 3 | 1 |
| Management Analyst | 1 | 1 | - | - |
| Senior Customer Service Specialist | 1 | 1 | 1 | - |
| Division Total | 8 | 8 | 7 | 1 |
| Heritage Area Development | | | | |
| Exec Director YCNH Area Corp | 1 | 1 | 1 | - |
| CIP Project Manager | 1 | 1 | 1 | - |
| Grants Writer/City Archaeologist | 1 | 1 | 1 | - |
| Management Analyst | - | - | 1 | - |
| Senior Customer Service Specialist | 2 | 2 | 2 | - |
| Division Total | 5 | 5 | 6 | - |

**SCHEDULE 5
2010-2011 AUTHORIZED STAFFING LEVEL**

| AUTHORIZED PERSONNEL | FY 08/09 | FY 09/10 | FY 10/11 | FY11 Unfunded |
|--|-----------|-----------|-----------|---------------|
| City Clerk | | | | |
| City Clerk | 1 | 1 | 1 | - |
| Deputy City Clerk | 1 | 1 | 1 | - |
| Administrative Specialist | 1 | 1 | 1 | - |
| Senior Customer Service Specialist | 1 | 1 | 1 | - |
| Division Total | 4 | 4 | 4 | - |
| Redevelopment & Neighborhood Services | | | | |
| Neighborhood Services Manager | 1 | 1 | 1 | 1 |
| Senior Neighborhood Specialist | 1 | 1 | 1 | - |
| Neighborhood Specialist | 2 | 2 | 2 | - |
| Code Enforcement Specialist | 1 | 1 | 1 | - |
| Housing Rehabilitation Technician | 1 | 1 | 1 | - |
| Senior Customer Service Specialist | 3 | 3 | 3 | 1 |
| Division Total | 9 | 9 | 9 | 2 |
| Facilities Maintenance | | | | |
| Facility Maintenance Manager | 1 | 1 | 1 | - |
| Lead Custodian | 1 | 1 | 1 | - |
| Building Maintenance Specialist | 2 | 2 | 2 | - |
| Senior Facility Maintenance Worker | 1 | 1 | 1 | - |
| Facility Maintenance Worker | 1 | 1 | 1 | - |
| Custodian | 8 | 8 | 8 | - |
| Division Total | 14 | 14 | 14 | - |
| Department Total | 49 | 49 | 48 | 8 |
| CITY ATTORNEY | | | | |
| City Attorney's Office | | | | |
| City Attorney | 1 | 1 | 1 | - |
| Deputy City Attorney | - | 1 | 1 | - |
| Assistant City Attorney | 4 | 3 | 3 | 1 |
| Real Property Agent | 2 | 1 | 1 | - |
| Risk Coordinator | - | - | 1 | - |
| Administrative Legal Assistant | 1 | 1 | - | - |
| Legal Assistant | 4 | 4 | 4 | 2 |
| Division Total | 12 | 11 | 11 | 3 |
| Prosecutor's Office | | | | |
| Assistant City Attorney/Prosecutor | 1 | 1 | 1 | - |
| Legal Assistant | 1 | 1 | 1 | - |
| Senior Customer Service Specialist | 1 | 1 | 1 | 1 |
| Division Total | 3 | 3 | 3 | 1 |
| Department Total | 15 | 14 | 14 | 4 |
| INFORMATION TECHNOLOGY SERVICES | | | | |
| Administration | | | | |
| Director of ITS | 1 | 1 | 1 | - |
| Assistant Director Business Applications | 1 | 1 | 1 | - |
| Assistant Director Telecommunications | 1 | 1 | 1 | - |
| Division Total | 3 | 3 | 3 | - |

**SCHEDULE 5
2010-2011 AUTHORIZED STAFFING LEVEL**

| AUTHORIZED PERSONNEL | FY 08/09 | FY 09/10 | FY 10/11 | FY11 Unfunded |
|--|-----------------|-----------------|-----------------|----------------------|
| Technical Support | | | | |
| Network Engineer | 1 | 1 | 1 | - |
| Network Administrator | 2 | 2 | 2 | - |
| Wireless Services Administrator | 1 | 1 | 1 | - |
| GIS Administrator | 1 | 1 | 1 | - |
| GIS Analyst | 1 | 1 | 1 | - |
| Telecom Administrator | 1 | 1 | 1 | - |
| ITS Senior Business Applications Analyst | 2 | 2 | 2 | - |
| Police Technology Operations Coordinator | 1 | 1 | 1 | 1 |
| Public Safety Computer Specialist | 2 | 2 | 2 | 1 |
| Technical Support Specialist | 4 | 4 | 4 | - |
| Computer Support Specialist | 3 | 3 | 3 | - |
| Computer Training Specialist | 1 | 1 | 1 | - |
| Technical Support Assistant | 2 | 2 | 2 | - |
| ITS Project Assistant | 1 | 1 | 1 | - |
| Help Desk Support Specialist | 2 | 2 | 2 | 1 |
| Web Development Administrator | 1 | 1 | 1 | - |
| CADD Technician | 1 | 1 | 1 | - |
| Senior GIS Technician | 2 | 2 | 2 | - |
| GIS Technician | 1 | 1 | 1 | - |
| Division Total | 30 | 30 | 30 | 3 |
| Radio Communications | | | | |
| Sr Wireless Communication Technician | 1 | 1 | 1 | - |
| Wireless Communication Technician | 2 | 2 | 2 | - |
| Division Total | 3 | 3 | 3 | - |
| Department Total | 36 | 36 | 36 | 3 |
| FINANCE DEPARTMENT | | | | |
| Administration | | | | |
| Finance Director | 1 | 1 | 1 | - |
| Budget Coordinator | 1 | 1 | 1 | - |
| Administrative Specialist | 1 | 1 | 1 | - |
| Division Total | 3 | 3 | 3 | - |
| Customer Services | | | | |
| Customer Service Supervisor | 1 | 1 | 1 | - |
| Tax & License Specialist | 1 | 1 | 1 | - |
| Senior Customer Service Specialist | 1 | 1 | 1 | - |
| Customer Service Specialist | 3 | 3 | 3 | - |
| Division Total | 6 | 6 | 6 | - |

