

**Design and Historic Review Commission Meeting Minutes
September 23, 2015**

A regular meeting of the City of Design and Historic Commission was held on Wednesday, September 23, 2015, at the City of Yuma Council Chambers, One City Plaza, Yuma, Arizona.

DESIGN AND HISTORIC REVIEW COMMISSION MEMBERS present included Chairman Thomas Rushin and Commissioners Chris Hamel, Ron Hayes, David Koopmann, and James Sheldahl. Commissioners David Montoya and Bill Moody were absent.

STAFF MEMBERS present included Robert Blevins, Principal Planner; Alyssa Linville, Associate Planner; and Stephanie Guzman, Administrative Assistant.

Chairman Rushin called the meeting to order at 4:00 p.m. and noted there was a quorum present.

CONSENT CALENDAR MINUTES

None

WITHDRAWALS BY APPLICANT

None

CONTINUANCES

None

APPROVALS

None

MOTION

None

PRELIMINARY REVIEWS

Alyssa Linville, Associate Planner, presented a preliminary review of proposed metal awning with the signage; fencing and gate along 1st Street; and trellis on the south side.

APPLICANT / APPLICANT'S REPRESENTATIVE

Kevin Eatherly, 4722 E. County 13 ¾ Street, Yuma, Arizona, was available for questions.

Commissioner Hamel asked for clarification on the location of the signage. **Eatherly** said the sign would be cut into the metal and would be across the bottom of the canopy. The sign would be facing Madison Avenue and would be most visible at night.

PUBLIC HEARINGS

DHRC-11109-2015: *This is a request by Streamline Solar, on behalf of Jorge Cervantes, to place roof-mounted solar panels on the property located at 500 S. Madison Avenue, in the Century Heights Conservancy Residential Historic District.*

Alyssa Linville, Associate Planner, summarized the staff report, recommending **APPROVAL**.

QUESTIONS FOR STAFF

None

APPLICANT / APPLICANT'S REPRESENTATIVE

T.J Lobeno, 3702 E. Roeser Road Phoenix, Arizona, was available for questions.

PUBLIC COMMENT

None

MOTION

Motion by Hamel, second by Koopmann, to APPROVE Case Number DHRC-11109-2015 subject to the Conditions of Approval in Attachment A. Motion carried unanimously (5-0).

DHRC-11317-2015: *This is a request by Polar Cooling, LLC, on behalf of Meredith Young, to replace the existing HVAC equipment at the individually-listed structure located at 50 W. 3rd Street, in the Main Street Historic District.*

Alyssa Linville, Associate Planner, summarized the staff report, recommending APPROVAL.

QUESTIONS FOR STAFF

Commissioner Koopmann asked if there was recently a case similar to the case that was presented. Linville said yes, and stated it was the Plaza Paint building.

APPLICANT / APPLICANT'S REPRESENTATIVE

Applicant was not in attendance.

PUBLIC COMMENT

None

MOTION

Motion by Shedahl, second by Hamel, to APPROVE Case Number DHRC-11317-2015 subject to the Conditions of Approval in Attachment A. Motion carried unanimously (5-0).

DHRC-11420-2015: *This is a request by Penn Neon Sign Co. Inc., on behalf of ADI Properties, for design review of new signage and paint at 1110 S. Castle Dome Avenue in the General Commercial/Aesthetic Overlay (B-2/AO) District.*

Robert Blevins, Principal Planner, summarized the staff report, recommending APPROVAL.

QUESTIONS FOR STAFF

Commissioner Koopmann asked if the building has ever been occupied. Blevins said no.

APPLICANT / APPLICANT'S REPRESENTATIVE

Ronald Contreras, 707 W. 8th Street, Yuma, AZ, said the only change they were requesting was to add lighting to the signage, and explained what the new Farley's Market store would consist of.

PUBLIC COMMENT

None

MOTION

Motion by Hayes, second by Hamel, to APPROVE Case Number DHRC-11420-2015, including the change of the signage, subject to the Conditions of Approval in Attachment A. Motion carried unanimously (5-0).

Commission Discussion

Robert Blevins, Principal Planner, discussed how staff determined a full public hearing review or an administrative staff review, and presented examples.

INFORMATION ITEMS

Staff

None

Administrative Approvals

DHRC-10239-2015 Update: Staff update regarding the replacement of the exterior door for the property located at 439 S. 1st Avenue, in the Century Heights Conservancy Residential Historic District.

Commission

None

Public

None

ADJOURNMENT

The meeting was adjourned at 5:05 p.m.

Minutes approved this 9 day of December, 2015.


Chairman