



**CITY OF YUMA
ENGINEERING DEPARTMENT
APPLICATION FOR PERMIT TO WORK IN/ON CITY
RIGHT-OF-WAY OR PROPERTY**



ENCROACHMENT PERMIT

The undersigned is applying for a permit to enter in upon and use a portion of city property (city property includes, but is not limited to, easements, rights-of-way, licenses, leased or fee land, real estate, utilities and appurtenances; hereafter referred to as "property"). Applicant acknowledges that inspections will be performed pursuant to City of Yuma Construction Standards and the adopted building code by City of Yuma personnel.

Owner: _____ **Address Location:** _____

Check the appropriate construction type, for this project:

- Driveway, Sidewalk, Curb/gutter Sewer Water Storm Drain Utility Work O/H UG Potholing
 Monitoring Wells Emergency Work Work on City Property Other _____

Description of Proposed Work: _____

The undersigned acknowledges that they have read the conditions listed on Page 2 of this application and accept said conditions in consideration of granting this permit or license for the purpose(s) herein set forth, and agree the right of entry is subject to terms of the City's interest in said property.

CONTRACTOR _____ CONTACT _____

ADDRESS _____ EMAIL _____

PHONE _____

ROC-LIC # _____

SIGNATURE _____

Date _____

THIS APPLICATION is approved with the following directions, requirements and specifications:

1. All work performed within City of Yuma (COY) property shall comply with current COY construction standard and specifications.
2. License shall notify COY Engineering Inspection Services (928-373-4506) prior to 3:00 pm a minimum of **48 hours (2 working days)** in advance of all work within COY right-of-way.
3. License shall notify COY Engineering Inspection Services (928-373-4506) prior to 3:00 pm a minimum of **72 hours (3 working days)** in advance if any work involves closing a public street or alley to vehicular traffic.
4. Open cutting of streets or alleys shall not be permitted for a period of two (2) years from being paved or overlaid, and one (1) year from being seal coated (slurry and fog seal).
5. Water/sewer taps shall only be inspected Tuesday through Thursday between 7:00 am and 3:00 pm. Contractor will not backfill until the water or sewer lines have been inspected.
6. All other work shall be inspected Monday through Friday between 7:00 am and 3:00 pm.
7. City inspections outside of normal City of Yuma operational hours will require additional inspection fees and 2 working day advance notice for scheduling purposes.

Failure to comply with the directions, requirements and conditions of this encroachment permit may result in the applicant being issued a stop work order and required to cease all activity and withdraw from the City right-of-way until the deficiency is corrected.

PERMIT & LICENSE

PERMIT #: _____ Fee \$ _____

A permit and license is hereby issued to the foregoing licensee for the purpose contained in the application and upon the expressed condition that every agreement and covenant therein contained is faithfully performed and said work to be performed in accordance with approved plans and specifications, or as stipulated.

Date Issued _____

Construction work or use to be completed by _____

DATE

FOR, CITY ENGINEER

FOR AND IN CONSIDERATION of granting a permit or license for the purpose set forth herein the Licensee hereby agrees, covenants, and binds said Licensee as follows, to wit:

1. That the Licensee assumes the responsibility and all liability for any injury or damage to said property, or to any person while using said property in a lawful manner, caused by or arising out of the exercise of this permit or license.
2. That all work done shall be at the sole cost and expense of the Licensee, and shall be done at such time and in such manner as to be least inconvenient to the traveling public, and as directed by the agent of the Licensor. It is Licensee's responsibility to obtain prior written consent from any Lessee of the City at the time in possession of any property included in this agreement. Work must be finished in the time specified on the permit.
3. That when the proposed work is completed the Licensee shall repair the roadbed and replace the surfacing material thereon, and will restore all disturbed and/or damaged property to as good or better than its pre-construction condition, so far as the property is affected by the Licensee, **within five (5) working days after completion of the permit related construction activity.**
4. That if the subject of the permit of license fails to pass final inspection, the Licensee will remove or replace same within such time as specified by written notice from the Licensor; or if at any time hereafter, any material used by the Licensee in replacing or reconstructing any part of said property proves defective, the Licensee will replace same with the kind and quality of material which the Licensor shall specify.
5. That if the title and possession of any improvements placed upon the property by the Licensee remains in said Licensee, the Licensee shall and will promptly perform all necessary repair work upon written notice from the Licensor, and will not permit or allow any condition to exist which would be a hazard or source of danger to the traveling public.
6. That at any time hereafter any permit or license granted in pursuance of this application, may be revoked by the Licensor and all rights there under terminated, and upon sufficient notice, the Licensee shall and will remove all improvements belonging to said Licensee.
7. That in the event that work to be done under authority of the permit or license necessitates creation of any hazard or source of danger to any person or vehicle using said property, said Licensee shall and will provide and maintain at all times during the existence of said hazard, sufficient barriers, danger signals, lanterns, detours, and shall be and will take such measures of precaution as the Licensor shall direct.
8. A.R.S. 28-650 requires any contractor, firm or corporation performing work on roads, streets or highways, shall post and maintain at the work site until the work is complete or until such time as the governing body authorizes the removal, such warning signs, signals, markers and barricades in compliance with the MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES. Licensee shall submit, and obtain approval of, a traffic control plan prior to any such construction. Submission of a traffic control plan shall not be considered as part of the required advance notification period.
9. That the Licensee shall furnish suitable plans, maps, or diagrams showing the place, character and extent of the proposed work as deemed necessary by the Licensor. Any changes in construction because of the change in design, errors, field conditions other than shown on the application, or any other factors requiring construction other than shown on the drawings will require immediate cessation of construction, and will require re-approval of this permit. Field conditions other than shown on the drawings, as well as failure to inform the City of Yuma, Engineering Services, of any changes may be cause for cancellation of this permit.
10. To conform with A.R.S., Chapter 2, Article 6.3, Sections 40-361.21 through 26 amended, 27, and 40-360.28 added, the Licensee shall contact the Blue Stake Center a minimum of **three (3) working days** prior to the planned start of construction.
11. Contractor shall comply with all State, Federal, and O.S.H.A. Safety, Health, and Welfare Regulations. Asbestos Certification shall be required for all cement asbestos water main construction.