**SCHEDULE 5
2010-2011 AUTHORIZED STAFFING LEVEL**

| AUTHORIZED PERSONNEL | FY 08/09 | FY 09/10 | FY 10/11 | FY11 Unfunded |
|--|-----------------|-----------------|-----------------|----------------------|
| Purchasing | | | | |
| Purchasing & Contracts Manager | 1 | 1 | 1 | - |
| Senior Buyer | 2 | 2 | 2 | 1 |
| Buyer | 2 | 2 | 2 | 1 |
| Senior Purchasing Clerk | 1 | 1 | 1 | - |
| Purchasing Clerk Specialist | 3 | 3 | 3 | 1 |
| Customer Service Specialist | 1 | 1 | 1 | 1 |
| Inventory Control Specialist | 1 | 1 | 1 | 1 |
| Mail Clerk | 1 | 1 | 1 | - |
| Division Total | 12 | 12 | 12 | 5 |
| Accounting | | | | |
| Accounting Manager | 1 | 1 | 1 | - |
| Accountant | 3 | 3 | 3 | - |
| Lead Accounting Specialist | 2 | 2 | 2 | - |
| Senior Accounting Specialist | 2 | 2 | 2 | - |
| Accounting Specialist | 2 | 2 | 2 | - |
| Division Total | 10 | 10 | 10 | - |
| Department Total | 31 | 31 | 31 | 5 |
| HUMAN RESOURCES DEPARTMENT | | | | |
| Human Resources | | | | |
| Human Resources Director | 1 | 1 | 1 | - |
| Employment Manager | 1 | 1 | 1 | 1 |
| Human Resource Analyst | 1 | 1 | 2 | 1 |
| Human Resources Specialist | - | - | 1 | - |
| Human Resource Technician | 6 | 6 | 6 | 2 |
| Risk Coordinator | 1 | 1 | - | - |
| Training & Development Program Manager | - | - | 1 | - |
| Environmental Program Coordinator | - | - | 1 | 1 |
| Safety & Environmental Specialist | - | - | 1 | - |
| Senior Customer Service Specialist | 1 | 1 | 1 | - |
| Division Total | 11 | 11 | 15 | 5 |
| Risk Management | | | | |
| Environmental Program Coordinator | 1 | 1 | - | - |
| Safety & Environmental Specialist | 1 | 1 | - | - |
| Human Resources Technician | 1 | 1 | - | - |
| Division Total | 3 | 3 | - | - |
| Department Total | 14 | 14 | 15 | 5 |
| COMMUNITY DEVELOPMENT | | | | |
| Administration | | | | |
| Director Community Development | 1 | 1 | 1 | - |
| Senior Management Analyst | 1 | 1 | 1 | - |
| Division Total | 2 | 2 | 2 | - |

**SCHEDULE 5
2010-2011 AUTHORIZED STAFFING LEVEL**

| AUTHORIZED PERSONNEL | FY 08/09 | FY 09/10 | FY 10/11 | FY11 Unfunded |
|--|-----------|-----------|-----------|---------------|
| Building Safety | | | | |
| Building Official | 1 | 1 | 1 | - |
| Deputy Building Official | 1 | 1 | 1 | - |
| Building Plans Examiner | 3 | 4 | 4 | - |
| Building Inspection Field Supervisor | 1 | 1 | 1 | - |
| Combination Building Inspector | 2 | 2 | 2 | - |
| Building Inspector | 7 | 7 | 7 | 3 |
| Code Enforcement Specialist | 2 | 2 | 2 | - |
| Senior Permit Technician | 1 | 1 | 1 | - |
| Permit Technician | 3 | 2 | 2 | - |
| Senior Customer Service Specialist | 1 | 1 | 1 | - |
| Division Total | 22 | 22 | 22 | 3 |
| Community Planning | | | | |
| Planning Manager | 1 | 1 | 1 | - |
| Principal Customer Service Specialist | 1 | 1 | 1 | - |
| Senior Customer Service Specialist | 2 | 2 | 2 | 1 |
| Principal Planner | 3 | 3 | 3 | - |
| Associate Planner | 1 | 1 | 1 | - |
| Assistant Planner | 3 | 3 | 3 | - |
| Planning Technician | 2 | 2 | 2 | 2 |
| Senior Planner | 4 | 4 | 4 | 2 |
| Division Total | 17 | 17 | 17 | 5 |
| Department Total | 41 | 41 | 41 | 8 |
| PUBLIC WORKS DEPARTMENT | | | | |
| Fleet Services | | | | |
| Fleet Manager | 1 | 1 | 1 | - |
| Equipment Maintenance Supervisor | 1 | 1 | 1 | - |
| Fleet Services Crew Leader | 2 | 2 | 2 | - |
| Senior Auto Equipment Mechanic | 5 | 5 | 5 | 2 |
| Auto Equipment Mechanic | 7 | 7 | 7 | 1 |
| Principal Customer Service Specialist | 1 | 1 | 1 | - |
| Mechanic Assistant | 1 | 1 | 1 | - |
| Division Total | 18 | 18 | 18 | 3 |
| Fleet Parts | | | | |
| Inventory Control Specialist | 2 | 2 | 2 | - |
| Parts Runner | 1 | 1 | 1 | 1 |
| Division Total | 3 | 3 | 3 | 1 |
| Solid Waste | | | | |
| Environmental Sanitation Service Crew Leader | 1 | 1 | 1 | - |
| Heavy Equipment Operator | 12 | 12 | 12 | 3 |
| Division Total | 13 | 13 | 13 | 3 |

