

MINUTES
REGULAR WORKSESSION
CITY COUNCIL OF THE CITY OF YUMA, ARIZONA
YUMA CITY HALL
ONE CITY PLAZA, YUMA, ARIZONA
October 18, 2011
5:00 p.m.

CALL TO ORDER

Mayor Krieger called the City Council meeting to order.

Councilmembers Present: Stuart, Mendoza, McClendon, Brooks, Johnson and Mayor Krieger
Councilmembers Absent: Beeson
Staff Members Present: City Administrator, Greg Wilkinson
Fire Chief, Jack McArthur
Fire Admin Project Analyst, Mike Erfert
Assistant City Attorney, Connie Scoggins
Various department heads or their representatives
City Clerk, Lynda Bushong

Wilkinson introduced Kevin Wilkins the new Economic Development Program Manager. He will be working hand in hand with the Greater Yuma Economic Development Corporation and will be the Chair of the Strategic Planning Committee. Wilkins comes with a wealth of experience from both Nebraska and Colorado in private businesses and the newspaper industry.

I. REGULAR CITY COUNCIL MEETING AGENDA OF OCTOBER 19, 2011

Resolution R2011-29: City of Yuma Emergency Operations Plan 2011

McArthur stated that staff has worked hard to make this document simple and useable. He introduced Erfert, who gave an overview of the plan.

Erfert presented the following:

- The Emergency Operation Plan (EOP) was last updated in 2004.
- The Basic Plan of the EOP includes:
 - Purpose – provides a broad outline of the City of Yuma emergency management structure not a detailed description. Emergencies happen every day; it is the size of the emergency that determines how it is handled.
 - Situation – sites authorities/resources that the plan is based on.
 - Assumptions – sites concepts of operation that the plan is based on.
 - Elements of Emergency Management – outlines Mitigation, Preparedness, Response, and Recovery
- The EOP outlines duties, responsibilities, procedures, and resources for the following sections:
 - Direction and Control
 - Outlines the roles of local government officials, assigned responsibilities, Emergency Declarations and the activation/operation of an Emergency Operations Center (EOC)

- Communications and Warnings
 - Deals with the reception and communications of warnings to the appropriate personnel within our organization, not external at this point
 - The initiation and maintenance of emergency interagency communications
- Emergency Public Information
 - Primarily deals with procedures and resources used to inform and warn citizens.
- Law Enforcement
 - Evacuations and crowd control
- Fire and Emergency Medical Service
 - Rescue and treating injuries
- Health and Medical
- Public Works
- Resources and Transportations
 - Supplies, logistics, and distribution
- Evacuation
- Reception and Care
- In-Place Protective Shelter
 - Explains why citizens should remain inside for a specified time period.
- Human Services
 - Details how to help victims and provide information for recovery
- Terrorism – this is a new section
- Continuity of Government – this is a new section
- The Action Checklist is included to assist as a guide. It outlines the possible EOC positions and responsibilities.
- Major changes:
 - Simplified and streamlined the structure by assigning responsibilities as opposed to detailing step-by-step actions.
 - Took into consideration how emergency operations are actually conducted in Yuma instead of creating a plan that is contrary to the everyday policies and procedures.
 - Simplified the language.
- The EOP will be used for training purposes.

Mayor Krieger stated the EOP has been updated to be comprehensive and understandable. **Stuart** agreed.

Wilkinson acknowledged staff for their work during the power outage in September. Staff went through a logical step process to assess the situation and departments knew what was needed to handle the extended power outage. Some minor issues occurred at the one of water plants, but all of the back up systems functioned properly. There was coordination with Arizona Public Services (APS) to apply power restoration for the hospital and a cooling center. Staff immediately began to evaluate the different areas where disabled and elderly citizens might need to be moved to a cooling center. This is one of the critical areas where the community can assist by informing staff if there is someone that needs assistance in these situations. Staff then began to transition into the sustainment phase where generators are refueled. Although these experiences are not pleasant, they allow staff the opportunity to test the different phases from activation to sustainment. Notification to the public was achieved through various venues such as Twitter. **Mayor Krieger** stated that during the outage the Governor called to offer assistance. It was extremely important to have a plan in place and have the ability to

communicate the City's status to the Governor and other entities. Mayor expressed appreciation for being updated as much as possible.

