

Official Use Only →	Plan Check #: _____	<input type="checkbox"/> Original to Util Rates Svcs.	<input type="checkbox"/> Copy to Pretreatment	← Official Use Only
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## City of Yuma, Arizona Utilities Management Evaluation



To be completed by all commercial and industrial developments and triplex or larger multi-unit residential developments

This Utilities Management Evaluation (UME) is being requested to determine types, sources and quantities of water usages and water discharges applicable to your site. This UME must be completed in accordance with the City of Yuma Utility Regulations. The City of Yuma Utility Regulations can be examined during normal business hours at City Hall or Public Works. If you have any questions while completing the UME, contact the Utility Rates Program Coordinator at (928) 373-5000 Ext: #3405.

Complete all items. If an incomplete UME is received, it will delay the permitting and/or approval process. Additional evaluations / forms / permits may be required depending on data, including any attachments, submitted herein.

Name of Business: \_\_\_\_\_

Yuma Site Address: \_\_\_\_\_

What North American Industry Classification System (NAICS) code(s) do you report under? (Visit [www.census.gov/epcd/www/naics.html](http://www.census.gov/epcd/www/naics.html) for information and a list of codes (click on [2002 NAICS codes](#)) with definitions)

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.

Briefly describe your business, include products manufactured or services performed and be as specific as possible.

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Number of Occupants: \_\_\_\_\_. Operational Days (i.e. Monday thru Friday): \_\_\_\_\_

Operational Hours (i.e. 8 am to 5 pm): \_\_\_\_\_. Is your business/facility a seasonal establishment?     Yes     No

If yes, what are the operational dates (i.e. November 15 to March 15)? \_\_\_\_\_

Will operation of your business/facility involve any hazardous materials, pesticides, flammables, organic chemicals, liquid wastes, sludge or other items regulated by the Environmental Protection Agency (EPA) or Arizona Department of Environmental Quality (ADEQ)?     Yes     No    If Yes, specify: \_\_\_\_\_

***If the daily volume of water usage exceeds the user's paid sewer capacity in GPD by twenty percent (20%) or more, the Utilities Director, or his authorized representative, may request (at the user's expense) an audit of water usages and water discharges to determine if the excess water usage was returned to the City sewer system for treatment. The Utilities Director, or his authorized representative, shall determine the appropriate course of action to be taken by the user. Those actions may include, but are not limited to, the installation of a non-domestic water meter. The decision of the Utilities Director, or his authorized representative, is final.***

If the submitted data following this paragraph is thought to be inaccurate (i.e. deviates from known standards or historical precedents), you will be contacted to revise and resubmit the UME or provide documentation supporting your data. Provide data for water usages and water discharges in gallons per day (GPD) unless otherwise noted and, for new construction or remodeling that affects water usage and/or water discharge, said data must be accompanied with calculations showing how the water usage and water discharge data was determined along with any necessary backup documentation. If your business/facility is seasonal, give data for the operational days and dates as stated above.

### WATER USAGE

Municipal Water Meter(s)*	Domestic	Industrial	Irrigation only	other	other
Quantity					
Size					
New or Existing					

**Water Sources:** (check all that apply)

City of Yuma Municipal Water\*       Private Well/Groundwater       Canal/Surface       Other(s)

Water Usages	Water Source (From List Above)	Average Daily (GPD)	Maximum Daily (GPD)	Maximum Hourly (Gallons Per Hour)	Maximum Monthly (Gallons Per Month)
Process1 (Industrial Only) Specify:					
Process2 (Industrial Only) Specify:					
Facility Wash Down					
Irrigation/Landscaping					
Domestic Water					
<b>Total (must be completed)</b>					

← Attach calculations showing how the usages and discharges were determined along with any necessary backup documentation. Complete all columns and show totals. The totals submitted under water usages and water discharges must be the same. →

### WATER DISCHARGE

**Water Destinations:** (check all that apply)

City of Yuma Municipal Sewer       Underground/Injection Well       Septic Tank       Other(s)

Water Discharges	Water Destination (From List Above)	Average Daily (GPD)	Maximum Daily (GPD)	Maximum Hourly (Gallons Per Hour)	Maximum Monthly (Gallons Per Month)
Process1 (Industrial Only) Specify:					
Process2 (Industrial Only) Specify:					
Facility Wash Down					
Irrigation/Landscaping					
Domestic Wastewater					
<b>Total (must be completed)</b>					

← Attach calculations showing how the usages and discharges were determined along with any necessary backup documentation. Complete all columns and show totals. The totals submitted under water usages and water discharges must be the same. →

**The totals submitted under water usages and water discharges must be the same.**

## ACKNOWLEDGMENT AND SIGNATURE

I am aware that a Utilities Management Evaluation is to be submitted to Utilities Rates Services along with my first set of plans and upon any change in service conditions or as requested by the City of Yuma. I am aware that water meters may not be released, and/or plans approval given, and/or a Certificate Of Occupancy issued, until a completed Utilities Management Evaluation has been approved. I am aware that water and sewer fees must be paid prior to connection or upon any change, if applicable, to the City of Yuma water and sanitary sewer systems. **I am aware that additional charges may be assessed against the owner if the account history, reviewed every 6 months, exceeds the paid sewer capacity in GPD by twenty percent (20%) or more.** I have personally examined and am familiar with the information submitted in this document and any attachments; and, to the best of my knowledge, I believe that the information submitted is true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and/or imprisonment.

\*The City of Yuma Utility Regulations requires that an Authorized Representative of the user sign all reports. An Authorized Representative is defined as a person responsible for principle business decisions or other policy decisions for the business/facility. The UME is not to be signed by the engineer or architect.

\*Name (print): \_\_\_\_\_ Title: \_\_\_\_\_

\*Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

<b>Return UME to:</b> (In Person) <b>City of Yuma</b> *City Hall* <b>Utilities Dept</b> *DCD* <b>Utilities Rates Svcs</b> *2 <sup>nd</sup> Floor* <b>One City Plaza</b> *East Side* <b>Yuma, Arizona</b>	(By Mail) <b>City of Yuma</b> <b>Utilities Dept</b> <b>Attn: Util Rates Svcs</b> <b>One City Plaza</b> <b>PO Box 13013</b> <b>Yuma, AZ 85366-3013</b>	(By Express) <b>City of Yuma</b> <b>Utilities Dept</b> <b>Attn: Util Rates Svcs</b> <b>One City Plaza</b> <b>Yuma, AZ 85364</b>
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The UME may be faxed for reviewing purposes, however, **the original, signed UME must be received before approval can be given.** Fax number is (928) 373-5184.

**Failure to return this UME is enforceable in accordance with the City of Yuma Utility Regulations.**  
**The UME will be reviewed for accuracy and the applicant notified no less than fifteen business days after receipt.**  
**If you have any questions while completing the UME, contact the Utility Rates Program Coordinator at (928) 373-5000 Ext: #3405.**