**SCHEDULE 5
2010-2011 AUTHORIZED STAFFING LEVEL**

| AUTHORIZED PERSONNEL | FY 08/09 | FY 09/10 | FY 10/11 | FY11 Unfunded |
|--|-----------|-----------|-----------|---------------|
| Uncontained Waste | | | | |
| Heavy Equipment Operator | 2 | 2 | 2 | 1 |
| Senior Street Maintenance Worker | 1 | 1 | 1 | - |
| Street Maintenance Worker | 1 | 1 | 1 | - |
| Division Total | 4 | 4 | 4 | 1 |
| Street - Maintenance | | | | |
| Director of Field Operations (Public Works) | 1 | 1 | 1 | - |
| Senior Engineering Technician | 1 | 1 | 1 | 1 |
| Street Maintenance Supervisor | 1 | 1 | 1 | - |
| Street Crew Leader | 1 | 1 | 1 | - |
| Heavy Equipment Operator | 1 | 1 | 1 | - |
| Equipment Operator | 3 | 2 | 2 | - |
| Senior Street Maintenance Worker | 3 | 3 | 3 | 1 |
| Street Maintenance Worker | 8 | 8 | 8 | 2 |
| Code Compliance Specialist | 2 | 2 | 2 | - |
| Principal Customer Service Specialist | 1 | 1 | 1 | - |
| Division Total | 22 | 21 | 21 | 4 |
| Street - Street Sweeping | | | | |
| Heavy Equipment Operator | 6 | 6 | 6 | 1 |
| Division Total | 6 | 6 | 6 | 1 |
| Street - Traffic Signs and Striping | | | | |
| Street Crew Leader | 1 | 1 | 1 | - |
| Senior Street Maintenance Worker | 4 | 4 | 4 | 2 |
| Street Maintenance Worker | 3 | 3 | 3 | 1 |
| Division Total | 8 | 8 | 8 | 3 |
| Street - Storm Drain Maintenance | | | | |
| Street Crew Leader | 1 | 1 | 1 | - |
| Street Maintenance Worker | 1 | 1 | - | - |
| Equipment Operator | 1 | 1 | 1 | - |
| Division Total | 3 | 3 | 2 | - |
| Street - Curbs, Gutters & Sidewalks | | | | |
| Street Crew Leader | 1 | 1 | 1 | 1 |
| Equipment Operator | 1 | 1 | 1 | - |
| Senior Street Maintenance Worker | 2 | 2 | 2 | - |
| Street Maintenance Worker | 3 | 3 | 3 | 1 |
| Division Total | 7 | 7 | 7 | 2 |
| Street-Retention Basins | | | | |
| Street Crew Leader | 1 | 1 | 1 | - |
| Grounds Maintenance Specialist | 2 | 2 | 2 | - |
| Groundskeeper | 6 | 6 | 7 | - |
| Division Total | 9 | 9 | 10 | - |

**SCHEDULE 5
2010-2011 AUTHORIZED STAFFING LEVEL**

| AUTHORIZED PERSONNEL | FY 08/09 | FY 09/10 | FY 10/11 | FY11 Unfunded |
|--|-----------|-----------|-----------|---------------|
| Street-Pathways and Trails | | | | |
| Equipment Operator | - | 1 | 1 | |
| Senior Street Maintenance Worker | 1 | 1 | 1 | - |
| Division Total | 1 | 2 | 2 | - |
| Department Total | 94 | 94 | 94 | 18 |
| UTILITIES DEPARTMENT | | | | |
| Administration | | | | |
| Public Works Director | 1 | - | - | - |
| Utilities Director | 1 | 1 | 1 | - |
| Customer Service Supervisor | 1 | 1 | 1 | - |
| Principal Customer Service Specialist | 1 | 1 | 1 | - |
| Senior Customer Service Specialist | 1 | 1 | 1 | - |
| Customer Service Specialist | 1 | 1 | 1 | - |
| Division Total | 6 | 5 | 5 | - |
| Water - Administration | | | | |
| W/WW Treatment Manager | - | 1 | 1 | - |
| W/WW Treatment Superintendent | 1 | - | - | - |
| Utility Systems Superintendent | 1 | - | - | - |
| Utility Systems Division Manager | - | 1 | 1 | - |
| Senior Customer Service Specialist | 1 | 1 | 1 | - |
| Division Total | 3 | 3 | 3 | - |
| Water - Main Street Treatment Plant | | | | |
| W/WW Treatment Plant Supervisor | 1 | 1 | 1 | - |
| Chief W/WW Treatment Plant Operator | 1 | 1 | 1 | - |
| Senior W/WW Treatment Plant Operator | 4 | 5 | 5 | - |
| W/WW Treatment Plant Operator | 5 | 4 | 4 | - |
| Utility Security Patrol | 5 | 2 | 2 | 2 |
| Groundskeeper | 2 | 4 | 4 | 1 |
| Chief W/WW Treatment Plant Mechanic | 1 | 1 | 1 | - |
| W/WW Treatment Plant Mechanic | 3 | 3 | 3 | - |
| W/WW Electronic Technician | 1 | 1 | 1 | - |
| Electrician | 1 | 1 | 1 | - |
| W/WW Electronic Technician Assistant | 1 | 1 | 1 | - |
| Senior Customer Service Specialist | 1 | 1 | 1 | - |
| Utility Compliance Specialist | 1 | 1 | 1 | - |
| Cross Connection Specialist | 1 | 1 | 1 | - |
| Senior Security Patrol | 1 | 1 | 1 | 1 |
| Division Total | 29 | 28 | 28 | 4 |
| Water - Transmission/Distribution | | | | |
| Utility Systems Supervisor | 1 | 1 | 1 | - |
| Utility Systems Crew Leader | 2 | 2 | 2 | - |
| Utility Maintenance Technician | 11 | 11 | 11 | 1 |
| Senior Water Distribution Maintenance Tech | 3 | 3 | 3 | - |
| Utility System Modeler | 1 | 1 | 1 | - |
| Division Total | 18 | 18 | 18 | 1 |