Resolution R2011-30: Resolution of Support for Yuma County Multi-Jurisdictional Hazard Mitigation Plan

Erfert presented the following:

- The 2010 Yuma County Multi-Jurisdiction Mitigation Plan is updated every five years. In 2005 when the plan was originally adopted it was adopted individually by each community, but now the plan incorporates the entire county.
- The Multi-Jurisdictional Planning Team included representatives from Yuma County, City of Yuma, City of San Luis, City of Somerton, Town of Wellton, and the Cocopah Tribe. The group began working on the update in 2009.
- The Mitigation Plan is used to:
 - Identify potential risks that occur in our region
 - Identify critical infrastructure that might present a problem if they are lost
 - Identify cost to repair/replace and/or projects to reduce risk to that infrastructure
- The plan was compiled by the engineering firm JE Fuller Hydrology & Geomorphology with assistance from City of Yuma Fire Department and Police Department personnel as a part of the planning team.
 - The Mitigation Plan was prepared in compliance with Section 322 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act.
 - The contractor put it together in a format that is required by the State and Federal government.
- Federal code states that local governments must have a Federal Emergency Management Agency (FEMA) approved local mitigation plan in order to apply for and/or receive project grant funding from various mitigation programs.
 - This plan has been approved by both the State of Arizona Division of Emergency Management (ADEM) and FEMA. To complete the implementation process adoption of a resolution of support from the various entities in Yuma County is needed.
- The plan is arranged and formatted to be consistent with the 2007 State of Arizona Multi-Hazard Mitigation Plan (State Plan) and is comprised of the following major sections:
 - Planning Process – this section summarizes the planning process used to update the plan. It explains the assembly of the Planning Team, the meetings conducted, and summarizes the public involvement efforts.
 - Community Description – this section provides an overall description of the participating jurisdictions and the County as a whole.
 - Risk Assessment – summarizes the identification and profiling of hazards that impact the County. The vulnerability assessment for each hazard considers exposure/loss estimations and development trend analyses.
 - Mitigation Strategy – presents a capability assessment for each participating jurisdiction. This section also summarizes the plan mitigation goals, objectives, actions/projects, and strategy for implementation of the actions/projects.
 - Plan Maintenance Strategy – outlines the proposed strategy for the following:
 - Evaluating and monitoring the plan
 - Updating the plan in the next five years
 - Incorporating plan elements into existing planning mechanisms
 - Continued public involvement

II. ELECTED OFFICIALS RETIREMENT PLAN

Scoggins detailed the following:

- In 2011 the legislature undertook major changes for the pension systems in the State. These changes are effective on July 20, 2011, unless otherwise indicated.
- Normal Retirement
 - Member before January 1, 2012
 - Age 65 with 5 years of service
 - Age 62 with 10 years of service
 - 20 years or more of service
 - Early Retirement with five years of service and member ceases to hold office
 - Member on or after January 1, 2012
 - Age 65 with 5 years of service
 - Age 62 with 10 years of service
 - Early Retirement or 20 year option is not available
- Monthly Pension Calculation
 - Member before January 1, 2012, there were no changes.
 - $1/12$ of 4% of the average yearly salary times the number of years credited service up to a maximum 80% of the average yearly salary as an elected official and the amount is reduced for early retirement.
 - Member on or after January 1, 2012
 - $1/12$ of 3% of the average yearly salary times the number of years credited service up to a maximum 75% of the average yearly salary.
- Average Yearly Salary
 - Member before January 1, 2012
 - The highest 3 consecutive years within the last 10 completed years of credited service.
 - Member on or after January 1, 2012
 - The highest 5 consecutive years within the last 10 completed years of credited service.
 - Compensation is based on salary; it does not include any monies that are received for travel or per diem.
- Credited Service
 - Years of service under plan
 - Any credited services that are transferred from another Arizona Plan
 - Redeemed service
 - Prior service as an elected official in Arizona if:
 - withdrew funds from a prior plan
 - service was not covered by a plan
 - service with a City without a plan
 - Redeemed service also includes any employment with the United States government, another state, or a political division subdivision of another state.
- Return of Contribution
 - This applies if the elected official does not retire and wants money back.