**SCHEDULE 5
2010-2011 AUTHORIZED STAFFING LEVEL**

| AUTHORIZED PERSONNEL | FY 08/09 | FY 09/10 | FY 10/11 | FY11 Unfunded |
|--|-----------|-----------|-----------|---------------|
| Water - Customer Service | | | | |
| Customer Service Field Crew Leader | 1 | 1 | 1 | - |
| Meter Service Program Coordinator | 1 | 1 | 1 | - |
| Customer Service Field Representative | 4 | 4 | 4 | - |
| Meter Reader | 3 | 3 | 3 | 1 |
| Development Utility Rates Technician | 1 | 1 | 1 | - |
| Senior Customer Service Specialist | 1 | 1 | 1 | 1 |
| Utility Rates Program Coordinator | 1 | 1 | 1 | - |
| Meter Repair Worker | 2 | 1 | 1 | - |
| Utility Inventory Specialist | 1 | 1 | 1 | - |
| Senior Meter Service Technician | - | 1 | 1 | - |
| Division Total | 15 | 15 | 15 | 2 |
| Water - Agua Viva Water Treatment Plant | | | | |
| Chief W/WW Treatment Plant Operator | - | 1 | 1 | - |
| Senior W/WW Treatment Plant Operator | 1 | 1 | 1 | - |
| Senior W/WW Treatment Plant Mechanic | 1 | 1 | 1 | - |
| W/WW Electronic Technician Assistant | 1 | 1 | 1 | - |
| W/WW Treatment Plant Mechanic | 1 | 1 | 1 | - |
| W/WW Treatment Plant Operator | 2 | 4 | 4 | - |
| Electrician | - | 1 | 1 | - |
| Electronics Technician | - | 1 | 1 | - |
| Groundskeeper | 2 | 3 | 3 | - |
| Division Total | 8 | 14 | 14 | - |
| Water - Laboratory | | | | |
| Lab Director | 1 | 1 | 1 | - |
| Lab Analyst | 1 | 1 | 1 | - |
| Division Total | 2 | 2 | 2 | - |
| Wastewater - Figueroa | | | | |
| W/WW Treatment Supervisor | 1 | 1 | 1 | - |
| Chief W/WW Treatment Plant Operator | 1 | 1 | 1 | - |
| Senior W/WW Treatment Plant Operator | 6 | 6 | 6 | - |
| Groundskeepers | 3 | 3 | 3 | 2 |
| W/WW Treatment Plant Operator | 4 | 4 | 4 | - |
| Electrician | 2 | 2 | 2 | - |
| Chief W/WW Treatment Plant Mechanic | 1 | 1 | 1 | - |
| W/WW Treatment Plant Mechanic | 4 | 4 | 4 | - |
| Senior Customer Service Specialist | 1 | 1 | 1 | - |
| Utility Inventory Specialist | 1 | 1 | 1 | - |
| W/WW Electronic Technician | 1 | 1 | 1 | - |
| Division Total | 25 | 25 | 25 | 2 |
| Wastewater - Collection | | | | |
| Utility Systems Crew Leader | 2 | 2 | 2 | - |
| Utility Maintenance Technician | 11 | 11 | 11 | - |
| Senior WW Collections Maintenance Tech | 2 | 2 | 2 | - |
| Division Total | 15 | 15 | 15 | - |

**SCHEDULE 5
2010-2011 AUTHORIZED STAFFING LEVEL**

| AUTHORIZED PERSONNEL | FY 08/09 | FY 09/10 | FY 10/11 | FY11 Unfunded |
|--------------------------------------|------------|------------|------------|---------------|
| Wastewater - Pretreatment | | | | |
| Water Quality Assurance Supervisor | 1 | 1 | 1 | - |
| Industrial Waste Inspector | 2 | 2 | 2 | - |
| Pretreatment Specialist | 1 | 1 | 1 | - |
| Industrial Pretreatment Inspector | 1 | 1 | 1 | - |
| Division Total | 5 | 5 | 5 | - |
| Wastewater - Desert Dunes | | | | |
| W/WW Treatment Plant Mechanic | 1 | 1 | 1 | - |
| Facilities Maintenance Worker | 1 | 1 | 1 | - |
| Senior W/WW Treatment Plant Operator | 1 | 1 | 1 | - |
| W/WW Treatment Plant Operator | 1 | 1 | 1 | - |
| Division Total | 4 | 4 | 4 | - |
| Wastewater - Laboratory | | | | |
| Chemist | 2 | 1 | 1 | - |
| Lab Analyst | 1 | 1 | 1 | - |
| Division Total | 3 | 2 | 2 | - |
| Department Total | 133 | 136 | 136 | 9 |
| ENGINEERING DEPARTMENT | | | | |
| Engineering Services | | | | |
| Director of Engineering | 1 | 1 | 1 | - |
| Engineering Field Supervisor | 2 | 2 | 1 | - |
| C.I.P. Project Manager | 7 | 7 | 7 | 3 |
| C.I.P. Administrator | 1 | 1 | 1 | - |
| Civil Engineer | 1 | 1 | 1 | 1 |
| Traffic Engineer | 2 | 2 | 2 | 1 |
| Engineer in Training | 1 | 1 | 1 | - |
| Registered Land Surveyor | 1 | 1 | 1 | - |
| CADD Technician | 2 | 2 | 2 | 1 |
| Senior Engineering Technician | 7 | 7 | 7 | 1 |
| Engineering Technician | 4 | 4 | 4 | - |
| Senior Customer Service Specialist | 1 | 1 | 1 | - |
| Engineering Design Manager | 1 | 1 | 1 | - |
| Administrative Specialist | 1 | 1 | 1 | - |
| Development Fee Specialist | 1 | 1 | - | - |
| Division Total | 33 | 33 | 31 | 7 |
| Development Engineering | | | | |
| Assistant City Engineer | 1 | 1 | 1 | - |
| Community Development Engineer | 3 | 3 | 3 | - |
| Civil Plans Examiner | 1 | 1 | 1 | 1 |
| Senior Customer Service Specialist | 1 | 1 | - | - |
| Division Total | 6 | 6 | 5 | 1 |

**SCHEDULE 5
2010-2011 AUTHORIZED STAFFING LEVEL**

| AUTHORIZED PERSONNEL | FY 08/09 | FY 09/10 | FY 10/11 | FY11 Unfunded |
|--|-----------|-----------|-----------|---------------|
| Street - Traffic Signals | | | | |
| Traffic Systems Supervisor | 1 | 1 | 1 | - |
| Traffic Signal Technician | 3 | 3 | 3 | - |
| Senior Engineering Technician | 1 | 1 | 1 | - |
| Division Totals | 5 | 5 | 5 | - |
| Department Total | 44 | 44 | 41 | 8 |
| PARKS AND RECREATION DEPARTMENT | | | | |
| Administration | | | | |
| Director of Parks & Recreation | 1 | 1 | 1 | - |
| Assistant Director of Parks & Recreation | 1 | 1 | 1 | - |
| Park & Golf Course Superintendent | 1 | 1 | 1 | - |
| Recreation Superintendent | 1 | 1 | 1 | - |
| Customer Service Supervisor | 1 | 1 | 1 | - |
| Senior Customer Service Specialist | 4 | 4 | 4 | 1 |
| Arts & Culture Program Manager | 1 | 1 | 1 | - |
| Arts Specialist | 1 | 1 | 1 | - |
| Division Total | 11 | 11 | 11 | 1 |
| Parks Maintenance | | | | |
| Assistant Parks Superintendent | 1 | 1 | 1 | - |
| Grounds Maintenance Supervisor | 3 | 3 | 3 | 2 |
| HVAC Mechanic | 1 | 1 | 1 | - |
| Grounds Maintenance Crew Leader | 8 | 8 | 8 | - |
| Facility Maintenance Supervisor | 1 | 1 | 1 | 1 |
| Building Maintenance Specialist | 4 | 2 | 2 | - |
| Senior Parks Equipment Mechanic | 1 | 1 | 1 | - |
| Parks Equipment Mechanic | 1 | 1 | 1 | - |
| Parks Construction Specialist | 3 | 3 | 3 | - |
| Grounds Maintenance Specialist | 19 | 19 | 19 | 1 |
| Groundskeepers | 21 | 21 | 21 | 1 |
| Division Total | 63 | 61 | 61 | 5 |
| Urban Forestry | | | | |
| Urban Forestry Supervisor | 1 | 1 | 1 | - |
| Groundskeeper | 1 | 1 | 1 | - |
| Division Total | 2 | 2 | 2 | - |
| Civic Center | | | | |
| Civic Center Operations Supervisor | 1 | 1 | 1 | - |
| Event Operation Leader | 4 | 4 | 4 | - |
| Building Maintenance Specialist | - | 2 | 2 | - |
| Custodian | - | 1 | 1 | - |
| Civic Center Booking & Event Supervisor | 1 | 1 | 1 | - |
| Civic Center Box Office/Event Specialist | 1 | 1 | 1 | - |
| Senior Customer Service Specialist | 1 | 1 | 1 | - |
| Division Total | 8 | 11 | 11 | - |

**SCHEDULE 5
2010-2011 AUTHORIZED STAFFING LEVEL**

| AUTHORIZED PERSONNEL | FY 08/09 | FY 09/10 | FY 10/11 | FY11 Unfunded |
|--|-----------|-----------|-----------|---------------|
| Baseball Complex | | | | |
| Grounds Maintenance Supervisor | 1 | 1 | 1 | - |
| Grounds Maintenance Crew Leader | 1 | 1 | 1 | - |
| Grounds Maintenance Specialist | 1 | 1 | 1 | 1 |
| Groundskeeper | 3 | 3 | 3 | - |
| Division Total | 6 | 6 | 6 | 1 |
| Downtown Mall | | | | |
| Groundskeeper | 3 | 3 | 3 | - |
| Division Total | 3 | 3 | 3 | - |
| Recreation - General | | | | |
| Recreation Program Supervisor | 5 | 5 | 5 | 1 |
| Recreation Program Coordinator | 2 | 2 | 2 | - |
| Division Total | 7 | 7 | 7 | 1 |
| Aquatics | | | | |
| Aquatics Crew Leader | 1 | 1 | 1 | 1 |
| Building Maintenance Specialist | 2 | 2 | 2 | - |
| Division Total | 3 | 3 | 3 | 1 |
| Yuma Readiness & Community Center | | | | |
| Recreation Program Coordinator | 1 | 1 | 1 | - |
| Division Total | 1 | 1 | 1 | - |
| Arts and Culture | | | | |
| Arts Program Supervisor | 1 | 1 | 1 | 1 |
| Theatre Production Coordinator | 1 | 1 | 1 | - |
| Arts Specialist | 2 | 2 | 2 | 1 |
| Senior Customer Service Specialist | 2 | 2 | 2 | - |
| Art Center Booking Sales Specialist | 1 | 1 | 1 | - |
| Events Operations Leader | 1 | 1 | 1 | - |
| Division Total | 8 | 8 | 8 | 2 |
| Desert Hills Golf Course-Maintenance | | | | |
| Grounds Maintenance Crew Leader | 1 | 1 | 1 | - |
| Grounds Maintenance Supervisor | 1 | 1 | 1 | - |
| Senior Parks Equipment Mechanic | 1 | 1 | 1 | - |
| Parks Equipment Mechanic | 1 | 1 | 1 | 1 |
| Grounds Maintenance Specialist | 1 | 1 | 1 | - |
| Groundskeeper | 5 | 5 | 5 | 2 |
| Division Total | 10 | 10 | 10 | 3 |
| Desert Hills Golf Course-Restaurant | | | | |
| Restaurant Supervisor | 1 | 1 | 1 | - |
| Assistant Restaurant Supervisor | 1 | 1 | 1 | 1 |
| Kitchen Supervisor | 1 | 1 | 1 | - |
| Cook | 1 | 1 | 1 | - |
| Division Total | 4 | 4 | 4 | 1 |