- Member before January 1, 2012
 - The return is 100% member contributions plus:

Years of Service	% of Member Contribution
5 years	25%
6 years	40%
7 years	55%
8 years	70%
9 years	85%
10 years	100%

- Only applies if member ceases to hold office and withdraws these funds. If you have been a member for 10 years and do not withdraw these funds interest begins to accrue after 30 days until the time the member retires.

- Member on or after January 1, 2012
 - Employee contribution and interest only; interest is determined as of the date of termination.

▪ **Redeposit of Funds**

- If an elected official withdrew their funds when they left office and was later re-elected, the amount withdrawn may be redeposit. The elected official must apply within 90 days of taking office and pay the amount back within one year of taking office. The 2011 changes will apply to the new term.

▪ **Redemption of Service prior to July 20, 2011, for Present active Elected Official**

- May purchase up to 60 months of redeemed service and military service but must have 10 years of other credited service with the plan before you can redeem those and have them added to your credited service for retirement purpose.
- Cannot concurrently be eligible for receiving other public service or military retirement benefits
- In order to redeem payment must be in a lump sum or rollover

▪ **Member Contributions**

Fiscal Year	Member Contribution
2010-2011	7%
2011-2012	10%
2012-2013	11.5%
2013-2014	13% or 1/3-2/3 split (whichever is lower*)

*Minimum 7% from the member and 10% from the employer

▪ **Benefit Increases**

- Effective 5/31/2011 there was no transfer to current COLA reserve
- Effective 7/1/2013 an increase maybe granted if actuarially determined that triggers are met based on the overall funding ratio.
- The percentage increases are set by statute
- The fund must have earned at least 10.5% in the prior fiscal year.

▪ **The following changes apply to the retirement plans:**

- Felony Forfeiture provision states that a felon convicted of crime committed within your term of office:
 - Not eligible for retirement benefits
 - Eligible to receive refund of member contributions and interest only
 - Spouse or dependants can petition the court for some of the forfeited benefits

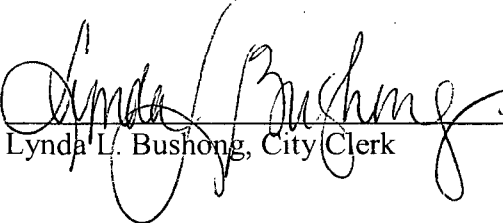
- Alternate Contribution Rate (ACR) – effective July 20, 2011
 - Applies if member retires and is then re-elected, contribution is made by the employer only. The ACR applies if you are a:
 - Retired member who returns to work in any capacity in a position ordinarily filled by an elected official of the employer.
 - Applies to any retired member who has been retired for more than one full term
 - Once retirement is elected, it cannot be changed or suspended. Therefore, if re-elected the member does not accrue additional service with the plan.
 - Applies to appointment or election in any jurisdiction
 - ACR is based on:
 - Compensation (direct compensation), gross salary (leased employee), contract fee (amount paid pursuant to a contract)
 - The City will not pay less than 10% of an actuarially determined amount
 - Portion of the total required contribution that is applied to the amortization of the unfunded actuarial accrued liability
 - ACR will begin the first day in office and will continue until the member is no longer holding office.

III. ADDITIONAL ITEMS FOR POSSIBLE DISCUSSION

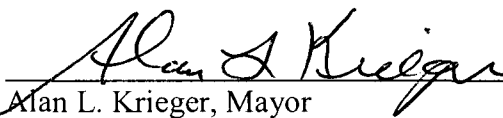
Mayor Krieger informed City Council that a press conference will be held at City Hall tomorrow at 2:00 p.m. with the Chamber President, Mr. Morales from Yuma Private Industry Council, and the Mayor of San Luis to announce an application fair for the Senti Card. The Senti lane is currently under utilized at the port and the Port Director is reaching out to the agriculture industry to increase its use. The Board of Mayors Association has passed a resolution to address wait time at the border and hopes that an increase in the use of the Senti lane will help reduce it.

IV. ADJOURNMENT/EXECUTIVE SESSION

There being no further business, **Mayor Krieger** adjourned the meeting at 5:36 p.m. No Executive Session was held.


Lynda L. Bushong, City Clerk

APPROVED:


Alan L. Krieger, Mayor