**SCHEDULE 5
2010-2011 AUTHORIZED STAFFING LEVEL**

| AUTHORIZED PERSONNEL | FY 08/09 | FY 09/10 | FY 10/11 | FY11 Unfunded |
|---|------------|------------|------------|---------------|
| Desert Hills Golf Course-Pro Shop | | | | |
| Golf Shop Manager | 1 | 1 | 1 | 1 |
| Golf Professional | 1 | 1 | 1 | - |
| Lead Golf Shop Cashier | 1 | 1 | 1 | - |
| Senior Customer Service Specialist | 1 | 1 | 1 | 1 |
| Division Total | 4 | 4 | 4 | 2 |
| Arroyo Dunes Golf Course-Maintenance | | | | |
| Groundskeeper | 2 | 2 | 2 | - |
| Division Total | 2 | 2 | 2 | - |
| Department Total | 132 | 133 | 133 | 17 |
| POLICE DEPARTMENT | | | | |
| Administration | | | | |
| Police Chief | 1 | 1 | 1 | - |
| Deputy Police Chief | - | - | 1 | - |
| Police Captain - Field Services | 1 | 1 | 1 | - |
| Police Captain - Support Services | 1 | 1 | 1 | - |
| Police Captain - Investigations | - | 1 | 1 | - |
| Police Sergeant | - | 1 | 1 | - |
| Police Officer | - | 1 | 1 | - |
| Administrative Specialist | 1 | 1 | 1 | - |
| Senior Customer Service Specialist | 1 | 1 | 1 | - |
| Division Total | 5 | 8 | 9 | - |
| Patrol | | | | |
| Lieutenant | 4 | 5 | 5 | - |
| Sergeant | 13 | 12 | 12 | - |
| Master Police Officer | 9 | 8 | 8 | - |
| Police Officer | 103 | 91 | 96 | 10 |
| Accident Investigator | 6 | 5 | 5 | - |
| Police Assistant | 6 | 8 | 6 | - |
| Senior Customer Service Specialist | 1 | - | - | - |
| Principal Customer Service Specialist | - | 1 | 1 | - |
| Police Crime Analyst | 1 | - | - | - |
| Parts Runner | 1 | 1 | 1 | 1 |
| Division Total | 144 | 131 | 134 | 11 |
| Investigations | | | | |
| Police Lieutenant | 1 | 2 | 2 | - |
| Police Sergeant | 5 | 4 | 4 | - |
| Master Police Officer | 6 | 6 | 6 | 3 |
| Police Officer | 29 | 27 | 23 | 2 |
| Accident Investigator | - | 1 | 1 | - |
| Police Assistant | - | - | 1 | - |
| Police Crime Analyst | - | - | 1 | - |
| Senior Customer Service Specialist | 2 | 1 | 1 | - |
| Evidence Supervisor | - | 1 | 1 | - |
| Evidence Custodian | - | 3 | 3 | - |
| Police Identification Technician | 2 | 4 | 4 | - |
| Principal Customer Service Specialist | - | 1 | 1 | - |
| Division Total | 45 | 50 | 48 | 5 |

**SCHEDULE 5
2010-2011 AUTHORIZED STAFFING LEVEL**

| AUTHORIZED PERSONNEL | FY 08/09 | FY 09/10 | FY 10/11 | FY11 Unfunded |
|--|------------|------------|------------|---------------|
| Quality Assurance | | | | |
| Police Lieutenant | 1 | 1 | 1 | - |
| Police Sergeant | 1 | 3 | 3 | - |
| Master Police Officer | - | 1 | 1 | - |
| Police Officer | 2 | 8 | 7 | 3 |
| Police Assistant | - | 1 | 2 | - |
| Senior Facility Maintenance Worker | 1 | 1 | 1 | - |
| Polygraph Examiner | 1 | 1 | 1 | - |
| Police Facility Maintenance Supervisor | 1 | 1 | 1 | - |
| Asst Police Facility Maintenance Supervisor | 1 | 1 | 1 | - |
| Custodian | 3 | 3 | 3 | 1 |
| Evidence Custodian | 3 | - | - | - |
| Division Total | 14 | 21 | 21 | 4 |
| Records and Communications | | | | |
| Police Records Supervisor | 2 | 2 | 2 | 1 |
| Police Crime Analyst | - | 1 | - | - |
| Police Records Specialist | 16 | 13 | 13 | 1 |
| Customer Service Specialist | 3 | 3 | 3 | 1 |
| Division Total | 21 | 19 | 18 | 3 |
| Public Safety Communications Center | | | | |
| Police Records & Communications Manager | 1 | 1 | 1 | - |
| 911 Coordinator (YMPO funded) | 1 | 1 | 1 | 1 |
| 911 Emergency Dispatch Supervisor | 5 | 5 | 5 | 1 |
| 911 Emergency Dispatcher | 29 | 29 | 29 | 3 |
| Senior Customer Service Specialist | 1 | 1 | 1 | - |
| Division Total | 37 | 37 | 37 | 5 |
| Department Total | 266 | 266 | 267 | 28 |
| FIRE DEPARTMENT | | | | |
| Administration | | | | |
| Fire Chief | 1 | 1 | 1 | - |
| Assistant Fire Chief | 1 | 1 | 1 | - |
| Fire Public Information/Education Specialist | - | 1 | 1 | - |
| Administrative Specialist | 1 | 1 | 1 | - |
| Senior Customer Service Specialist | - | - | 2 | - |
| Division Total | 3 | 4 | 6 | - |
| Professional Services | | | | |
| Fire Battalion Chief | 1 | 1 | 1 | - |
| Fire Training Captain | 2 | 2 | 2 | - |
| Senior Customer Service Specialist | 1 | 1 | 1 | 1 |
| Division Total | 4 | 4 | 4 | 1 |

**SCHEDULE 5
2010-2011 AUTHORIZED STAFFING LEVEL**

| AUTHORIZED PERSONNEL | FY 08/09 | FY 09/10 | FY 10/11 | FY11 Unfunded |
|--|-------------|-------------|-------------|---------------|
| Suppression | | | | |
| Fire Battalion Chief | 3 | 3 | 3 | - |
| Fire Captain | 24 | 24 | 26 | 1 |
| Fire Engineer | 24 | 24 | 24 | - |
| Firefighter- EMT | 51 | 51 | 57 | 1 |
| Firefighter- CEP | - | - | 6 | - |
| Senior Customer Service Specialist | 1 | 1 | - | - |
| Customer Service Specialist | 1 | 1 | 2 | 1 |
| Fire Equipment Fleet Manager | 1 | 1 | 1 | - |
| Division Total | 105 | 105 | 119 | 3 |
| Community Risk Reduction | | | | |
| Fire Marshal | 1 | 1 | 1 | - |
| Deputy Fire Marshal | 1 | 1 | 1 | - |
| Fire Inspector | 3 | 3 | 2 | - |
| Senior Customer Service Specialist | 1 | 1 | - | - |
| Fire Code Plans Examiner | 1 | 1 | - | - |
| Fire Public Information/Education Specialist | 1 | - | - | - |
| Division Total | 8 | 7 | 4 | - |
| Emergency Management | | | | |
| Fire Training Captain | 1 | - | - | - |
| Senior Customer Service | 1 | - | - | - |
| Division Total | 2 | - | - | - |
| Department Total | 122 | 120 | 133 | 4 |
| CITY TOTAL | 1001 | 1002 | 1013 | 123 |

RESOLUTION NO. R2010-38

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUMA, ARIZONA, ADOPTING ESTIMATES OF PROPOSED EXPENDITURES BY THE CITY OF YUMA FOR THE FISCAL YEAR BEGINNING JULY 1, 2010, AND ENDING JUNE 30, 2011; AND DECLARING THAT SUCH SHALL CONSTITUTE THE ADOPTED BUDGET OF THE CITY OF YUMA FOR SUCH FISCAL YEAR

WHEREAS, pursuant to the provisions of the laws of the State of Arizona and the Charter and Ordinances of the City of Yuma, the City Council is required to adopt a Budget; and,

WHEREAS, the City Council has prepared and filed with the City Clerk a proposed Budget for the Fiscal Year beginning July 1, 2010, and ending June 30, 2011, and which was tentatively adopted on June 2, 2010; and,

WHEREAS, due notice has been given by the City Clerk, as required by law, that the Budget for Fiscal Year 2010-2011 with supplementary schedules and details is on file and open to inspection by anyone interested; and,

WHEREAS, it appears that the sums to be raised by primary taxation, as specified therein, do not in the aggregate amount exceed that amount as computed in Section 42-17051, Arizona Revised Statutes; and,

WHEREAS, the total of amounts proposed for expenditure in the Fiscal Year from July 1, 2010, to June 30, 2011, do not exceed the expenditure limitation established for the City of Yuma; and,

WHEREAS, a hearing has been held on this Budget for Fiscal Year 2010-2011, as required by law; and,

WHEREAS, the Yuma City Charter requires, at Article IX, Section 1, that the City Council annually review all current Boards and Commissions and determine whether such are necessary; and,

WHEREAS, the Yuma City Charter states that the City Council shall have control of all litigation of the city, and may employ other attorneys to take charge of any litigation or to assist the City Attorney therein.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Yuma as follows:

SECTION 1: That the City Council has finally determined the estimates of expenditures which will be required of the City of Yuma for the Fiscal Year beginning July 1, 2010 and ending June 30, 2011.

SECTION 2: That the Purposes of Expenditure and the amount finally determined upon for each purpose as set forth in Exhibits A through F attached hereto constitutes the official and finally adopted Budget of the City and the Main Street Mall and Offstreet Parking Maintenance District No. 1 for the 2010-2011 Fiscal Year as subject to the State Budget Law.

SECTION 3: That money from any fund may be used for any of the purposes set forth in SECTION 2, except money specifically restricted by State Law or City Charter, Ordinance or Resolutions.

SECTION 4: That all current City Boards and Commissions are necessary for the public health, safety and welfare of the City and should be continued.

SECTION 5: That the city attorney is authorized to employ outside legal council to take charge of any litigation or to assist the city attorney.

Adopted this 16th day of June 2010.

APPROVED:



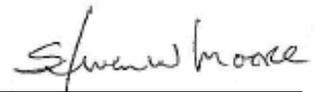
Alan L. Krieger
Mayor

ATTESTED:



Lynda Bushong
City Clerk

APPROVED AS TO FORM



Steven W. Moore
City Attorney

SCHEDULE 7
2010 LEVY LIMIT WORKSHEET
COUNTY OF: YUMA **TAX AUTHORITY: CITY OF YUMA**

| | | | |
|---|--|--------------|------------------|
| | | Construction | 19,718,136 |
| SECTION A. 2009 ACTUAL LEVY | | | |
| A.1 | 2009 MAXIMUM ALLOWABLE PRIMARY TAX LEVY LIMIT | | 9,386,857 |
| A.2 | LINE A.1 MULTIPLIED BY 1.02 EQUALS | | 9,574,594 |
| SECTION B. 2010 NET ASSESSED VALUE OF ALL PROPERTY SUBJECT TO TAXATION IN 2009 | | | |
| B.1 | CENTRALLY ASSESSED | 29,376,790 | |
| B.2 | LOCALLY ASSESSED REAL | 585,358,397 | |
| B.3A | LOCALLY ASSESSED MOBILE | 7,131,242 | |
| B.3B | LOCALLY ASSESSED PERSONAL PROPERTY | 29,856,747 | |
| B.4 | TOTAL OF B.1 THROUGH B.3 EQUALS | | 651,723,176 |
| B.5 | B.4 DIVIDED BY 100 EQUALS | | 6,517,232 |
| SECTION C. 2010 NET ASSESSED VALUES | | | |
| C.1 | CENTRALLY ASSESSED | 33,508,687 | |
| C.2 | LOCALLY ASSESSED REAL | 600,554,268 | |
| C.3A | LOCALLY ASSESSED MOBILE (PR YR) | 7,521,610 | |
| C.3B | LOCALLY ASSESSED PERSONAL PROP (PR YR) | 29,856,747 | |
| C.4 | TOTAL OF C.1 THROUGH C.3 EQUALS | | 671,441,312 |
| C.5 | C.4 DIVIDED BY 100 EQUALS | | 6,714,413 |
| SECTION D. 2010 LEVY LIMIT CALCULATION | | | |
| D.1 | ENTER LINE A.2 | 9,574,594 | |
| D.2 | ENTER LINE B.5 | 6,517,232 | |
| D.3 | DIVIDE D.1 BY D.2 AND ENTER RESULT | | 1.4691 |
| D.4 | ENTER LINE C.5 | | 6,714,413 |
| D.5 | MULTIPLY D.4 BY D.3 AND ENTER RESULT LINE D.5 EQUALS 2010 ---- MAXIMUM ALLOWABLE LEVY LIMIT | | 9,864,144 |
| D.6 | ENTER EXCESS PROPERTY TAXES COLLECTIBLE PURSUANT TO ARS 42-17051, SECTION B | | - |
| D.7 | ENTER AMOUNT IN EXCESS OF EXPENDITURE LIMITATION PURSUANT TO ARS 42-17051, SECTION C | | - |
| D.8 | LINE D.5 MINUS LINE D.6 AND LINE D.7 EQUALS 2010 ALLOWABLE LEVY | | 9,864,144 |

Glossary

Actual vs. Budgeted: Difference between the amounts projected (budgeted) in revenues or expenditures at the beginning of the fiscal year and the actual receipts or expenses, which are incurred by the end of the fiscal year.

Assessed Value/Valuation: Value of real and personal property determined by the County Assessor and Arizona Department of Revenue upon which property taxation is based.

Bonds: Debt instruments that require repayment of a specified principal amount on a certain date (maturity date), and interest at a stated rate or according to a formula for determining the interest rate.

Bond Rating: An evaluation of a bond issuer's credit quality and perceived ability to pay the principal and interest on time and in full.

Budget: A plan of financial operation for a specific time period. The budget contains the estimated expenditures needed to continue the City's operations for the year and the anticipated revenues to finance them.

Budgetary guidelines: Recommendations on budgeting issued by the National Advisory Council on State and Local Budgeting (NACSLB). The NACSLB's budgetary guidelines are chiefly of interest to accountants because of the emphasis they place on performance measurement in the context of the budgetary process.

Capital Improvement Program (CIP): A plan for capital expenditures needed to maintain and expand the public infrastructure. It projects these infrastructure needs for ten years and is updated annually to reflect the latest priorities. The first year of the CIP is adopted with the City's operating budget.

Capital Outlay: Items that cost more than \$5000 and have a useful life of more than two years.

CIP: See Capital Improvement Program.

Contingency: An appropriation of funds to cover unforeseen events that may occur during the fiscal year, such as natural emergencies, shortfalls in revenue and similar events.

Debt Service: Principal and interest payments on outstanding bonds.

Enterprise Funds: Funds that are accounted for in a manner similar to a private business with the intention to cover their costs through user fees. The City has four enterprise funds: Arroyo Dunes Golf Course, Desert Hills Golf Course, Water, and Wastewater.

Estimate: The most recent estimate of current year revenue and expenditures.

Expenditure: Current operating expenses.

Fiscal Year (FY): The period designated by the City for the beginning and ending of financial transactions. The fiscal year for the City of Yuma begins July 1 and ends June 30.

Full-time Equivalent Position (FTE): A position converted to the decimal equivalent of a full-time position based on 2,080 hours per year. For example, an employee may be split 50% between two divisions, thus .5 in one division and .5 in the other.

Fund: A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources.

Fund Balance: A balance or carry over that occurs when actual revenues exceed budgeted revenues and/or when actual expenditures are less than budgeted expenditures. The beginning fund balance is the residual funds brought forward from the previous fiscal year.

Generally Accepted Accounting Principles (GAAP): Uniform minimum standards of financial accounting and reporting that govern the form and content of basic financial statements.

Governmental Funds: Funds that house tax-supported activities; i.e., General Fund, Special Revenue Funds, Debt Service Funds, and Capital Projects Funds.

Grant: A contribution by a government unit or funding source to aid in the support of a specified function.

Infrastructure: Facilities that support the continuance and growth of a community. Examples include roads, water lines, and sewers.

Internal Service Funds: Fund that provides goods or services to another department, agency or government on a cost-reimbursement basis. The City has three internal service funds: Equipment Maintenance, Equipment Replacement, and Insurance Reserve.

Modified Accrual Basis of Accounting: Basis of accounting according to which (a) revenues are recognized in the accounting period in which they become available and measurable and (b) expenditures are recognized in the accounting period in which the liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.

Operating Budget: Day-to-day costs of delivering city services and estimates of revenues to be collected that comprise the City's financial affairs for a fiscal year.

Operating Expenses: The cost of personnel, materials and equipment required for a department to function.

Operating Revenue: Funds received as income to pay for ongoing operations. For example, taxes, user fees, interest earnings, and grants.

Personal Services: Expenditures for salaries and fringe benefits for employees.

Primary Tax: Property tax levied for government operating budgets. Arizona statutes limit the primary property tax levy amount.

Property Tax: A tax based on the assessed value of property, both real property (land and buildings) and personal property (equipment). The total property tax levied by a municipality. Arizona's municipal property tax system is divided into a primary and secondary rate.

Proprietary Funds: Funds that are focused on changes in net assets, operating income, financial position, and cash flow; i.e., Enterprise Funds and Internal Service Funds.

Reappropriation (Rebudget): The inclusion of a balance from the prior year's budget as part of the budget of the subsequent fiscal year. Reappropriation is common for encumbrances outstanding at the end of a fiscal year that a government intends to honor in the subsequent fiscal year.

Reserved fund balance: The portion of a governmental fund's net assets that is not available for appropriation.

Revenue: Financial resources received from taxes, user charges and other levels of government.

Secondary Tax: Property tax used to pay general obligation debt of the government. Arizona statute limits the overall amount of general obligation debt but, unlike primary property tax, does not limit on the tax itself, as the secondary tax is based on voter-approved debt issuance.

Special Revenue Fund: A fund used to account for receipts from revenue sources that have been earmarked for specific activities. For example, Highway User Revenue funds must be used for street maintenance.

State-Shared Revenue: Includes the City's portion of the state sales tax revenues, state income tax receipts, and Motor Vehicle In-Lieu taxes.

Supplemental: A request to add a position to the authorized staffing list and all associated costs with that position.

Tax Levy: The total amount of the general property taxes collected for purposes specified in the Tax Levy Ordinance.

Tax Rate: The amount of tax levied for each \$100 of assessed valuation.

Transfer: Movement of resources from one fund into another fund in which the resources are expended. For example, an interfund transfer would include the transfer of operating resources from the General Fund to the Capital Projects Fund, where long-term capital expenditures are recorded. Other examples include a transfer from the General Fund to the Solid Waste Fund, as user charges in Solid Waste are not sufficient to cover the cost of services and general revenues must be used (subsidy).

Undesignated Fund Balance: Funds remaining from prior year that are available for appropriation and expenditure in the current year.

User Charges: The payment of a fee in direct receipt of a public service by the party who benefits from the service.